

Cylch Meithrin Dinas Powys

Trustees' Annual Report for the year ended 31 March 2021

Registered charity number: 1181367

Principal address: Neuadd Kynance Hall
Heol Mount Road
Dinas Powys
CF64 4DS

Trustees: Elinor Mair Elias Jones (Chair)
Esyllt Mair Green (Secretary)
Sarah Preest (Treasurer)
John Maitland Evans
Roger Bishop
Anna Davies
Josephine Williams

John Maitland Evans and Anna Davis resigned from their position in January 2021. All other trustees served for the entire year.

The trustees present their annual report and accounts for the year ended 31 March 2021 and confirm they comply with the requirements of the Charities Act 2011.

Governance

Cylch Meithrin Dinas Powys ("the Cylch") was registered as a Charitable Incorporated Organisation on 27 December 2018, established under a foundation constitution. Trustees have been selected and appointed on the basis of their experience and skill set. They meet every 6/8 weeks and hold an annual general meeting each year.

The trustees and staff have adapted policy templates provided by Mudiad Meithrin for their own use and consider that they have a comprehensive set of policies in operation. These policies have been reviewed in the current financial year.

There is a risk register to identify and categorise the key risks facing the Cylch so as to put in place measures to minimise the significant risks facing the setting. This register is reviewed at least once annually.

The Cylch is registered with the Care Inspectorate Wales (“CIW”) to provide sessional day care and is affiliated with Mudiad Meithrin.

Objectives

The objects of Cylch Meithrin Dinas Powys are to advance and promote the education of pre-school children in Dinas Powys and the surrounding area, through the medium of the Welsh language. It is a long established playgroup and prides itself on offering a quality, caring learning experience for children from the age of two until they commence school. The sessions provide structured play and educational activities in a safe and stimulating environment.

Review of Activities and Performance

Due to the national lockdown in the spring of 2020, the Cylch did not operate for the entire first term of the financial year under review. The setting benefitted from the Government’s furlough scheme to cover staff wages and also secured grant funding to stabilise its financial position.

For the autumn and winter terms, procedures were put in place to ensure adherence with government guidelines regarding social distancing and other preventative measures. There was no further disruption to the operations of the Cylch for the remainder of the financial year.

The Cylch has been successful in providing educational activities for two terms for over twenty children. The duration and number of sessions was increased significantly in the year ended 31 March 2020 and the Cylch has been successful in increasing the number of children

using the service. These sessions provided the children with opportunities to learn through play, consistent with the themes followed within nursery school sessions.

Each child has the opportunity to take part in various activities that promote all aspects of his/her development. The setting is well equipped with toys, books, arts and crafts supplies, as well as various other equipment to encourage imaginative play.

The trustees confirm that they have had regard to the Charity Commission's guidance on public benefit.

Future Plans

Given the growth of the setting's offering in the last financial year, and the continuing uncertainty regarding the Covid 19 pandemic, the Cylch does not have any plans at the present time beyond building up and maintaining a healthy register of children whilst operating in a Covid secure environment. A wraparound scheme to provide transport to the local primary school is planned to maximise the retention of those children who start their meithrin year at school.

The Cylch is registered for tax free childcare and the Childcare Offer to encourage the take up of new places.

Financial Review

The Cylch is funded predominantly by private fees which are charged on a half termly basis at £15.00 per three and a quarter hours session. With the loss of a full term of fees, it was necessary to rely on other forms of income for the period. All three members of our staff were furloughed and the Cylch benefitted from £4,690 of government grant to cover the wage costs during the setting's closure. The Cylch was also successful in securing a grant of £2,379 from the charity, The Moondance Foundation. There were also a number of fundraising opportunities over the period, including a sponsored walk by the children which raised over £600.

The majority of the Cylch's expenditure comprises the staff costs and the room rental.

For the year ended 31 March 2021, the Cylch operated with a surplus of £3,848. This surplus has arisen for two reasons. Firstly, the Cylch's leader has been successfully in growing and

maintaining a healthy demand for the setting. Secondly, the costs associated with the Covid pandemic have been minimal and restricted to cleaning supplies. The most significant cost of wages has been covered in its entirety by the Government's furlough scheme. Further, the grant received from the Moondance Foundation removes financial pressure from the Cylch should there be any further disruption to operations as a result of the continuing Covid pandemic.

The Cylch does not have a formal policy on reserves but does aim to have funds sufficient to cover at least two months of wage costs. At 31 March 2021 the Trustees were comfortable with the level of reserves held.

The Receipts and Payments Account is set out on the following page.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature:

Full name: Elinor Elias Jones

Position: Chair

Date: 20 January 2022

Cylch Meithrin Dinas Powys**Receipts & Payments Account for the year ended 31 March 2021**

<i>Receipts</i>	2019/20	2020/21
	£	£
Fees	13,302.00	15,100.00
Fund Raising	3,787.00	930.00
MYM Grants	500.00	0.00
Govt grant-furlough	0.00	4,689.00
Other Grants/Donations	250.00	2,379.00
	<u>17,839.00</u>	<u>23,098.00</u>
Total Income		
<i>Payments</i>		
Staff	15,462.00	16,925.00
Rent	2,265.00	1,680.00
MYM registration	149.00	0.00
Mats & resources	77.00	86.00
Food & Drink	176.00	125.00
Equipment	299.00	5.00
Other-ICO/DBS & health check	156.00	110.00
Training	0.00	279.00
Mobile phone	0.00	40.00
Total Expense	18,584.00	19,250.00
Net surplus or (deficit)	<u>-745.00</u>	<u>3,848.00</u>
Bank and petty cash balance opening	3,286.00	2,541.00
	-745.00	3,848.00
Bank and petty cash balance closing	2,541.00	6,389.00

The financial statement was approved by the Trustee Board on 20 January 2022

and signed on behalf of the Board by:

Elinor Elias Jones