

	<b>Trustees' Annual Report for the period</b>								
	<b>From</b>	Period start date			<b>To</b>	Period end date			
		01	11	2023		31	10		2024

**Section A** **Reference and administration details**

<b>Charity name</b>	Bradford Adventure Support Enterprise		
<b>Other names charity is known by</b>	BASE		
<b>Registered charity number (if any)</b>	1181460		
<b>Charity's principal address</b>	44 Kendall Avenue		
	Shipley		
	<b>Postcode</b>	BD18 4DY	

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Chris Marshall	Chair		
2	David Pearson	Secretary		
3	Alex McKniff	Treasurer		
4	Jeff Ingleson			
5	Abigail McKniff			
6	Russell Robinson			
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**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

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### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted 7 <sup>th</sup> January 2019
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed or reappointed annually at the Annual General Meeting held in October

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

There is a 'BASE Safeguarding Children & Young People' policy in place and a 'BASE Financial Policy and Procedures' in place.

All Trustees give their time voluntarily and receive no remuneration or other benefits.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

TO ACT AS A RESOURCE FOR YOUNG PEOPLE LIVING WITHIN THE BRADFORD METROPOLITAN DISTRICT COUNCIL BOUNDARIES AND SURROUNDING AREAS BY PROVIDING ACCESS TO AFFORDABLE EQUIPMENT THAT ENABLES THEM TO PARTICIPATE IN OUTDOOR EXPEDITION ACTIVITIES, SO AS TO DEVELOP THEIR CAPABILITIES THAT THEY MAY GROW TO FULL MATURITY AS INDIVIDUALS AND MEMBERS OF SOCIETY.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

BASE PROVIDES SUPPORT TO COMMUNITY GROUPS WITHIN THE BRADFORD METROPOLITAN DISTRICT COUNCIL BOUNDARIES TO ACCESS THE OUTDOOR ENVIRONMENT AND OUTDOOR EDUCATION BY OFFERING GROUPS ACCESS TO AFFORDABLE EQUIPMENT WHICH THEN ALLOWS YOUNG PEOPLE TO BE ABLE TO GO AND EXPERIENCE THE OUTDOORS.

Enabling the different groups to access affordable equipment and therefore giving those young people that attend these groups the opportunities to access the outdoors brings a wealth of benefits to those young people:

- \*The enjoyment of the outdoors – walking, camping, orienteering, escaping the city life, etc.
- \*Positive physical & mental health
- \*Personal development – self-esteem, confidence, health & well-being
- \*Learning new skills – team work, leadership, life skills, map reading, survival skills
- \*Making positive role models
- \*Broadening young people's horizon's & outlook on their lives

For some young people they have had their first experience of visiting the countryside because they were able to access the appropriate & affordable equipment provided by BASE.

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We are very grateful for the many hours the Trustees and volunteers have committed to BASE. Without this valuable contribution of time, energy and expertise we would not have been able to achieve so much.

**Summary of the main achievements of the charity during the year****BASE Chair Report**

The number of bookings continues to grow with an additional organisation borrowing kit this year. The peak is in the summer period, before the school holidays. Changes at hiring organisations are a regular occurrence and we need to be reactive and flexible to accommodate requests.

Demand is increasing and as equipment ages we will have to monitor condition and ensure we have sufficient amounts and quality to meet demand, purchasing additional stock where required.

This year BASE was very fortunate to be the beneficiary of fundraising by one of our borrowing organisations.

Volunteers and trustees are the key to the success of the charity. I would like to thank all of you for your time and commitment, let's keep working together to ensure we provide a service but at the same time make running BASE an enjoyable activity.

One of our trustees wishes to stand down and on behalf of all at BASE we wish to express our appreciation for all their contribution.

## Section E Financial review

### Brief statement of the charity's policy on reserves

BASE bank account balance on 31.10.2024 was £2593.73 in unrestricted funds. The main financial risk to the charity is loss of bookings from the schools/community groups/etc. The funds are held to cover costs incurred for when new equipment needs to be purchased or when old / broken equipment needs to be replaced.

### Details of any funds materially in deficit

Not applicable

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

No grant funding has been received this year.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Signature(s)

*C.Marshall*

Full name(s)

Chris Marshall

Position (eg Secretary, Chair, etc)

Chair of Trustees

Date

13/03/2025



## Financial Report

AGM Nov 2024

Produced by A McKniff from  
'Income&Expenses 2023-24' Document

Annual Overview 2023-24			
	Income	Outgoings	
November	£0.00	£0.00	
December	£0.00	£0.00	
January	£0.00	£0.00	
February	£140.00	-£78.60	
March	£0.00	£0.00	
April	£0.00	-£125.81	
May	£0.00	£0.00	
June	£180.00	£0.00	
July	£107.00	£0.00	
August	£131.00	£0.00	
September	£0.00	£0.00	
October	£0.00	-£25.30	
<b>Total:</b>	<b>£558.00</b>	<b>-£229.71</b>	
			<b>Annual Balance</b>
	<b>£558.00</b>	<b>-£229.71</b>	<b>£328.29</b>

Yearly Income and Expenses Overview		
Year	Income	Expenses
2016-17	£1,072.31	-£275.20
2017-18	£1,548.00	-£299.75
2018-19	£1,042.99	-£391.99
2019-20	£12.00	-£262.28
2020-21	£0.00	-£257.80
2021-22	£1,444.79	-£1,428.20
2022-23	£337.00	-£276.43
2023-24	£558.00	-£229.71
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Totals	Income £6,015.09	Expenses -£3,421.36

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	Previous carry over
2016-17	£797.11
2017-18	£2,045.36
2018-19	£2,696.36
2019-20	£2,446.08
2020-21	£2,188.28
2021-22	£2,204.87
2022-23	£2,265.44
<b>Account Balance</b>	<b>£2,593.73</b>

