

**Potters House Christian Fellowship UK Grays**  
**Year Ended 31 January 2023**

Charity No: 1181423

***Contents***

	<u>Page No.</u>
Trustees Annual Report	2-3
Independent Examiner's Report	4
Receipts and Payments Accounts	5-6
Statement of Assets and Liabilities	7

# **POTTERS HOUSE CHRISTIAN CENTRE FELLOWSHIP UK**

## **Grays**

### **Trustees' Annual Report**

### **Year Ended 31 January 2023**

#### **Reference and administration details**

Charity Number 1181423

Principle Address 10 Culverin Avenue, Grays, Essex, RM16 2BF

#### **Names of charity trustees who manage the Charity**

Courtney Wesley Stewart

Kingsley Chinedu Anaba

Victor Osita Okonkwo

#### **Structure Governance and management**

##### **Governing Document**

Constitution dated 4<sup>th</sup> January 2019

##### **Constitution of trustee and selection methods**

The charity is constituted as a trust and the trustees are appointed by the existing trustees.

##### **Objectives and activities**

##### **Objects of Charity**

A. THE ADVANCEMENT OF THE CHRISTIAN RELIGION IN ACCORDANCE WITH THE STATEMENT OF BELIEFS SETS OUT IN THE FIRST SCHEDULE AND IN PARTICULAR IN THE COUNTY OF ESSEX AND AT THE DISCRETION OF THE CHURCH COUNCIL ELSEWHERE IN THE UNITED KINGDOM OR THE WORLD.

B. THE RELIEF OF POVERTY AND SICKNESS REGARDLESS OF NATIONALITY, RELIGIOUS, POLITICAL AND OTHER OPINION IN THE SAID COUNTY AND AT THE DISCRETION OF THE CHURCH COUNCIL ELSEWHERE IN THE UNITED KINGDOM OR THE WORLD.

# **POTTERS HOUSE CHRISTIAN CENTRE FELLOWSHIP UK GRAYS**

## **Trustees' Annual Report**

### **For the Year Ended 31 January 2023**

#### **Summary of main activities in relation to these objects**

The Charity exists to proclaim the gospel of Jesus Christ and to teach people the bible. All our activities reflect these core goals. The Church arranges or participates in a number of activities to this end, namely Bible Conferences, Marriage Seminars, Men's Discipleships, Revival Meetings with visiting preachers, Tent Crusades (home and abroad).

#### **Achievements and performance**

The church has continued to steadily grow. It has been particularly encouraging to see people in the church share a vision for the core tenets of our faith and indeed Fellowship, discipleship, church planting and evangelism. The church has a strong and stable foundation which I confidently expect will continue to grow with the blessing of God. Our main achievement this period was the successful planting of a new church in an area of Grays that has released in the assembly the reality of what we are. I am sure other men and women in the church will also respond to the call of Pastoral ministry in the Lords harvest fields.

#### **Financial review**

##### **Policy on reserves**

Due to the charity being a small organisation and its future expenses being fairly predictable in nature the trustees have decided not to have a minimum reserve. During the period under review the charity has been able to cope successfully without a minimum level of reserve.

#### **Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

-----  
Ps Victor Okonkwo

Trustee

Date:

# **INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS**

**To the Trustees of**

**Potters House Christian Fellowship UK Grays**

**For the Year Ended 31 January 2023**

**Charity number 1181423**

**Set out on Pages 5 to 7**

## **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 43 of the 1993 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act); and
- to state whether particular matters have come to my attention.

## **Basis of independent examiner's statement**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

## **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements:
  - to keep accounting records in accordance with section 41 of the 1993 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

-----  
Mr Rohan Ruddock FCCA

**Ruddocks and Co – Chartered Certified Accountants**

**First Floor Copper House**

**88 Snakes Lane East**

**IG8 7HX**

**Potter's House Christian Fellowship UK Grays**  
**Registration Number 1181423**  
**Accounting Statement (Receipts & Payments Basis)**  
**For the year ended 31 January 2023**

		<u>Unrestricted</u>	<u>Restricted</u>	Total this	Total this
		<u>funds</u>	<u>funds</u>	<u>Year</u>	<u>Year</u>
		£	£	<u>2023</u>	<u>2022</u>
<b><u>Receipts</u></b>					
<i>Donations</i>	Donations and other similar receipts	21,559	2,700	24,259	20,376
<i>Other</i>	Tax relief	1,917	0	1,917	7,679
	Reimbursements	0	0	0	229
<b><u>Total Receipts</u></b>		<u>23,476</u>	<u>2,700</u>	<u>26,176</u>	<u>28,285</u>

**Charitable Payments**

**Costs of activities in furtherance of the objects of the charity**

Fellowship Tithe	1,985	0	1,985	1,785
Revival Expenses	2,736	0	2,736	0
World Evangelism , Conference & Seminars	2,800	0	2,800	4,200
Hospitality	197	0	197	4,172
Visiting speakers & Offerings	790	2,700	3,490	3,053

**Management & Admin expenditure**

Printing, Advertising, Stationery & Outreach costs	927	0	927	939
Motor expenses, travel costs and impact teams	1,886	0	1,886	1,679
Books & periodicals	541	0	541	427
Benevolence	330	0	330	255
Equipment running Cost & phone calls	518	0	518	492
Hall Hire	5,467	0	5,467	5,640
Local outreach	325	0	325	46
Church outings/dinners	3,786	0	3,786	72
Accountancy and legal fees	1,116	0	1,116	1,082
Youth group	0	0	0	750
IT software	25	0	25	325
Subscriptions	239	0	239	290
	<u>23,668</u>	<u>2,700</u>	<u>26,368</u>	<u>25,207</u>

**Other payments**

Purchase of fixed assets	947	0	947	4,003
--------------------------	-----	---	-----	-------

**Total Payments**

24,615	2,700	27,315	29,208
--------	-------	--------	--------

**Net of Receipts / (Payments)**

-1,139	0	-1,139	-923
--------	---	--------	------

**Cash Funds at 1 Feb 2022**

2,794	0	2,794	3,717
-------	---	-------	-------

**Cash Funds at 31 Jan 2023**

1,655	0	1,655	2,794
-------	---	-------	-------

**Potter's House Christian Fellowship UK Grays**  
**Registration Number 1181423**  
**Accounting Statement (Receipts & Payments Basis)**  
**For the Year Ended 31 January 2023**

	<u>2023</u>	<u>2022</u>
		£
<b><u>ASSETS</u></b>		
<b><u>Cash Funds</u></b>		
Unrestricted funds	1,655	2,793
Restricted funds	<u>0</u>	<u>0</u>
	<u>1,655</u>	<u>2,793</u>
 <b><u>Assets retained for the charity's own use</u></b>		
Equipment	<u>5,372</u>	<u>4,425</u>
	<u>5,372</u>	<u>4,425</u>

**Trustees Responsibilities in relation to financial Statements**

Charity Law requires the trustees to prepare financial statements for each financial year, which comply with the regulations set out in the Charities Act 2011. The trustees have elected to take advantage of the provisions that apply to small charities and have prepared a receipts and payments account and Statement of Assets and Liabilities which are set out on page 7.

Approved by the trustees on .....and

Signed on their behalf by ..... Ps Victor Okonkwo