

C.A.S.T
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

CHARITY REGISTRATION NUMBER: 1181331

C.A.S.T.

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C.A.S.T

LEGAL AND ADMINISTRATIVE DETAILS

31 MARCH 2021

Charity registration number: 1181331

Principal address: 59 Queens Road
Southend on Sea
Essex SS1 1NL

Trustees:	Washington Ali	Chair
	Tsebo Letsie	Secretary
	Jennifer Gora	
	Charles Dliwayo	
	Paul Hill	

CEO Stanford Biti

The charity's professional advisers are as follows:

Independent Examiner:

APH Accountancy Services Ltd
Office 2 The Reach
687-693 London Road
Westcliff on Sea
Essex
SS0 9PA

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 MARCH 2021

The trustees submit their annual report and the unaudited financial statements for the year ended 31 March 2021.

Structure, governance and management

The charity is unincorporated, governed by its constitution dated 26/04/2016 and amended by resolution on 18/12/2018.

The charity and its property is managed and administered by a committee of elected Trustees. There is a management team, including a CEO, who monitor the day to day activities, administration and finances of the charity.

The trustees are elected annually at the Annual General Meeting and those who served during the financial period ended 31 March 2021 are listed on the attached schedule of Legal and Administrative Information. Each trustee's role on the Board would be reviewed at least every 3 years.

The constitution provides that there must be a minimum of 3 Trustees appointed, including a Chair, Vice-Chair and Secretary.

Objectives and activities

The charity's main objective during the year included:

- CAST becoming the Local Authorities recognised solution to the difficulties experienced by R&AS in Southend
- To change for the better the way refugees, asylum seekers access services in Essex
- To increase access to our transformative services
- Gain such funding that would enable CAST to plan for 3/5 years projects
- Managed 5 houses for temporary accommodation, some of which is suitable for people with no recourse to public funding.
- Run ESOL classes for all Southend R&AS
- Register for OISC and continue assist in immigration applications.
- To be an independent, accountable, value led and sustainable organisation

The charity's main activities during the year included:

- **Hosting**- housing failed asylum seekers
- **Housing**- housing family with no recourse to public funding in our section 17 accommodation
- **Advocacy and awareness raising**- drawing evidence from our direct services that refugees have voice and influence in policy discussions.
- **Therapeutic services**- Assisting those who have suffered trauma, torture, violence, or sexual exploitation.
- **Integration services**- supporting those marginalised and pushed to the brink of our society

Achievements and performance

- We are now the leading provider of accommodation for Refugees and Asylum seekers, those with No Recourse for Public Funding (NRPF) and victims of modern slavery through our hosting and housing accommodation.
- We opened SOUTHEND Sanctuary (Marine Parade), housing 23 people. During the pandemic we housed 40 homeless people with NRPF providing 14,600 covid nights from 27 April 2020 to end of March 2021.
- We have now opened 5 specialist accommodation units.
- 18 victims of modern slavery were referred to our Modern slavery safe house.
- Over 4,000 people reached through the partnership with Citizens Advice (CAB), Welcome To The UK to deliver the EU Settlement Scheme.
- 20 R&AS achieved ESOL certificates using resources from our partners.
- 40 successful befriending projects.
- 2 community celebrations held virtually.
- Delivered 50 vaccines through outreach sessions to clients the NHS would otherwise not have access to.
- Facilitated 120 immigration applications through pro bono solicitors.
- 4 Partnerships formed :
 - i)Essex Police Justice in care- providing safe houses for victims of Modern slavery
 - ii)EUSS- Citizen advice ,Welcome to the UK partnered to deliver EU settled status program
 - iii)Fresh Beginnings and AFIUK- African Families UK deliver Integration of Unaccompanied Asylum seekers
 - iv)SMAS Partnership Southend against Modern Slavery to fight against all forms of modern slavery in Essex

TRUSTEES' ANNUAL REPORT

FOR THE YEAR ENDED 31 MARCH 2021

Financial review

The results for the year are set out in the statement of financial activities on page 5 and resulted in a surplus of £19,5987 for the year.

Reserves policy

It is the policy that CAST should aim to hold in reserve the equivalent of 6 months general running costs. It is also in our policy to hold an amount of likely building works and equipment damage. This policy will be reviewed in twelve months' time. At the year end date the charity was not in a position to meet this aim, holding cash of £3511.

The trustees carry out an annual review of the risks which the charity may face and set out the procedures to minimise any potential impact on the charity should any of the risks materialise.

Public interest

The charity's Trustees have complied with the duty in section 4 of the 2006 Act to have due regard to guidance on public benefit published by the Charities Commission.

Statement of the Board of Trustees' Responsibilities

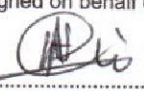
Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity to ensure that the financial statements comply with The Charities (Accounts and Reports) Regulations 2008.

Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

No Trustees received any remuneration / Expenses during the year.

The Board of Trustees confirms that the financial statements comply with the current statutory requirements and the terms of the Charity's governing document.

Signed on behalf of the Trustees


.....
Mr Washington Ali (Chair)
Trustee

Date: 23/12/21

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF C.A.S.T

We report to the Trustees on my examination of the accounts for the year ended 31 March 2021 set out on pages 5 to 8

Respective responsibilities of directors and reporting accountants

As the Trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act. In carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement - matter of concern identified

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Association of Chartered Certified Accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the Charities Act; or
2. the accounts do not accord with those records; or
3. the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Adam Hotson FCCA

APH Accountancy Services Ltd
Office 2 The Reach
687-693 London Road
Westcliff on Sea
Essex
SS0 9PA

Date 23/12/2021

C.A.S.T

STATEMENT OF FINANCIAL ACTIVITIES FOR YEAR ENDED 31 MARCH 2021

	Unrestricted funds		Restricted Funds	Total Funds 2021
	Designated	General		
	£	£	£	£
Incoming Resources				
Incoming resources from generated funds:				
Charitable Activities:				
The National Lottery Community Fund grant			108,535	108,535
Essex Community Foundation grant			21,400	21,400
Shared Space grant			4,000	4,000
NACCOM grant			10,000	10,000
Neighbourly Limited grant		400		400
Housing - Rent		106,935		106,935
Student fees		780		780
Donations:				
Donations		1,720		1,720
Other:				
Bank interest received		24		24
Total incoming resources	-	109,859	143,935	253,794
Resources expended				
Charitable Activities:				
Property rents		70,020		70,020
Council tax		5,107		5,107
Premises costs			39,324	39,324
TV licences			316	316
Telephone & internet		2,235		2,235
Light and heat			10,204	10,204
Insurance			954	954
Travel		3,350		3,350
Transport hire		561		561
Gross salaries			68,831	68,831
Employers pension contribution			1,501	1,501
Employers National Insurance			1,698	1,698
Subcontractors			5,703	5,703
Computer/Software/Website		2,673		2,673
Subscriptions		559		559
Repairs and maintenance			1,944	1,944
Events		10		10
Workshops & training		501		501
Donations		32		32
Printing, postage and stationery		430		430
Refreshments		353		353
Legal fees		500		500
Office expenses		731		731
Sundry expenses		30		30
Independent examiner		840		840
Bookkeeping and Payroll		2,000		2,000
Depreciation charge		13,790		13,790
Total resources expended	-	103,722	130,475	234,197
Net movement on funds	-	6,137	13,460	19,597
Transfers between funds				-
Net incoming resources (resources expended)	-	6,137	13,460	19,597
Funds at 01 April 2020	-	(4,996)	16,928	11,932
Funds at 31 March 2021	-	1,141	30,388	31,529

Unrestricted funds represents the free funds of the charity which are not designated for particular purposes.

C.A.S.T**Statement of Assets and Liabilities****AS AT 31 MARCH 2021**

	Notes	2021 £	2020 £
Fixed Assets:			
Tangible fixed assets	4	29,492	5,000
Current assets:			
Other loans - staff	5	9,965	2,749
PAYE debtor		-	232
Cash at bank and in hand		3,510	10,623
		<u>13,475</u>	<u>13,604</u>
Current liabilities			
Creditors: Amounts falling due within 1 year			
PAYE/NEST creditor		(1,997)	(72)
Accruals		(2,840)	-
Washington Ali - loan		(5,000)	(5,000)
Rent Deposits		(1,600)	(1,600)
		<u>(11,437)</u>	<u>(6,672)</u>
Total Assets less current liabilities		<u>31,529</u>	<u>11,932</u>
Total net assets or liabilities		<u><u>31,529</u></u>	<u><u>11,932</u></u>
Funds of the charity			
Unrestricted funds - General		1,141	(4,996)
Restricted funds		30,388	16,928
Total funds		<u><u>31,529</u></u>	<u><u>11,932</u></u>

Approved by the Board of Trustees and signed on its behalf by:



.....
Mr Washington Ali (Chair)
 Trustee

Date 23/12/21

Charity registration number: 1181331

1.Accounting policies**1.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with the charities SORP (FRS102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) and the Charities Act 2011.

The financial statements have been prepared to give a true and fair view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view.

COMMUNITY AND SANCTUARY SEEKERS TOGETHER meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless stated otherwise in the relevant accounting policy.

1.2 Income

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

1.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT

1.4 Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

2.1 Tangible fixed assets and depreciation

Tangible fixed assets are recognised at cost plus all costs incurred to bring a tangible fixed asset into its intended working condition.

All tangible fixed assets are depreciated using the straight line method

Depreciation is provided on the following basis:

Leasehold improvements	33.30%
Computer Equipment	33.30%
Furniture and Fittings	33.30%

2.2 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

C.A.S.T

Notes to the financial statements

FOR THE YEAR ENDED 31 MARCH 2021

Notes continued:

3. Independent examiner's remuneration

2021 2020

840 840

4. Tangible Fixed Assets

	Computer Equipment	Leasehold Improvements	Furniture & Fittings	Total
Cost or Valuation				
At 1 April 2020		5000		5000
Additions	6152	24627	7503	38282
As at 31 March 2021	<u>6152</u>	<u>29627</u>	<u>7503</u>	<u>43282</u>
Depreciation				
At 1 April 2020				
charge for the year	2049	9865	1876	13790
As at 31 March 2021	<u>2049</u>	<u>9865</u>	<u>1876</u>	<u>13790</u>
Net Book Value 31 March 2021	<u>4103</u>	<u>19762</u>	<u>5627</u>	<u>29492</u>

5. Other Loans - staff

2021 2020

Stanford Biti	9023	1807
Reyhan Ozyurt	942	942
	<u>9965</u>	<u>2749</u>

6. Trustees' remuneration and expenses

During the year ,no Trustees received any remuneration or other benefits in this capacity.
No trustees received any expenses during this year of the previous year.

7. Related party transactions

At the year end date a total of £5,000 (2020 £5,000) was owed to Mr Washington Ali, the chair of Trustees, in respect of a loan he made to the charity. This loan is interest free and repayable on demand.