



## Trustees' Annual Report for the period

From Period start date 1 July 2020 – 30 June 2021 Period end date

Charity name: Clacton on Sea Lions (CIO)

Charity registration number:1181486

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>To advance citizenship, by promoting the principles of good citizenship and encourage members to take an interest in the community. Encourage people to serve the community without reward and promote high standards in dealings with the community.</p> <p>Support youth to develop their skills, capacities, and capabilities and to participate in society.</p> <p>Promote health assist people in the leading of independent lives and help to manage health issues</p> <p>Promote the voluntary sector and volunteering and aid relief of poverty and the giving of humanitarian aid and disaster relief.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The main benefits undertaken for public are provision of Message in a Bottle which is an aid to help people remain in their own homes and assist the local emergency services when called out.</p> <p>Collaborated with the local Community Voluntary Services Tending to promote volunteering and assisting others.</p> <p>Donated food and monies to the local foodbanks to allow them to provide additional meals during the lockdown period.</p> <p>Worked with organisations supplying meals to the lonely, vulnerable, and homeless.</p> <p>Over many years the local Rotary Club have provided meals for the elderly of Clacton but unfortunately due to Covid causing an inability to raise the necessary fund and an aging membership they felt unable to do this at Christmas 2020. The Lions collaborating with the Veterans Breakfast Club and a local church we were able to offer meals to 250 elderly and lonely in the Tendring area. This required the</p>

		purchase of the food, cooking of the meals and recruitment of volunteer drivers to deliver them. We also provided each meal recipient with a 'goody bag' containing chocolate and a small gift etc.'
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	At all times, the trustees keep in mind the need to follow the approved Grants Policy whilst keeping in mind the requirements of the Charity Commission on Public Benefit and this is always at the forefront of any recommendations made to the club members on expenditure and activities undertaken.

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	We have a clear grant making policy and members always follow that when considering bids for funds or assistance whilst at the same time considering the need for public benefit.
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	We do not use volunteers all work i.e., fundraising is carried out by members of Clacton on Sea Lions Club and their immediate family.
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During the period covered by the report we were lucky to receive a grant of £10,000 from Tendring District Council from Government Funding which made up much of our income in the year and this enabled us to continue to make donations. Whilst no specific conditions were attached to the grant the Clacton on Sea Lions Club (CIO) have decided that the money will only be used to support projects which benefit the people of Tendring. To this end not all the grant was utilised in the year 2020/21 and some has been carried forward ringfenced for future projects during 2021/22. In some ways it was a difficult year as many of the organisations/groups we would normally assist were not operating normally and not seeking funding however, in total Clacton on Sea Lions (CIO) donated just over £6,100 to groups and individuals in the local community plus other local and national charities. This includes funds which were donated to the Lions Clubs International Foundation (LCIF) to support its work in eradicating preventable blindness, the elimination of measles world wide and disaster relief such as was undertaken followed when there was a large explosion in Lebanon. Any donations handed out by LCIF are used by members of Lions Clubs living locally and are therefore guaranteed to reach those who need help most.</p> <p>We continued to issue Message in a Bottle throughout the year and over 843 were issued. These bottles are stored in a central place in individuals' homes such as the fridge and contain paperwork to show illnesses, medication, and any other relevant information such as next of kin. The bottles are well known to the emergency services who (who find them especially useful) and help to issue them on our behalf. They look for them when they attend a person's home so they can have the necessary information to hand especially if the patient is unconscious or cannot otherwise speak.</p> <p>Donations were also made to two local organisations supplying meals to those in need the first was a breakfast club for forces veterans</p>



		<p>in need of friendship and companionship and the second was for those who are homeless.</p> <p>Paid for physiotherapy for a young teenager with multiple physical problems to help her gain independence and mobility. This is ongoing for a further year.</p> <p>Worked with a local school to distribute 143 parcels from their Harvest Festival to the needy in the local area.</p> <p>Donated to Hope for tomorrow. Hope for tomorrow is a dedicated charity working with the local hospital brings cancer care closer to patient's local area via Mobile Cancer Care Units one of which operates in the area covered by Claton on Sea Lions (CIO). Use of these units prevents people living in rural areas having to travel long distances to receive treatment. The funding was specifically for its work in the Tendring area</p> <p>Due to the lockdown and Corona Virus the local foodbanks like many others suffered a huge surge in demand for their services and found it difficult to cope with the demands placed on them. Donations were made to the 5 local foodbanks to support them. Additionally in addition to the foodbanks we supported Food Cycle which provides food parcels as well as providing hot meals for the homeless, hungry, and lonely either at their centres or a a takeaway service. Also supported was Tendring Elder Care which provides support parcels to the vulnerable elderly.</p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	No specific achievements set but the CIO looks to support the greatest number of local organisations/individuals as funds will allow.
Performance of fundraising activities against objectives set	Para 1.41	Whilst no fund-raising targets are set there is always an expectation that each year the Clacton on Sea Lions Club (CIO) will match or exceed the previous year's income. We normally manage to achieve this but the lockdown due to Covid 19 has seriously affected our income and between July 2020 and the end of June 2021 although were able to start some limited fundraising in May 2021.
Investment performance against objectives	Para 1.41	We do not undertake any investments other than having surplus funds in a higher interest 90 savings account although returns from this have diminished due to the falls in interest rates. This will have no significant impact of the CIO or its ability to conduct its work.
Other		

**Financial Review**

Review of the charity's financial position at the end of the period	Para 1.21	We managed to donate £6,130 during the year despite reduced income and the charity remains in a strong financial position and able to move forward in 2021/22.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Clacton on Sea Lions (CIO) has a reserves policy which states that reserves will be at £3000 or 10% of the available balance. These figures are chosen specifically to allow three years payments to be made to those organisations who currently receive annual donations to allow them to find other funding sources to offset the loss of income from Clacton on Sea Lions should the club cease to exist. It will increase as any additional organisations are added to the annual donation list.
Amount of reserves held	Para 1.22	£3,000 (held in the 90 day deposit account)
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not Applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No concerns

**Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Collection of monies from the public for either general charitable use or specific causes i.e., MacMillan Coffee Morning where all funds raised are handed over to the specific charity. The Lions charity has a good name locally and requests to members of the public when collecting for funds are well received by the public who often seek us out in preference to others. We also have a particularly good working relationship with the local supermarkets who again are always happy to allow us space for collection on funds.
Investment policy and objectives including any social investment policy adopted	Para 1.46	We do not undertake any investments as our income is not enough to justify this. However, any surplus funds are deposited in a higher interest 90 day account to try and generate a small additional income.
A description of the principal risks facing the charity	Para 1.46	An ageing membership makes it more difficult to ensure enough people are available to undertake collections to raise money. Also, the Covid 19 lockdown has prevented us from being able to operate over the last few months meaning our readily available funds have diminished. Although we do have funds available in our 90 day deposit account and these will be used if necessary, to ensure we are able to meet any demands we are reluctant to transfer more than necessary to allow these to be available for as long as possible. The £3,000 reserve is held within this account so funds will never be allowed to drop below that figure.
Other		All charitable funds raised from the public and other sources are used for the benefit of others. All administration costs/fees come from members annual subscriptions and other payments from members such as fines at meetings for silly comments and are kept totally separate from Charitable funds in their own account.



## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Certain members are Trustees by dint of the position they hold within the Clacton on Sea Lions Club i.e., President. These positions are decided annually by nomination and election and cease when the office is vacated. Three of the Trustees are elected for a three-year period (one retiring each year) by members of the club by ballot after nomination.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All new Trustees are existing members and have worked with and seen the Trustees operating. They are also given a copy of the charity deed, grants policy and information on a Trustees responsibility as outlined in the Charity Commission booklets CC3 The Essential Trustee – An Introduction The essential Trustee – 6 Main Duties
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity works within the framework and structure of Lions Clubs International which has its headquarters in the USA. There is also a national organisation based on a regional basis to ensure clubs work within the aims of the organisation. Each country works within its laws i.e., data protection.
Relationship with any related parties	Para 1.51	None
Other		None

## Reference and Administrative details

Charity name	Clacton on Sea Lions Club (CIO)
Other name the charity uses	None
Registered charity number	1181486
Charity's principal address	2 Albany Gardens East Clacton on Sea Essex CO15 6HW

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alan Mercer	President		Clacton on Sea Lions
2	Keith Blower	Vice President		Clacton on Sea Lions
3	Irene Lock	Secretary		Clacton on Sea Lions
4	Ben Carroll	Treasurer		Clacton on Sea Lions
5	James Godden	Membership Secretary		Clacton on Sea Lions
6	Vacant	Imm. Past President		Clacton on Sea Lions
7	Andrew Johnston	Trustee		Clacton on Sea Lions
8	Stephen Cooper	Trustee		Clacton on Sea Lions
9	Adrian Robinson	Trustee		Clacton on Sea Lions
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## Corporate trustees – names of the directors at the date the report was approved

Director name		
<b>None</b>		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
<b>None</b>		



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not Applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not Applicable

## Additional information (optional)

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
None		

### Name of chief executive or names of senior staff members (Optional information)

No staff employed

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

Not Applicable



## Other optional information

No staff employed.

## Declarations

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Ben Charles Carroll	Irene Mary Lock
Position (eg Secretary, Chair, etc)	Treasurer	Secretary

Date

9/2/2022

**CLACTON on SEA LIONS (CIO)**  
**CAMBRIDGE and COUNTIES BANK**  
**for PERIOD 1 JULY 2020 - 30 JUNE 2021**

<u>Income</u>		<u>Expenditure</u>	
£	197.16	Interest	-
			-
£	197.16	£	-
£	21,459.69	Bal B/F 1 July 2020	Bal C/F 30 June 2021
			21656.85
£	21,656.85	£	21,656.85

**LIONS CLUB of CLACTON on SEA (CIO)**  
**ADMINISTRATION ACCOUNT**  
**for Period 1 JULY 2020- 30 JUNE 2021**

<u>Income</u>			<u>Expenditure</u>	
£	1,470.00	Membership Fees	£	2,345.30
-		Postage	£	48.80
£	1,035.00	Ebay Sales	-	
		Domain Fee	£	16.68
£	50.00	Donations Received	-	
		Recoverable Expenses	-	
£	475.00	Sale Spec Cases	-	
-		Registration Fee (Information Commisioner)	£	35.00
-		Stationary	£	21.32
-		Flowers	£	31.80
-		Miscellaneous & Admin	£	57.75
-		Printing	£	86.39
£	12.70	Regalia	£	54.49
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£	3,042.70		£	2,697.53
£	1,502.62	B/F 1 July 2020	£	1,847.79
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£	4,545.32		£	4,545.32
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**LIONS CLUB of CLACTON on SEA (CIO)**  
**No.2 ACCOUNT for PERIOD 1 JULY 2020- 30 JUNE 2021**

<u>Income</u>		<u>Expenditure</u>	
£	612.00	Auction	-
£	285.01	Car Boot Sale	-
£	210.00	McMillian Coffee Morning	-
£	2,073.44	Donations Received	-
£	132.00	Easter Egg Raffle	-
£	10,000.00	Grant Tendring District Council	-
£	250.00	Refund from British Youth Music Theatre	-
-	-	Insurance	£ 98.00
£	45.00	Weekly Quiz Sheets	-
£	438.00	Quiz Sheets	-
£	465.00	Sale Specs Cases	-
£	1,035.00	Ebay Sales	-
-	-	Zoom Fee	£ 143.88
-	-	Youth Projects	£ 166.00
-	-	CVST (Affiliation fee)	£ 20.00
£	24.06	Amazon - Smile Donation	-
£	138.65	The Ink Bin	-
-	-	Domain Fee	£ 148.50
-	-	Storage Unit - Rent	£ 1,875.00
-	-	Storage Unit - Council Tax	£ 266.24
-	-	Storage Unit - Electricity	£ 47.60
-	-	Storage Unit - Insurance	£ 207.96
-	-	Miscellaneous & Admin	£ 180.00
-	-	Message in A Bottle	£ 190.00
-	-	Fund Raising Expenses	£ 82.70
-	-	Donations - Made	£ 6,130.00
-	-	Defibrillator	£ 1,122.90
-	-	Defibrillator Spares	£ 108.00
£	15,708.16		£ 10,786.78
£	2,916.73	B/F 1 July 2020	C/F 30 June 2021
£	18,624.89		£ 7,838.11
£	18,624.89		£ 18,624.89

**LIONS CLUB of CLACTON on SEA (CIO)**  
**NUMBER 2 ACCOUNT DONATIONS 1 JANUARY 2020-30 JUNE 2021**

LCIF Lebanon Appeal	£	100.00
Stowmarket and District Lions - Memory Tony Logue	£	50.00
Clacton Veterans Breakfast Club	£	500.00
Macmillian Cancer Support	£	250.00
Royal British Legion	£	40.00
Clacton Veterans Breakfast Club	£	300.00
Walton Food Bank	£	200.00
Brightlingsea Food Bank	£	200.00
Maningtree and District Food Bank	£	200.00
Salvation Army	£	200.00
Harwich Food Bank	£	500.00
Trinity Methodist Church	£	100.00
Brightlingsea Food Bank	£	100.00
Crisis at Christmas	£	180.00
Essex & Herts Air Ambulance	£	20.00
British Heart Foundation	£	10.00
EACH	£	10.00
Royal British Legion	£	10.00
GOSH	£	20.00
Cancer Reasearch	£	20.00
Multiple Scorosis Society - Clacton	£	20.00
Clacton Veterans Breakfast Club	£	150.00
Food Cycle	£	200.00
PCC St Johns Church	£	350.00
Tendring Elder Care	£	500.00
St Helena Hospice	£	200.00
The Deputy's Gift Fund	£	500.00
Hope for Tomorrow	£	600.00
LCIF Croatia Appeal	£	250.00
LCIF India Appeal	£	250.00
LCI 105CE	£	100.00

£ 6,130.00