

The Steni Trust

U.K Registered Charity No. 1181406

Trustee's Annual Report for the year ending 31st March 2022

1 **Charity Registration and Trustees**

1.1 The Steni Trust is a U.K. registered charity registration number 1181406

The principal office is Flat 2, Bannerleigh House, Bannerleigh Road, Bristol, BS8 3PF

1.2 The trustees are:

Mr Peter Latham – Chairman and Treasurer

Mrs Vivienne Latham – Secretary

Dr Sarah Ensoll – Safeguarding

1.3 The trustees met twice formally during the year and on several occasions informally.

2 **Structure and Governance**

2.1 The charity is governed by a **Deed of Trust dated 20th December 2018**. This replaced an earlier deed from January 2018, in order to fully comply with Charities Commission guidelines.

2.2 The deed requires a minimum of 3 trustees, serving for a 5-year term that is renewable.

2.3 The appointment of new trustees is by invitation.

2.4 The day-to-day running is conducted by the trustees.

3 **Objectives and Activities**

3.1 Objects:

A – The relief and assistance of people in any part of the world who are victims of war or national disaster, trouble, or catastrophe, in particular by the supply of medical aid to such persons.

B – The prevention or relief of poverty or financial hardship in Kenya in particular, but not exclusively by assisting in the provision of education, training, healthcare projects and all the necessary support designed to enable individuals to generate a sustainable income and become self-sufficient.

C – The prevention or relief of poverty of the homeless in the U.K. in particular, but not exclusively by supporting projects to provide and maintain night shelters and crisis centres.

3.2 Activities. The activities of the charity during the year were carried out in accordance with the Deed of Trust

Discussions were held with a number of charities prior to their support from The Steni Trust.

Achievements

4.1 Grants were made to the following 21 charitable organisations:

Crisis U.K. – Reg. no. 4024938
 IcFEM-Mission – Reg. no. 1107038
 Hope for Life Katanga – Reg. no. 1153897
 Medecins Sans Frontiers – Reg. no. 1026038
 Fare Share – Reg.no. 1125905
 The Connection at St Martins – Reg. No. 1978201
 Cycle-R – Reg. No. 1155932
 Life Education Bristol – Reg. No. 1093225
 Water Harvest – Reg. No. 1127564
 Young and Free – Reg. No. 1117939
 Tools for Self-Reliance – Reg. No. 280437
 Young Enterprise – Reg. No. 313697
 St. Mungo's -Reg. No. 1149085
 The Sofa Project (Bristol) – Reg. No. 287088
 Sightsavers – Reg. No. 207544
 British Red Cross – Reg. No. 220949
 UNICEF – Reg. No. 1072612
 SASH – Reg. No. 1054890
 Motivation (Kenya) Reg. No. 1079358
 Royal Marines Charity – Reg. No. 1134205
 Ditch the Label – Reg. No. 1156329

4.2 The Trust partnered with charities that fitted in with its ethos and objectives:

- 4.2.1 Relief of Poverty – Fareshare, Water Harvest, The Sofa Project
- 4.2.2 Disaster Relief – British Red Cross, UNICEF
- 4.2.3 Homeless – Crisis, The Connection at St Martins, St Mungo's
- 4.2.4 Medical Relief – Medecins sans Frontiers, Sightsavers
- 4.2.5 Education support – IcFEM, Hope for Life Katanga, Cycle-R, Young Enterprise, Life Education Bristol, SASH.
- 4.2.6 Disability – Tools for Self-Reliance, Young and Free, Motivation, Royal Marines Charity.

4.2.7 General – Ditch the Label.

4.2.8 The largest donations of the year were to Medecins sans Frontiers, Hope for Life, Crisis, British Red Cross and UNICEF.

5 **Public Benefit Statement**

The trustees are satisfied that they have complied with their duty under The Charities Act 2011.

6 **Future developments**

The size and scope of the charity's operation will continue to increase as funding increases to meet the needs of the supported charities.

7 **Comments on financial statements**

7.1 Voluntary income during the 12 months to 31st March 2022 was £67,755 (£56,000).

7.2 Grants to charities in line with the objects were £60,000 (42,000) in the 12-month period to 31st March 2022. Details are shown above in Section 4.

7.3 No expenses were charged against the charity.

8 **Reserves Policy**

There is no formal reserves policy. However, it is the trustee's intention to maintain a healthy balance to enable it to respond to needs as and when required.

9 **Risk Assessment**

A Risk Register, detailing the main potential risks to the on-going work of Charity has been compiled. The main risks are the small number of family trustees and limited number of donors. However adequate funding for the foreseeable future is assured.

10 **Safeguarding**

Although the charity has no direct involvement with vulnerable adults and children, the charities that it supports most certainly do and a pre-requisite of the Trust making a grant is that it reviews the safeguarding policies of the recipient charities. Large charities such as MSF, UNICEF, British Red Cross and Crisis U.K. are presumed to have adequate policies in place, but the Trust reviews the policies of the smaller charities that it supports. This is an on-going process.

The Annual Report was approved by the Trustees on 28th June 2022 and signed on their behalf by:

A handwritten signature in blue ink, appearing to read 'V Latham', with a horizontal flourish extending to the right.

Vivienne Latham (Secretary)

The Steni Trust - 1181406
Statement of Financial Activities
For the period from 01 April 2021 to 31 March 2022

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:						
Donations and legacies	67,755	—	—	—	67,755	56,000
Total income	67,755	—	—	—	67,755	56,000
Expenditure on:						
Expenditure on charitable activities	2,000	58,000	—	—	60,000	42,000
Total expenditure	2,000	58,000	—	—	60,000	42,000
Net income / (expenditure) resources before transfer	65,755	(58,000)	—	—	7,755	14,000
Transfers						
Gross transfers between funds - in	—	58,000	—	—	58,000	47,000
Gross transfers between funds - out	(58,000)	—	—	—	(58,000)	(47,000)
Other recognised gains / losses						
Net movement in funds	7,755	—	—	—	7,755	14,000
Reconciliation of funds						
Total funds brought forward	26,150	—	—	—	26,150	12,150
Total funds carried forward	33,905	—	—	—	33,905	26,150
Represented by						
Unrestricted						
General fund	33,905	—	—	—	33,905	26,150

There may be minor discrepancies in the totals if the pence are not being shown

Analysis of income and expenditure
Selected period: 01 April 2021 to 31 March 2022

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Income and endowments						
<i>Donations and legacies</i>						
A01 - Income from Individuals	57,000	—	—	—	57,000	52,000
A04 - Gift Aid	10,755	—	—	—	10,755	4,000
<i>Donations and legacies Totals</i>	67,755	—	—	—	67,755	56,000
Income and endowments Grand totals	67,755	—	—	—	67,755	56,000
Expenditure						
<i>Expenditure on charitable activities</i>						
E06 - Grants	2,000	58,000	—	—	60,000	42,000
<i>Expenditure on charitable activities Totals</i>	2,000	58,000	—	—	60,000	42,000
Expenditure Grand totals	2,000	58,000	—	—	60,000	42,000

There may be minor discrepancies in the totals if the pence are not being shown

The Steni Trust - 1181406

Balance Sheet detailed

	As at 31/03/2022	As at 31/03/2021
Current assets		
01: Current Bank Account	28,775.00	26,150.00
Z05: Accounts Receivable	5,130.76	—
Total Current assets	33,905.76	26,150.00
Net Asset surplus (deficit)	33,905.76	26,150.00
Reserves		
Excess / (deficit) to date	7,755.76	14,000.00
Z01: Starting balances	26,150.00	12,150.00
Total Reserves	33,905.76	26,150.00

Represented by Funds		
Unrestricted	33,905.76	26,150.00
Designated	—	—
Restricted	—	—
Endowment	—	—
Total	33,905.76	26,150.00

I report on the accounts of the charity for the year ended 31 March 2022.

Respective responsibilities of members of the trustees and examiner

The Trustees of the charity are responsible for the preparation of the accounts; you consider that the audit is not required for the year under section 144(2) of the Charities Act 2011 (the 2011 act) and that an independent examination is required. It is my responsibility to:

- Examine the accounts under section 145 of the 2011 act;
- Follow the procedures laid down in the general directions given by the commission under section 145(5)(b) of the 2011 act;
- State whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts. My report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements

- To keep accounting records in accordance with Section 130 of the 2011 Act; and
- To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act. Have not been met; or

(2) To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Paul Bright Signed:



Relevant professional qualification or body: ACCA

Address: Firbank, Greenacres, Runfold, Surrey, GU10 1QH

Date: 28th January 2023