



Trustees' Annual Report for the period

From

To

Period start date

Period end date

01
January
2020

31
December
2020

Section A

Reference and administration details

Charity name

Chiltern Compass

Other names charity is known by

Registered charity number (if any)

1181490

Charity's principal address

43 Whielden Street

Amersham

HP7

Postcode

HP7 0HU

Names of the charity trustees who manage the charity

Trustee name

Office (if any)

Dates acted if not for whole year

Name of person (or body) entitled to appoint trustee (if any)

1

Nicola Husbands
Chair

2

Timothy Barnard
Governance Lead

3

Bryn Neal
Treasurer

4

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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name

Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser

Name

Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

	Type of governing document (eg. trust deed, constitution)
Constitution	
	How the charity is constituted (eg. trust, association, company)
Charitable Incorporated Organisation (CIO)	
	Trustee selection methods (eg. appointed by, elected by)

Trustees are appointed for a three year period at a meeting of the existing Trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Trustees oversee the day-to-day running of the charity in collaboration with the Chiltern Compass Project Board.

Chiltern Compass has a Safeguarding Policy and all Trustees are required to complete Safeguarding Training.

All Trustees are required to undergo a DBS check.

Trustees are required to complete a Register of Interests upon election and are required to declare any conflict of interest at the commencement of each Trustee Meeting. All are recorded in the minutes of each meeting.

All Trustees give their time voluntarily and receive no remuneration or other benefits.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

For the public benefit, for the relief of those in need of end-of-life care and their families in the Amersham and Chesham area of Buckinghamshire by providing or assisting in the provision of workshops, advice and information on end-of-life planning.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- **Organising workshops to provide a supportive and safe environment for people to discuss their worries and start planning.**
- **Visiting community organisations and societies to talk and encourage them to understand the issues and how to support each other.**
- **Doing presentations for professional and caring groups to help them communicate and address end of life issues for those they care for.**

- **Provide booklets and manuals as a framework to guide people through the practicalities of preparing for the end of life.**

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We are grateful to all our volunteers who give their time freely to assist in the pursuit of the Charity's objects.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

2020 proved a challenging year for Chiltern Compass, as it did for the country as a whole. Face to face activity planned for the year was severely curtailed as the country experienced two lockdowns.

We began the year running two successful volunteer training sessions, involving speakers from a local solicitors, Citizens' Advice Bureau, a local advocacy organisation and a grief counsellor. The second session focussed on active listening. These sessions ran in January and February 2020.

Later in January we ran our only Face-to-face workshop of the year, to a local Church group which attracted over 40 people.

Thereafter, all of our activity was remote, involving editing our website to take account of the pandemic and responding to enquiries via our website. Our website reflected the current difficulties people were facing and offered advice and support during this difficult year. We were pleased to have seen excellent traffic to and around our website at this time.

Section E

Financial review

Brief statement of the charity's policy on reserves

Cash at Bank as at 31.12.2020 was £4351.04.

We applied to change the purpose of the grant from Heart of Bucks during the year, when it became clear that our original budget, to fund face-to-face events was no longer realistic. We therefore successfully applied to re-purpose the grant to pivot our work online and employ the services of an IT service provider. However, we retained the contingency in the sum of £500.00 to account for any unforeseen expenditure in the year.

Having regard to the fact that the greater part of the charity's planned activities in 2020 did not materialise and therefore the charity's expenses and overheads were relatively minimal, the Trustees have concluded that it has not been necessary in 2020 to hold any reserves against potential loss of income or specific projects. The need for reserves will be kept under review for future years.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Fundraising has primarily centred around the sale of "My End-Of-Life Plans" workbooks, as well as a small amount of donation income in the year in the total sum of £1675.00 (unrestricted funds).

It was agreed with the Heart of Bucks fund, that the spend from the grant we were awarded in 2019 in the sum of £3650.00, could be carried over for a further six months (restricted funds).

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Nicola Husbands

Full name(s)

Nicola Husbands

Position (eg Secretary, Chair, etc)

Chair

Date

05.10.2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

Chiltern Compass

1181490

Receipts and payments accounts

For the period
from

Period start date
1/1/2020

To

Period end date
12/31/2020

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds
	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts				
Donations	1,625	-	-	1,625
Book sales	50	-	-	50
Heart of Bucks Grant				-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	1,675		-	1,675
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	1,675	-	-	1,675
A3 Payments				
DBS Checks		10	-	10
Trustee Insurance	-	191	-	191
Advertising	-		-	-
IT Support	-	603	-	603
Stationery	-	48	-	48
Book keeping	-	66	-	66
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total	-	918	-	918
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	-	918	-	918
Net of receipts/(payments)	1,675	- 918	-	757
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	-	-	-	-
Cash funds this year end	1,675	- 918	-	757

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds		757	
		-	-
		-	-
	Total cash funds	757	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error
		Unrestricted funds	Restricted funds
	Details	to nearest £	to nearest £
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-
	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use			-
			-
			-
			-
			-
			-
			-
			-
			-
	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities			-
			-
			-
			-
			-
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name
	Brynmor Neal	Brynmor Lloyd Neal	
	Nicola Husbands	Nicola Husbands	

[illegible]

Endowment funds
to nearest £
-
-
-
-
OK
Endowment funds
to nearest £
-
-
-
-
-
-
-
Current value (optional)
-
-
-
-
-
-
Current value (optional)
-
-
-
-
-
-
-
-
-
When due (optional)
Date of approval
10/4/2021
10/5/2021