



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	01	2021		31	12	2021

Section A Reference and administration details

Charity name

WOODSMOKE GROUP

Other names charity is known by

Registered charity number (if any)

1181464

Charity's principal address

39 Tunstall Park

Sunderland

Tyne and Wear

Postcode

SR2 7SJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	James McGeorge	Chair		
2	Alan Henderson	Secretary		
3	Joshua Gateshill	Treasurer		
4	Austin Ward			
5	Alistair Briggs			
6	William McGeorge			
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19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted 7th January 2019
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed or reappointed annually at the Annual General Meeting held in July

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Membership of the club is open to young people aged between 9 and 21 mainly residing in the Sunderland locality. The trustees oversee the day to day running of the group. The trustees seek the views of members, the group's youth workers and volunteers in deciding the activities to be run. There is a child protection policy in place. Disclosure and Barring Service checks are carried out on everyone over the age of 18 prior to commencement of employment, voluntary participation, or trusteeship and checks are carried out again in line with statutory requirements. All trustees give their time voluntarily and received no remuneration or other benefits

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To Help young people aged 9 to 21, especially but not exclusively through leisure time activities, so as to develop their capacity and capabilities that they may grow to full maturity as individuals and members of society

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

The main activities are as follows:

- an annual summer camp.
- a programme of youth orientated events and activities.

Our aim is to provide an educational outdoor adventure experience shaped by fun, friendship, free-thought and respect without exclusion due to financial constraints.

As they learn about themselves and others in a focused programme, they gain positive memories that they can build upon as they move into adult life whilst providing opportunities for them to become volunteers themselves.

The experience teaches the individual:

- How to make new friends and grow more independent
- To develop social skills and self confidence
- To respect and appreciate nature • To embrace physical activity • How to relax and have a break
- To take advantage of the many learning opportunities available

We welcome all young people, aged between 9 and 21, regardless of personal background, faith, gender, or personal circumstances

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Woodsmoke Group continue to recognise the importance of safeguarding and are keen to ensure we keep up to date with any changes in legislation as they happen. In 2021 we appointed a Trustee Safeguarding Lead to oversee and review our processes annually, to keep on top of risk assessments and other policies and procedures.

Our volunteers were, as always, exceptional in keeping Woodsmoke Group in a healthy financial position through the giving of their time and monetary donations. Most notably, our volunteers completed two separate fundraising events, with proceeds given as a donation to Woodsmoke Group. These were, a sponsored walk in memory of Woodsmoke Group volunteer Richie Ford, and a coast to coast cycle completed by volunteers.

Continuing from previous years, the Trustees identified external funding opportunities as a key area to focus emphasis, in order to continue to provide the most exciting yet safest experience whilst achieving our objectives.

Summary of the main achievements of the charity during the year

In 2021, funding received by The Community Foundation in 2020, was able to be spent and allocated towards its donated cause. This was the bespoke fitting of storage containers, to help better utilise how we keep safe and secure all tentage and activity materials while not in use throughout the year.

Due to COVID-19 Trustees again voted against running our normal Summer Camp event. It was felt that the safe, secure, and fun environment usually offered to campers would still not be possible. Government Guidelines meant that we were legally allowed to organise an event for volunteers, however, guidelines and legislation around how we would keep safe our charity users under the age of 18 was not yet clear.

Therefore, our main activity in 2021 was to organise a socially distanced maintenance weekend for volunteers. The main goal of this event was to continue to maintain the field we use for our usual Summer Camp, and additionally to fully complete the transition into our new Storage Container system, which we would look to use in 2022.

Fortunately, due to the generosity of volunteers and supporters of Woodsmoke Group, we were able to keep our finances in a good position, and begun planning for Summer 2022 early.

Section E

Financial review

Brief statement of the charity's policy on reserves

Cash at bank on 31/12/21 was £4,018. Despite this being less than 2020 however, only £468 of this was restricted funds. Unrestricted funds had increased to £3,550. The main financial risk to Woodsmoke Group continues to be any unexpected maintenance costs, however, 2020 & 2021 have proven our ability to overcome these potential obstacles. All funds kept in bank at year end are with the intent of being able to maintain a safe environment within the main Summer Camp.

Details of any funds materially in deficit

Not Applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main source of income in 2021 was Fundraising Events by volunteers/supporters. The main expenditure in 2021 the use of restricted funds, which were used for the fitting out of our storage containers. This expenditure is key in supporting Woodsmoke Group's objectives, as it is ensuring we are providing the safe environment in the future, that enables all of our key objectives.

Section F


Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Joshua Gateshill	Alan Henderson
Position (eg Secretary, Chair, etc)	Treasurer	Secretary
Date	28/10/2022	



CHARITY COMMISSION
FOR ENGLAND AND WALES




Woodsmoke Group		1181464		CC16a
Receipts and payments accounts				
For the period from	1/1/2021	To	31/12/2021	

Section A Receipts and payments

	Notes	Unrestricted to the nearest £	Restricted to the nearest £	Endowment to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts						
Donations		2,721	-	-	2,721	-
Donations - Fundraising by Volunteers	1	3,592	-	-	3,592	-
Restricted Funds (DBS Donation)	2	-	520	-	520	-
Gift Aid	3	511	-	-	511	-
Sub total (Gross income for AR)		6,824	520	-	7,344	-
A2 Asset and investment sales, (see table).						
		-	-	-	-	-
Sub total		-	-	-	-	-
Total receipts		6,824	520	-	7,344	-
A3 Payments						
Cost Of Fundraising Events		1,200	52	-	1,252	-
Repairs and Maintenance		1,907	-	-	1,907	-
Light and Heating		240	-	-	240	-
Water and Sewerage		-	-	-	-	-
Insurance		1,032	-	-	1,032	-
Printing, Postage, Stationery & Printing Supplies		35	-	-	35	-
Sub total		4,414	52	-	4,466	-
A4 Asset and investment purchases. (see table)						
Purchase of Fixed Assets	4	-	4,260	-	4,260	-
Sub total		-	4,260	-	4,260	-
Total payments		4,414	4,312	-	8,726	-
Net of receipts/(payments)		2,411	- 3,792	-	- 1,381	-
A5 Transfers between funds		-	-	-	-	-
A6 Cash funds last year end		1,140	4,260	-	5,400	-
Cash funds this year end		3,550	468	-	4,018	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted to nearest £	Restricted to nearest £	Endowment to nearest £
B1 Cash funds	Bank	3,550	-	-
	Total cash funds	3,550	468	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Cooking Facilities	Unrestricted	-	-
	Medium Bell Tents	Unrestricted	-	-
	Storage Containers	Unrestricted	-	-
	Toilet Facilities	Unrestricted	-	-
	Shower Facilities	Unrestricted	-	-
	Marquee Tents	Unrestricted	-	-
	Ridge Tents	Unrestricted	-	-
	Large Bell Tents	Unrestricted	-	-
	Details	Fund to which	Amount due	When due
B5 Liabilities			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of	
		Joshua Gateshill	28/10/2022	

Section C Notes

1 - A1 Receipts. Fundraising by Volunteers - There were two separate fundraising events arranged by volunteers or supporters of Woodsmoke Group. One was a sponsored walk in memory of a Woodsmoke volunteer, Richie Ford, the other a coast to coast cycling event.

2 - A1 Receipts. We received funding towards the cost of safeguarding, specifically the cost of DBS certification for our volunteers over 18. There is no designated time frame to use this fund, and remaining restricted Funds will be continued to be allocated to DBS certification in the following year.

3 - This amount is reclaimed Gift Aid funding from eligible donations. This amount does not include JustGiving Gift Aid donations which are included within "Fundraising by Volunteers".

4 - As continued from Note 3 in 2020 accounts, our funding from The Community Foundation was spent according to the previous requirement of this Restricted Fund.