



Trustees' Annual Report for the period

		Period start date			Period end date		
	01	01	2020		31	12	2020
From					To		

Section A Reference and administration details

Charity name	WOODSMOKE GROUP		
Other names charity is known by			
Registered charity number (if any)	1181464		
Charity's principal address	39 Tunstall Park		
	Sunderland		
	Tyne and Wear		
Postcode	SR2 7SJ		

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	James McGeorge	Chair		
2	Alan Henderson	Secretary		
3	Joshua Gateshill	Treasurer		
4	Austin Ward			
5	Alistair Briggs		26/01/2020 – 31/12/2020	
6	William McGeorge		26/01/2020 – 31/12/2020	

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted 7 th January 2019
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed or reappointed annually at the Annual General Meeting held in July

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none">• policies and procedures adopted for the induction and training of trustees;• the charity's organisational structure and any wider network with which the charity works;• relationship with any related parties;• trustees' consideration of major risks and the system and procedures to manage them.	<p>Membership of the club is open to young people aged between 9 and 21 mainly residing in the Sunderland locality.</p> <p>The trustees oversee the day to day running of the group. The trustees seek the views of members, the group's youth workers and volunteers in deciding the activities to be run.</p> <p>There is a child protection policy in place. Disclosure and Barring Service checks are carried out on everyone over the age of 18 prior to commencement of employment, voluntary participation, or trusteeship and checks are carried out again in line with statutory requirements. All trustees give their time voluntarily and received no remuneration or other benefits</p>
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To Help young people aged 9 to 21, especially but not exclusively through leisure time activities, so as to develop their capacity and capabilities that they may grow to full maturity as individuals and members of society

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

The main activities are as follows:

- ☐ an annual summer camp.
- ☐ a programme of youth orientated events and activities.

Our aim is to provide an educational outdoor adventure experience shaped by fun, friendship, free-thought and respect without exclusion due to financial constraints.

As they learn about themselves and others in a focused programme, they gain positive memories that they can build upon as they move into adult life whilst providing opportunities for them to become volunteers themselves.

The experience teaches the individual:

- How to make new friends and grow more independent
- To develop social skills and self confidence
- To respect and appreciate nature
- To embrace physical activity
- How to relax and have a break
- To take advantage of the many learning opportunities available

We welcome all young people, aged between 9 and 21, regardless of personal background, faith, gender, or personal circumstances

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making.
- policy programme related investment.
- contribution made by volunteers.

Woodsmoke Group continue to recognise the importance of safeguarding and are keen to ensure we keep up to date with any changes in legislation as they happen. We will be appointing a Safeguarding Officer to oversee this and review our processes annually and keep on top of risk assessments and other policies and procedures.

As it was in 2019, external funding has been identified as a key part of Woodsmoke Group strategy going forward. This will allow for continuous improvement of facilities, in addition to new, exciting and current activities.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

In 2019, the Trustees identified external funding opportunities as a key area to focus emphasis, in order to continue to provide the most exciting yet safest experience whilst achieving our objectives.

Early in 2020, the Trustees identified the need to replace storage containers used to store Summer Camp equipment. These were purchased towards the end of February, with external funding sources identified to create a bespoke interior to better utilise this storage space. Despite complications expected during the pandemic, this funding was identified and successfully granted to Woodsmoke Group by The Community Foundation.

Section D

Achievements and performance

Due to COVID-19, Trustees voted against running our normal Summer Camp event. It was felt that the safe, secure, and fun environment usually offered to campers would not be possible. Therefore, our objective for 2020 shifted to one of securing the future of Woodsmoke Group. The Summer Camp is normally our main expenditure, but also the main reason we need to generate donations. Therefore, without this event, it was important, firstly, to ensure that Woodsmoke Group remained financially stable. This was achieved even with considerable expenditure with regards to assets bought before the pandemic.

Prior to 2020, all Trustee and Committee meetings were held in person, however, Government Lockdowns and COVID restrictions meant this was not possible in 2020. Therefore, a major achievement for a charity of our size was the adaptation to meetings attended via remote access. Both this and successful access to Online Banking has enabled the running and management of Woodsmoke Group to be more efficient, streamlined, and flexible.

Section E

Financial review

Brief statement of the charity's policy on reserves

Cash at bank on 31/12/20 was £5,400. However, £4,260 of this are restricted funds, to be spent in 2021 on the bespoke fitting of storage containers. Unrestricted funds were £1,140. The main financial risk to Woodsmoke Group continues to be any unexpected maintenance costs, however, 2020 has proven our ability to overcome these potential obstacles.

All funds kept in bank at year end are with the intent of being able to maintain a safe environment within the main Summer Camp.

Details of any funds materially in deficit

Not Applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main source of income in 2020 was donations from volunteers. This was the case even without a Summer Camp to volunteer at.

The main expenditure in 2020 was maintenance. This expenditure is key in supporting Woodsmoke Group's objectives, as it is ensuring we are providing the safe environment in the future, that enables all of our key objectives.


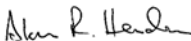
Section F

Other optional information

Section GDeclaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Joshua Gateshill	Alan Henderson
Position (eg Secretary, Chair, etc)	Treasurer	Secretary

Date

05/10/2021



CHARITY COMMISSION
FOR ENGLAND AND WALES



Woodsmoke Group

1181464

Receipts and payments accounts

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For the period
from

01/01/2020

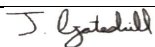
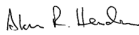
To

31/12/2020

Section A Receipts and payments

	Notes	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts						
Donations		2,285	-	-	2,285	-
Donations - Community Foundation	3	-	4,260	-	4,260	-
Sub total (Gross income for AR)		2,285	4,260	-	6,545	-
A2 Asset and investment sales, (see table).						
		-	-	-	-	-
Sub total		-	-	-	-	-
Total receipts		2,285	4,260	-	6,545	-
A3 Payments						
Cost Of Fundraising Events	2	-	-	-	-	-
Repairs and Maintenance		1,591	-	-	1,591	-
Light and Heating		84	-	-	84	-
Water and Sewerage		-	-	-	-	-
Insurance		471	-	-	471	-
Printing, Postage, Stationery & Printing Supplies		20	-	-	20	-
Sub total		2,167	-	-	2,167	-
A4 Asset and investment purchases, (see table)						
Purchase of Fixed Assets	1	2,580	-	-	2,580	-
Sub total		2,580	-	-	2,580	-
Total payments		4,747	-	-	4,747	-
Net of receipts/(payments)		- 2,462	4,260	-	1,798	-
A5 Transfers between funds		-	-	-	-	-
A6 Cash funds last year end		3,601	-	-	3,601	-
Cash funds this year end		1,140	4,260	-	5,400	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	1,140	4,260	-
	Total cash funds	1,140	4,260	-
	account(s)	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Cooking Facilities	Unrestricted	-	-
	Medium Bell Tents	Unrestricted	-	-
	Storage Containers	Unrestricted	-	-
	Toilet Facilities	Unrestricted	-	-
	Shower Facilities	Unrestricted	-	-
	Marquee Tents	Unrestricted	-	-
	Ridge Tents	Unrestricted	-	-
	Large Bell Tents	Unrestricted	-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
Signed by one or two trustees on behalf of all the trustees				
	Signature	Print Name	Date of approval	
		Joshua Gateshill	5/10/2021	
		Alan Henderson	5/10/2021	

Section C Notes

1 - Purchase of two Storage Containers.

2 - Due to COVID-19 the Trustees voted to cancel the 2020 Summer Camp, meaning there were no Costs of Fundraising in this accounting period.

3 - Woodsmoke Group applied for funding with the Community Foundation, for bespoke installations within the newly purchased storage containers. The funds provided by the Community Foundation are restricted solely to this purpose. The intention was for this funding to be spent on the designated purpose in 2020, however, the pandemic disrupted this. The Community Foundation have approved that these funds can be carried forward into 2021 for the same purpose.