



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01 January 2020 to 31 December 2020

Charity name: North Cotswold Foodbank

Charity registration number: 1181310

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The relief and prevention of poverty in the Cotswolds District, Tewkesbury Borough Council and other such areas as deemed appropriate.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The distribution of Food and Supplies via the Foodbank Outlets operated by the Charity.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	We value hugely the contribution made by the Volunteers – indeed, NCFB couldn't function without them.

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Via its five outlets, the Charity has continued to provide emergency food supplies for those in need in our area. During 2020 we saw a 42% increase in the number of people being.</p> <p>A pattern of very generous donations over Harvest Festival continued in 2020, allowing us to issue even more Christmas hampers.</p> <p>A substantial increase in financial donations throughout 2020 meant that we have been able to continue to expand our parcels to clients, to include meat and fresh fruit & vegetables vouchers and weekly fresh bread and eggs.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Overall, 2020 was an exceptional year from a financial perspective. The closing balance of ~£122,500 showed an increase of over £67,500 from the previous year, due mainly to a huge increase in the number and size of donations. The result is that the Foodbank finances are now in an extremely healthy state and we, the Trustees, can feel comfortable in increasing the level of support we offer to clients.
Statement explaining the policy for holding reserves, stating why they are held	Para 1.22	The purpose of the policy is twofold: <ol style="list-style-type: none"> 1. to ensure that NCFB holds sufficient funds, such that unforeseen circumstances do not cause a lasting disruption to its activities. 2. to enable NCFB to make financial commitments not connected directly with its day-to-day activities, safe in the knowledge that essential funds required for the continuation of the foodbank's routine work are not affected.
Amount of reserves held	Para 1.22	£122,500 (~4 * Unavoidable Annual Running Costs)
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New Trustees are selected by nomination, followed by interview; after which the name of the person nominated is put to a vote by the existing Trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	North Cotswold Foodbank
Other name the charity uses	N/A
Registered charity number	1181310
Charity's principal address	Unit 2 Glebe Farm Buildings Guiting Power Glos. GL54 5TZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Geoffrey Fisher	Chair		Full Trustee Meeting
2	Alexia Franca Monroe	Secretary		Full Trustee Meeting
4	Fernley Charles Hext		Until 07/11/2020	Full Trustee Meeting
5	Marion Kathleen Beagley		Until 08/08/2020	Full Trustee Meeting
6	Allan Alexander Gillespie	Treasurer		Full Trustee Meeting
7	Rhian Morgan			Full Trustee Meeting
8	Wayne Morgan		From 08/08/2020	Full Trustee Meeting
9	Jo Cooper		From 07/11/2020	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Allan Alexander Gillespie	Paul Geoffrey Fisher
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Position
(eg Secretary, Chair,
etc)

Treasurer	Chair of Trustees
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Date

October 2021	October 2021
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North Cotswold Foodbank

£45,698.87		Balance b/f	£	54,977.56
2019		Income		2020
	£ 8,581.25	Individual Donations	£	44,950.48
	£ 1,193.75	Gift Aid return (previous yr)	£	1,622.08
£ 9,775.00			£	46,572.56
£12,279.67		Group Donations	£	53,957.70
	£ 2,000.00	Susannah Peake Trust	£	4,500.00
		Trussell Trust (Asda+Storage Grant	£	13,307.11
£ 2,000.00		Total Grants	£	17,807.11
£10,000.00		Legacies		
£ 2,034.50		Tesco Topup	£	1,309.85
		Sale of Goods		
		Refund for Shredder		
£ 110.00	£ 110.00	Volunteer Fleeces		
£ 110.00		Total Misc. Items		
		Interest on Investments		
	£ 120.55	Hampshire Trust Bank	£	126.50
	£ 165.00	United Trust Bank	£	199.85
£ 285.55	£ -	Redwood Bank	£	158.49
			£	484.84
		Client Provision		
		Unspecified	£	200.00
£ 100.00		Meat Vouchers (M-in-M)	£	550.00
		Bread (Bourton Bakery)	£	779.50
		Fruit & Veg	£	1,529.50
£36,584.72		Total in-year Income	£	121,661.56

Statement of Accounts 2020

2019		Expenditure		2020
	-£ 596.69	HMRC	£	-
	£21,791.75	Salary	£	23,557.73
£21,195.06		Employment		£ 23,557.73
£ 3,039.37		Travel Expenses		£ 3,956.40
		CAB Stroud Worker		£ 11,991.00
£ 206.13		Mobile Phone		£ 204.09
	£ 364.72	Rates	£	(364.72)
		Fire Service		
	£ 277.12	Electricity	£	1,028.89
£ 641.84		Premises		£ 664.17
	£ 64.94	Storage Tubs Trugs	£	944.11
		Rodent Repeller		
		Shredder		
		Laptop Depreciation (25%)	£	305.40
		Printer	£	42.08
	£ 117.90	Other (Hoover, Boards etc)	£	100.42
£ 182.84		Equipment (capital)		£ 1,392.01
£ 446.79		Stationery & Consumables		£ 573.18
£ 464.17		Insurance		£ 597.48
		Client Provision		
		Unspecified	£	17.98
£ 175.00		Meat Vouchers Redeemed	£	3,610.00
		Bread (Bourton Bakery)	£	1,447.08
		Fruit & Veg	£	1,220.00
				£ 6,295.06
	£ 35.00	Info Commissioner's Office	£	35.00
	£ 360.00	Trussell Trust		
	£ 115.20	Enthuse (was Charity Checkout)	£	115.20
	£ 19.99	Antivirus Software	£	19.99
		Zoom Licence	£	115.10
	£ -	External Independent Examiner	£	75.00
£ 530.19		Licences & Fees		£ 360.29
	£ 246.64	Christmas Hampers **	£	4,115.95
	£ 126.00	Volunteer Fleeces		
		Cake Ingredients for Event		
	£ 52.00	Other items	£	284.46
£ 424.64		Total Misc. Items		£ 4,400.41
£27,306.03		Total in-year Expenditure	£	53,991.82
£54,977.56		Balance c/f		£122,647.30
		Consisting of:		
£10,120.55		Hampshire Trust Bank	£	10,247.05
£10,165.00		United Trust Bank (+ top-up)	£	30,364.85
£10,000.00		Redwood Bank (Int to Lloyds a/c)	£	10,000.00
		United Trust Bank (new)	£	25,000.00
£24,692.01		Lloyds Current Accounts	£	44,529.20
		Laptop (net after depreciation)	£	916.20
		Argos Vouchers	£	1,590.00
£54,977.56		Total	£	122,647.30
		Change this year (net)		£ 67,669.74

**REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES/MEMBERS OF
NORTH COTSWOLDS FOODBANK
On accounts for the year ended 31st December 2020
Registered Charity No 1181310**

I report to the trustees on my examination of the accounts of the above charity for the year ended 31/12/2020

Responsibilities and basis of the report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: _____



Date: _____

16 June 2021

Miss Amanda Smith
Account-Ability
9 Redesdale Place
Moreton in Marsh
GL56 0EF

16th June 2021

North Cotswold Foodbank

Registered Charity No 1181310

Statement of Accounts 2020

Receipts and Payments

Balance b/f			
£ 45,698.87		£ 54,977.56	
2019	Income	2020	
£ 8,581.25	Individual Donations	£ 44,950.48	
£ 1,193.75	Gift Aid return (previous yr)	£ 1,622.08	
£ 9,775.00		£ 46,572.56	
£ 12,279.67	Group Donations	£ 53,957.70	
£ 2,000.00	Susannah Peake Trust	£ 4,500.00	
	Trussell Trust (Asda+Storage Gr)	£ 13,307.11	
£ 2,000.00	Total Grants	£ 17,807.11	
£ 10,000.00	Legacies		
£ 2,034.50	Tesco Topup	£ 1,309.85	
	Sale of Goods		
	Refund for Shredder		
£ 110.00	Volunteer Fleeces		
	Total Misc. Items		
	Interest on Investments		
£ 120.55	Hampshire Trust Bank	£ 126.50	
£ 165.00	United Trust Bank	£ 199.85	
£ -	Redwood Bank	£ 158.49	
£ 285.55		£ 484.84	
	Client Provision		
£ 100.00	Unspecified	£ 200.00	
	Meat Vouchers (M-in-M)	£ 550.00	
	Bread (Bourton Bakery)	£ 779.50	
	Fruit & Veg	£ 1,529.50	
£ 36,584.72	Total in-year Income	£ 121,661.56	

2019	Expenditure	2020	
-£ 596.69	HMRC	£ -	
£ 21,791.75	Salary Costs	£ 23,557.73	
£ 21,195.06	Employment	£ 23,557.73	
£ 3,039.37	Travel Expenses	£ 3,956.40	
£ 206.13	CAB Stroud Worker	£ 11,991.00	
	Mobile Phone	£ 204.09	
£ 364.72	Rates	£ (364.72)	
£ 277.12	Fire Service	£ 1,028.89	
£ 641.84	Electricity	£ 664.17	
	Premises		
£ 64.94	Storage Tubs Trugs	£ 944.11	
	Rodent Repeller		
	Shredder		
	Laptop depreciation *	£ 305.40	
	Printer	£ 42.08	
£ 117.90	Other (Hoover, Boards etc)	£ 100.42	
£ 182.84	Equipment costs	£ 1,392.01	
£ 446.79	Stationery & Consumables	£ 573.18	
£ 464.17	Insurance	£ 597.48	
	Client Provision		
£ 175.00	Unspecified	£ 17.98	
	Meat Vouchers Redeemed	£ 3,610.00	
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£ 530.19	Licences & Fees	£ 360.29	
£ 246.64	Christmas Hampers **	£ 4,115.95	
£ 126.00	Volunteer Fleeces		
	Cake Ingredients for Event		
£ 52.00	Other Items	£ 284.46	
£ 424.64	Total Misc. Items	£ 4,400.41	
£ 27,306.03	Total in-year Expenditure	£ 53,991.82	
£ 54,977.56	Net balance	£ 122,647.30	

Statement of Assets

Bank		
Hampshire Trust Bank	£	10,247.05
United Trust Bank (+ top-up)	£	30,364.85
Redwood Bank (int to Lloyds a/c)	£	10,000.00
United Trust Bank (new)	£	25,000.00
Lloyds Current Accounts	£	44,529.20
	£	120,141.10
Current Assets		
Prepaid Argos Vouchers		1590.00
Fixed Assets		
Laptop		1221.60
less depreciation		305.40
		916.20
Total Assets	£	122,647.30