



TRUSTEES ANNUAL REPORT FY 2024-2025

Sheffield Barbershop Harmony Club



Trustees Annual Report for the period 01-Jul-24 to 30-June-25

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Sheffield Barbershop Harmony Club

Foreword

This report is a brief summary of the important developments of Sheffield Barbershop Harmony Club's (SBHC's) financial year from 1st June 2024 to April 2025. It has been an exciting year with major development of the musical leadership; a substantial increase in membership after a recruitment event; and substantial changes to the executive and trustees, with an aim of introducing younger members input into the running of the club.

Collaboration with other singing groups continues to be a priority. A successful Christmas concert brought together all the barbershop choruses in Sheffield for the first time. Free public performances continue to spread the joy of singing and raise funds for charities associated with us.

The club has been accruing a reserve to enable purchase of new choral staging which is essential for barbershop performance. The existing staging is over 40 years old and becoming unsafe. The new staging will allow other barbershop and non-barbershop choruses to have access to staging which is not currently suitable for them. Purchase is programmed in a few months.

Julian Roberts

Chair

chairman@hallmarkofharmony.org.uk



Trustees Annual Report for the period 01-Jul-24 to 30-June-25

Sheffield Barbershop Harmony Club

Trustees Annual Report

1 Purpose of this document

This document is intended to satisfy the UK Government Charities Commission requirement to provide an annual report to explain:

- What the Sheffield Barbershop Harmony Club does
- Where the club's funds come from
- How the club has spent these funds in the last financial year

2 Glossary

AGM	Annual General Meeting
BABS	The British Association of Barbershop Singers. This charity provides services, education and organises events for the male Barbershop Choruses in the UK.
Horizon	A project involving SBHC and associate members with the aim of competing nationally and internationally. This project helps the club to include as many people as possible in our activities.
PRO	Public Relations Officer
SBHC	Sheffield Barbershop Harmony Club

3 Charity Reference and Administration

3.1 Registration

Charity Name	Sheffield Barbershop Harmony Club
Also known as	Hallmark of Harmony
Registration Number	1181482
Registration Date	06-Nov-2018
Registered Office	61 Bridge Street Kingston HR5 3DJ



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3.2 Trustees

This list is correct as of the 18-Oct-2025, the date of the last Club AGM.

Trustee Name	Position	Dates
Phil Gill	Chairman	6 November 2018
Julian Roberts	Vice-Chairman	6 November 2018
Shirley Course	Secretary	10 November 2020
Philippa Goodall	Treasurer	19 March 2025
Jonny Beeden	Assistant Chorus Director	17 October 2023
Graham Porter	Member	9 November 2021
Paul Searson	Member	17 October 2023

3.3 Bankers

Barclays Bank
Leicester
LE87 2BB

4 Public Benefit Statement

In compiling this report and in exercising their powers and duties, the Trustees have had due regard to the guidance on public benefit published by the Charity Commission.

5 Objectives, Activities and Achievements

5.1 Objectives

The following objectives have been documented in the Club's constitution:

1. To advance, improve, develop, and maintain public education in, and appreciation of, the art and science of music in all its aspects by any means the Trustees see fit, including through the presentation of public concerts and recitals.
2. To provide, through the Hallmark of Harmony Barbershop chorus, facilities which promote the practice or enjoyment of the art of music for recreation or other leisure time occupation and to make them available in the interests of social welfare to individuals who have need of such facilities by reason of their youth, age, infirmity, or disablement, financial hardship or social and economic circumstances or for the public at large with the object of improving conditions of life.



5.2 Activities

The activities of SBHC can be divided into several categories:

1. *Public performances and productions:* A key objective of Hallmark is to raise awareness of our style of singing through performances and, in doing so, to bring enjoyment to audiences and stimulate interest in what we do amongst potential new participants. Our size and organisation allows us to lead on creating events and other musical productions, as well as contributing to events led by others.
2. *Horizon:* to compete nationally, supplementary to the basic activities of the club, singers from outside the club are recruited as associate members to increase the size of the chorus and to enable wider participation.
3. *Collaborations with other musical groups:* Hallmark believes that it can have a greater impact by collaborating with others whose aims and activities are aligned to its own, thereby creating opportunities to share the benefits of what we do within a larger community, and to expand our own experience and understanding of other musical styles and cultures.
4. *Promotion and encouragement of quartet and small-group singing:* Quartet singing holds an important position in the historical development of barbershop singing and retains its appeal today. Hallmark strives to provide opportunities for its members to participate in such activity, not only because it can be very rewarding, but also because it provides a platform for further development of individual performance and singing skills.
5. *Supporting development of Barbershop Singing nationally:* Trustees have participated in meetings and other events organised by BABS to share knowledge and maintain interest in the activity nationally.
6. *Community outreach and working with other charities:* Hallmark seeks opportunities to utilise its skills and organisation to bring benefits to others in the local community.

5.3 Achievements

1. *Public Performances and productions:* The year included a number of high-profile public appearances.
 - Major event of the year was collaboration in a Show in Leicester with colleagues from Lux Accapella



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2. *Competition success:* Competed at the BABS convention in May 2025. Although a good score was obtained the chorus was unplaced.
3. *Quartet singing:* The club continued to promote quartet and small-group singing, coaching groups and encouraging performances. The Forge Part Harmony' event for quartets successfully engaged all the Barbershop choruses in single and mixed groups.
4. *Crucible Vocal Project:* As reported in the last return Hallmark has teamed up with two local women's choruses, Sheffield Harmony and Steel City Voices, to form a chorus for mixed voices, Crucible Vocal Project. The highlight of the year was winning the Mixed chorus competition at the BABS convention at its first appearance
5. *Community outreach and charitable activities:*
 - A number of joint rehearsals were arranged with One World Choir (made up of refugees, asylum-seekers and other people living in Sheffield),
 - Hallmark continued its tradition of raising funds for St Luke's Hospice at Christmas, both by singing in Sheffield city centre and by using the on-line 'Just Giving' platform, supported by a video performance by the chorus. As a result, a total of over £1,000 was raised. Chorus members once again visited the hospice on Christmas day to sing to patients and staff, and to make a formal presentation of the money raised.
 - Hallmark attended Underneath the Stars Festival near Barnsley and provided free workshops on singing and gave impromptu performances to attendees.

6. Financial Review

Please note: SBHC collects the membership dues for the British Association of Barbershop Singers (BABS). These are paid twice a year to BABS for each member of SBHC.

5.4 Overview

For the year ended 30 June 2025, the Charity made a net excess of £4,783 (2024: £7,258 excess), due fewer donations and concerts this year. Reserves now stand at £37,821 (2024: £42,604).



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5.5 Investment Fund

Work continues to identify options for replacing Hallmark's portable staging which is getting old and needs increasing levels of repair and maintenance. This remains a priority for future utilisation of the club's investment fund.

5.6 Benevolent fund

To aid members and associates to continue with the club's activities when they experience financial hardship, SBHC has created a Benevolent Fund.

This fund is managed by the Exec using the procedures laid out in the controlling document.

The purpose of the fund is to support, by means of grants, loans, purchase of equipment, or other appropriate means, individuals, who due to their circumstances, (e.g. financial, physical or mental disability etc) experience difficulties in participating in the activities of Sheffield Barbershop Harmony Club without such support.

In this financial year the club has made one grant for financial support.

5.7 Musical Director Expenses

The Musical Director and deputies are entitled to reasonable expenses that are incurred on behalf of the club. The club does not pay for coaching; however, some members of the coaching team are professional musicians who give up paid engagements to support club activities. Consequently, the Exec has decided that lost income can be reimbursed where there is evidence of financial loss.

The expenses of the Music Director and nominated deputies amounted to £2,083 (2024: £4,457) in the last financial year.

5.8 Specialist skills provided to the club.

The Trustees have specialist skills including music arrangements and the creation of teach tracks that the club requires to support its activities. For these skills, in the last financial year the club paid £0 (2024: £370) to Trustees or individuals with a close personal relationship to the Trustees. These payments are made in line with the articles of the constitution covering conflicts of interest.



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6 Structure, Governance and Management

6.1 Governing document

SBHC is governed by a constitution which was adopted on the 06-Nov-2018 at the AGM.

6.2 Governance and Management

SBHC is managed and administered by a committee comprising the officers and other members elected in accordance with the constitution. Normally, the officers and other members of the committee are the Trustees of the Society, although our rules do allow us to co-opt people who are not Trustees from time to time to meet a specific need.

Trustees, with the exception of the Musical Director, must be nominated by a member of the club and then appointed by election of the membership at the annual general meeting. The Music Director is a Trustee who is appointed by other members of the exec annually after the AGM.

The Trustees meet regularly and receive reports from the officers and from other appropriate persons on the operations of SBHC, its finances, fundraising, and governance. The Trustees take decisions regarding strategic and policy direction, significant items of expenditure and other major issues.

7 Declarations

Signature(s)

Full names	Julian Roberts
Position	Chairman
Date	27 April 2026

Philippa Goodall
Treasurer
30 April 2026

Sheffield Barbershop Harmony Club

Financial Statements for the Year ending 30th June 2025

Charity Number: 1181482

Independent Inspector: M P Harrison, BA(Hons), ACMA, CGMA, MBA(Open)

269 Granville Road, Sheffield, S2 2RP. Email: mph_2000@hotmail.com

**Sheffield Barbershop Harmony Club contents of the
Financial Statements for the year ending 30 June 2025**

Sheffield Barbershop Harmony Club

Administrative details for the year ending 30th June 2025

Registered Charity number	1181482
Trustees:	J Beedon (resigned 23 July 2025) P Searson G Porter S Course (resigned 21 October 2025) P R Gill (resigned 21 October 2025) J P Roberts J Pieters P Goodall (appointed 19 March 2025) T Braham (appointed 21 October 2025) D Brooks (appointed 21 October 2025) E Hunter (appointed 21 October 2025)
Registered office	61 Bridge Street Kington HR5 3 DJ
Trading Address	61 Bridge Street Kington HR5 3 DJ
Bankers	Barclays Bank, Leicester, LE87 2BB
Independent examiner	M P Harrison, BA(Hons), ACMA, CGMA, MBA(Open) of 269 Granville Road, Sheffield, S2 2RP

Independent examiner's report to the trustees of Sheffield Barbershop Harmony Club for the year ended 30th June 2025

I report to the charity trustees on my examination of the accounts of the charity for the year ended 30th June 2025.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of your charity's accounts as carried out under section 145 of 145 of the Charities Act 2011 Act ('the 2011 Act') and in carrying out my examination I have followed the applicable directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiners statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- Accounting records were not kept in accordance with section 130 of the 2011 Act
- The accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

20/04/26

M P Harrison, BA(Hons), ACMA, CGMA, MBA(Open)
Chartered Management Accountant

Sheffield Barbershop Harmony Club
Receipts and Payments Account
For the year ending 30th June 2025

	Unrestricted Funds	Restricted Funds	2025 Total	2024 Total
	£	£	£	£
RECEIPTS				
Donations and Grants	200.00	-	200.00	4,097.83
Planned Activities	8,664.25	-	8,664.25	9,521.42
Activities for Generating Funds	2,029.92	-	2,029.92	8,876.50
Membership	14,236.00	-	14,236.00	13,887.45
Bank interest	550.13	-	550.13	529.77
TOTAL RECEIPTS	25,680.30	-	25,680.30	36,912.97
PAYMENTS				
Planned Activities	25,141.08	-	25,141.08	29,176.41
Fund Generating Activities	1,353.78	-	1,353.78	5,467.66
Promotional Expenditure	695.62	-	695.62	1,292.66
BABS Contribution	2,445.00	-	2,445.00	4,475.00
Miscellaneous	593.80	-	593.80	3,740.46
Benevolent Fund	-	234.00	234.00	19.19
TOTAL PAYMENTS	30,229.28	234.00	30,463.28	44,171.38
Excess of Receipts over Payments	(4,548.98)	(234.00)	(4,782.98)	(7,258.41)
Transfers between Funds	-	-	-	-
Cash at Bank from Previous Year	41,366.47	1,237.21	42,603.68	49,862.09
Total funds carried forward	36,817.49	1,003.21	37,820.70	42,603.68

Sheffield Barbershop Harmony Club
Statement of Assets and Liabilities
as at 30th June 2025

	2025 £	2024 £
Cash Funds		
Current Account – Unrestricted	1,046	4,379
Savings Account – Restricted	1,003	2,675
Savings Account – Unrestricted	35,772	35,550
PayPal Account		-
Total cash funds	37,821	42,604
Other Monetary Assets		
Benevolent Fund repayments	-	-
Venue Hire Repayment	-	-
Assets retained for charity's own use		
Equipment	-	132

Signed on behalf of the charity's trustees:

Signed:



Date: 27 April 2026

Name and position: Julian Roberts, Chairman