



Trustees' Annual Report for the period

| From | Period start date | | | To | Period end date | | |
|------|-------------------|----|------|----|-----------------|----|------|
| | 01 | 11 | 2020 | | 31 | 10 | 2021 |

Section A Reference and administration details

Charity name Bradford Adventure Support Enterprise

Other names charity is known by BASE

Registered charity number (if any) 1181460

Charity's principal address 44 Kendall Avenue

ShIPLEY

Postcode

BD18 4DY

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|------------------|-----------------|-----------------------------------|---|
| 1 | Chris Marshall | Chair | | |
| 2 | David Pearson | Secretary | | |
| 3 | Alex McKniff | Treasurer | | |
| 4 | Jeff Ingleson | | | |
| 5 | Abigail McKniff | | | |
| 6 | Russell Robinson | | | |
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
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Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
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Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

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| Type of governing document (eg. trust deed, constitution) | Constitution adopted 7 th January 2019 |
| How the charity is constituted (eg. trust, association, company) | Charitable Incorporated Organisation |
| Trustee selection methods (eg. appointed by, elected by) | Trustees are appointed or reappointed annually at the Annual General Meeting held in October |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

There is a 'BASE Safeguarding Children & Young People' policy in place and a 'BASE Financial Policy and Procedures' in place.

All Trustees give their time voluntarily and received no remuneration or other benefits.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

TO ACT AS A RESOURCE FOR YOUNG PEOPLE LIVING WITHIN THE BRADFORD METROPOLITAN DISTRICT COUNCIL BOUNDARIES AND SURROUNDING AREAS BY PROVIDING ACCESS TO AFFORDABLE EQUIPMENT THAT ENABLES THEM TO PARTICIPATE IN OUTDOOR EXPEDITION ACTIVITIES, SO AS TO DEVELOP THEIR CAPABILITIES THAT THEY MAY GROW TO FULL MATURITY AS INDIVIDUALS AND MEMBERS OF SOCIETY.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

BASE PROVIDES SUPPORT TO COMMUNITY GROUPS WITHIN THE BRADFORD METROPOLITAN DISTRICT COUNCIL BOUNDARIES TO ACCESS THE OUTDOOR ENVIRONMENT AND OUTDOOR EDUCATION BY OFFERING GROUPS ACCESS TO AFFORDABLE EQUIPMENT WHICH THEN ALLOWS YOUNG PEOPLE TO BE ABLE TO GO AND EXPERIENCE THE OUTDOORS.

Enabling the different groups to access affordable equipment and therefore giving those young people that attend these groups the opportunities to access the outdoors brings a wealth of benefits to those young people:

- *The enjoyment of the outdoors – walking, camping, orienteering, escaping the city life, etc.
- *Positive physical & mental health
- *Personal development – self-esteem, confidence, health & well being
- *Learning new skills – team work, leadership, life skills, map reading, survival skills
- *Making positive role models
- *Broadening young people's horizon's & outlook on their lives

For some young people they have had their first experience of visiting the countryside because they were able to access the appropriate & affordable equipment provided by BASE.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We are very grateful for the many hours the Trustees and volunteers have committed to BASE. Without this valuable contribution of time, energy and expertise we would not have been able to achieve so much.

Summary of the main achievements of the charity during the year

BASE Chairs Report 21st October 2021:

The COVID19 pandemic has continued to dramatically reduce hiring of kit. However, whilst BASE has had a greatly reduced income the Charity overheads have been very low and thankfully BASE is not in any financial difficulties.

In August BASE were asked to vacate their original premises at Laisterdyke, all the equipment has now been relocated to new premises at Peel Park, Bradford.

The number of volunteers, the key to the success of the charity, remains stable.

The Chair would like to thank all of the Trustees and volunteers for their time and commitment, reiterating the need to keep working together to ensure BASE provides a reliable and quality service but at the same time make being involved at BASE an enjoyable activity.

Section E Financial review

Brief statement of the charity's policy on reserves

BASE bank account balance on 31.10.2021 was £2188.28 in unrestricted funds. The main financial risk to the charity is loss of bookings from the schools/community groups/etc. The funds are held to cover costs incurred for when new equipment needs to be purchased or when old / broken equipment needs to be replaced.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

No fundraising or grant funding has been received this year.

Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|-------------------------------------|-------------------|--|
| Signature(s) | C.Marshall | |
| Full name(s) | Chris Marshall | |
| Position (eg Secretary, Chair, etc) | Chair of Trustees | |
| Date | 24/03/2022 | |



Financial Report

AGM 21ST Oct 2021

Produced by A McKniff from
'Income&Expenses 2020-21' Document
18/10/2021

| Annual Overview 2020-21 | | | |
|-------------------------|--------|-----------|-----------------------|
| | Income | Outgoings | |
| November | £0.00 | £0.00 | |
| December | £0.00 | £0.00 | |
| January | £0.00 | £0.00 | |
| February | £0.00 | £0.00 | |
| March | £0.00 | £0.00 | |
| April | £0.00 | -£257.80 | |
| May | £0.00 | £0.00 | |
| June | £0.00 | £0.00 | |
| July | £0.00 | £0.00 | |
| August | £0.00 | £0.00 | |
| September | £0.00 | £0.00 | |
| October | £0.00 | £0.00 | |
| Total | £0.00 | -£257.80 | |
| | | | Annual Balance |
| | £0.00 | -£257.80 | -£257.80 |

| Yearly Income and Expenses Overview | | |
|-------------------------------------|-----------|------------|
| Year | Income | Expenses |
| 2016-17 | £1,072.31 | -£275.20 |
| 2017-18 | £1,548.00 | -£299.75 |
| 2018-19 | £1,042.99 | -£391.99 |
| 2019-20 | £12.00 | -£262.28 |
| 2020-21 | £0.00 | -£257.80 |
| SINCE B.A.S.E. BEGAN | | |
| | Income | Expenses |
| Totals | £3,675.30 | -£1,487.02 |

| Previous carry over | |
|------------------------|------------------|
| 2016-17 | £797.11 |
| 2017-18 | £2,045.36 |
| 2018-19 | £2,696.36 |
| 2019-20 | £2,446.08 |
| Account Balance | £2,188.28 |

