

# THE COMMON GROUND COLLECTIVE

England & Wales · Charity number 1181481

## Details

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Other names	COMMON GROUND PLUS
Status	Registered
Legal form	CIO
Registered	2019-01-08
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	C/O Emmaus Chartered Accountants 377-399 London Road Camberley Surrey GU15 3HL
Phone	07919886020
Email	<a href="mailto:gabriella@commongroundcollective.co.uk">gabriella@commongroundcollective.co.uk</a>
Website	<a href="http://commongroundcollective.co.uk">commongroundcollective.co.uk</a>

## Activities

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**Objects:** (1) TO ADVANCE THE EDUCATION OF THE PUBLIC IN THE ARTS, INCLUDING (BUT NOT LIMITED TO) YOUNG PEOPLE AND DISABLED PEOPLE. (2) TO PROMOTE THE RELIEF OF DISABLED PEOPLE. (3) TO ADVANCE FOR THE BENEFIT OF THE PUBLIC SUCH OTHER EXCLUSIVELY CHARITABLE PURPOSES (IN ACCORDANCE WITH THE LAWS OF ENGLAND AND WALES) AS THE TRUSTEES OF THE CHARITY SHALL FROM TIME TO TIME SELECT.

**Activities:** The Common Ground Collective is a creative studio based in Surrey. With emphasis on therapeutic processes and inclusion within marginalised communities, we practice thoughtful and expressive arts to promote both physical and mental well-being through workshops.

## Classification

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- **How:** Provides Services
- **What:** General Charitable Purposes, Education/training, Disability, Arts/culture/heritage/science, Human Rights/religious Or Racial Harmony/equality Or Diversity
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

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- Throughout England

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-03-31	£4,947	£6,686	-	-
2024-03-31	£3,072	£3,526	-	-
2023-03-31	£9,628	£9,300	-	-
2022-03-31	£22,288	£22,576	-	-
2021-03-31	£25,420	£25,112	-	-

## Trustees

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Name	Role	Appointed
Valerie Michelle Hunt	Chair	2019-01-08
Carole Blunden-Lee		2022-06-30

**THE COMMON GROUND COLLECTIVE**

England & Wales - Charity number 1181481

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# Accounts

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# Trustees' Annual Report for the period

		Period start date			Period end date		
<b>From</b>	01	04	2024	<b>To</b>	31	03	2025

## Section A Reference and administration details

Charity name

Common Ground Collective

Registered charity number (if any)

1181481

Charity's principal address

c/o Emmaus Chartered Accountants 377-399 London Road  
Camberley Surrey

Postcode

GU15 3HL

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Valerie Hunt			
2	Carole Blunden-Lee			

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

CIO - Foundation

Trustee selection methods  
(eg. appointed by, elected by)

Appointed by trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity Common Ground Collective is a Charitable Incorporated Organisation (CIO), incorporated and registered as a charity on 8 January 2019. The charity is governed under its constitution. The trustees oversee the charity, and the day-to-day management of the charity is performed by the Charity workshop facilitator. The workshop facilitator books venues, markets the charity services to the public, teaches at workshops during the year and arranges for other artists to teach at workshops. The workshop facilitator also fulfils the role of marketing and fund-raising co-ordinator for the charity. There is a child protection policy in place and DBS checks are done prior to commencement of employment or trusteeship and checks are carried out again in line with statutory requirements.

## **Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

(1) TO ADVANCE THE EDUCATION OF THE PUBLIC IN THE ARTS, INCLUDING (BUT NOT LIMITED TO) YOUNG PEOPLE AND DISABLED PEOPLE. (2) TO PROMOTE THE RELIEF OF DISABLED PEOPLE. (3) TO ADVANCE FOR THE BENEFIT OF THE PUBLIC SUCH OTHER EXCLUSIVELY CHARITABLE PURPOSES (IN ACCORDANCE WITH THE LAWS OF ENGLAND AND WALES) AS THE TRUSTEES OF THE CHARITY SHALL FROM TIME TO TIME SELECT.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Common Ground Collective is a community-focused arts charity that provides inclusive, creative workshops to support wellbeing, connection, and personal growth. The charity works primarily with adults who may experience social isolation, additional needs, or barriers to accessing creative opportunities. Through activities such as pottery, drawing, painting, and nature-based making, The Common Ground Collective creates safe, supportive spaces where individuals can express themselves creatively, build confidence, and develop a sense of belonging and purpose.

## **Section D**

## **Achievements and performance**

**Summary of the main achievements of the charity during the year**

During 2025, The Common Ground Collective successfully delivered weekly evening art workshops at Frimhurst Enterprises for young people referred by SENCOs from Tomlinscote, Collingwood, Kings and Charters schools. The programme primarily supported teenagers experiencing mental health challenges, providing a safe, consistent, and creative environment outside of the school day.

The workshops enabled participants to build confidence, develop practical artistic skills, and form positive peer relationships, many of which extended beyond the sessions themselves. Regular attendance fostered a strong sense of community, routine, and belonging, helping young people to feel seen, supported, and empowered. Feedback from participants and referring schools highlighted improved self-esteem, emotional expression, and engagement, demonstrating the positive impact of creative practice on wellbeing and social connection.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

It is the policy of the Charity to aim for 3 months of expenditure is in the bank at all times, working towards 6 months.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

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**Signature** Val Hunt

**Full name** Val Hunt

**Position (Trustee)**

**Date:** 27<sup>th</sup> January 2026



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name <b>The Common Ground Collective</b>	No (if any) 1181481
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**CC16a**

## Receipts and payments accounts

For the period from	Period start date 01/04/2024	To	Period end date 31/03/2025
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	3,250	-	-	3,250	1,793
Charitable Activities	1,697	-	-	1,697	1,279
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>4,947</b>	<b>-</b>	<b>-</b>	<b>4,947</b>	<b>3,072</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>4,947</b>	<b>-</b>	<b>-</b>	<b>4,947</b>	<b>3,072</b>
<b>A3 Payments</b>					
Charitable Activities	6,686	-	-	6,686	3,526
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>6,686</b>	<b>-</b>	<b>-</b>	<b>6,686</b>	<b>3,526</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>6,686</b>	<b>-</b>	<b>-</b>	<b>6,686</b>	<b>3,526</b>
<b>Net of receipts/(payments)</b>	<b>- 1,739</b>	<b>-</b>	<b>-</b>	<b>- 1,739</b>	<b>- 454</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	3,223	-	-	3,223	-
<b>Cash funds this year end</b>	<b>1,484</b>	<b>-</b>	<b>-</b>	<b>1,484</b>	<b>454</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash held	1,484	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>1,484</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
Valerie Hunt	Valerie Hunt	27/01/2026
Carole Blunden-Lee	Carole Blunden-Lee	27/01/2026

**THE COMMON GROUND COLLECTIVE**

England & Wales - Charity number 1181481

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# Accounts

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**The Common Ground Collective  
Trustees Annual Report for the year ended 31 March 2024**



THE COMMON GROUND COLLECTIVE

CHARITY NUMBER 1181481

TRUSTEES REPORT AND RECEIPTS AND PAYMENTS  
ACCOUNTS

FOR THE PERIOD FROM 1 APRIL 2023 TO 31 MARCH  
2024

## **The Common Ground Collective Trustees Annual Report for the year ended 31 March 2024**

The trustees present their report and unaudited accounts for the year ended 31 March 2024

### **Charity reference and administration details**

Charity name: The Common Ground Collective

Other names: Common Ground Plus

Registered Charity number: 1181481

Charity principal address: c/o Emmaus Chartered Accountants  
377-399 London Road  
Camberley  
Surrey  
GU15 3HL

Names of Trustees: Valerie Hunt  
Carole Blunden-Lee

Bank: Santander UK Bridle Road, Bootle, Merseyside,  
L30 4GB

Senior Management: Gabriella Croci (Founder and Workshop  
Facilitator)

# **The Common Ground Collective**

## **Trustees Annual Report for the year ended 31 March 2024**

### **Structure, governance and management**

The charity Common Ground Collective is a Charitable Incorporated Organisation (CIO), incorporated and registered as a charity on 8 January 2019. The charity is governed under its constitution. The trustees oversee the charity, and the day-to-day management of the charity is performed by the Charity workshop facilitator. The workshop facilitator books venues, markets the charity services to the public, teaches at workshops during the year and arranges for other artists to teach at workshops. The workshop facilitator also fulfils the role of marketing and fund-raising co-ordinator for the charity, reporting back to the trustees regularly. During the year ended 31 March 2022, the workshop facilitator was a paid staff member.

There is a child protection policy in place and DBS checks are done prior to commencement of employment or trusteeship and checks are carried out again in line with statutory requirements.

All trustees have given their time voluntarily and receive no remuneration or other benefits.

### **Trustee recruitment**

Trustees are appointed or reappointed every three years at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the Charity.

### **Objectives of the charity**

The charity objects as set out in the governing constitution document are:

(1) To advance the education of the public in the arts, including (but not limited to) young people and disabled people.

(2) To promote the relief of disabled people.

(3) To advance for the benefit of the public such other exclusively charitable purposes (in accordance with the laws of England and Wales) as the Trustees of the charity shall from time to time select. The Common Ground Collective Trustees Annual Report for the year ended 31 March 2022

### **Activities of the charity**

## **The Common Ground Collective Trustees Annual Report for the year ended 31 March 2024**

In planning our activities for the year, the trustees kept in mind the Charities commission guidance on public benefit.

During the year ended 31 March 2024, the main activities held were as follows:

- Collaborated with local charitable organisations, designing in person art sessions specifically for those of the neurodiverse community.
- In person sessions, teaching creative and mindfulness based practices, designed to support young people with social anxiety and lack of self-esteem.
- Gave access to participants to a library of on-demand tutorials to practice in their own time.
- Held guest facilitated in person workshops
- Held art sessions for participants in assisted living.

### **Achievements and Performance**

During the year, our charity has made significant strides in promoting mental health and well-being through the transformative power of the arts. We have successfully created opportunities for individuals to express themselves, connect with others, and develop essential skills within our community.

This year, we achieved the following:

1. Leadership Development through Pottery: Our group of compassionate and skilled young makers led a pottery workshop at Frimhurst Family House. This event not only showcased their leadership abilities but also fostered a sense of community. The workshop was warmly welcomed by the wonderful folks at Deepcut Church and the ATD fourth world, who graciously host a tea and coffee morning for local refugees.

2. Fundraising through Creativity: Our young makers dedicated themselves to honing their creative skills, culminating in an exceptional workshop where they ran the event seamlessly. The little plant pots they crafted will be sold to raise funds for the community at Amber Foundation. It is truly inspiring to witness how small acts of kindness can make a significant difference in the lives of others.

3. Outreach Programme with Amber Foundation: We collaborated with the Amber Foundation to create mini ceramic cottages. Our team enthusiastically learned the art of kurinuki while creating these beautiful planters, which, along with vital

## **The Common Ground Collective Trustees Annual Report for the year ended 31 March 2024**

seeds, will be available for sale this spring. Notably, 100% of the proceeds will be donated to the Amber Foundation, exemplifying our commitment to supporting those in need.

4. Gordon's School Outreach Project: At the outset of our program, our young makers participated in skills-based training sessions designed to equip them with core creative skills. Our gordons art and photography Saturday Club has been diligently learning the art of Lino printing. Recently, they facilitated a card-making workshop at Frimhurst enterprises, where they produced festive cards for the community. Their hard work resulted in raising £338 for Frimhurst enterprises, demonstrating the impact of their creative talents. This project was made possible thanks to our generous sponsor, Atomus Ltd.

5. Bookbinding and Mindfulness: We introduced bookbinding and mindfulness sessions for children at the Village Cultural Education, further expanding our offerings to promote mental well-being through creative expression.

Through these initiatives, we are proud to continue making a positive impact within our community, providing essential support and creative opportunities for all. Our focus remains on fostering an inclusive environment where art serves as a catalyst for personal growth and community connection.

### **Financial Review**

The principal source of charity funds for the year ended 31 March 2024 were from donations, and grants from grant making organisations.

Expenditure during the year was principally on the workshop facilitator salary and purchases and supplies for charitable activities. Governance services were donated.

The expenditure has supported the objectives of teaching arts to the public and specifically benefitting disabled persons by the provision of subsidised or free workshops for those with severe learning difficulties and donated art kits to those with learning difficulties and those with mental health difficulties.

Donated services were received in the form of governance services.

### **Reserves**

**The Common Ground Collective  
Trustees Annual Report for the year ended 31 March 2024**

It is the policy of the Charity to aim for 3 months of expenditure is in the bank at all times, working towards 6 months.

Cash at bank on 31/3/2024 was £3,223 (2023 £3,677).

**Declaration**

The trustees declare they have approved the trustees' report above

Signed on behalf of the charity trustees

Signature \_\_\_\_\_

Name Valerie Hunt

Signature \_\_\_\_\_

Name Carole Blunden-Lee

Date: 29/02/2025

**The Common Ground Collective**  
**Receipts and payments accounts for the year ended 31 March**  
**2024**

**Income and Expenditure**  
**For the year ended 31 March 2023**

	<b>Unrestric ted Funds £</b>	<b>Restrict ed Funds £</b>	<b>Total Funds 2024 £</b>	<b>Total Funds 2023 £</b>
<b>Receipts</b>				
<b>Income and endowments from:</b>				
Donations and legacies	1,793	-	1,793	4,433
Charitable activities	1,279	-	1,279	5,195
<b>Total receipts</b>	<b>3,072</b>	<b>-</b>	<b>3,072</b>	<b>9,628</b>
<b>Payments</b>				
Charitable activities	3,526	-	3,526	9,300
<b>Total payments</b>	<b>3,526</b>	<b>-</b>	<b>3,526</b>	<b>9,300</b>
<b>Net of receipts and payments</b>	<b>(454)</b>	<b>-</b>	<b>(454)</b>	<b>328</b>
Transfers between funds	-	-	-	
<b>Net movement in funds</b>	<b>(454)</b>	<b>-</b>	<b>(454)</b>	<b>328</b>
<b>Reconciliation of funds:</b>				
Total funds brought forward	3,677	-	3,677	3,834
<b>Total funds carried forward</b>	<b>3,223</b>	<b>-</b>	<b>3,223</b>	<b>3,677</b>

**The Common Ground Collective**  
**Receipts and payments accounts for the year ended 31 March**  
**2024**

**Statement of assets and liabilities**  
**As at 31 March 2023**

	<b>Unrestric ted Funds £</b>	<b>Restrict ed Funds £</b>	<b>Total Funds 2024 £</b>	<b>Total Funds 2023 £</b>
<b>Current Assets</b>				
Cash at bank and in hand	3,223	-	3,223	3,677
<b>Total Net Assets</b>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
<b>Fund Balances</b>				
Unrestricted funds	<hr/> 3,223	<hr/> -	<hr/> 3,223	<hr/> 3,677
Restricted funds	<hr/> -	<hr/> -	<hr/> -	<hr/> -
<b>Total Funds</b>	<hr/> <hr/> <b>3,223</b>	<hr/> <hr/> <b>-</b>	<hr/> <hr/> <b>3,223</b>	<hr/> <hr/> <b>3,677</b>

The receipts and payments accounts were approved by the Board of Directors and were signed on its behalf by:

Signed on behalf of one or two of the charities trustees

Signature



Name Valerie Hunt

Date: 29/01/2025

**THE COMMON GROUND COLLECTIVE**

England & Wales - Charity number 1181481

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# Accounts

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THE COMMON GROUND COLLECTIVE

CHARITY NUMBER 1181481

TRUSTEES REPORT AND RECEIPTS AND PAYMENTS ACCOUNTS

FOR THE PERIOD FROM 1 APRIL 2022 TO 31 MARCH 2023

**The Common Ground Collective**  
**Trustees Annual Report for the year ended 31 March 2023**

The trustees present their report and unaudited accounts for the year ended 31 March 2023

**Charity reference and administration details**

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Other names: Common Ground Plus

Registered Charity number: 1181481

Charity principal address: c/o Emmaus Chartered Accountants  
377-399 London Road  
Camberley  
Surrey  
GU15 3HL

Names of Trustees: Valerie Hunt  
Eileen Pearcey (resigned 15/03/2022)  
Gail Rich (resigned 15/02/2023)  
Carole Blunden-Lee (appointed 30 June 2022)

Bank: Santander UK Bridle Road, Bootle, Merseyside, L30 4GB

Senior Management: Gabriella Croci (Founder and Workshop Facilitator)

## **Structure, governance and management**

The Charity Common Ground Collective is a Charitable Incorporated Organisation (CIO), incorporated and registered as a charity on 8 January 2019. The Charity is governed under its constitution. The trustees oversee the Charity, and the Charity workshop facilitator performs the day-to-day management of the Charity. The workshop facilitator books venues markets the charity services to the public, teaches at workshops during the year and arranges for other artists to teach at workshops. The workshop facilitator also fulfils the marketing and fundraising coordinator role for the Charity, reporting to the trustees regularly. The year ended 31 March 2022; the workshop facilitator was a paid staff member.

A child protection policy is in place, and DBS checks are done before the commencement of employment or trusteeship, and checks are carried out again in line with statutory requirements.

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## **Trustee recruitment**

Trustees are appointed or reappointed every three years at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the Charity.

## **Objectives of the Charity**

The charity objects as set out in the governing constitution document are:

(1) To advance the education of the public in the arts, including (but not limited to) young people and disabled people.

(2) To promote the relief of disabled people.

(3) To advance for the benefit of the public such other exclusively charitable purposes (by the laws of England and Wales) as the Trustees of the Charity shall occasionally select. The Common Ground Collective Trustees Annual Report for the year ended 31 March 2022

## **Our Vision**

A world in which everyone can transform their life through a creative community. Our studios offer specialist visual arts provision for new and existing participants. Across the week, we work with adults with complex needs, including those with multiple disabilities.

## **Aims**

- Achieve long-term stability and improved wellbeing for the beneficiaries
- Support people towards more autonomy and in the development of a creative identity
- Challenge the stigma and prejudice projected onto those experiencing mental and emotional distress and help them escape the labels and linear parameters of society

## **The Common Ground Collective**

### **Trustees Annual Report for the year ended 31 March 2023**

#### **Our Mission**

Imagine a world where people with mental or emotional difficulties could find hope and healing through the power of art. That's precisely what our artistic therapeutic community aims to achieve! We're dedicated to providing life-changing interventions that make a real difference in the lives of those who need it most. Join us in our mission to spread positivity and help bring healing to those who need it most! The charity aims to establish a network of sustainable and secure local studios accessible to anyone in need.

#### **Activities of the Charity**

In planning our activities for the year, the trustees kept in mind the Charity Commission's guidance on public benefit.

During the year ended 31 March 2023, the main activities held were as follows:

- To raise funds for the British Red Cross in aid of Ukraine, our community of creatives came together to raise funds. Each creates and donates a piece of their artistic talents to this raffle. Together, we raise £924.
- Every Wednesday throughout 2022, we held a workshop for the service users of Frimhurst Enterprises. Through consistent attendance and mindfulness practises rooted in the arts, we aimed to nurture the wellbeing of the Frimhurst community.
- In 2022, we started a kid's mindful art club. The scheme allowed children from disadvantaged backgrounds to attend the club frequently. This allowed them to build a community with like-minded individuals and connect over their love of art. The sessions were rooted in nature-based practises, from nature walks to flower pressing.
- We assisted Frimhurst Enterprises in raising funds at their summer festival. We hosted a series of creative workshops, including making flower crowns and face paints.
- We ran a series of pottery workshops at the Love Thy Body festival, raising money for 'Hopeful' Handbags. This Charity gives the power of confidence for long-term safety, health, wellness, and sustainability.
- We ran a series of book-binding workshops raising money for the domestic abuse charity Hopefull Handbags.
- Pure Hair hosted a fundraising event
- We set up 'Sorelli Circle' to support our older generation. These gatherings allowed women to rest, restore and reflect with creativity at the core. They were held over the change in seasons, such as the autumn equinox.
- We hosted an event which allowed our service users from Frimhurst to collaborate with Gordon's young makers. The workshop was curated around the theme 'collaboration' They were inspired by the work of Anthony Gormley and Sonia Delaunay to create responses in both clay and paint. They were later exhibited for family and friends to come and view.

## **The Common Ground Collective**

### **Trustees Annual Report for the year ended 31 March 2023**

- We hosted a series of mindful art workshops for the young makers at Halow.
- We hosted an event for the refugees taking refuge at Lakeside Residence. Together, we overcame any language barrier using art to connect, offering us a way towards connection and a reminder that we are all part of the same global family.
- We continued with our 'Busy hand, Quiet mind' project

## **Achievements and Performance**

Throughout the year, our charity continued to expand its reputation as a specialist in socially engaged art practice, creative mindfulness, and arts-based support through online workshops and in-person events. We fostered new and existing connections and initiatives. Although our growth was limited because our lead workshop facilitator was pursuing a master's in education to benefit the Charity, our team of creatives and a strong board of trustees enabled us to continue.

During the year ended 31 March 2023, we hosted 9 programmes (an umbrella body of work). Within these, 30 projects (a series of workshops with one or more community partners) were designed. These delivered 156 workshops/ 468 contact hours with 270 participants and were rated "successful overall" by 99% of community partner staff. Common Ground is committed at all levels to rigorous, honest evaluation. Each project is customised to meet the unique needs of partners. We agree on clear and relevant outcomes and evaluate programs accordingly.

Each project at Common Ground starts and ends with planning and debriefing meetings. The organisation follows a 100% feedback policy, collected from all participants, community partner staff, volunteers, and Common Ground artists wherever possible. The progress of each project is monitored through verbal feedback circles, communication, observation of workshops, and written responses through questionnaires. This formal feedback is then reviewed to plan all future projects, and reports are sent to the community partners, artists, funders, and Common Ground. As part of the evaluation process, community partner staff and participants are asked to rate the success of Common Ground projects in enabling the participants to develop a range of critical skills, enhance their wellbeing, and appraise the overall success/enjoyment of their project.

During our main activities, we organised workshops that catered to the diverse needs and demographics of our previous service users. The groups we hosted were from different backgrounds, and we found that art effectively brought people together, breaking down language and ability barriers. We are excited to continue this work, connecting different communities to promote wellness and create a community of like-minded individuals. Our goal is to combat isolation and marginalisation in and around Surrey.

## **SUPPORTING PEOPLE HEALTH & WELLBEING THROUGH ART**

Our impact can be seen through the increasing number of people participating in Common Ground as loyal supporters, volunteers, members, or attendees of our public events. This active community engagement serves as a driving force, promoting the development of specialised skills and valuable transferable abilities like strategic planning, decisive decision-making, and effective problem-solving.

**The Common Ground Collective**  
**Trustees Annual Report for the year ended 31 March 2023**

Within Frimhurst Art Studio and our assisted living workshops, our artists gathered together consistently each week, forging a tight-knit community of makers. With each passing year, our impact reverberates more profoundly, and our resolve to champion the cause of mental wellbeing grows unwavering.

At Common Ground, we are deeply committed to continuing this journey, leaving no one behind, and forging a path toward a world where every individual's mental health is nurtured, and each life finds purpose and healing.

These testimonials from Common Ground members underscore the profound and multifaceted impact of the organisation on individuals and the broader community. They illustrate how the studio's commitment to mental wellbeing and empowerment has supported individuals:

Include testimonials

**Art at Home: Art & Wellbeing Box**

The CG collective meticulously continued to craft our 'to the door' offerings to extend our reach into the broader community. Busy hands, Quiet Mind is a visionary initiative comprising a series of creativity boxes designed to enrich the lives of their recipients and bolster our fundraising endeavours, facilitating access to vital mental health support for those with minimal means. Within our Busy hands, Quiet mind boxes, recipients embarked on a mindful journey, partaking in a contemplative process to craft unique pieces of work. This innovative offering is a testament to our commitment to the wellbeing of individuals while fortifying our mission to create a world where mental health knows no barriers, including financial ones.

**Future Plans**

We will further strengthen our impact report and services in the upcoming year. Financial performance remains a top priority as we diligently monitor our resources and explore new funding opportunities. We are committed to cultivating corporate social responsibility partnerships to reduce our reliance on grant funding.

In the forthcoming year (2023/24), we will persist in delivering our arts programs in a school-based setting and build a community outside of school. Remote services such as online tutorials will no longer be a part of our services; the core of our offerings will continue to be face-to-face interactions.

Our model outlines a robust agenda and program strategy with a strategic focus on the following core areas:

**CREATE** Our commitment to deep engagement with meaningful and impactful activities seamlessly connecting the realms of arts, education, and social care.

**BELONG** The pursuit of community building, forging connections among individuals and the broader community to combat isolation and enhance life opportunities.

**GROW:** Elevating awareness of our work and extending its reach.

Our unwavering commitment lies in upholding the fusion of art, education, and health, ensuring they coexist harmoniously. We will persist in providing the ideal blend of inspiration, encouragement, and empathetic listening, empowering individuals to discover

## **The Common Ground Collective**

### **Trustees Annual Report for the year ended 31 March 2023**

their unique creative voices. By joining our creative therapeutic community, individuals will shed the weight of stigma and break the shackles of isolation. In addition to our core work, we will launch supplementary projects that serve as testing grounds for fresh ideas, such as our Common Ground School initiative. These initiatives will enable us to reach diverse groups of beneficiaries and establish new collaborative partnerships. We remain dedicated to expanding the horizons of our impact and strengthening our commitment to the wellbeing of our community. As we journey into the coming year, Common Ground stands as a bastion of creativity, hope, and transformation, ready to inspire, support, and uplift all those who seek solace within our community.

### **Financial Review**

The principal source of charity funds for the year ended 31 March 2023 were donations, raffles, workshops, and grants.

Expenditure during the year was principally on raising funds for other charities, cost of free workshop access, workshop facilitator salary and purchases and supplies for charitable activities. Governance services were donated.

The expenditure has supported the objectives of teaching arts to the public, explicitly benefitting those from marginalised communities and providing subsidised or free workshops for these individuals.

Donated services were received in the form of governance services.

### **Reserves**

It is the policy of the Charity to aim for 3 months of expenditure is in the bank at all times, working towards 6 months.

Cash at bank on 31/3/2023 was £3,834 (2022 £4,122).

### **Declaration**

The trustees declare they have approved the trustees' report above

Signed by one or two on behalf of the trustees

Signature 

Name Valerie Hunt

The Common Ground Collective

Receipts and payments accounts for the year ended 31 March 2023

Income and Expenditure

For the year ended 31 March 2023

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
<b>Receipts</b>				
<b>Income and endowments from:</b>				
Donations and legacies	4,433	-	4,433	2,835
Government Covid grant	-	-	-	8,177
Charitable activities	5,195	-	5,195	11,276
<b>Total receipts</b>	<b>9,628</b>	<b>-</b>	<b>9,628</b>	<b>22,288</b>
<b>Payments</b>				
Charitable activities	9,785	-	9,300	22,576
<b>Total payments</b>	<b>9,785</b>	<b>-</b>	<b>9,300</b>	<b>22,576</b>
<b>Net of receipts and payments</b>	<b>(157)</b>	<b>-</b>	<b>328</b>	<b>(288)</b>
Transfers between funds	-	-	-	
<b>Net movement in funds</b>	<b>(157)</b>	<b>-</b>	<b>328</b>	<b>(288)</b>
<b>Reconciliation of funds:</b>				
Total funds brought forward	3,834	-	3,834	4,122
<b>Total funds carried forward</b>	<b>3,677</b>	<b>-</b>	<b>3,677</b>	<b>3,834</b>

**The Common Ground Collective**  
**Receipts and payments accounts for the year ended 31 March 2023**

**Statement of assets and liabilities**  
**As at 31 March 2023**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
<b>Current Assets</b>				
Cash at bank and in hand	3,677	-	3,677	3,834
<b>Total Net Assets</b>	<b>3,677</b>		<b>3,677</b>	<b>3,834</b>
<b>Fund Balances</b>				
Unrestricted funds	3,677		3,677	3,834
Restricted funds	-		-	-
<b>Total Funds</b>	<b>3,677</b>		<b>3,677</b>	<b>3,834</b>

The receipts and payments accounts were approved by the Board of Directors and were signed on its behalf by:

Signed by one or two on behalf of the trustees

Signature 

Name Valerie Hunt

Date 31/1/24.

**THE COMMON GROUND COLLECTIVE**

England & Wales - Charity number 1181481

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# Accounts

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THE COMMON GROUND COLLECTIVE

CHARITY NUMBER 1181481

TRUSTEES REPORT AND RECEIPTS AND PAYMENTS ACCOUNTS

FOR THE PERIOD FROM 1 APRIL 2021 TO 31 MARCH 2022

The Common Ground Collective  
Trustees Annual Report for the year ended 31 March 2022

The trustees present their report and unaudited accounts for the year ended 31 March 2022

**Charity reference and administration details**

Charity name:	The Common Ground Collective
Other names:	Common Ground Plus
Registered Charity number:	1181481
Charity principal address:	C/o Emmaus Chartered Accountants Westmead House Farnborough GU14 7LP
Names of Trustees:	Valerie Hunt (appointed 8 January 2019) Eileen Pearcey (appointed 8 January 2019) Gail Rich (appointed 8 January 2019)
Bank:	Santander UK Bridle Road, Bootle, Merseyside, L30 4GB
Senior Management:	Gabriella Croci (Founder and Workshop Facilitator)

### **Structure, governance, and management**

The charity Common Ground Collective is a Charitable Incorporated Organisation (CIO), incorporated and registered as a charity on 8 January 2019. The charity is governed under its constitution. The trustees oversee the charity, and the day-to-day management of the charity is performed by the Charity workshop facilitator. The workshop facilitator books venues, markets the charity services to the public, teaches at workshops during the year and arranges for other artists to teach at workshops. The workshop facilitator also fulfils the role of marketing and fund-raising co-ordinator for the charity, reporting back to the trustees regularly. During the year ended 31 March 2022, the workshop facilitator was a paid staff member.

There is a child protection policy in place and DBS checks are done prior to commencement of employment or trusteeship and checks are carried out again in line with statutory requirements.

All trustees have given their time voluntarily and receive no remuneration or other benefits.

### **Trustee recruitment**

Trustees are appointed or reappointed every three years at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the Charity.

### **Objectives of the charity**

The charity objects as set out in the governing constitution document are:

- (1) To advance the education of the public in the arts, including (but not limited to) young people and disabled people.
- (2) To promote the relief of disabled people.
- (3) To advance for the benefit of the public such other exclusively charitable purposes (in accordance with the laws of England and Wales) as the Trustees of the charity shall from time to time select.

### **Activities of the charity**

In planning our activities for the year, the trustees kept in mind the Charities commission guidance on public benefit.

During the year ended 31 March 2022, our community was transitioning from Covid isolation back into social situations, day services, and work placements. The workshop facilitator was partly furloughed for some of the period April 21 to March 2022.

The main activities held were as follows:

- Provided mindful art kits to 18+ participants from the neuro-diverse community.
- Collaborated with local charitable organisations, designing in person art sessions specifically for those of the neurodiverse community.
- In person sessions, teaching creative and mindfulness based practices, designed to support young people with social anxiety and lack of self-esteem.
- Gave access to participants to a library of on-demand tutorials to practice in their own time.
- Held guest facilitated in person workshops for the young people of Halow project (a registered charity providing support for young people with learning difficulties).
- Held art sessions for participants in assisted living.
- Facilitator Training in youth mindfulness programmes, with kid's teacher training and SOMA programme, and Creative Mindfulness.
- Held Creative Mindfulness program for children struggling with mental health.
- Provided paint kits, clay kits and calligraphy kits with video tutorials to the general public with one kit donated for every one paid for.

### **Achievements and Performance**

During the year ended 31 March 2022, our community was transitioning from Covid isolation back into social situations, day services, and work placements.

To support our communities' mental health through this transition, we have worked to expand access to the transformative and therapeutic power of the arts that supports the development of self-expression, mindfulness and inclusion. We have made our services accessible to our community by providing mindful art practices without financial barriers, collaborating with local charitable organisations and designing sessions specifically for those of the neurodiverse community.

In recognising the impact transitioning back into the workplace had on individuals over 18+ from the neuro-diverse community, we partnered with local charitable organisations such as Halow and Frimhurst to provide these services consistently for young people who would benefit most. The young people were taught a combination of creative and mindfulness-based practices, explicitly

designed to aid the key issues that the organisations felt the young people needed support with, such as social anxiety and lack of self-esteem.

To ensure our participants had access to mindful arts beyond our in-person sessions, we gifted each of our participants with an art kit at the beginning of starting our journey together. This allows them to continue the self-regulatory skills they learn in the session in their own time at home too. In addition, each participant also received access to a library of on-demand tutorials to practise in their own time.

We created these tutorials by widening our collective, collaborating with a series of well-established artists, from potters to illustrators, to animators.

Through this collaboration, we also held our first guest-facilitated in-person event for the young people of The Halow Project. Illustrator Holly Warburton and our founder collaborated to offer a unique combination of illustration and mindfulness-based practices under the theme of 'imaginative landscapes'. We collected data from participants in the form of a social impact questionnaire. We asked participants to complete this same questionnaire before and after the event so that we could compare responses and consider differences in their scores. The questionnaire was anonymous and has been kept confidential. We saw a 100% increase in well-being, skills-based knowledge, and enjoyment, and all participants noted that they would benefit from attending another event.

Amongst our Neurodiverse community, we have continued our services for assisted living. These weekly sessions are a way for our attendees to meet new people, learn new skills, and participate in a like-minded community.

Alongside the workshop facilitation, our founder has undertaken additional training to ensure our community is provided with the most effective and up-to-date services to build on our current services. Youth Mindfulness conducted the mindfulness programmes, which she undertook both the kid's teacher training and SOMA programme. Gabriella also completed training with Creative Mindfulness. These three programmes have become a part of the Common Ground Collective's offerings, shaping the sessions held by our facilitators. They are already resulting in significant improvements for our service user's well-being.

With the financial support from Frimley Fuel Allotments, we enrolled our participants from Frimhurst Enterprises into our 10-week Creative Mindfulness programme, which resulted in a 98% increase in emotional intelligence and well-being.

Due to the accessible nature of our creative mindfulness programme, we have also begun to provide this to children struggling with mental health issues. Partnering with local schools such as Sandhurst secondary school and The Village Education, we have delivered weekly and 8-10 week programmes to support children's well-being. In addition, our funds from fundraising activities such as the sales of our art kits and guest-facilitated workshops have aided us in providing financial relief to children from disadvantaged backgrounds. Moving on through 2022, We are excited to make these accessible to children of the home ed community via our new creative mindfulness kids club, ensuring a like-minded community to support their mental health.

## **Financial Review**

The principal source of charity funds for the year ended 31 March 2022 were from sales of art kits, and grants from grant making organisations and government grants.

The Common Ground Collective  
Trustees Annual Report for the year ended 31 March 2022

Expenditure during the year was principally on the workshop facilitator salary and purchases and supplies for charitable activities. Governance services were donated.

The expenditure has supported the objectives of teaching arts to the public and specifically benefitting disabled persons by the provision of subsidised or free workshops for those with severe learning difficulties and donated art kits to those with learning difficulties and those with mental health difficulties.

Donated services were received in the form of governance services.

**Reserves**

It is the policy of the Charity to aim for 3 months of expenditure is in the bank at all times, working towards 6 months.

Cash at bank on 31/3/2022 was £3,234 (2021 £4,122).

**Declaration**

The trustees declare they have approved the trustees' report above  
Signed on behalf of the charity trustees

Signature 

Name Valerie Hunt

Date 28/1/23

Signature 

Name 29/1/23

The Common Ground Collective  
 Receipts and payments accounts for the year ended 31 March 2022

Receipts and payments accounts for the year ended 31 March 2022

	Unrestricted funds	Restricted funds	Total funds	Last year funds
	£	£	£	£
	2022	2022	2022	2021
<b>Receipts</b>				
<b>Income and endowments from:</b>				
Donations and legacies	835	2,000	2,835	14,746
Government Covid grant	8,177		8,177	5,654
Charitable activities	11,276	-	11,276	5,020
Other trading activities	-	-	-	-
<b>Total</b>	<b>20,288</b>	<b>2,000</b>	<b>22,288</b>	<b>25,420</b>
<b>Payments:</b>				
Raising funds	-	-	-	-
Charitable activities	17,911	4,665	22,576	25,112
<b>Total</b>	<b>17,911</b>	<b>4,665</b>	<b>22,576</b>	<b>25,112</b>
<b>Net of receipts/(payments)</b>	<b>2,377</b>	<b>-2,665</b>	<b>-288</b>	<b>308</b>
<b>Transfers between funds</b>				
<b>Net movement in funds</b>	<b>2,377</b>	<b>-2,665</b>	<b>-288</b>	<b>308</b>
<b>Reconciliation of funds:</b>				
Cash funds last year end	1,457	2,665	4,122	
<b>Cash funds this year end</b>	<b>3,834</b>	<b>0</b>	<b>3,834</b>	<b>4,122</b>

The Common Ground Collective  
 Receipts and payments accounts for the year ended 31 March 2022

**Statement of assets and liabilities at the end of the period**

	Unrestricted funds £ 2022	Restricted income funds £ 2022	Total this year £ 2022	Total last year £ 2021
<b>Cash Funds</b>				
Cash at bank and in hand	3,834	0	3,834	4,122
<b>Total cash funds</b>	<b>3,834</b>	<b>0</b>	<b>3,834</b>	<b>4,122</b>
<b>Other monetary assets</b>				
<b>Total assets</b>	<b>3,834</b>	<b>0</b>	<b>3,834</b>	<b>4,122</b>

Signed by one or two trustees on behalf of all the trustees:

Signature





Print name:

Valerie Hunt

GAIL RICH

Date of approval:

28/1/23

29/1/23

## Notes to the Accounts

Notes forming part of the accounts for the period ended 31 March 2022

### 1. Accounting policies

#### (a) Basis of accounting

These accounts have been prepared under the receipts and payments basis and comply with the appropriate legal requirements that the gross income recorded from all sources does not exceed £250,000, the charity is not a company incorporated under the Company's Act and the constitution does not require accruals accounts to be prepared.

#### (b) Fund Accounting

- Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

#### (c) Receipts

All receipts are included in the Accounts when received;

- The charity has received Government Coronavirus Job Retention Scheme Grants in the reporting period.
- Gift Aid is included in income when received. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.
- The value of any voluntary help received is not included in the accounts but is described in the notes.

#### (d) Payments

Expenditure is recognised when a payment is incurred. Expenditure includes any VAT which cannot be recovered and is reported as part of the expenditure to which it relates.

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- The charity made no redundancy payments during the reporting period

The Common Ground Collective  
Receipts and payments accounts for the year ended 31 March 2022

**2. Analysis of receipt of government grants**

	<b>This year</b>
	<b>£</b>
<b>Coronavirus job retention support scheme</b>	
HMRC	8,177

All conditions for this grant were fulfilled during the year.

**3. Donated goods, facilities and services**

Donated goods and services not recognised in the receipts and payments accounts are:  
Donated accountancy services from Pearsure Ltd £600 (2021 £600).

The Common Ground Collective  
 Receipts and payments accounts for the year ended 31 March 2022

4. Expenditure on charitable activities

	2022			2021		
	Unrestricted funds	Restricted funds	Total funds	Unrestricted funds	Restricted funds	Total funds
	£			£		
Art Materials	1,402	1,000	2,402	3,087	5,708	8,795
Travel	92		92	0		0
Insurance	117		117	114		114
Printing/stationery	54		54	297		297
Rent	385		385	440		440
Staff costs	14,410	3,665	18,075	6,483	7,453	13,936
Postage	332		332	735		735
Software	604		604	388		388
Legal	62		62	0		0
Website	370		370	386		386
Other	83		83	21		21
<b>Total</b>	<b>17,911</b>	<b>4,665</b>	<b>22,576</b>	<b>11,951</b>	<b>13,161</b>	<b>25,112</b>

5. Paid employees

The charity paid external artists for a small number of workshop sessions. The workshop facilitator was paid for the period April 2021 to March 2022 but was part time furloughed on 80% salary until September 2021.

Analysis of Staff costs

	2022			2021		
	Unrestricted funds	Restricted income funds	Total funds	Unrestricted funds	Restricted income funds	Total funds
	£			£		
Salary	13,848	3,665	17,513	6,207	6,935	13,142
Pension	326		326	171		171
Payment to external artists	236	0	236	105	518	623
<b>Total Staff Costs</b>	<b>14,410</b>	<b>3,665</b>	<b>18,075</b>	<b>6,483</b>	<b>7,453</b>	<b>13,936</b>

No employee received benefits (excluding employers pension costs) for the reporting period of more than £60,000.

**The average number of employees for the year was as follows**

<b>Average Headcount</b>	<b>2022</b>	<b>2021</b>
Charitable activities- Workshop facilitator	1	1
Charitable activities- part time paid	1	2

**6. Trustee remuneration and related party transactions**

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.

No trustee expenses were incurred during the reporting period.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

**7. Risk assessment**

The trustees have conducted a review of the major risks. The charity does not offer credit to others therefore the credit risk is deemed low. There are risks to future external funding due to the economic situation and the trustees are reviewing the risks on an ongoing basis.

The Common Ground Collective  
 Receipts and payments accounts for the year ended 31 March 2022

8. Charity Funds

**Details of material funds held and movements during the current reporting period**

\* Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

	T y p e *	Purpose and Restrictions	Fund balances brought forward	Income	Expend- iture	Transfers	Gains and losses	Fund balances carried forward
			£	£	£	£	£	£
National Lottery Community fund	R	For salary	2,665	0	2,665			0
Frimley Fuel Allotments	R	For benefit of individuals within specified geographical area		2,000	2,000			0
Other funds	U	Other Funds	1,457	20,288	17,911	-	-	3,834
<b>Total Funds</b>			4,122	22,288	22,576	-	-	3,834

**THE COMMON GROUND COLLECTIVE**

England & Wales - Charity number 1181481

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# Accounts

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THE COMMON GROUND COLLECTIVE

CHARITY NUMBER 1181481

TRUSTEES REPORT AND RECEIPTS AND PAYMENTS ACCOUNTS

FOR THE PERIOD FROM 1 APRIL 2020 TO 31 MARCH 2021

The trustees present their report and unaudited accounts for the year ended 31 March 2021

**Charity reference and administration details**

Charity name:	The Common Ground Collective
Other names:	Common Ground Plus
Registered Charity number:	1181481
Charity principal address:	Half Moon Pottery Studio, Eckel House, Half Moon Street, Bagshot GU19 5AL
Names of Trustees:	Valerie Hunt (appointed 8 January 2019) Eileen Pearcey (reappointed 8 January 2021) Gail Rich (appointed 8 January 2019)
Bank:	Santander UK Bridle Road, Bootle, Merseyside, L30 4GB
Senior Management:	Gabriella Croci (Founder and Workshop Facilitator)

### **Structure, governance, and management**

The charity Common Ground Collective is a Charitable Incorporated Organisation (CIO), incorporated and registered as a charity on 8 January 2019. The charity is governed under its constitution. The trustees oversee the charity, and the day-to-day management of the charity is performed by the Charity workshop facilitator. The workshop facilitator books venues, markets the charity services to the public, teaches at workshops during the year and arranges for other artists to teach at workshops. The workshop facilitator also fulfils the role of marketing and fund-raising co-ordinator for the charity, reporting back to the trustees regularly. During the year ended 31 March 2021, the workshop facilitator was an unpaid volunteer April 2020 to June 2020 and was a paid staff member for the period July 2020 to March 2021. From November 2020 to March 2021 the workshop facilitator was furloughed because of Covid-19 restrictions meaning that in person workshops could not take place.

There is a child protection policy in place and DBS checks are done prior to commencement of employment or trusteeship and checks are carried out again in line with statutory requirements.

All trustees have given their time voluntarily and receive no remuneration or other benefits.

### **Trustee recruitment**

Trustees are appointed or reappointed every three years at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the Charity.

### **Objectives of the charity**

The charity objects as set out in the governing constitution document are:

- (1) To advance the education of the public in the arts, including (but not limited to) young people and disabled people.
- (2) To promote the relief of disabled people.
- (3) To advance for the benefit of the public such other exclusively charitable purposes (in accordance with the laws of England and Wales) as the Trustees of the charity shall from time to time select.

### **Activities of the charity**

In planning our activities for the year, the trustees kept in mind the Charities commission guidance on public benefit. Activities were limited by the Covid-19 restrictions during the year.

The main activities held were as follows:

- Provided art kits to those with severe learning difficulties and those struggling with their mental health
- Held in person workshop art sessions for those with learning difficulties and children struggling with their mental health.
- Provided paint kits, clay kits and calligraphy kits with video tutorials to the general public with one kit donated for every one paid for.
- Held online art classes

The workshop facilitator volunteered her time in the first quarter of the financial year. The estimated donated voluntary help received in this period from the workshop facilitator is £ 5,130 (2020 £19,300)

### **Achievements and Performance**

As COVID - 19 hit the UK, we acted to serve our community, using art as a tool for inclusion and mindfulness for those struggling with their mental health.

Inclusion being one of the main focus points for us and the impact this has on these individuals mental health, we aimed to offer a collective gift to as many of these individuals as our funding allowed; a gift that would promote the benefits of therapy and education through not only art but also an invitation to be a part of a wider creative community.

To make this vision possible, we held a crowd funder through 'back her business' to cover these art kits' cost. With the help of our communities generosity and Natwest backing us, On 24th April 2020, we successfully raised £2,650 (+ est. £335.00 Gift Aid ) with 55 supporters in 28 days.

The kits included high-quality art materials with printed how-to guides and easy to follow video tutorials hosted by Ellie Green founder of Surrey Art school and model maker and designer, Jim Parkyn.

The individuals we served during the first lockdown were those with severe learning disabilities. We made this decision as it was in line with our initial objectives as a charity. From a recent survey by Dimensions, a not-for-profit support provider, it was made clear that people on the autistic spectrum and/or those with learning disabilities responded to a recent survey which uncovered 'a collective sense of exclusion', stating that 93% of respondents feel more isolated from society as a result of COVID-19, and 76% have been made to feel that they don't matter, in comparison to other people. Serving these individuals was deemed to be a high priority for the charity.

We donated the Art Kits to the service users of Whitelodge, Frimhurst, Halow, Arthouse unlimited and Autism Trust. These individuals had to shield due to medical issues, so having activities to keep their hands busy and minds quiet was very much appreciated.

Once the restrictions were lifted and we were able to provide workshops in person, as an advance to our usual service users, because of COVID - 19 and the rise in mental health issues, we felt it was important to help serve a wider community than exclusively those with learning disabilities.

Alongside developing our second launch of Art kits, we held multiple physical sessions throughout 2020 for children struggling with their mental health. These sessions helped both typically developed individuals struggling with mental health issues and those with learning disabilities.

We listened to feedback from those who had received donated art kits and throughout the summer of 2020, we developed the art kits by designing kits of varying creative skills; A paint kit with online tutorials by Holly Warburton ([hollywarbs.com](http://hollywarbs.com)), A clay kit with tutorials by Blanked Earth ([blankearth.co.uk](http://blankearth.co.uk)) and a calligraphy kit with tutorials by Louise Ralphs ([Loupaper.co.uk](http://Loupaper.co.uk)). Each came with Christmas specials to get them in the festive spirit! The charity chose to make these available to the general public on the basis that for every kit paid for, one was donated. This enabled us to advance the education of our usual service users in the arts and also the general public and those who wouldn't normally engage in the arts. We also held online art classes for some corporate events in the lead up to Christmas 2020.

Although the majority of our donated art kits went to those with learning disabilities, we also selected an organisation which we felt would benefit from therapy through art. We donated to Play for Progress which is a like-minded charity, tapping into the healing power of music, the arts, play, and creative therapies to build healthy and resilient relationships which nourish, support, and amplify the voices of unaccompanied minor refugees and asylum-seekers. These kits were likely to have been the only gifts they would have received that Christmas and the feedback was overwhelming.

With proceeds from Art Kits sold to the general public, we were able to donate in time for Christmas to those from; Frimhurst, Halow, Autism trust and Play for progress. We were also able to offer 10% off to home-ed families by partnering with Jodie Coles who organises affordable educational resources for single-parent families.

We also raised £900 from a bauble collaboration with Louise Ralph.

## **Financial Review**

The principal source of charity funds for the year ended 31 March 2021 were from sales of art kits, grants from grant making organisations and government grants whilst the workshop facilitator was furloughed.

Expenditure during the year was principally on purchases and supplies for charitable activities and salary for the workshop facilitator. Governance services were donated and a corresponding amount was shown in income as well as expenditure.

The expenditure has supported the objectives of teaching arts to the public and specifically benefitting disabled persons by the provision of subsidised or free workshops for those with severe learning difficulties and donated art kits to those with learning difficulties and those with mental health difficulties..

Donated services were received in the form of governance services. The value of goods and services donated have been included in income and shown as expenditure in accordance with the charities SORP.

### Reserves

It is the policy of the Charity to ensure that at least 3 months of expenditure is in the bank at all times, working towards 6 months in the coming year.


Cash at bank on 31/3/2021 was £4122 (2020 £3956). £2665 of this figure was restricted fund grant money (2020 £2700). The restricted funds carried forward represents a grant received from the National Lottery Community funds for salary. Because the workshop facilitator was furloughed for much of the year, grant funds have been carried forward into the 2021-22 accounting year.

### Declaration

The trustees declare they have approved the trustees' report above  
Signed on behalf of the charity trustees

Signature   
Val Hunt (Dec 29, 2021 12:13 GMT)

Name Val Hunt

Signature   
Eileen Pearcey

Name Eileen Pearcey

Date Dec 29, 2021

The Common Ground Collective  
 Receipts and payments accounts for the year ended 31 March 2021


Receipts and payments accounts for the year ended 31 March 2021


	Unrestricted funds	Restricted funds	Total funds	Last year funds
	£	£	£	£
	2021	2021	2021	2020
<b>Receipts</b>				
<b>Income and endowments from:</b>				
Donations and legacies	1,619	13,127	14,746	4,933
Government Covid grant	5,654		5,654	
Charitable activities	5,020	-	5,020	3,142
Other trading activities	-	-	-	-
<b>Total</b>	<u>12,293</u>	<u>13,127</u>	<u>25,420</u>	<u>8,075</u>
<b>Payments:</b>				
Raising funds	-	-	-	-
Charitable activities	11,951	13,161	25,112	4,259
<b>Total</b>	<u>11,951</u>	<u>13,161</u>	<u>25,112</u>	<u>4,259</u>
<b>Net of receipts/(payments)</b>	<u>342</u>	<u>-34</u>	<u>308</u>	<u>3,816</u>
<b>Transfers between funds</b>				
<b>Net movement in funds</b>	<u>342</u>	<u>-34</u>	<u>308</u>	<u>3,816</u>
<b>Reconciliation of funds:</b>				
Cash funds last year end	<u>1,116</u>	<u>2,700</u>	<u>3,816</u>	-
<b>Cash funds this year end</b>	<u>1,457</u>	<u>2,665</u>	<u>4,122</u>	<u>3,816</u>

**Statement of assets and liabilities at the end of the period**

	Unrestricted funds £ 2021	Restricted income funds £ 2021	Total this year £ 2021	Total last year £ 2020
<b>Cash Funds</b>				
Cash at bank and in hand	1,457	2,665	4,122	3,956
<b>Total cash funds</b>	<b>1,457</b>	<b>2,665</b>	<b>4,122</b>	<b>3,956</b>
<b>Other monetary assets</b>				
<b>Liabilities:</b>	0		0	140
<b>Total assets less liabilities</b>	<b>1,457</b>	<b>2,665</b>	<b>4,122</b>	<b>3,816</b>

Signed by one or two trustees on behalf of all the trustees:

Signature   
Val Hunt (Dec 29, 2021 12:13 GMT)  
 \_\_\_\_\_  
 Print name: **Val Hunt**  
 \_\_\_\_\_  
 Date of approval: **Dec 29, 2021**  
 \_\_\_\_\_

  
 \_\_\_\_\_  
 Print name: **Eileen Pearcey**  
 \_\_\_\_\_  
 Date of approval: **Dec 29, 2021**  
 \_\_\_\_\_

## Notes to the Accounts

Notes forming part of the accounts for the period ended 31 March 2021

### 1. Accounting policies

#### (a) Basis of accounting

These accounts have been prepared under the receipts and payments basis and comply with the appropriate legal requirements that the gross income recorded from all sources does not exceed £250,000, the charity is not a company incorporated under the Company's Act and the constitution does not require accruals accounts to be prepared.

#### (b) Fund Accounting

- Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

#### (c) Receipts

All receipts are included in the Accounts when received;

- The charity has received Government Coronavirus Job Retention Scheme Grants in the reporting period.
- Gift Aid is included in income when received. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.
- The value of any voluntary help received is not included in the accounts but is described in the notes.

#### (d) Payments

Expenditure is recognised when a payment is incurred. Expenditure includes any VAT which cannot be recovered and is reported as part of the expenditure to which it relates.

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- The charity made no redundancy payments during the reporting period

**2. Analysis of receipt of government grants**

	<b>This year</b>
	<b>£</b>
<b>Coronavirus job retention support scheme</b>	
HMRC	<u>5,654</u>

All conditions for this grant were fulfilled during the year.

**3. Donated goods, facilities and services**

Donated goods and services not recognised in the receipts and payments accounts are:  
Donated accountancy services from Pearsure Ltd £600 (2020 £600) and volunteered time of the Workshop Facilitator who volunteered her time during the period, the contribution of her time amounted to £5,130 (2020 £19,300).

4. Expenditure on charitable activities

	2021			2020		
	Unrestricted funds	Restricted funds	Total funds	Unrestricted funds	Restricted funds	Total funds
	£			£		
Art Materials	3,087	5,708	8,795	1,594	500	2,094
Travel	0		0	5		5
Insurance	114		114	78		78
Printing/stationery	297		297	139		139
Rent	440		440	234		234
Staff costs	6,483	7,453	13,936	320		320
Postage	735		735	236		236
Software	388		388	82		82
Accountancy (donated)						600
Child protection	0		0	10		10
Website	386		386	460		460
Other	21		21	1		1
<b>Total</b>	<b>11,951</b>	<b>13,161</b>	<b>25,112</b>	<b>3,159</b>	<b>500</b>	<b>4,259</b>

•

5. Paid employees

The charity paid external artists for a small number of workshop sessions. The workshop facilitator was paid for the period July 2020 to March 2021 but was furloughed on 80% salary from November 2020 to March 2021.

Analysis of Staff costs

	2021			2020		
	Unrestricted funds	Restricted income funds	Total funds	Unrestricted funds	Restricted income funds	Total funds
	£			£		
Salary	6,378	6,935	13,313	-	-	-
Payment to external artists	105	518	623	320	-	320
<b>Total Staff Costs</b>	<b>6,483</b>	<b>7,453</b>	<b>13,936</b>	<b>320</b>	<b>-</b>	<b>320</b>

No employee received benefits (excluding employers pension costs) for the reporting period of more than £60,000.

**The average number of employees for the year was as follows**

<b>Average Headcount</b>	<b>2021</b>	<b>2020</b>
Charitable activities- Workshop facilitator	1	1
Charitable activities- part time paid	2	1

**6. Trustee remuneration and related party transactions**

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.

No trustee expenses were incurred during the reporting period.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

**7. Risk assessment**

The trustees have conducted a review of the major risks. The charity does not offer credit to others therefore the credit risk is deemed low. There are risks to future external funding due to the COVID-19 situation and the trustees are reviewing the risks.

## 8. Charity Funds

### Details of material funds held and movements during the current reporting period

\* Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

	T y p e *	Purpose and Restrictions	Fund balances brought forward	Income	Expend- iture	Transfers	Gains and losses	Fund balances carried forward
			£	£	£	£	£	£
Children with special needs Fund	R	Materials for workshops for disabled	2,700	0	2,700	-	-	0
Crowdfunder Nat West	R	Materials for	0	2,527	2,527			0
Woodward Grant fund	R	Materials for workshops		1,000	1,000			0
National Lottery Community fund	R	Salaries		9,600	6,935			2,665
Other funds	U	Other Funds	1,116	12,291	11,950	-	-	1,457
		<b>Total Funds</b>	<b>3,816</b>	<b>25,418</b>	<b>25,112</b>	<b>-</b>	<b>-</b>	<b>4,122</b>








# Trustees Report and Accounts year ended 31 March 2021 FINAL

Final Audit Report

2021-12-29

Created:	2021-12-29
By:	Eileen Pearcey (eileen@fcl.uk.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAA3n6QIsKwwOp5xpjVqJLLf7YR2Gr8gXUa

## "Trustees Report and Accounts year ended 31 March 2021 FINAL" History

-  Document created by Eileen Pearcey (eileen@fcl.uk.com)  
2021-12-29 - 11:36:26 AM GMT - IP address: 82.21.37.7
-  Document emailed to Val Hunt (valhunt@mac.com) for signature  
2021-12-29 - 11:41:12 AM GMT
-  Document emailed to Eileen Pearcey (eileen@fcl.uk.com) for signature  
2021-12-29 - 11:41:12 AM GMT
-  Document e-signed by Eileen Pearcey (eileen@fcl.uk.com)  
Signature Date: 2021-12-29 - 11:41:33 AM GMT - Time Source: server- IP address: 82.21.37.7
-  Email viewed by Val Hunt (valhunt@mac.com)  
2021-12-29 - 11:55:07 AM GMT - IP address: 172.225.10.40
-  Document e-signed by Val Hunt (valhunt@mac.com)  
Signature Date: 2021-12-29 - 12:13:03 PM GMT - Time Source: server- IP address: 94.9.82.169
-  Agreement completed.  
2021-12-29 - 12:13:03 PM GMT



THE COMMON GROUND COLLECTIVE

CHARITY NUMBER 1181481

TRUSTEES REPORT AND RECEIPTS AND PAYMENTS ACCOUNTS

FOR THE PERIOD FROM 1 APRIL 2020 TO 31 MARCH 2021

The trustees present their report and unaudited accounts for the year ended 31 March 2021

**Charity reference and administration details**

Charity name:	The Common Ground Collective
Other names:	Common Ground Plus
Registered Charity number:	1181481
Charity principal address:	Half Moon Pottery Studio, Eckel House, Half Moon Street, Bagshot GU19 5AL
Names of Trustees:	Valerie Hunt (appointed 8 January 2019) Eileen Pearcey (reappointed 8 January 2021) Gail Rich (appointed 8 January 2019)
Bank:	Santander UK Bridle Road, Bootle, Merseyside, L30 4GB
Senior Management:	Gabriella Croci (Founder and Workshop Facilitator)

### **Structure, governance, and management**

The charity Common Ground Collective is a Charitable Incorporated Organisation (CIO), incorporated and registered as a charity on 8 January 2019. The charity is governed under its constitution. The trustees oversee the charity, and the day-to-day management of the charity is performed by the Charity workshop facilitator. The workshop facilitator books venues, markets the charity services to the public, teaches at workshops during the year and arranges for other artists to teach at workshops. The workshop facilitator also fulfils the role of marketing and fund-raising co-ordinator for the charity, reporting back to the trustees regularly. During the year ended 31 March 2021, the workshop facilitator was an unpaid volunteer April 2020 to June 2020 and was a paid staff member for the period July 2020 to March 2021. From November 2020 to March 2021 the workshop facilitator was furloughed because of Covid-19 restrictions meaning that in person workshops could not take place.

There is a child protection policy in place and DBS checks are done prior to commencement of employment or trusteeship and checks are carried out again in line with statutory requirements.

All trustees have given their time voluntarily and receive no remuneration or other benefits.

### **Trustee recruitment**

Trustees are appointed or reappointed every three years at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the Charity.

### **Objectives of the charity**

The charity objects as set out in the governing constitution document are:

- (1) To advance the education of the public in the arts, including (but not limited to) young people and disabled people.
- (2) To promote the relief of disabled people.
- (3) To advance for the benefit of the public such other exclusively charitable purposes (in accordance with the laws of England and Wales) as the Trustees of the charity shall from time to time select.

### **Activities of the charity**

In planning our activities for the year, the trustees kept in mind the Charities commission guidance on public benefit. Activities were limited by the Covid-19 restrictions during the year.

The main activities held were as follows:

- Provided art kits to those with severe learning difficulties and those struggling with their mental health
- Held in person workshop art sessions for those with learning difficulties and children struggling with their mental health.
- Provided paint kits, clay kits and calligraphy kits with video tutorials to the general public with one kit donated for every one paid for.
- Held online art classes

The workshop facilitator volunteered her time in the first quarter of the financial year. The estimated donated voluntary help received in this period from the workshop facilitator is £ 5,130 (2020 £19,300)

### **Achievements and Performance**

As COVID - 19 hit the UK, we acted to serve our community, using art as a tool for inclusion and mindfulness for those struggling with their mental health.

Inclusion being one of the main focus points for us and the impact this has on these individuals mental health, we aimed to offer a collective gift to as many of these individuals as our funding allowed; a gift that would promote the benefits of therapy and education through not only art but also an invitation to be a part of a wider creative community.

To make this vision possible, we held a crowd funder through 'back her business' to cover these art kits' cost. With the help of our communities generosity and Natwest backing us, On 24th April 2020, we successfully raised £2,650 (+ est. £335.00 Gift Aid ) with 55 supporters in 28 days.

The kits included high-quality art materials with printed how-to guides and easy to follow video tutorials hosted by Ellie Green founder of Surrey Art school and model maker and designer, Jim Parkyn.

The individuals we served during the first lockdown were those with severe learning disabilities. We made this decision as it was in line with our initial objectives as a charity. From a recent survey by Dimensions, a not-for-profit support provider, it was made clear that people on the autistic spectrum and/or those with learning disabilities responded to a recent survey which uncovered 'a collective sense of exclusion', stating that 93% of respondents feel more isolated from society as a result of COVID-19, and 76% have been made to feel that they don't matter, in comparison to other people. Serving these individuals was deemed to be a high priority for the charity.

We donated the Art Kits to the service users of Whitelodge, Frimhurst, Halow, Arthouse unlimited and Autism Trust. These individuals had to shield due to medical issues, so having activities to keep their hands busy and minds quiet was very much appreciated.

Once the restrictions were lifted and we were able to provide workshops in person, as an advance to our usual service users, because of COVID - 19 and the rise in mental health issues, we felt it was important to help serve a wider community than exclusively those with learning disabilities.

Alongside developing our second launch of Art kits, we held multiple physical sessions throughout 2020 for children struggling with their mental health. These sessions helped both typically developed individuals struggling with mental health issues and those with learning disabilities.

We listened to feedback from those who had received donated art kits and throughout the summer of 2020, we developed the art kits by designing kits of varying creative skills; A paint kit with online tutorials by Holly Warburton ([hollywarbs.com](http://hollywarbs.com)), A clay kit with tutorials by Blanked Earth ([blankearth.co.uk](http://blankearth.co.uk)) and a calligraphy kit with tutorials by Louise Ralphs ([Loupaper.co.uk](http://Loupaper.co.uk)). Each came with Christmas specials to get them in the festive spirit! The charity chose to make these available to the general public on the basis that for every kit paid for, one was donated. This enabled us to advance the education of our usual service users in the arts and also the general public and those who wouldn't normally engage in the arts. We also held online art classes for some corporate events in the lead up to Christmas 2020.

Although the majority of our donated art kits went to those with learning disabilities, we also selected an organisation which we felt would benefit from therapy through art. We donated to Play for Progress which is a like-minded charity, tapping into the healing power of music, the arts, play, and creative therapies to build healthy and resilient relationships which nourish, support, and amplify the voices of unaccompanied minor refugees and asylum-seekers. These kits were likely to have been the only gifts they would have received that Christmas and the feedback was overwhelming.

With proceeds from Art Kits sold to the general public, we were able to donate in time for Christmas to those from; Frimhurst, Halow, Autism trust and Play for progress. We were also able to offer 10% off to home-ed families by partnering with Jodie Coles who organises affordable educational resources for single-parent families.

We also raised £900 from a bauble collaboration with Louise Ralph.

## **Financial Review**

The principal source of charity funds for the year ended 31 March 2021 were from sales of art kits, grants from grant making organisations and government grants whilst the workshop facilitator was furloughed.

Expenditure during the year was principally on purchases and supplies for charitable activities and salary for the workshop facilitator. Governance services were donated and a corresponding amount was shown in income as well as expenditure.

The expenditure has supported the objectives of teaching arts to the public and specifically benefitting disabled persons by the provision of subsidised or free workshops for those with severe learning difficulties and donated art kits to those with learning difficulties and those with mental health difficulties..

Donated services were received in the form of governance services. The value of goods and services donated have been included in income and shown as expenditure in accordance with the charities SORP.

### Reserves

It is the policy of the Charity to ensure that at least 3 months of expenditure is in the bank at all times, working towards 6 months in the coming year.


Cash at bank on 31/3/2021 was £4122 (2020 £3956). £2665 of this figure was restricted fund grant money (2020 £2700). The restricted funds carried forward represents a grant received from the National Lottery Community funds for salary. Because the workshop facilitator was furloughed for much of the year, grant funds have been carried forward into the 2021-22 accounting year.

### Declaration

The trustees declare they have approved the trustees' report above  
Signed on behalf of the charity trustees

Signature   
Val Hunt (Dec 29, 2021 12:13 GMT)

Name Val Hunt

Signature   
Eileen Pearcey

Name Eileen Pearcey

Date Dec 29, 2021

The Common Ground Collective  
 Receipts and payments accounts for the year ended 31 March 2021


Receipts and payments accounts for the year ended 31 March 2021


	Unrestricted funds	Restricted funds	Total funds	Last year funds
	£	£	£	£
	2021	2021	2021	2020
<b>Receipts</b>				
<b>Income and endowments from:</b>				
Donations and legacies	1,619	13,127	14,746	4,933
Government Covid grant	5,654		5,654	
Charitable activities	5,020	-	5,020	3,142
Other trading activities	-	-	-	-
<b>Total</b>	<u>12,293</u>	<u>13,127</u>	<u>25,420</u>	<u>8,075</u>
<b>Payments:</b>				
Raising funds	-	-	-	-
Charitable activities	11,951	13,161	25,112	4,259
<b>Total</b>	<u>11,951</u>	<u>13,161</u>	<u>25,112</u>	<u>4,259</u>
<b>Net of receipts/(payments)</b>	<u>342</u>	<u>-34</u>	<u>308</u>	<u>3,816</u>
<b>Transfers between funds</b>				
<b>Net movement in funds</b>	<u>342</u>	<u>-34</u>	<u>308</u>	<u>3,816</u>
<b>Reconciliation of funds:</b>				
Cash funds last year end	<u>1,116</u>	<u>2,700</u>	<u>3,816</u>	-
<b>Cash funds this year end</b>	<u>1,457</u>	<u>2,665</u>	<u>4,122</u>	<u>3,816</u>

**Statement of assets and liabilities at the end of the period**

	Unrestricted funds £ 2021	Restricted income funds £ 2021	Total this year £ 2021	Total last year £ 2020
<b>Cash Funds</b>				
Cash at bank and in hand	1,457	2,665	4,122	3,956
<b>Total cash funds</b>	<b>1,457</b>	<b>2,665</b>	<b>4,122</b>	<b>3,956</b>
<b>Other monetary assets</b>				
<b>Liabilities:</b>	0		0	140
<b>Total assets less liabilities</b>	<b>1,457</b>	<b>2,665</b>	<b>4,122</b>	<b>3,816</b>

Signed by one or two trustees on behalf of all the trustees:

Signature   
 Val Hunt (Dec 29, 2021 12:13 GMT)  
 \_\_\_\_\_  
 Print name: Val Hunt  
 \_\_\_\_\_  
 Date of approval: Dec 29, 2021  
 \_\_\_\_\_

  
 \_\_\_\_\_  
 Eileen Pearcey  
 \_\_\_\_\_  
 Dec 29, 2021  
 \_\_\_\_\_

## Notes to the Accounts

Notes forming part of the accounts for the period ended 31 March 2021

### 1. Accounting policies

#### (a) Basis of accounting

These accounts have been prepared under the receipts and payments basis and comply with the appropriate legal requirements that the gross income recorded from all sources does not exceed £250,000, the charity is not a company incorporated under the Company's Act and the constitution does not require accruals accounts to be prepared.

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- Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

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All receipts are included in the Accounts when received;

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- Gift Aid is included in income when received. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.
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#### (d) Payments

Expenditure is recognised when a payment is incurred. Expenditure includes any VAT which cannot be recovered and is reported as part of the expenditure to which it relates.

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- The charity made no redundancy payments during the reporting period

**2. Analysis of receipt of government grants**

	<b>This year</b>
	<b>£</b>
<b>Coronavirus job retention support scheme</b>	
HMRC	<u>5,654</u>

All conditions for this grant were fulfilled during the year.

**3. Donated goods, facilities and services**

Donated goods and services not recognised in the receipts and payments accounts are:  
Donated accountancy services from Pearsure Ltd £600 (2020 £600) and volunteered time of the Workshop Facilitator who volunteered her time during the period, the contribution of her time amounted to £5,130 (2020 £19,300).

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Insurance	114		114	78		78
Printing/stationery	297		297	139		139
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Accountancy (donated)						600
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5. Paid employees

The charity paid external artists for a small number of workshop sessions. The workshop facilitator was paid for the period July 2020 to March 2021 but was furloughed on 80% salary from November 2020 to March 2021.

Analysis of Staff costs

	2021			2020		
	Unrestricted funds	Restricted income funds	Total funds	Unrestricted funds	Restricted income funds	Total funds
	£			£		
Salary	6,378	6,935	13,313	-	-	-
Payment to external artists	105	518	623	320	-	320
<b>Total Staff Costs</b>	<b>6,483</b>	<b>7,453</b>	<b>13,936</b>	<b>320</b>	<b>-</b>	<b>320</b>

No employee received benefits (excluding employers pension costs) for the reporting period of more than £60,000.

**The average number of employees for the year was as follows**

<b>Average Headcount</b>	<b>2021</b>	<b>2020</b>
Charitable activities- Workshop facilitator	1	1
Charitable activities- part time paid	2	1

**6. Trustee remuneration and related party transactions**

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.

No trustee expenses were incurred during the reporting period.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

**7. Risk assessment**

The trustees have conducted a review of the major risks. The charity does not offer credit to others therefore the credit risk is deemed low. There are risks to future external funding due to the COVID-19 situation and the trustees are reviewing the risks.

## 8. Charity Funds

### Details of material funds held and movements during the current reporting period

\* Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

	T y p e *	Purpose and Restrictions	Fund balances brought forward	Income	Expend- iture	Transfers	Gains and losses	Fund balances carried forward
			£	£	£	£	£	£
Children with special needs Fund	R	Materials for workshops for disabled	2,700	0	2,700	-	-	0
Crowdfunder Nat West	R	Materials for	0	2,527	2,527			0
Woodward Grant fund	R	Materials for workshops		1,000	1,000			0
National Lottery Community fund	R	Salaries		9,600	6,935			2,665
Other funds	U	Other Funds	1,116	12,291	11,950	-	-	1,457
						-	-	
		<b>Total Funds</b>	<b>3,816</b>	<b>25,418</b>	<b>25,112</b>			<b>4,122</b>








# Trustees Report and Accounts year ended 31 March 2021 FINAL

Final Audit Report

2021-12-29

Created:	2021-12-29
By:	Eileen Pearcey (eileen@fcl.uk.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAA3n6QIsKwwOp5xpjVqJLLf7YR2Gr8gXUa

## "Trustees Report and Accounts year ended 31 March 2021 FINAL" History

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**Section A Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
The Common Ground Collective

**On accounts for the year  
ended**

31 March 2021 **Charity no  
(if any)** 1181481

**Set out on pages**

1 and 2  
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 03 2021**.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed: 

Date: 24/12/2021

Name: Phil Keen

**Relevant professional  
qualification(s) or body  
(if any):**

n/a

Address: 3 ST ANDREWS WAY

FRIMLEY CAMBERLEY
SURREY GU16 9BD

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.