

COMMUNITY FIRST (PETERBOROUGH)

England & Wales · Charity number 1181332

Details

Status Registered

Legal form CIO

Registered 2018-12-21

Register [View on the Charity Commission register](#)

Contact

Address 277 Cromwell Road
Peterborough
PE1 2HQ

Phone 07393535335

Email help@communityfirstpeterborough.org.uk

Website www.CommunityFirstPeterborough.org.uk

Activities

Objects: The objects of the CIO, which are solely for the public benefit of the inhabitants of the Peterborough Op Can-Do area, are as follows: 1) To preserve and promote good health through services that have a proven beneficial effect to the people residing in the area of benefit by: a) Providing activities, such as exercise classes, to improve general health. b) Providing opportunities to attend informational sessions relating to specific health needs, such as mental health and dementia care, of those residing in the area of benefit, that are not readily available via the statutory services. 2) To promote for the benefit of the inhabitants of the specified area of benefit the provision of facilities for recreation or other leisure time occupations by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances with the object of improving the condition of life of said inhabitants by: a) Providing opportunities to socialise and integrate through recreational activities such as social gatherings, gardening groups, litter picking etc. 3) To help young people who are inhabitants of the specified area of benefit, especially but not exclusively through leisure time activities, so as to develop their capabilities that they may grow to full maturity as individuals and members of society. 4) To advance the education of children and young people in Peterborough by providing and assisting in the provision of facilities for education and training. a) To advance for the public benefit the education of children and young people in such ways as the Trustees think fit, including but not limited to: 1) The provision of extra-curriculum tuition in subjects such as Mathematics, English and Science. 2) The development of individual capabilities, competencies and understanding through interventions such as mentoring. 3) To provide for the recreation of children and young people by providing facilities and services to them, with the particular (but not limited) aim of helping students gain places at Universities, Colleges or Institutions of Higher Education. 4) To provide skill-based training in vocational subjects including but not limited to: plumbing, electrical, carpentry and vehicle mechanics.

Activities: The objects of the CIO, which are solely for the public benefit of the inhabitants of the Peterborough Op Can-Do area, are as follows: 1) To preserve and promote good health 2) To promote the provision of facilities for recreation or other leisure time occupations 3) To help young people through leisure time activities 4) To advance the education of children and young people

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, Disability, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin

Geography

- Peterborough City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-01-31	£37,682	£20,246	-	-
2024-01-31	£28,964	£39,708	-	-
2022-12-31	£86,798	£45,151	-	-
2021-12-31	£62,731	£49,799	-	-
2020-12-31	£70,986	£20,731	-	-

Trustees

Name	Role	Appointed
MIRIUM NAHEED		2018-12-21
MOHAMMED CAMRAN ARIF		2018-12-21
MOHAMMED SAEED		2018-12-21
MOHAMMED SHAHID		2018-12-21
RUKHSANA KAUSER		2018-12-21

COMMUNITY FIRST (PETERBOROUGH)

England & Wales - Charity number 1181332

Accounts

Charity registration number 1181332 (England and Wales)

Company registration number CE016033

COMMUNITY FIRST (PETERBOROUGH)
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JANUARY 2025

COMMUNITY FIRST (PETERBOROUGH)

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	M Naheed M Saeed M Shahid R Kauser H Yardley M C Arif
Secretary	M Naheed
Charity number (England and Wales)	1181332
Company number	CE016033
Registered office	277 Cromwell Road Peterborough PE1 2HQ
Independent examiner	3 Sixty Accountants Laxton House 191 Lincoln Road Peterborough PE1 2PN

COMMUNITY FIRST (PETERBOROUGH)

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COMMUNITY FIRST (PETERBOROUGH)

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 JANUARY 2025

The Trustees present their report and financial statements for the year ended 31 January 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

The CIO's objects are which are solely for the public benefit of the inhabitants of the Peterborough op can-do area, are as follows:

1. To preserve and promote good health through services that have a proven beneficial effect to the people residing in the area of benefit by:
 - a. Providing activities, such as exercise classes, to improve general health.
 - a. Providing opportunities to attend informational sessions relating to specific health needs, such as mental health and dementia care, of those residing in the area of benefit, that are not readily available via the statutory services.
2. To promote for the benefit of the inhabitants of the specified area of benefit the provision of facilities for recreation or other leisure time occupations by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances with the object of improving the condition of life of said inhabitants by:
 - a. Providing opportunities to socialise and integrate through recreational activities such as social gatherings, gardening groups, litter picking etc.
3. To help young people who are inhabitants of the specified area of benefit, especially but not exclusively through leisure time activities, so as to develop their capabilities that they may grow to full maturity as individuals and members of society.
4. To advance the education of children and young people in Peterborough by providing and assisting in the provision of facilities for education and training.
 - a. To advance for the public benefit the education of children and young people in such ways as the Trustees think fit, including but not limited to:
 1. The provision of extra-curriculum tuition in subjects such as Mathematics, English and Science.
 1. The development of individual capabilities, competencies and understanding through interventions such as mentoring.
 2. To provide for the recreation of children and young people by providing facilities and services to them, with the particular (but not limited) aim of helping students gain places at Universities, Colleges or Institutions of Higher Education.
 3. To provide skill-based training in vocational subjects including but not limited to: plumbing, electrical, carpentry and vehicle mechanics.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the CIO should undertake.

COMMUNITY FIRST (PETERBOROUGH)

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 JANUARY 2025

Achievements and performance

Crime

Clear, Hold, Build

This new initiative was launched by the police in 2023, in 2024 we will work closely with this group to help reduce crime and improve services in Millfield and Gladstone.

Environment

Litter picking

Working closely with Peterborough Litter Wombles from January to June we arranged a number of family litter picks. Although wombles were really helpful we found it almost impossible to get local people involved in picking litter.

Working closely with the wombles from January till June, over 250 bags of litter were collected on Bourges Boulevard. The wombles has an excellent and dedicate group of volunteers but the team was discouraged by the lack of local participation.

In March, working with Councillor Ansar Ali and the wombles we gave a talk at Gladstone Park Academy about dropping letter and squishing recycling which was really successful but no families joined subsequent picks.

From June forward we were concentrating on planting, weeding and watering sites as we found that less litter is dropped in areas we care for. See Awards for All.

Awards for All Grant

With resources from the National Lottery, Community First (Peterborough) was able to renovate some of the worst areas in Millfield and Gladstone. Areas which were replanted include

Craig Street

Beeches Avenue

Hankey Street

Seargent Street

All areas have been weeded and replanted, involving community members, Royal Sun Alliance volunteers, young volunteers from the Beeches and a group from UKCG. These areas have been regularly weeded and bulbs planted for Spring.

Local volunteers have been identified to support us as we continue to improve the area and a local gardening firm has been found who are happy to work with us as and when required at reasonable rates. Over 40 local residents have been involved in planting and painting with Community First (Peterborough) this year, and almost all have stated that this involvement has given them a new sense of ownership over these sites.

RSL volunteers are keen to work on similar projects in the New Year. This group is especially useful as they pay to volunteer and once budget has been allocated volunteer days will be scheduled for 2024. In all areas we have improved there has been a significant reduction in litter dropped and residents have felt a greater sense of ownership of the area.

COMMUNITY FIRST (PETERBOROUGH)

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 JANUARY 2025

St Marks Planting

Building on the success of last years "grow your own" activity at St Marks Spring fair, Community First got young people growing, making their own planters from discarded bottles for strawberry plants, bought from a local grower. Over 50 strawberry plants were planted, with many of the growers keeping in touch with Community First (Peterborough) throughout the summer to keep us updated on their crop's growth.

Hankey Street Murals

Peterborough Presents and Community First (Peterborough) worked together on a special project on Hankey Street in October, painting the new planters with the help of local artist xxx. 12 local children helped us paint, many of whom live on the street. As some local families have planted, watered and weeded with us they have come to feel a sense of ownership over the area.

Youth Services

Nex Gen youth club has been thriving, we have had continuous sessions at the Gladstone Park Community Centre on Tuesdays. These have been well attended and lots of engagement from young people.

We have also carried out outreach sessions in the local Mosque to speak to and engage with young people that are in harder to reach demographics. These sessions have been invaluable and we continue to progress one to one sessions to provide to make young people aware of pathways that are sometimes not visible to them due to lack of knowledge or opportunities. We hope to develop this strand further in the coming months and years.

School planting

Having developed a strong relationship with both local primary schools in 2023 we worked with the Beeches primary to involve their students in bulb planting in December. In 2024 we plan to involve even more young people in planting activities.

Social Inclusion

Summer Trips

This year, with financial support from THINK communities we were able to arrange 3 special summer trips for families we have been working with, many of whom have experienced domestic abuse. To avoid disappointment, places were offered to women and children only and the trips were not advertised.

The majority of those who attended the trips had not had a family day out for more than a year, with some women not leaving Peterborough for more than 4 years.

Teachers from the Beeches and Gladstone Park Academy have explained to us that they cannot run school trips unless they can guarantee parental contributions. Feedback from these trips showed us that there is a need for excursions for young people in the area and that this can help bring families together and improve relations between parents and children. Further excursions are planned in 2024 for families and for the young people Nex-Gen supports.

COMMUNITY FIRST (PETERBOROUGH)

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 JANUARY 2025

Domestic Abuse Support and Other Support

In 2023 Community First (Peterborough) supported over 35 families, providing an advocacy service for people needing help with form filling or making appointments, support during appointments or referrals to other agencies. 21 of the cases we dealt with concerned domestic abuse specifically with 9 families moving to refuges for their own safety. We do not advertise an advocacy service but do our best to support residents when they come to us.

In the new year we will be looking for funding so we can continue this work which makes a huge difference to the lives of local residents.

As an organisation we have improved our record keeping this year and improved the way we work with clients to reflect the number of clients we deal with and ensure that their details are kept safe and secure and only shared when we have express permission to do so.

Domestic Abuse Forum

Community First (Peterborough) has continued to lead the Domestic Abuse Forum, bringing together a range of local agencies to improve the service offered to survivors in the community. This has allowed us to strengthen the links between charities working with survivors and improve the support offered to local women, bringing together women's aid, the red cross, the police and other agencies including HELP (Helping Empower Lives in Peterborough).

Food Delivery

This year we have delivered food parcels to those that are most vulnerable and unable to access food banks etc due to their mobility and other issues. We have had referrals from multiple agencies, other organisations and the council.

Deliveries have been once a week with a maximum of 10 a week. Most are delivered parcels every week. The parcels consist of everyday items that people would have in their cupboards including sugar, tinned fruit and veg, pasta, rice etc.

Food parcels have been well received and appreciated by everyone.

Xmas Hamper Delivery

Community First (Peterborough) partnered with the Trussel Trust in December, providing 20 hampers to families in need this Christmas.

COMMUNITY FIRST (PETERBOROUGH)

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 JANUARY 2025

Financial review

It is the policy of the CIO that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the CIO's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The Trustees have assessed the major risks to which the CIO is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

M Naheed
M Saeed
M Shahid
R Kauser
H Yardley
M C Arif

Trustees may be nominated and appointed by the Board. Named officers are the chair, vice-chair, secretary and treasurer

- (1) Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.
- (2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to skills, knowledge and experience needed for the effective administration of the CIO.

None of the Trustees has any beneficial interest in the company.

The company's current policy concerning the payment of trade creditors is to follow the CBI's Prompt Payers Code (copies are available from the CBI, Centre Point, 103 New Oxford Street, London WC1A 1DU).

The company's current policy concerning the payment of trade creditors is to:

- settle the terms of payment with suppliers when agreeing the terms of each transaction;
- ensure that suppliers are made aware of the terms of payment by inclusion of the relevant terms in contracts; and
- pay in accordance with the company's contractual and other legal obligations.

The Trustees report was approved by the Board of Trustees.

.....
M Saeed
Chairman

Date:

COMMUNITY FIRST (PETERBOROUGH)

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF COMMUNITY FIRST (PETERBOROUGH)

I report to the Trustees on my examination of the financial statements of Community First (Peterborough) (the CIO) for the year ended 31 January 2025.

Responsibilities and basis of report

As the Trustees of the CIO (and also its directors for the purposes of company law), you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the financial statements of the CIO are not required to be audited under Part 16 of the Companies Act 2006 and are eligible for independent examination, I report in respect of my examination of the CIO's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 386 of the Companies Act 2006.
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the Companies Act 2006 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

3 Sixty Accountants

Laxton House
191 Lincoln Road
Peterborough
PE1 2PN

Date:

COMMUNITY FIRST (PETERBOROUGH)

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 JANUARY 2025

		Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
	Notes						
Income from:							
Donations and legacies	3	27,650	10,032	37,682	25,232	3,732	28,964
Total income		27,650	10,032	37,682	25,232	3,732	28,964
Expenditure on:							
Charitable activities	4	1,432	18,814	20,246	4,094	35,615	39,709
Total expenditure		1,432	18,814	20,246	4,094	35,615	39,709
Net income/(expenditure) and movement in funds		26,218	(8,782)	17,436	21,138	(31,883)	(10,745)
Reconciliation of funds:							
Fund balances at 1 February 2024		24,750	74,789	99,539	3,612	106,672	110,284
Fund balances at 31 January 2025		50,968	66,007	116,975	24,750	74,789	99,539

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

COMMUNITY FIRST (PETERBOROUGH)

BALANCE SHEET

AS AT 31 JANUARY 2025

	Notes	2024 £	£	2023 £	£
Current assets					
Cash at bank and in hand		117,746		100,239	
Creditors: amounts falling due within one year	8	<u>(771)</u>		<u>(700)</u>	
Net current assets			<u>116,975</u>		<u>99,539</u>
Income funds					
Restricted funds	9		66,007		74,789
Unrestricted funds			<u>50,968</u>		<u>24,750</u>
			<u>116,975</u>		<u>99,539</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 January 2025.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The member has not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on

.....
M Saeed
Chairman

Company registration number CE016033

COMMUNITY FIRST (PETERBOROUGH)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JANUARY 2025

1 Accounting policies

Charity information

Community First (Peterborough) is a private company limited by guarantee incorporated in England and Wales. The registered office is 277 Cromwell Road, Peterborough, PE1 2HQ.

1.1 Accounting convention

The financial statements have been prepared in accordance with the CIO's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)". The CIO is a Public Benefit Entity as defined by FRS 102.

The CIO has taken advantage of the provisions in the SORP for charities not to prepare a statement of cash flows.

The financial statements are prepared in sterling, which is the functional currency of the CIO. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the CIO has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the CIO.

1.4 Income

Income is recognised when the CIO is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the CIO has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the CIO has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

COMMUNITY FIRST (PETERBOROUGH)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 JANUARY 2025

1 Accounting policies

(Continued)

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.5 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the CIO's contractual obligations expire or are discharged or cancelled.

1.6 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the CIO is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

COMMUNITY FIRST (PETERBOROUGH)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 JANUARY 2025

2 Critical accounting estimates and judgements

In the application of the CIO's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Income from donations and legacies

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Donations and gifts	27,650	10,032	37,682	25,232	3,732	28,964

4 Charitable activities

	2024 £	2023 £
Staff costs	7,868	3,100
Charitable expenditure	12,378	36,609
	<u>20,246</u>	<u>39,709</u>
	<u>20,246</u>	<u>39,709</u>
Analysis by fund		
Unrestricted funds	1,432	4,094
Restricted funds	18,814	35,615
	<u>20,246</u>	<u>39,709</u>

5 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the CIO during the year.

COMMUNITY FIRST (PETERBOROUGH)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 JANUARY 2025

6 Employees

The average monthly number of employees during the year was:

	2024 Number	2023 Number
Employees	1	1

Employment costs

	2024 £	2023 £
Wages and salaries	7,868	3,100

There were no employees whose annual remuneration was more than £60,000.

Remuneration of key management personnel

The remuneration of key management personnel was as follows:

7 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

8 Creditors: amounts falling due within one year

	2024 £	2023 £
Other taxation and social security	11	-
Accruals and deferred income	760	700
	771	700

9 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 February 2024 £	Incoming resources £	Resources expended £	At 31 January 2025 £
	74,789	10,032	(18,814)	66,007
Previous period:	At 1 February 2023 £	Incoming resources £	Resources expended £	At 31 January 2024 £
	106,672	3,732	(35,615)	74,789

COMMUNITY FIRST (PETERBOROUGH)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 JANUARY 2025

10 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 February 2024 £	Incoming resources £	Resources expended £	At 31 January 2025 £
General funds	24,750	27,650	(1,432)	50,968
	<u>24,750</u>	<u>27,650</u>	<u>(1,432)</u>	<u>50,968</u>
Previous period:				
	At 1 February 2023 £	Incoming resources £	Resources expended £	At 31 January 2024 £
General funds	3,612	25,232	(4,094)	24,750
	<u>3,612</u>	<u>25,232</u>	<u>(4,094)</u>	<u>24,750</u>

11 Analysis of net assets between funds

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Fund balances at 31 January 2025 are represented by:						
Current assets/(liabilities)	7,143	61,494	116,975	7,218	48,487	99,539
	<u>7,143</u>	<u>61,494</u>	<u>116,975</u>	<u>7,218</u>	<u>48,487</u>	<u>99,539</u>

12 Related party transactions

There were no disclosable related party transactions during the year (2024 - none).

COMMUNITY FIRST (PETERBOROUGH)

England & Wales - Charity number 1181332

Accounts

Charity registration number 1181332

Company registration number CE016033 (England and Wales)

COMMUNITY FIRST (PETERBOROUGH)
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 JANUARY 2024

COMMUNITY FIRST (PETERBOROUGH)

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	M Naheed M Saeed M Shahid R Kauser H Yardley M C Arif
Secretary	M Naheed
Charity number	1181332
Company number	CE016033
Registered office	277 Cromwell Road Peterborough PE1 2HQ
Independent examiner	3 Sixty Accountants Laxton House 191 Lincoln Road Peterborough PE1 2PN

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COMMUNITY FIRST (PETERBOROUGH)

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE PERIOD ENDED 31 JANUARY 2024

The Trustees present their report and financial statements for the period ended 31 January 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

The CIO's objects are which are solely for the public benefit of the inhabitants of the Peterborough op can-do area, are as follows:

1. To preserve and promote good health through services that have a proven beneficial effect to the people residing in the area of benefit by:
 - a. Providing activities, such as exercise classes, to improve general health.
 - a. Providing opportunities to attend informational sessions relating to specific health needs, such as mental health and dementia care, of those residing in the area of benefit, that are not readily available via the statutory services.
2. To promote for the benefit of the inhabitants of the specified area of benefit the provision of facilities for recreation or other leisure time occupations by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances with the object of improving the condition of life of said inhabitants by:
 - a. Providing opportunities to socialise and integrate through recreational activities such as social gatherings, gardening groups, litter picking etc.
3. To help young people who are inhabitants of the specified area of benefit, especially but not exclusively through leisure time activities, so as to develop their capabilities that they may grow to full maturity as individuals and members of society.
4. To advance the education of children and young people in Peterborough by providing and assisting in the provision of facilities for education and training.
 - a. To advance for the public benefit the education of children and young people in such ways as the Trustees think fit, including but not limited to:
 1. The provision of extra-curriculum tuition in subjects such as Mathematics, English and Science.
 1. The development of individual capabilities, competencies and understanding through interventions such as mentoring.
 2. To provide for the recreation of children and young people by providing facilities and services to them, with the particular (but not limited) aim of helping students gain places at Universities, Colleges or Institutions of Higher Education.
 3. To provide skill-based training in vocational subjects including but not limited to: plumbing, electrical, carpentry and vehicle mechanics.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the CIO should undertake.

COMMUNITY FIRST (PETERBOROUGH)

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE PERIOD ENDED 31 JANUARY 2024

Achievements and performance

Crime

Clear, Hold, Build

This new initiative was launched by the police in 2023, in 2024 we will work closely with this group to help reduce crime and improve services in Millfield and Gladstone.

Environment

Litter picking

Working closely with Peterborough Litter Wombles from January to June we arranged a number of family litter picks. Although wombles were really helpful we found it almost impossible to get local people involved in picking litter.

Working closely with the wombles from January till June, over 250 bags of litter were collected on Bourges Boulevard. The wombles has an excellent and dedicate group of volunteers but the team was discouraged by the lack of local participation.

In March, working with Councillor Ansar Ali and the wombles we gave a talk at Gladstone Park Academy about dropping letter and squishing recycling which was really successful but no families joined subsequent picks.

From June forward we were concentrating on planting, weeding and watering sites as we found that less litter is dropped in areas we care for. See Awards for All.

Awards for All Grant

With resources from the National Lottery, Community First (Peterborough) was able to renovate some of the worst areas in Millfield and Gladstone. Areas which were replanted include

Craig Street

Beeches Avenue

Hankey Street

Seargent Street

All areas have been weeded and replanted, involving community members, Royal Sun Alliance volunteers, young volunteers from the Beeches and a group from UKCG. These areas have been regularly weeded and bulbs planted for Spring.

Local volunteers have been identified to support us as we continue to improve the area and a local gardening firm has been found who are happy to work with us as and when required at reasonable rates. Over 40 local residents have been involved in planting and painting with Community First (Peterborough) this year, and almost all have stated that this involvement has given them a new sense of ownership over these sites.

RSL volunteers are keen to work on similar projects in the New Year. This group is especially useful as they pay to volunteer and once budget has been allocated volunteer days will be scheduled for 2024. In all areas we have improved there has been a significant reduction in litter dropped and residents have felt a greater sense of ownership of the area.

COMMUNITY FIRST (PETERBOROUGH)

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE PERIOD ENDED 31 JANUARY 2024

St Marks Planting

Building on the success of last years "grow your own" activity at St Marks Spring fair, Community First got young people growing, making their own planters from discarded bottles for strawberry plants, bought from a local grower. Over 50 strawberry plants were planted, with many of the growers keeping in touch with Community First (Peterborough) throughout the summer to keep us updated on their crop's growth.

Hankey Street Murals

Peterborough Presents and Community First (Peterborough) worked together on a special project on Hankey Street in October, painting the new planters with the help of local artist xxx. 12 local children helped us paint, many of whom live on the street. As some local families have planted, watered and weeded with us they have come to feel a sense of ownership over the area.

Youth Services

Nex Gen youth club has been thriving, we have had continuous sessions at the Gladstone Park Community Centre on Tuesdays. These have been well attended and lots of engagement from young people.

We have also carried out outreach sessions in the local Mosque to speak to and engage with young people that are in harder to reach demographics. These sessions have been invaluable and we continue to progress one to one sessions to provide to make young people aware of pathways that are sometimes not visible to them due to lack of knowledge or opportunities. We hope to develop this strand further in the coming months and years.

School planting

Having developed a strong relationship with both local primary schools in 2023 we worked with the Beeches primary to involve their students in bulb planting in December. In 2024 we plan to involve even more young people in planting activities.

Social Inclusion

Summer Trips

This year, with financial support from THINK communities we were able to arrange 3 special summer trips for families we have been working with, many of whom have experienced domestic abuse. To avoid disappointment, places were offered to women and children only and the trips were not advertised.

The majority of those who attended the trips had not had a family day out for more than a year, with some women not leaving Peterborough for more than 4 years.

Teachers from the Beeches and Gladstone Park Academy have explained to us that they cannot run school trips unless they can guarantee parental contributions. Feedback from these trips showed us that there is a need for excursions for young people in the area and that this can help bring families together and improve relations between parents and children. Further excursions are planned in 2024 for families and for the young people Nex-Gen supports.

COMMUNITY FIRST (PETERBOROUGH)

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE PERIOD ENDED 31 JANUARY 2024

Domestic Abuse Support and Other Support

In 2023 Community First (Peterborough) supported over 35 families, providing an advocacy service for people needing help with form filling or making appointments, support during appointments or referrals to other agencies. 21 of the cases we dealt with concerned domestic abuse specifically with 9 families moving to refuges for their own safety. We do not advertise an advocacy service but do our best to support residents when they come to us.

In the new year we will be looking for funding so we can continue this work which makes a huge difference to the lives of local residents.

As an organisation we have improved our record keeping this year and improved the way we work with clients to reflect the number of clients we deal with and ensure that their details are kept safe and secure and only shared when we have express permission to do so.

Domestic Abuse Forum

Community First (Peterborough) has continued to lead the Domestic Abuse Forum, bringing together a range of local agencies to improve the service offered to survivors in the community. This has allowed us to strengthen the links between charities working with survivors and improve the support offered to local women, bringing together women's aid, the red cross, the police and other agencies including HELP (Helping Empower Lives in Peterborough).

Food Delivery

This year we have delivered food parcels to those that are most vulnerable and unable to access food banks etc due to their mobility and other issues. We have had referrals from multiple agencies, other organisations and the council.

Deliveries have been once a week with a maximum of 10 a week. Most are delivered parcels every week. The parcels consist of everyday items that people would have in their cupboards including sugar, tinned fruit and veg, pasta, rice etc.

Food parcels have been well received and appreciated by everyone.

Xmas Hamper Delivery

Community First (Peterborough) partnered with the Trussel Trust in December, providing 20 hampers to families in need this Christmas.

COMMUNITY FIRST (PETERBOROUGH)

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE PERIOD ENDED 31 JANUARY 2024

Financial review

It is the policy of the CIO that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the CIO's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the period.

The Trustees have assessed the major risks to which the CIO is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

The Trustees, who are also the directors for the purpose of company law, and who served during the period and up to the date of signature of the financial statements were:

M Naheed
M Saeed
M Shahid
R Kauser
H Yardley
M C Arif

Trustees may be nominated and appointed by the Board. Named officers are the chair, vice-chair, secretary and treasurer

(1) Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

(2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to skills, knowledge and experience needed for the effective administration of the CIO.

None of the Trustees has any beneficial interest in the company.

The company's current policy concerning the payment of trade creditors is to follow the CBI's Prompt Payers Code (copies are available from the CBI, Centre Point, 103 New Oxford Street, London WC1A 1DU).

The company's current policy concerning the payment of trade creditors is to:

- settle the terms of payment with suppliers when agreeing the terms of each transaction;
- ensure that suppliers are made aware of the terms of payment by inclusion of the relevant terms in contracts; and
- pay in accordance with the company's contractual and other legal obligations.

The Trustees report was approved by the Board of Trustees.

M Saeed
Chairman

29 November 2024

COMMUNITY FIRST (PETERBOROUGH)

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF COMMUNITY FIRST (PETERBOROUGH)

I report to the Trustees on my examination of the financial statements of Community First (Peterborough) (the CIO) for the period ended 31 January 2024.

Responsibilities and basis of report

As the Trustees of the CIO (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the CIO are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the CIO's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

3 Sixty Accountants

Laxton House
191 Lincoln Road
Peterborough
PE1 2PN

Dated: 29 November 2024

COMMUNITY FIRST (PETERBOROUGH)

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE PERIOD ENDED 31 JANUARY 2024

	Notes	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Income from:							
Donations and legacies	3	25,232	3,732	28,964	239	86,559	86,798
Total income		25,232	3,732	28,964	239	86,559	86,798
Expenditure on:							
Charitable activities	4	4,094	35,615	39,709	3,771	41,380	45,151
Total expenditure		4,094	35,615	39,709	3,771	41,380	45,151
Net income/(expenditure) and movement in funds		21,138	(31,883)	(10,745)	(3,532)	45,179	41,647
Reconciliation of funds:							
Fund balances at 1 January 2023		3,612	106,672	110,284	7,144	61,493	68,637
Fund balances at 31 January 2024		24,750	74,789	99,539	3,612	106,672	110,284

The statement of financial activities includes all gains and losses recognised in the period. All income and expenditure derive from continuing activities.

COMMUNITY FIRST (PETERBOROUGH)

BALANCE SHEET

AS AT 31 JANUARY 2024

	Notes	2024 £	£	2022 £	£
Current assets					
Cash at bank and in hand		100,239		110,984	
Creditors: amounts falling due within one year	8	<u>(700)</u>		<u>(700)</u>	
Net current assets			<u>99,539</u>		<u>110,284</u>
Income funds					
Restricted funds	9		74,789		106,672
Unrestricted funds			<u>24,750</u>		<u>3,612</u>
			<u>99,539</u>		<u>110,284</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the period ended 31 January 2024.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The member has not required the company to obtain an audit of its financial statements for the period in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 29 November 2024

M Saeed
Chairman

Company registration number CE016033

COMMUNITY FIRST (PETERBOROUGH)

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 JANUARY 2024

1 Accounting policies

Charity information

Community First (Peterborough) is a private company limited by guarantee incorporated in England and Wales. The registered office is 277 Cromwell Road, Peterborough, PE1 2HQ.

1.1 Accounting convention

The financial statements have been prepared in accordance with the CIO's [governing document], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The CIO is a Public Benefit Entity as defined by FRS 102.

The CIO has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the CIO. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the CIO has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the CIO.

1.4 Income

Income is recognised when the CIO is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the CIO has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the CIO has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

COMMUNITY FIRST (PETERBOROUGH)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD ENDED 31 JANUARY 2024

1 Accounting policies

(Continued)

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.5 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the CIO's contractual obligations expire or are discharged or cancelled.

1.6 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the CIO is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

COMMUNITY FIRST (PETERBOROUGH)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD ENDED 31 JANUARY 2024

2 Critical accounting estimates and judgements

In the application of the CIO's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Income from donations and legacies

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Donations and gifts	25,232	3,732	28,964	239	86,559	86,798

4 Charitable activities

	2024 £	2022 £
Staff costs	3,100	-
Charitable expenditure	36,609	45,151
	39,709	45,151
Analysis by fund		
Unrestricted funds	4,094	3,771
Restricted funds	35,615	41,380
	39,709	45,151

5 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the CIO during the period.

COMMUNITY FIRST (PETERBOROUGH)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE PERIOD ENDED 31 JANUARY 2024

6 Employees

The average monthly number of employees during the period was:

	2024 Number	2022 Number
Employees	1	2

Employment costs

	2024 £	2022 £
Wages and salaries	3,100	-

There were no employees whose annual remuneration was more than £60,000.

Remuneration of key management personnel

The remuneration of key management personnel was as follows:

7 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

8 Creditors: amounts falling due within one year

	2024 £	2022 £
Accruals and deferred income	700	700

9 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 January 2023 £	Incoming resources £	Resources expended £	At 31 January 2024 £
	106,672	3,732	(35,615)	74,789

Previous year:	At 1 January 2022 £	Incoming resources £	Resources expended £	At 31 December 2022 £
	61,493	86,559	(41,380)	106,672

COMMUNITY FIRST (PETERBOROUGH)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD ENDED 31 JANUARY 2024

10 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 January 2023	Incoming resources	Resources expended	At 31 January 2024
	£	£	£	£
General funds	3,612	25,232	(4,094)	24,750
	<u>3,612</u>	<u>25,232</u>	<u>(4,094)</u>	<u>24,750</u>
Previous year:	At 1 January 2022	Incoming resources	Resources expended	At 31 December 2022
	£	£	£	£
General funds	7,144	239	(3,771)	3,612
	<u>7,144</u>	<u>239</u>	<u>(3,771)</u>	<u>3,612</u>

11 Analysis of net assets between funds

	Unrestricted funds 2024	Restricted funds 2024	Total 2024	Unrestricted funds 2022	Restricted funds 2022	Total 2022
	£	£	£	£	£	£
Fund balances at 31 January 2024 are represented by:						
Current assets/(liabilities)	7,143	61,494	99,539	7,218	48,487	110,284
	<u>7,143</u>	<u>61,494</u>	<u>99,539</u>	<u>7,218</u>	<u>48,487</u>	<u>110,284</u>

12 Related party transactions

There were no disclosable related party transactions during the period (2022 - none).

COMMUNITY FIRST (PETERBOROUGH)

England & Wales - Charity number 1181332

Accounts

Charity registration number 1181332

Company registration number CE016033 (England and Wales)

COMMUNITY FIRST (PETERBOROUGH)
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

COMMUNITY FIRST (PETERBOROUGH)

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	M Naheed M Saeed M Shahid R Kauser H Yardley M C Arif
Secretary	M Naheed
Charity number	1181332
Company number	CE016033
Registered office	277 Cromwell Road Peterborough PE1 2HQ
Independent examiner	3 Sixty Accountants Laxton House 191 Lincoln Road Peterborough PE1 2PN

COMMUNITY FIRST (PETERBOROUGH)

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COMMUNITY FIRST (PETERBOROUGH)

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 DECEMBER 2022

The Trustees present their report and financial statements for the year ended 31 December 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

The CIO's objects are which are solely for the public benefit of the inhabitants of the Peterborough op can-do area, are as follows:

1. To preserve and promote good health through services that have a proven beneficial effect to the people residing in the area of benefit by:
 - a. Providing activities, such as exercise classes, to improve general health.
 - a. Providing opportunities to attend informational sessions relating to specific health needs, such as mental health and dementia care, of those residing in the area of benefit, that are not readily available via the statutory services.
2. To promote for the benefit of the inhabitants of the specified area of benefit the provision of facilities for recreation or other leisure time occupations by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances with the object of improving the condition of life of said inhabitants by:
 - a. Providing opportunities to socialise and integrate through recreational activities such as social gatherings, gardening groups, litter picking etc.
3. To help young people who are inhabitants of the specified area of benefit, especially but not exclusively through leisure time activities, so as to develop their capabilities that they may grow to full maturity as individuals and members of society.
4. To advance the education of children and young people in Peterborough by providing and assisting in the provision of facilities for education and training.
 - a. To advance for the public benefit the education of children and young people in such ways as the Trustees think fit, including but not limited to:
 1. The provision of extra-curriculum tuition in subjects such as Mathematics, English and Science.
 1. The development of individual capabilities, competencies and understanding through interventions such as mentoring.
 2. To provide for the recreation of children and young people by providing facilities and services to them, with the particular (but not limited) aim of helping students gain places at Universities, Colleges or Institutions of Higher Education.
 3. To provide skill-based training in vocational subjects including but not limited to: plumbing, electrical, carpentry and vehicle mechanics.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the CIO should undertake.

COMMUNITY FIRST (PETERBOROUGH)

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

Achievements and performance

COVID and Food Distribution

Due to funding from PCVS, Community First (Peterborough) employed Robert Orton to help with the COVID recovery project. In addition to his COVID duties Robert has been keen to encourage litter picking in the area and has worked hard to maintain all our community planters and continue to grow edible produce at the Allama Iqbal centre.

Cost of Living Support

From December Community First (Peterborough) has been funded through Peterborough City council to deliver food to people in need because of the cost of living crisis. A limited number of parcels will be available every week and will include essential store cupboard items to supplement family's monthly food shops. This will be a 12-month project and will run throughout 2023

Environment

Community First (Peterborough) were delighted to receive a grant from National Lottery Awards For All this year so we can make real improvements to all the planters in the area. Work has already begun as we have erected the new planters on Hankey Street and few look forward to planting in the new year and encouraging the community to plant with us.

Litter picking

Both Robert Orton and Helen Walkinshaw have continued to encourage residents to get out litter picking. Peterborough Litter Wombles have been running weekly picks in conjunction with Community First (Peterborough) but residents are reluctant to get involved. Community First (Peterborough) attended Gladstone Park Academy with Peterborough Litter Wombles to encourage school kids to get involved at a special litter assembly.

Getting Millfield Growing – Millfield Festival

Thanks to our supporters at Hettys Herbs and Plants, Community first offered over 100 children and adults a chance to grow their own herbs at this year's Millfield Festival with a donation of lavender, thyme and dill. Using paper planters, kids got creative designing their gardens and enjoyed making seed bombs to plant in the community with wildflower seeds and clay.

COMMUNITY FIRST (PETERBOROUGH)

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

Social Inclusion

THINK Communities Partnership

Community First (Peterborough) worked closely with the THINK communities' team at Peterborough City Council this year, encouraging local people to start activities for local people. The team ran 3 workshops focussing on how local groups can apply for funding and get projects up and running. 10 start up grants were awarded to help kick start local activities. Funding was offered to

- Westgate Church – small grant to provide lunchboxes at weekend for children on low incomes
- Bengali Sanskrit Association small grant to start monthly community lunches
- Peterborough Litter Wombles – small grant for high vis tops
- St Marks Church – sewing group
- Refugee Football Group – small grant to help provide equipment for the group
- Living Keys – small grant so women could make decorations and sell them to fund craft activities
- Lithuanian Association – small grant for outreach activity for pancake day

Further grants will be awarded in the new year.

Domestic Abuse Forum

Community First (Peterborough) continues to chair the Domestic Abuse Forum for Peterborough Council for Voluntary Service. This group has been instrumental in bringing together community groups and statutory organisations to benefit survivors and the links made by this group have made it possible for us to offer a tailored service to women in need (see advocacy).

Advocacy

Community First (Peterborough) trustees and staff are being called on more frequently to support members of the community who have complex needs, including women fleeing domestic abuse who have no recourse to public funds. In emergencies, Community First (Peterborough) has provided hotel accommodation and transport for women fleeing violence. In the past year Community First (Peterborough) has offered one to one support to more than 30 local residents.

Referrals and Partnerships

Community First (Peterborough) has partnered with the Trussell Trust and with Carezone in Peterborough, training advisors to make referrals to these agencies so they can access these services when they need them.

Gladstone Park Academy – Parents Evenings

To make sure local people have access to the services they need Community First (Peterborough) has worked closely with Gladstone Park academy to offer residents support from agencies from Healthwatch to debt advisors at their quarterly parent's evenings. Although not many people engage with the agencies on the evening, by developing closer ties the school has gone on to make appropriate referrals to all agencies.

COMMUNITY FIRST (PETERBOROUGH)

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

Youth Services

This has been a busy year as our youth group, Nex-Gen has changed its focus to support young people aged 13 plus who are struggling in education and their families in new ways. The group attracts up to 15-20 young people every week. We are also working with schools, councillors and other Community organisations for direct referrals of children that need our support. There is an element of one to one work with the young person along with group activities at the Gladstone Park Community Centre.

During the summer the group has been doing outreach work with young people on a weekly basis, with activities planned for indoors during the winter.

This year the group has received a grant from Cambridge Community Foundation and so has been able to invest in new equipment including a playstation and repaired the damaged pool table, which was bought back to life after it had been put into storage by the Community Centre. Plans for next year include taking young people on educational visits.

Staff development is a key factor for our youth team and we are investing in NVQ training, First aid and safeguarding training for our youth workers.

Financial review

It is the policy of the CIO that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the CIO's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The Trustees have assessed the major risks to which the CIO is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

M Naheed
M Saeed
M Shahid
R Kauser
H Yardley
M C Arif

Trustees may be nominated and appointed by the Board. Named officers are the chair, vice-chair, secretary and treasurer

(1) Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

(2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to skills, knowledge and experience needed for the effective administration of the CIO.

None of the Trustees has any beneficial interest in the company.

COMMUNITY FIRST (PETERBOROUGH)

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) *FOR THE YEAR ENDED 31 DECEMBER 2022*

The company's current policy concerning the payment of trade creditors is to follow the CBI's Prompt Payers Code (copies are available from the CBI, Centre Point, 103 New Oxford Street, London WC1A 1DU).

The company's current policy concerning the payment of trade creditors is to:

- settle the terms of payment with suppliers when agreeing the terms of each transaction;
- ensure that suppliers are made aware of the terms of payment by inclusion of the relevant terms in contracts;
and
- pay in accordance with the company's contractual and other legal obligations.

The Trustees report was approved by the Board of Trustees.

M Saeed
Chairman

31 October 2023

COMMUNITY FIRST (PETERBOROUGH)

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF COMMUNITY FIRST (PETERBOROUGH)

I report to the Trustees on my examination of the financial statements of Community First (Peterborough) (the CIO) for the year ended 31 December 2022.

Responsibilities and basis of report

As the Trustees of the CIO (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the CIO are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the CIO's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

3 Sixty Accountants

Laxton House
191 Lincoln Road
Peterborough
PE1 2PN

Dated: 31 October 2023

COMMUNITY FIRST (PETERBOROUGH)

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2022

		Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
	Notes						
Income from:							
Donations and legacies	3	239	86,559	86,798	1,432	61,299	62,731
Expenditure on:							
Charitable activities	4	3,771	41,380	45,151	1,507	48,292	49,799
Net (expenditure)/income for the year/ Net movement in funds							
		(3,532)	45,179	41,647	(75)	13,007	12,932
Fund balances at 1 January 2022							
		7,144	61,493	68,637	7,218	48,487	55,705
Fund balances at 31 December 2022							
		3,612	106,672	110,284	7,143	61,494	68,637

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

COMMUNITY FIRST (PETERBOROUGH)

BALANCE SHEET

AS AT 31 DECEMBER 2022

	Notes	2022 £	£	2021 £	£
Current assets					
Cash at bank and in hand		110,984		69,237	
Creditors: amounts falling due within one year	8	<u>(700)</u>		<u>(600)</u>	
Net current assets			<u>110,284</u>		<u>68,637</u>
Income funds					
Restricted funds			106,672		61,494
Unrestricted funds			<u>3,612</u>		<u>7,143</u>
			<u>110,284</u>		<u>68,637</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2022.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The member has not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 31 October 2023

M Saeed
Chairman

Company registration number CE016033

COMMUNITY FIRST (PETERBOROUGH)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

Charity information

Community First (Peterborough) is a private company limited by guarantee incorporated in England and Wales. The registered office is 277 Cromwell Road, Peterborough, PE1 2HQ.

1.1 Accounting convention

The financial statements have been prepared in accordance with the CIO's [governing document], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The CIO is a Public Benefit Entity as defined by FRS 102.

The CIO has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the CIO. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the CIO has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the CIO.

1.4 Income

Income is recognised when the CIO is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the CIO has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the CIO has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

COMMUNITY FIRST (PETERBOROUGH)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

(Continued)

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.5 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the CIO's contractual obligations expire or are discharged or cancelled.

2 Critical accounting estimates and judgements

In the application of the CIO's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

COMMUNITY FIRST (PETERBOROUGH)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2022	2022	2022	2021	2021	2021
	£	£	£	£	£	£
Donations and gifts	239	86,559	86,798	1,432	61,299	62,731
	<u>239</u>	<u>86,559</u>	<u>86,798</u>	<u>1,432</u>	<u>61,299</u>	<u>62,731</u>

COMMUNITY FIRST (PETERBOROUGH)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

4 Charitable activities

	2022 £	2021 £
Charitable expenditure	45,151	49,799
	<u>45,151</u>	<u>49,799</u>
Analysis by fund		
Unrestricted funds	3,771	1,507
Restricted funds	41,380	48,292
	<u>45,151</u>	<u>49,799</u>

5 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the CIO during the year.

6 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Employees	2	1
	<u>2</u>	<u>1</u>

There were no employees whose annual remuneration was more than £60,000.

7 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

8 Creditors: amounts falling due within one year

	2022 £	2021 £
Accruals and deferred income	700	600
	<u>700</u>	<u>600</u>

COMMUNITY FIRST (PETERBOROUGH)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

9 Analysis of net assets between funds

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Fund balances at 31 December 2022 are represented by:						
Current assets/(liabilities)	7,143	61,494	110,284	7,218	48,487	68,637
	<u>7,143</u>	<u>61,494</u>	<u>110,284</u>	<u>7,218</u>	<u>48,487</u>	<u>68,637</u>

10 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).

COMMUNITY FIRST (PETERBOROUGH)

England & Wales - Charity number 1181332

Accounts

Charity registration number 1181332

Company registration number CE016033 (England and Wales)

COMMUNITY FIRST (PETERBOROUGH)
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

COMMUNITY FIRST (PETERBOROUGH)

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	M Naheed M Saeed M Shahid Revd Canon Adrian Holdstock (RCAH) R Kauser H Yardley M C Arif
Secretary	M Naheed
Charity number	1181332
Company number	CE016033
Registered office	82 Lincoln Road Peterborough PE1 2SN
Independent examiner	3 Sixty Accountants Laxton House 191 Lincoln Road Peterborough PE1 2PN

COMMUNITY FIRST (PETERBOROUGH)

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COMMUNITY FIRST (PETERBOROUGH)

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 DECEMBER 2021

The Trustees present their report and financial statements for the year ended 31 December 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

The CIO's objects are which are solely for the public benefit of the inhabitants of the Peterborough op can-do area, are as follows:

1. To preserve and promote good health through services that have a proven beneficial effect to the people residing in the area of benefit by:
 - a. Providing activities, such as exercise classes, to improve general health.
 - b. Providing opportunities to attend informational sessions relating to specific health needs, such as mental health and dementia care, of those residing in the area of benefit, that are not readily available via the statutory services.
2. To promote for the benefit of the inhabitants of the specified area of benefit the provision of facilities for recreation or other leisure time occupations by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances with the object of improving the condition of life of said inhabitants by:
 - a. Providing opportunities to socialise and integrate through recreational activities such as social gatherings, gardening groups, litter picking etc.
3. To help young people who are inhabitants of the specified area of benefit, especially but not exclusively through leisure time activities, so as to develop their capabilities that they may grow to full maturity as individuals and members of society.
4. To advance the education of children and young people in Peterborough by providing and assisting in the provision of facilities for education and training.
 - a. To advance for the public benefit the education of children and young people in such ways as the Trustees think fit, including but not limited to:
 1. The provision of extra-curriculum tuition in subjects such as Mathematics, English and Science.
 2. The development of individual capabilities, competencies and understanding through interventions such as mentoring.
 3. To provide for the recreation of children and young people by providing facilities and services to them, with the particular (but not limited) aim of helping students gain places at Universities, Colleges or Institutions of Higher Education.
 4. To provide skill-based training in vocational subjects including but not limited to: plumbing, electrical, carpentry and vehicle mechanics.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the CIO should undertake.

COMMUNITY FIRST (PETERBOROUGH)

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

Achievements and performance

Environment

Gardening Club

Community First (Peterborough) has worked closely with Up The Garden Bath and Gladstone Connect to encourage young people to get involved in gardening. Hosting a weekly gardening club from April to September. The gardening club was originally aimed at elderly people, but few elderly people attended. The children from the Beeches School were keen to get involved, especially as many have no garden of their own, so after 2 weeks we changed the sessions to family gardening sessions. Almost 50 residents attended the club from diverse backgrounds, building relationships with neighbours while growing produce which was shared among the group.

Public Spaces

Community First (Peterborough) continues to maintain 21 public spaces in Millfield and Gladstone. We have supported residents throughout the year, providing plants and time to help them improve their local spaces. Tending spaces which have not been adopted proves challenging and we are trying to encourage more residents to get involved in maintaining these spaces.

Bulb Planting

This autumn, Community First (Peterborough) planted over 2000 bulbs in public spaces, working with residents, children from the Beeches Primary School and volunteers. We hope this will have a huge impact in Spring.

Litter picking

Community First (Peterborough) encourages and supports litter picking across Millfield and Gladstone. Our regular litter picking group meets every week at St Marks church. Each week our volunteers have collected more than 300 bags of litter over the last 12 months.

COMMUNITY FIRST (PETERBOROUGH)

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

Youth Services

Nex Gen

The Nex-Gen group at Gladstone Park Community centre continues to prove popular with local young people. The group accepts members over 11 years old and attracts more than 20 young people every week. The club has enjoyed several sessions from poetry to music making, and even a trip to Inflatation.

In 2022 we plan to launch a club specifically for older children as we recognise the need for support for them.

Zoom Quiz

During lockdown in January, to bring families together Nex-Gen volunteers and staff created a Friday night family quiz. The quizzes were attended by 6 - 8 families every week and prizes delivered by Nex-Gen volunteers. For many families this was the only chance they experienced any fun with other families during lockdown.

After School Tuition

To support young people in our area CF(P) offered young people after school tuition in English, Maths and Science to support them with their GCSEs. 12 students received weekly tuition from January until March. As tutors can only work one to one online with students it has limited the number of students we can support. We hope to launch a homework club in the new year to offer further after school support to local students.

Gladstone Connect Holiday Club

Following the success of the packed lunch project, CF(P) worked closely with Gladstone Connect to develop a holiday club at the Allama Iqbal centre for students from the local area. Although we initially struggled with the registration process the club was well attended and provided healthy meals and holiday activities for 30 local kids.

Storytelling festival and book

Working with Peterborough Presents and Gladstone Connect, CF(P) ran 4 storytelling sessions at Gladstone Connect for children from the Beeches. Sessions were well attended, and Sandy proved to be an animated and entertaining storyteller. The book was distributed at the Millfield Festival.

In partnership with Gladstone Park primary school, Emily Steele worked with young children who are learning English to produce two short films.

As part of the Millfield Festival CF(P) had planned a storytelling festival at Gladstone Connect, this was postponed due to staff sickness (COVID). Working closely with Peterborough Presents, the storytelling festival was rescheduled for (date) and was attended by over 50 residents who enjoyed stories from Sandy Wardrop and other local storytellers, shadow puppet making, a chance to share Millfield memories and video presentations from Gladstone Park primary school.

COMMUNITY FIRST (PETERBOROUGH)

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

Social Inclusion projects

International Womens Day

Understanding that since lockdown women have been working harder than ever to support families and unable to bring women together to celebrate. CF(P) worked closely with Near Neighbours and Olive Branch Community Garden to deliver over 100 packs to local women for International Womens Day. Women nominated each other and packs consisted of plants, chocolate, bath bombs, craft activities and a letter from a local woman celebrating their nomination.

Tea For Free

Tea for Free has returned, following lockdown guidelines, to St Marks church. Every week the group welcomes 10 – 15 residents for tea and companionship.

Covid Awareness Project

CF(P) has worked closely with other organisations to help decrease vaccine hesitancy. Since January we have been speaking to young people about COVID, advising on safety measures and handing out masks. Due to a high level of vaccine hesitancy in the area, we worked closely with PCVS on a vaccine hesitancy project and had employed a COVID Engagement officer to help us spread public health messages and rebuild our community as we emerge from lockdowns.

Crime prevention

Community First (Peterborough) continues to work as an advocacy service for local people, bringing local issues to the attention of councillors, the police and the local M.P. We encourage local people to report issues via the police and PCC. This year we have distributed leaflets in local areas covering a wide range of streets with concerns. This was supported by local councillors, where we discussed local issues and explained the importance of reporting to residents.

Domestic Abuse Forum

CF(P) has continued to take a leading role in bringing local organisations together to improve survivors' journeys when they report domestic abuse. Training has been arranged for Domestic Abuse champions and on dealing with honour-based abuse.

COMMUNITY FIRST (PETERBOROUGH)

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

Financial review

It is the policy of the CIO that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six months' expenditure. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the CIO's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The Trustees have assessed the major risks to which the CIO is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

M Naheed
M Saeed
M Shahid
Revd Canon Adrian Holdstock (RCAH)
R Kauser
H Yardley
M C Arif

Trustees may be nominated and appointed by the Board. Named officers are the chair, vice-chair, secretary and treasurer

- (1) Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.
(2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to skills, knowledge and experience needed for the effective administration of the CIO.

None of the Trustees has any beneficial interest in the company.

The company's current policy concerning the payment of trade creditors is to follow the CBI's Prompt Payers Code (copies are available from the CBI, Centre Point, 103 New Oxford Street, London WC1A 1DU).

The company's current policy concerning the payment of trade creditors is to:

- settle the terms of payment with suppliers when agreeing the terms of each transaction;
- ensure that suppliers are made aware of the terms of payment by inclusion of the relevant terms in contracts; and
- pay in accordance with the company's contractual and other legal obligations.

The Trustees report was approved by the Board of Trustees.

.....
Revd Canon Adrian Holdstock (RCAH)
Chairman
Dated:

.....
Mohammed Saeed
Vice Chairman
Dated:.....

COMMUNITY FIRST (PETERBOROUGH)

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF COMMUNITY FIRST (PETERBOROUGH)

I report to the Trustees on my examination of the financial statements of Community First (Peterborough) (the CIO) for the year ended 31 December 2021.

Responsibilities and basis of report

As the Trustees of the CIO (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the CIO are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the CIO's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

3 Sixty Accountants

Laxton House
191 Lincoln Road
Peterborough
PE1 2PN

Dated:

COMMUNITY FIRST (PETERBOROUGH)

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2021

		Unrestricted funds	Restricted funds	Total Unrestricted funds	Restricted funds	Total	
	Notes	2021	2021	2021	2020	2020	
		£	£	£	£	£	
Income from:							
Donations and legacies	3	1,432	61,299	62,731	2,660	68,326	70,986
Expenditure on:							
Charitable activities	4	1,507	48,292	49,799	892	19,839	20,731
Net (expenditure)/income for the year/							
Net movement in funds							
		(75)	13,007	12,932	1,768	48,487	50,255
Fund balances at 1 January 2021							
		7,218	48,487	55,705	5,450	-	5,450
Fund balances at 31 December 2021							
		7,143	61,494	68,637	7,218	48,487	55,705

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

COMMUNITY FIRST (PETERBOROUGH)

BALANCE SHEET

AS AT 31 DECEMBER 2021

	Notes	2021 £	£	2020 £	£
Current assets					
Cash at bank and in hand		69,237		56,305	
Creditors: amounts falling due within one year					
	7	(600)		(600)	
Net current assets		<u>68,637</u>		<u>55,705</u>	
Income funds					
Restricted funds		61,494		48,487	
Unrestricted funds		7,143		7,218	
		<u>68,637</u>		<u>55,705</u>	

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2021.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The member has not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on

.....
Revd Canon Adrian Holdstock (RCAH)
Chairman

.....
Mohammed Saeed
Vice Chairman

Company Registration No. CE016033

COMMUNITY FIRST (PETERBOROUGH)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

Charity information

Community First (Peterborough) is a private company limited by guarantee incorporated in England and Wales. The registered office is 82 Lincoln Road, Peterborough, PE1 2SN.

1.1 Accounting convention

The financial statements have been prepared in accordance with the CIO's [governing document], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The CIO is a Public Benefit Entity as defined by FRS 102.

The CIO has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the CIO. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the CIO has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the CIO.

1.4 Income

Income is recognised when the CIO is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the CIO has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the CIO has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

COMMUNITY FIRST (PETERBOROUGH)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

(Continued)

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.5 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the CIO's contractual obligations expire or are discharged or cancelled.

2 Critical accounting estimates and judgements

In the application of the CIO's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

COMMUNITY FIRST (PETERBOROUGH)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2021	2021	2021	2020	2020	2020
	£	£	£	£	£	£
Donations and gifts	1,432	61,299	62,731	2,660	68,326	70,986

4 Charitable activities

	2021	2020
	£	£
Charitable expenditure	49,799	20,731
Analysis by fund		
Unrestricted funds	1,507	892
Restricted funds	48,292	19,839
	49,799	20,731

5 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the CIO during the year.

6 Employees

The average monthly number of employees during the year was:

2021	2020
Number	Number
1	1

There were no employees whose annual remuneration was more than £60,000.

7 Creditors: amounts falling due within one year

	2021	2020
	£	£
Accruals and deferred income	600	600

COMMUNITY FIRST (PETERBOROUGH)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

8 Analysis of net assets between funds

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Fund balances at 31 December 2021 are represented by:						
Current assets/ (liabilities)	7,143	61,494	68,637	7,218	48,487	55,705
	<u>7,143</u>	<u>61,494</u>	<u>68,637</u>	<u>7,218</u>	<u>48,487</u>	<u>55,705</u>
	<u><u>7,143</u></u>	<u><u>61,494</u></u>	<u><u>68,637</u></u>	<u><u>7,218</u></u>	<u><u>48,487</u></u>	<u><u>55,705</u></u>

9 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).

COMMUNITY FIRST (PETERBOROUGH)

England & Wales - Charity number 1181332

Accounts

Charity Registration No. 1181332

Company Registration No. CE016033 (England and Wales)

COMMUNITY FIRST (PETERBOROUGH)
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020

COMMUNITY FIRST (PETERBOROUGH)

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	M Naheed M Saeed M Shahid Revd Canon Adrian Holdstock (RCAH) R Kauser H Yardley M C Arif
Secretary	M Naheed
Charity number	1181332
Company number	CE016033
Registered office	82 Lincoln Road Peterborough PE1 2SN
Independent examiner	3 Sixty Accountants Laxton House 191 Lincoln Road Peterborough PE1 2PN

COMMUNITY FIRST (PETERBOROUGH)

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COMMUNITY FIRST (PETERBOROUGH)

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 DECEMBER 2020

The Trustees present their report and financial statements for the year ended 31 December 2020.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

The CIO's objects are which are solely for the public benefit of the inhabitants of the Peterborough op can-do area, are as follows:

1. To preserve and promote good health through services that have a proven beneficial effect to the people residing in the area of benefit by:
 - a. Providing activities, such as exercise classes, to improve general health.
 - b. Providing opportunities to attend informational sessions relating to specific health needs, such as mental health and dementia care, of those residing in the area of benefit, that are not readily available via the statutory services.
2. To promote for the benefit of the inhabitants of the specified area of benefit the provision of facilities for recreation or other leisure time occupations by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances with the object of improving the condition of life of said inhabitants by:
 - a. To help young people who are inhabitants of the specified area of benefit, especially but not exclusively through leisure time activities, so as to develop their capabilities that they may grow to full maturity as individuals and members of society.
3. To help young people who are inhabitants of the specified area of benefit, especially but not exclusively through leisure time activities, so as to develop their capabilities that they may grow to full maturity as individuals and members of society.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the CIO should undertake.

Achievements and performance

Consistent Communications

After initial conversations with local residents and decision makers regarding our organisation in February I found that many people did not understand who Community First (Peterborough) was and who it represented. Since February we have consistently used the definition "Community First is a local charity developed for residents, by residents in the "Can Do" area in Peterborough".

We have regularly contributed to the BBC Radio Cambridge breakfast news, Peterborough Matters and Peterborough Evening Telegraph using every opportunity to explain who we are and what we aim to achieve and now receive regular calls when people are writing about local matters, asking for our comments and contributions.

COMMUNITY FIRST (PETERBOROUGH)

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

Environment

Encouraging reporting of fly tipping in the area.

Every week we call the city council to report fly tipping sites, we regularly report on fly tipping on our Facebook site and encourage reporting in the community, in the hope that we can work with the city council to prevent fly tipping in the area.

Litter picking

Prior to COVID 19 we were working to encourage people to take part in regular litter picks, reporting on litter picking activities on our Facebook site. We were due to take part in the Great British clean up and were hoping to use this as a catalyst for litter picks but that has been indefinitely postponed and we were advised not to advertise litter picking during the current crisis. Roger has continued to run 2 regular weekly picks and we communicate regularly with our litter pickers and report issues as they arise. Recently we arranged for a bin on Lincoln Road to be fixed and we are trying to have a bin installed near the Taverners Road underpass. When it is deemed safe, we will be advising local people to continue to be neighbourly after covid and keep their area tidy and will be engaging the young volunteers at the Allama Iqbal centre to establish a weekly pick.

Public planting

Community First (Peterborough) has a strong record of improving the local environment through encouraging people to take responsibility and grow plants in public places, including the establishment of the Gladstone Connect pocket park. As it has not been possible to get people planting together, we worked closely with Gladstone connect and the Olive Branch community garden to maintain the garden at the Allama Iqbal centre and plant crops which were maintained and harvested as volunteers returned. During lockdown we used the lessons we learned to teach local people about planting and maintaining a garden. We also mentored and supported volunteers and staff from these projects to help them apply for grants and find new ways to communicate with their audiences to survive the crisis so our communities could thrive after lockdown.

We were keen to develop a garden that welcomed the community in and have worked with WildHeart UK and the Olive Branch community garden to develop several new features which do that including

Since lockdown, every Wednesday we have worked with a team of local volunteers in the garden offering free tea and cake to incentivise volunteers and we have a regular team of 8 – 10 gardeners who attend most weeks.

Public planters

Maintaining public planters has been especially difficult due to the constraints imposed by lockdown.

We have now managed to raise funds from local councillors, Waitrose and through our work with Youth Inspired that can be used to improve public planters. Kerry Cooper was approached to help us redesign the public planters and has sent designs for the planters, using pebbles and grasses to create low maintenance but attractive spaces.

NCS Volunteers

During the summer we were given the opportunity to work with a team of 10 volunteers from the National Citizenship Service. Working with them for 3 days we fixed the pond at the Allama Iqbal centre, created and painted a fence and planted appropriate plants. We also took on a special one-hour challenge, clearing weeds from the planters in Hankey Street.

Gardening in isolation

One of the projects we had planned before the Covid Crisis was to encourage local children to try planting in recycled containers if they did not have a garden. To this, we received a donation of 450 herb plugs from Hetty's Herbs (Spalding). As we could not run any events and nobody knew how the crisis would evolve, we donated herbs to local community gardens and gave over 120 to sheltered housing complexes in the local area and 100 to the Beeches primary school, then advertised our free herbs and showed people how to plant them online.

COMMUNITY FIRST (PETERBOROUGH)

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

One unexpected result of the herb project was that it led to an exchange of plants between local growers. Often people would, in return for a mint plant, leave a tomato or a cucumber or a strawberry plant which could be passed onto another gardener or a community garden. Swapping herbs, we have provided cherry trees, strawberry plants, tomatoes, cucumbers, rosemary, wild strawberries and a range of salad vegetables to the local primary school in lockdown (see "the Beeches school" report below) and have stocked the Allama Iqbal centre garden with herbs, strawberries, sweetcorn, beans, squash, tomatoes and cucumbers.

The Beeches school

We had planned to work closely with the school to get kids growing and encourage litter picking prior to the crisis. Realising that children in school felt as isolated as those at home we have been keen to provide plants that they could grow so that the gardens would be ready for their schoolfriends returning. Following on from our plant exchange we have provided the school with 2 cherry trees, a dozen strawberry plants, 90 herb plugs, a mature oregano bush, tomatoes (including black cherry tomatoes), cucumbers, lettuce, radish and spring onions, all donated by local gardeners. We also provided bee bomb kits to entertain children of key workers during the holidays (see below)

Up the Garden Bath has now agreed to install a planter at the Beeches pre school and at the Beeches primary in the new year.

Bee bomb project

Working with Gladstone Connect, the Allama Iqbal centre and Up the Garden bath. We decided to run a project to inspire young people to grow wild flowers and to create bee bomb kits which could be given away. We received a donation of 4kg of wildflower seeds from PECT (Peterborough City Environment Trust) and developed 3 different bee bomb models. To promote the kits, we devised a bee bomb song to the tune of Rockin' Robin (Droppin', Poppin'). We delivered 400 kits to vulnerable children in 4 weeks.

Gardening events

After lockdown we were keen to get local children back into community gardens and worked closely with the Allama Iqbal centre and Up the Garden Bath to run two special community gardening events. The Mad Hatter's Tea Party and the Fairy Garden event were both safely attended by 30 local people and children had a chance to try potion making, learn about magical plants, paint a fairy house and meet a real author. The events also attracted new volunteers to the garden

Community First (Peterborough) garden

We have identified a local garden which has become neglected (on Bourges Boulevard off Cobden St) and are currently working with the city council to have permission to build a fenced garden for local people on this site which will be used to grow crops and show people how to grow crops in an urban area.

We encouraged over 50 local residents and local councillors to send letters expressing that they would like this site to become a community garden and the council now agrees that we have public support for the project and are looking at how we proceed

Youth Services

After School Education project

During lockdown it became apparent that local children's education would be disproportionately affected by not being in the classroom. We received a grant from BGL to develop a programme of tailored after school education to meet these needs.

Volunteer Fiona Yardley helped us develop a team of teachers and teaching assistants to work at Jack Hunt and Thomas Deacon Academy providing after school classes in science, maths and English. We currently have 15-year 11s attending each class at Jack Hunt and have started working with 8 students in science and maths at TDA.

Due to COVID restrictions and year groups isolating it has not been possible to run a continuous programme in either school, we have adopted a digital mentoring model and all our volunteers and teachers have now engaged with local students.

COMMUNITY FIRST (PETERBOROUGH)

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

Homework Club / Kings School Mentoring

When we developed the after-school education programme we reached out to Kings school, through FY and found a number of excellent 6th form students who would be keen to work as student mentors. We have not been able to place these students due to current restrictions however, we have kept all their details on file and hope to launch a homework club so they can support local students in the New Year.

Nex-Gen

We received grants from the Police and Crime commissioner and from Youth Inspired to launch our new youth group, Nex-Gen. Lukhmann and Marya Ali have been working as youth workers on this project. The group started on xxx and was initially well attended. Due to COVID restrictions we have had to interrupt the group's work and after a 4 week break the groups numbers had reduced, however, several of the original young people joined us in Taverners Road underpass on Saturday xx December, helping to create a number of new art installations with Diaspora Arts and Education charity.

Crime

Neighbourhood watch

When this project began local councillors and police officers immediately identified a need to improve relations between local residents and statutory agencies including the police. We have mentored 2 local volunteers who are ready to start local neighbourhood watches after the current crisis abates. Before the crisis we had planned a series of events to introduce neighbourhood watch to the local community including regular stalls providing cost price home protection tools (bike locks, home safes etc). We are currently working with neighbourhood watch on a series of posts on Facebook, encouraging people to continue to be neighbourly after Covid. We also have a local business owner who would be happy to be involved in neighbourhood watch (although we are currently waiting to see how the crisis affects his business).

Domestic Abuse – Safe Spaces In Community Places

During lockdown we became aware that domestic violence had increased across the country and this has disproportionately affected our area as people from a range of backgrounds struggle to access services. We were also aware that, depending on who a woman asked for help in the area they could receive very different levels of support.

Since September we have been working closely with PCVS to understand what support is available and to understand how we can better support local women. We have also received a grant from the Cambridge Community Foundation to provide training to local organisations and develop safe spaces in community places.

Social Inclusion

Multi agency surgeries

Prior to the crisis we had planned to launch a multi agency drop in surgery at the Allama Iqbal centre. Autism Peterborough, Age UK, Neighbourhood Watch, LifeMoney and the local police were happy to attend every month, however plans had to be put on hold. We have formed close links with these agencies and are planning either to hold these surgeries or adapt them to meet the needs of the community post covid. We realise that due to high levels of unemployment local people may be people need employment advise or housing advice and as a local charity are well placed to identify these needs and find ways to meet them. Meantime, we are regularly posting advice from all parties on our Facebook site.

Food Distribution Centre

At the start of the COVID crisis it became quickly evident that some of the most vulnerable members of our society were struggling to get basic essential food items. To alleviate suffering in the community, Community First (Peterborough) began distributing food parcels to those in need.

Having a Community Development officer in place gave us the opportunity to apply for funds to develop and operate a food distribution centre at St Marks church, providing fresh milk, bread, fruit and vegetables and tinned goods to self isolating people, which are delivered daily by DBS checked volunteers.

COMMUNITY FIRST (PETERBOROUGH)

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

Community First has supported over 500 local families in this way. Many of those we supported never asked for our help but were referred by concerned family members who could not visit to support them, some had no family to support them at all. In addition to delivering food bags, we collect prescriptions for many elderly residents and call every week to check on them and alleviate their loneliness.

Any surplus food donated to Community First was donated to other local charities supporting people in need and to people living in local sheltered housing complexes. In addition to food pack recipients, over 700 ready meals and 500 hot cooked meals were provided to the community in this way.

School Holiday Lunch Project

In October we were concerned that local families who have struggled to maintain a steady household income during lockdown and since would not receive lunch vouchers to help them support their children. Working with "Lets Make A Difference" and the Hussein Soup Kitchen we developed a lunch box system where anyone needing a lunch could collect one free of charge. In 4 days, we gave away over 300 lunchboxes at a cost of just £40 (all costs met by donations for the project).

Throughout the Christmas holidays we have worked with the fridge to provide lunches, treats and Christmas gifts to local children, engaging the support of volunteers who helped during the October break and are keen to volunteer with us again.

As a result of our closer partnership with the community fridge, local councillors and other local people have become aware of the work of the community fridge and increased their donations as a result.

Due to our close working relationship with Let's Make A Difference and the community fridge 13 local families received Christmas dinner packs and a further 5 received gifts and food packs from the community fridge.

Funding

One of the objectives of project THRIVE was that the project should become self sustaining as funding sources were identified and funds applied for. We have been successful in the following applications over the last 12 months

Food distribution centre

Health Xchange

Nex-Gen Youth Group

Youth Inspired

Police and Crime Commissioner

Power To Change

Youth Inspired film project

Youth Education

BGL

Power To Change

DA Project

Cambridge Community Foundation

Project THRIVE

Power To Change

Cambridge Community Foundation

Tudor Trust ££72 000 for core costs over the next 3 years

COMMUNITY FIRST (PETERBOROUGH)

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

Financial review

It is the policy of the CIO that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six months' expenditure. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the CIO's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The Trustees have assessed the major risks to which the CIO is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

M Naheed
M Saeed
M Shahid
Revd Canon Adrian Holdstock (RCAH)
R Kauser
H Yardley
M C Arif

Trustees may be nominated and appointed by the Board. Named officers are the chair, vice-chair, secretary and treasurer

- (1) Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.
(2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to skills, knowledge and experience needed for the effective administration of the CIO.

None of the Trustees has any beneficial interest in the company.

The company's current policy concerning the payment of trade creditors is to follow the CBI's Prompt Payers Code (copies are available from the CBI, Centre Point, 103 New Oxford Street, London WC1A 1DU).

The company's current policy concerning the payment of trade creditors is to:

- settle the terms of payment with suppliers when agreeing the terms of each transaction;
- ensure that suppliers are made aware of the terms of payment by inclusion of the relevant terms in contracts; and
- pay in accordance with the company's contractual and other legal obligations.

The Trustees report was approved by the Board of Trustees.

.....
Revd Canon Adrian Holdstock (RCAH)
Chairman
Dated:

.....
Mohammed Saeed
Vice Chairman
Dated:.....

COMMUNITY FIRST (PETERBOROUGH)

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF COMMUNITY FIRST (PETERBOROUGH)

I report to the Trustees on my examination of the financial statements of Community First (Peterborough) (the CIO) for the year ended 31 December 2020.

Responsibilities and basis of report

As the Trustees of the CIO (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the CIO are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the CIO's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

3 Sixty Accountants

Laxton House
191 Lincoln Road
Peterborough
PE1 2PN

Dated:

COMMUNITY FIRST (PETERBOROUGH)

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2020

		Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £	Unrestricted funds 2019 £
	Notes				
Income from:					
Donations and legacies	3	2,660	68,326	70,986	5,750
		<hr/>	<hr/>	<hr/>	<hr/>
Expenditure on:					
Charitable activities	4	892	19,839	20,731	300
		<hr/>	<hr/>	<hr/>	<hr/>
Net income for the year/ Net movement in funds		1,768	48,487	50,255	5,450
Fund balances at 1 January 2020		5,450	-	5,450	-
		<hr/>	<hr/>	<hr/>	<hr/>
Fund balances at 31 December 2020		<u>7,218</u>	<u>48,487</u>	<u>55,705</u>	<u>5,450</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

COMMUNITY FIRST (PETERBOROUGH)

BALANCE SHEET

AS AT 31 DECEMBER 2020

	Notes	2020 £	£	2019 £	£
Current assets					
Cash at bank and in hand		56,305		5,750	
Creditors: amounts falling due within one year					
	7	(600)		(300)	
Net current assets		<u>55,705</u>		<u>5,450</u>	
Income funds					
Restricted funds		48,487		-	
Unrestricted funds		<u>7,218</u>		<u>5,450</u>	
		<u>55,705</u>		<u>5,450</u>	

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2020.

The directors acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The member has not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on

.....
Revd Canon Adrian Holdstock (RCAH)
Chairman

.....
Mohammed Saeed
Vice Chairman

Company Registration No. CE016033

COMMUNITY FIRST (PETERBOROUGH)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

1 Accounting policies

Charity information

Community First (Peterborough) is a private company limited by guarantee incorporated in England and Wales. The registered office is 82 Lincoln Road, Peterborough, PE1 2SN.

1.1 Accounting convention

The financial statements have been prepared in accordance with the CIO's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The CIO is a Public Benefit Entity as defined by FRS 102.

The CIO has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the CIO. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the CIO has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the CIO.

1.4 Income

Income is recognised when the CIO is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the CIO has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the CIO has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

COMMUNITY FIRST (PETERBOROUGH)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the CIO's contractual obligations expire or are discharged or cancelled.

2 Critical accounting estimates and judgements

In the application of the CIO's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds
	2020	2020	2020	2019
	£	£	£	£
Donations and gifts	2,660	68,326	70,986	5,750

COMMUNITY FIRST (PETERBOROUGH)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

4 Charitable activities

	2020 £	2019 £
Charitable expenditure	20,731	300
	<u>20,731</u>	<u>300</u>
Analysis by fund		
Unrestricted funds	892	300
Restricted funds	19,839	-
	<u>20,731</u>	<u>300</u>

5 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the CIO during the year.

6 Employees

The average monthly number of employees during the year was:

	2020 Number	2019 Number
	1	-
	<u>1</u>	<u>-</u>

7 Creditors: amounts falling due within one year

	2020 £	2019 £
Accruals and deferred income	600	300
	<u>600</u>	<u>300</u>

8 Analysis of net assets between funds

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £	Unrestricted funds 2019 £
Fund balances at 31 December 2020 are represented by:				
Current assets/(liabilities)	7,218	48,487	55,705	5,450
	<u>7,218</u>	<u>48,487</u>	<u>55,705</u>	<u>5,450</u>

COMMUNITY FIRST (PETERBOROUGH)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) *FOR THE YEAR ENDED 31 DECEMBER 2020*

9 Related party transactions

There were no disclosable related party transactions during the year (2019 - none).