

Lucy - Report - Trustees Meeting - Wednesday 2nd August

Income

Last Trustees meeting - Now (Usage since last meeting)

10th May - 3rd August

| | | | |
|-------------------------------------|-------------|-------------|-----------------------------|
| MAY | | | |
| Bryony Cooper | 12-May-2023 | 14-May-2023 | Wedding |
| National Trust | 17-May-2023 | 17-May-2023 | Herdwick Suite - Meeting |
| Keswick Mountain Festival | 19-May-2023 | 21-May-2023 | Race Checkpoint |
| Borrowdale Parish Council | 24-May-2023 | 24-May-2023 | Herdwick Suite - Meeting |
| JUNE | | | |
| Harmony Associates | 3-Jun-2023 | 4-Jun-2023 | Singing Group |
| Mountain Sense | 4-Jun-2023 | 4-Jun-2023 | Herdwick Suite |
| The Farmer Network | 15-Jun-2023 | 15-Jun-2023 | Herdwick Suite - Meeting |
| Borrowdale School | 21-Jun-2023 | 21-Jun-2023 | Community Room |
| Fix the Fells | 24-Jun-2023 | 24-Jun-2023 | Downstairs |
| Herdwick Sheep Breeders Association | 25-Jun-2023 | 25-Jun-2023 | Downstairs |
| Lake District Mobility | 29-Jun-2023 | 29-Jun-2023 | Herdwick Suite |
| Shepherds Meet | 29-Jun-2023 | 29-Jun-2023 | Herdwick Suite |
| JULY | | | |
| Shona & Michael Garrard | 2-Jul-2023 | 2-Jul-2023 | Downstairs - Party |
| Newport Girls High School | 14-Jul-2023 | 16-Jul-2023 | Herdwick Suite - Study Room |
| Diane - Yoga | 17-Jul-2023 | 17-Jul-2023 | Downstairs |
| Mountain Sense | 23-Jul-2023 | 23-Jul-2023 | Herdwick Suite |
| Diane - Yoga | 24-Jul-2023 | 24-Jul-2023 | Downstairs |
| Borrowdale Parish Council | 26-Jul-2023 | 26-Jul-2023 | Herdwick Suite |
| Diane - Yoga | 31-Jul-2023 | 31-Jul-2023 | Downstairs |
| AUGUST | | | |
| Herdwick Sheep Breeders Association | 1-Aug-2023 | 1-Aug-2023 | Herdwick Suite |

Last Trustees meeting - Now (Bar Use)

12th May - Wedding

Bookings since last meeting

| | | | | |
|---|-------------|-------------|----------------|----------------|
| Lake District Mountain Rescue Search Dogs | 21-Apr-2023 | 23-Apr-2023 | Whole Hall | £450 |
| The Farmer Network | 15-Jun-2023 | 15-Jun-2023 | Herdwick Suite | £40 |
| Lake District Mobility | 29-Jun-2023 | 29-Jun-2023 | Herdwick Suite | £75 |
| Shepherds Meet | 29-Jun-2023 | 29-Jun-2023 | Herdwick Suite | £18 |
| Diane - Yoga | 17-Jul-2023 | 17-Jul-2023 | Downstairs | £25 |
| Diane - Yoga | 24-Jul-2023 | 24-Jul-2023 | Downstairs | £25 |
| Diane - Yoga | 31-Jul-2023 | 31-Jul-2023 | Downstairs | £25 |
| Herdwick Sheep Breeders Association | 1-Aug-2023 | 1-Aug-2023 | Herdwick Suite | £25 |
| Borrowdale Shepherd's Meet | 23-Aug-2023 | 23-Aug-2023 | Herdwick Suite | £18 |
| Borrowdale Story - Keswick School Arts | 21-Sep-2023 | 21-Sep-2023 | Downstairs | / |
| Borrowdale Shepherds Meet | 21-Oct-2023 | 22-Oct-2023 | Downstairs | £150 |
| Bristol Expedition Society | 1-Dec-2023 | 3-Dec-2023 | Whole Hall | £300 |
| Orla & Andy | 26-Apr-2024 | 28-Apr-2024 | Wedding | £2,500 |
| Harmony Associates | 4-May-2024 | 5-May-2024 | Downstairs | £250 |
| Sam NZ - Wedding | 7-Jun-2024 | 9-Jun-2024 | Wedding | £2,500 |
| Ed & Sasha - Wedding | 21-Jun-2024 | 23-Jun-2024 | Wedding | £2,500 |
| Claudia & Darren Wedding | 23-Jul-2024 | 25-Jul-2024 | Wedding | £1,250 |
| Harmony Associates | 10-Aug-2024 | 11-Aug-2024 | Downstairs | £250 |
| | | | | £10,401 |

- There has been a big increase in the amount of wedding enquiries/bookings in the last couple of months.
- Bookings value for 2024 is already £15,400 compared to this years £9,200.
- Have had repeat bookings from hirers - Harmony Associates have rebooked for two dates next year after using the hall for the first time this year for one event.

Future use

3rd August - 3rd November

| | | | |
|--|-------------|-------------|------------------------------|
| August | | | |
| Herdwick Sheep Breeders Association | 1-Aug-2023 | 1-Aug-2023 | Herdwick Suite - Meeting |
| Mountain Sense | 13-Aug-2023 | 13-Aug-2023 | Herdwick Suite |
| David & Marilyn Woodthorpe | 19-Aug-2023 | 19-Aug-2023 | Whole Hall with Bar |
| Borrowdale Shepherd's Meet | 23-Aug-2023 | 23-Aug-2023 | Herdwick Suite |
| Adrian | 26-Aug-2023 | 26-Aug-2023 | Whole Hall with Bar |
| September | | | |
| Dean & Emma - Wedding | 1-Sep-2023 | 3-Sep-2023 | Wedding with Bar |
| Borrowdale Story - Keswick School Arts | 21-Sep-2023 | 21-Sep-2023 | Downstairs |
| Borrowdale Parish Council | 27-Sep-2023 | 27-Sep-2023 | Herdwick Suite |
| 13 Valleys Ultra | 30-Sep-2023 | 30-Sep-2023 | Whole Hall - Race Checkpoint |
| October | | | |
| Mountain Sense | 1-Oct-2023 | 1-Oct-2023 | Herdwick Suite |
| Tom - Harvey Party | 1-Oct-2023 | 1-Oct-2023 | Downstairs |
| Borrowdale Shepherds Meet | 21-Oct-2023 | 22-Oct-2023 | Downstairs |

Other Notes

- I feel like we really need something set in stone with Jonny regarding the field. Every viewing asks about it and I do not feel we have a set answer. We need to establish if Jonny is happy for us to ask each time and also establish the best way for us to do this - i.e. via email? I fear that if we don't sort this out then people may be put off booking due to lack of outdoor space.
- Hall is in need of a freshen up. Is it possible to have a repaint this winter?
- Can we order more crockery & cutlery so that we have enough for 100 settings. This covers our wedding numbers.

Receipts and Payments Account for the year ended 31st March 2023

| year ended 31st March | | | | year ended 31st March | | | |
|-----------------------|------------------|---------------|------------------|-------------------------|-------------------|--------------------|--------------------|
| 2023 | | | | 2023 | | | |
| Restoration | | | | Restoration | | | |
| Trading | Fund | total | | Trading | Fund | total | |
| (general) | (restricted) | | | (general) | (restricted) | | |
| Receipts | | | | Payments | | | |
| Grants | 0.00 | - | | Fund raise Equip. | 36.87 | 36.87 | |
| Donations | 225.00 | 225.00 | | Architects/planning | - | - | |
| Gift Aid | - | - | | Other | 1,982.75 | 1,982.75 | |
| Crowdfunding | - | - | | Promotions | 300 | 300 | |
| Amazon | 32.02 | 32.02 | | Licences | 398.10 | 398.10 | |
| 200 Club | - | 0.00 | | Utilities | 3,984.04 | 3,984.04 | |
| Events | 17.55 | 17.55 | | Cleaning | 4,803.86 | 4,803.86 | |
| | | | | Insurances | 1,669.48 | 1,669.48 | |
| | | | | Maintenance | 3,085.73 | 3,085.73 | |
| car park | 7,237.26 | 7,237.26 | | Admin & Staty | 12,326.07 | 12,326.07 | |
| Interest | - | - | | Construction | | 17,509.55 | 17,509.55 |
| Bar | 11,805.31 | 11,805.31 | | Furniture/Equip. | | 4,285.97 | 4,285.97 |
| Other | 2,722.45 | 2,722.45 | | Bar Stock | 8,497.53 | 8,497.53 | |
| Hall Hire | 11,651.00 | 11,651.00 | | Events | - | - | |
| total | 33,433.57 | 257.02 | 33,690.59 | total | 37,084.43 | 21,795.52 | 58,879.95 |
| | | | | Surplus(deficit) | (3,650.86) | (21,538.50) | (25,189.36) |
| | 33,433.57 | 257.02 | 33,690.59 | | 33,433.57 | 257.02 | 33,690.59 |

| Asset Statement | | | | year ended 31st March 2023 | | | |
|---------------------------------|--|--|--|----------------------------|--------------|-------------------|-------------------|
| | | | | Trading | Restoration | Total | 31st March |
| | | | | Account | Fund | Funds | 2022 |
| | | | | (general) | (restricted) | | Diff. |
| Balance 1st April 2022 | | | | 15,866.01 | 17,000.00 | 32,866.01 | |
| Transfer to Trading Acc. | | | | (4,795.52) | 4,795.52 | | |
| Add surplus for year | | | | -3,650.86 | -21,538.50 | -25,189.36 | |
| Balance 31st March 2023 | | | | 7,675.01 | 0.00 | 7,675.01 | 31,386.75 |
| Held as:- | | | | | | | |
| Current account | | | | | | 7,675.01 | 32,864.37 |
| Deposit account | | | | | | 6,026.05 | 5,921.08 |
| BarTill Float (Cash) | | | | | | 400.00 | 161.00 |
| Cash in hand to bank | | | | | | 15.00 | 15.00 |
| Total | | | | | | 14,116.06 | 38,961.45 |
| Fixed & Other Assets | | | | | | | |
| Institute Building | | | | | | 680,000.00 | 680,000.00 |
| Furniture & Fittings | | | | | | 30,000.00 | 35,000.00 |
| Bar Stock (Estimate) | | | | | | 4,000.00 | 4,000.00 |
| Total | | | | | | 714,000.00 | 719,000.00 |

Report to the Committee

The above Receipts & Payments Account and Asset Statement are prepared in accordance with the provisions of the Charities Act 1992. The land & buildings of the Borrowdale Institute are held by the Parish Council as Custodian Trustee.

J H Postans - Treasurer

23rd June

2023

Auditors Report

I have examined the financial records of the Borrowdale Institute for the year ended 31st March 2023 and confirm that the above Receipts & Payments account and Asset Statement represent a true statement of the financial position; subject to the fact that there is no audit trail for the income, which I have taken as stated in the cash book or the bar stock valuation.

A. Jacobs - Independent Examiner

23rd June

2023

Receipts and Payments Account for the year ended 31st March 2023

| year ended 31st March | | | | year ended 31st March | | | |
|-----------------------|------------------|---------------|------------------|-------------------------|-------------------|--------------------|--------------------|
| 2023 | | | | 2023 | | | |
| Restoration | | | | Restoration | | | |
| Trading | Fund | total | | Trading | Fund | total | |
| (general) | (restricted) | | | (general) | (restricted) | | |
| Receipts | | | | Payments | | | |
| Grants | 0.00 | - | | Fund raise Equip. | 36.87 | 36.87 | |
| Donations | 225.00 | 225.00 | | Architects/planning | - | - | |
| Gift Aid | - | - | | Other | 1,982.75 | 1,982.75 | |
| Crowdfunding | - | - | | Promotions | 300 | 300 | |
| Amazon | 32.02 | 32.02 | | Licences | 398.10 | 398.10 | |
| 200 Club | - | 0.00 | | Utilities | 3,984.04 | 3,984.04 | |
| Events | 17.55 | 17.55 | | Cleaning | 4,803.86 | 4,803.86 | |
| | | | | Insurances | 1,669.48 | 1,669.48 | |
| | | | | Maintenance | 3,085.73 | 3,085.73 | |
| car park | 7,237.26 | 7,237.26 | | Admin & Staty | 12,326.07 | 12,326.07 | |
| Interest | - | - | | Construction | 17,509.55 | 17,509.55 | |
| Bar | 11,805.31 | 11,805.31 | | Furniture/Equip. | 4,285.97 | 4,285.97 | |
| Other | 2,722.45 | 2,722.45 | | Bar Stock | 8,497.53 | 8,497.53 | |
| Hall Hire | 11,651.00 | 11,651.00 | | Events | - | - | |
| total | 33,433.57 | 257.02 | 33,690.59 | total | 37,084.43 | 21,795.52 | 58,879.95 |
| | | | | Surplus(deficit) | (3,650.86) | (21,538.50) | (25,189.36) |
| | 33,433.57 | 257.02 | 33,690.59 | | 33,433.57 | 257.02 | 33,690.59 |

| Asset Statement | | | | year ended 31st March 2023 | | | |
|---------------------------------|--|--|--|----------------------------|--------------|-------------------|-------------------|
| | | | | Trading | Restoration | Total | 31st March |
| | | | | Account | Fund | Funds | 2022 |
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| Balance 1st April 2022 | | | | 15,866.01 | 17,000.00 | 32,866.01 | |
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| Cash in hand to bank | | | | | | 15.00 | 15.00 |
| Total | | | | | | 14,116.06 | 38,961.45 |
| Fixed & Other Assets | | | | | | | |
| Institute Building | | | | | | 680,000.00 | 680,000.00 |
| Furniture & Fittings | | | | | | 30,000.00 | 35,000.00 |
| Bar Stock (Estimate) | | | | | | 4,000.00 | 4,000.00 |
| Total | | | | | | 714,000.00 | 719,000.00 |

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