

NORTH COTSWOLD FOODBANK

England & Wales - Charity number 1181310

Details

Status Registered

Legal form CIO

Registered 2018-12-20

Register [View on the Charity Commission register](#)

Contact

Address Unit 2 Glebe Farm Buildings
Stow Road
Guiting Power
GL54 5TZ

Phone 07879375562

Email info@northcotswold.foodbank.org.uk

Website www.northcotswold.foodbank.org.uk

Activities

Objects: THE OBJECTS OF THE CIO ARE:1) THE PREVENTION OR RELIEF OF POVERTY IN COTSWOLD DISTRICT AND TEWKESBURY BOROUGH AREAS BY PROVIDING: GRANTS, ITEMS AND SERVICES TO INDIVIDUALS IN NEED AND/OR CHARITIES, OR OTHER ORGANISATIONS WORKING TO PREVENT OR RELIEVE POVERTY.2) THE PREVENTION OR RELIEF OF POVERTY IN OTHER AREAS OF THE UK BY WORKING COOPERATIVELY WITH OTHER FOODBANK CHARITIES TO DONATE OR RECEIVE SURPLUS FOOD STOCK WHERE THERE ARE SHORTAGES, OR IN CIRCUMSTANCES WHERE SURPLUS STOCK WOULD OTHERWISE BECOME OUT OF DATE AND UNUSABLE. OBJECT 2 IS RESTRICTED TO STOCK ONLY AND NO FISCAL ASSISTANCE WILL BE OFFERED OUTSIDE THE AREA DESCRIBED IN OBJECT 1 ABOVE. NOTHING IN THIS CONSTITUTION SHALL AUTHORISE AN APPLICATION OF THE PROPERTY OF THE CIO FOR THE PURPOSES WHICH ARE NOT CHARITABLE IN ACCORDANCE WITH [SECTION 7 OF THE CHARITIES AND TRUSTEE INVESTMENT (SCOTLAND) ACT 2005] AND [SECTION 2 OF THE CHARITIES ACT (NORTHERN IRELAND) 2008]

Activities: 1) The prevention or relief of poverty in Cotswold District and Tewkesbury Borough areas by providing: grants, items and services to individuals in need and/or charities, or other organisations working to prevent or relieve poverty.2) The prevention or relief of poverty in other areas of the UK by working cooperatively with other Foodbank charities to donate or receive surplus food

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Disability, The Prevention Or Relief Of Poverty
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** IN COTSWOLD DISTRICT AND TEWKESBURY BOROUGH AREAS
- Throughout England

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£246,891	£226,840	-	-
2023-12-31	£209,999	£220,310	-	-
2022-12-31	£256,369	£144,239	-	-
2021-12-31	£133,643	£69,213	-	-
2020-12-31	£121,662	£53,992	-	-

Trustees

Name	Role	Appointed
Garry Dick	Chair	2023-02-21
Gillian Patricia Donovan		2024-02-12
Jenny Rachel Jones		2024-05-02
Laura Crabb		2026-02-11
Lucy Elizabeth Deacon		2023-02-21
Michael Alan Sibthorpe		2024-02-12

NORTH COTSWOLD FOODBANK

England & Wales - Charity number 1181310

Accounts



North Cotswold Foodbank

TRUSTEES' ANNUAL REPORT

For period 1 January 2024 to 31 December 2024

Reference and Administrative Details

Charity name:	North Cotswold Foodbank
Registered charity number:	1181310 (CIO)
Principal address:	Unit 2, Glebe Farm Buildings, Guiting Power, Cheltenham, GL54 5TZ
Charity trustees:	Alexia Monroe (Chair) Resigned October 2024 Garry Dick (Chair) Appointed Chair October 2024 Louise Goll (Safeguarding Lead) Appointed May 2024 Jenny Jones (Health and Safety Lead) Appointed May 2024 Gill Donovan Appointed February 2024 Jonathan Brown Mike Sibthorpe Appointed February 2024 Lucye Deacon Wayne Morgan Resigned 2023
Independent examiner:	Daimien McConnell FCCA For and on behalf of William Hinton Limited Ross House The Square Stow-on-the-Wold Gloucestershire GL54 1AF
Employees:	Kevin Carden (Manager) Lorna Shawcross (Assistant Manager) Karen Dean (Referral Agency Liaison) Dean Snuggs (Warehouse Manager)

Structure, Governance and Management

Constitution

The North Cotswold Foodbank ('NCFB') became a CIO in 2018 and its governing document is its constitution. It was originally registered with the Charity Commission for England and Wales in November 2012 as an Unincorporated Charity.

Organisational Structure and Decision Making

Overall responsibility for North Cotswold Foodbank sits with the trustees, who meet quarterly to receive reports and review the strategy and objectives of North Cotswold Foodbank and ensure all relevant governance requirements and standards are upheld.

The board of trustees also holds, in addition to its quarterly meetings, regular virtual meetings to ensure it is responsive to the needs of the operations team. Decisions are taken by majority voting, the chairperson having a casting vote. Three trustees are required for a meeting to be quorate. All scheduled meetings during 2024 were quorate.

New trustees are appointed by existing trustees acting in accordance with Charity Commission guidelines and Sections 9 and 10 of the charity's constitution dated 02 November 2018. North Cotswold Foodbank follows a clear agreed recruitment process that is fair, inclusive and

non-discriminatory. Recruitment criteria are focused on the requirements of skill and experience to strengthen the board, and to maintain a balance sympathetic to the Christian ethos on which the charity was established. After an initial interview, new trustees are voted into role by the existing board initially for a 3-year tenure.

The charity maintains a range of policies to comply with governance, including safeguarding, health and safety, and finance. North Cotswold Foodbank has a rolling program of review and sign off, to ensure our policies are in line with both governmental and the Charity Commission's requirements.

North Cotswold Foodbank serves a largely rural area of over 200 square miles. Its seven public-facing outlets operate in Bishops Cleeve, Bourton-on-the-Water, Chipping Campden, Moreton-in-Marsh, Stow-on-the-Wold and Winchcombe. These outlets are supplied by a central warehouse in Guiting Power

There are four part-time paid members of staff, employed as the Foodbank Manager, Assistant Manager, Referral Agencies and Warehouse Manager. Those staff are assisted by our team of approximately 100 trained and dedicated volunteers.

Day-to-day operational decisions are delegated to a Steering Group that meets four times a year. This group is led by the Foodbank Manager and attended by available employees and leading personnel from each of the foodbank's seven outlets.

Objectives & Activities

North Cotswold Foodbank's charitable objectives are the prevention and relief of poverty in the Cotswold District and Tewkesbury Borough through the provision of grants, items, and services to individuals and other organisations working to prevent or relief poverty; and the prevention and relief of poverty elsewhere in the UK by working with other Foodbank charities to distribute surplus food stock. The activities of the foodbank are reviewed regularly by the trustees to ensure they are compliant with and furthering these purposes.

The vision of North Cotswold Foodbank is – "Working in partnership with our local communities to relieve personal hardship by providing access to the basic essentials and support".

The foodbank receives support for its services from Trussell under the terms of a franchise agreement. Under the terms of this agreement the foodbank has agreed to orient its strategic goals towards ending the need for its service, to involve people with lived experience of foodbank use in all aspects of the foodbank's activities and to uphold Trussell's organisational values of compassion, justice, dignity and community.

Main Activities

The principal activity of the charity is the provision of emergency food to those in need, who are referred to the NCFB by local organisations (termed 'referral agencies') and care professionals. During 2024 the charity employed a part-time referral agency liaison member of staff who has made a significant positive impact on our relationship with local referral agencies and their understanding of the referral process.

NCFB also provides non-food support in the form of cleaning products, toiletries, sanitary products, pet food and SIM cards. Also, we have been able to offer our clients extra items such as vouchers for fresh meat and vegetables and bread and eggs when available.

Furthermore, North Cotswold Foodbank has partnered with the Fuel Bank Foundation (registered charity no. 1175049) to support those clients facing issues arising from increased fuel costs.

Signposting and Citizens Advice Support

Importantly, for the public benefit, in addition to our principal activities North Cotswold Foodbank works in partnership with Citizens Advice Stroud & Cotswold Districts (registered charity no. 1096398) and North West Gloucestershire Citizens Advice (registered charity no. 1091891), to address the causes of hardship by providing signposting, advice and active support to clients, facing housing, benefits, debt management and other challenges.

Our funding of that service has been supported throughout 2024 by medium-term grants which we have been successful in obtaining from the Trussell Trust (now known as Trussell) with an approximate per annum value of £97,000. Those grants have enabled dedicated CA advisors to be present on a weekly basis at all our outlets and specialist debt advisors to provide office-based support. The total cost of providing those services in 2024 was £77,927, as the service agreement with Stroud and Cotswold CA commenced in May 2024.

Public Benefit

Throughout the year, the trustees have paid due regard to the Charity Commission's guidance on the public benefit when exercising any powers or duties in circumstances where the guidance is relevant.

Achievements and Performance

During 2024 North Cotswold Foodbank provided 1,788 nutritionally balanced emergency food parcels to members of our communities facing hardship, broadly in line with 2023 (1,791 parcels). Those parcels helped 2,768 adults and 1,710 children, a total of 4,478 individuals.

To supplement those food parcels, vouchers for fresh meat, together with fresh fruit and vegetables were provided with a total value of approximately £33,000.

NCFB received (via donations and purchases) and distributed approximately 47,000kg of food with an approximate value of £111,000 (based on £2.37/kg). In addition to regular food donations, eight collection days were held across two local Tesco stores and Harvest Festival Collections took place at numerous local schools and churches. The vast majority of the food distributed came from public donations, supplemented with provisions purchased having a cost of approximately £13,000.

To help families with the particularly high costs at Christmas NCFB supplied 200 Christmas Hampers, containing all the necessary components to create a festive dinner, such as tinned soup, salmon and ham, mince pies, cake, Christmas pudding with custard and even the napkins and Christmas crackers. Families were also provided with Argos gift cards to ensure the children we support received a gift at Christmas.

338 clients were supported by our Citizens Advice Partners in 2024, helping some of those individuals to successfully move on from requiring foodbank support.

Strategic Plan

In May 2024 the Trustees held a Strategy 'away day' with an external facilitator, to help us develop a Strategic Plan for NCFB over the next two to three years. The key elements of that Strategic Plan were:

- Strengthening our Governance

- Securing our Resources
- Delivering Basic Essentials
- Building Partnerships
- Improving Communications
- Fundraising

As a result of discussions on that day, the Trustees introduced virtual monthly interim meetings, to ensure actions were progressed effectively between scheduled quarterly trustee meetings and to make decisions needed to support the foodbank's operations team.

The Strategic Plan, together with the appointment of new trustees with specific areas of expertise, also resulted in the updating and strengthening of several policies, including Safeguarding, Health & Safety and Finance, Reserves and Investment. We also clarified and documented the policy approval process and updated the Policy Register.

In addition, the Trustees held online Strategic Plan presentation sessions for our volunteers to communicate the Board's objectives and the reasons behind them.

Receipt of Grants

During 2024 NCFB applied for and was successful in obtaining grants to support the charity's activities including from the Trussell Trust/Trussell, Gloucestershire County Council, Cotswold District Council, Tewkesbury Borough Council and the Co-op.

Financial Review

A budget for 2024 was drawn up in late 2023 by a team consisting of the Treasurer, two Trustees and the Foodbank Manager, which was then approved by the full Board of Trustees.

The Charity's Financial Reserves Policy updated on 25 July 2024 required reserves equal to the annual operating costs to be held.

In October 2024 a new combined Finance, Investment and Reserves Policy was drafted and while a review of the required level of reserves was carried out (to report by March 2025), that combined policy required an absolute minimum level of reserves of £100,000 would be maintained. Furthermore, the newly drafted policy requires that whilst maintaining sufficient working capital within our Lloyds Bank current account, any additional reserves should be invested across a number of institutions, approved by the UK Prudential Regulation Authority, with a maximum of £85,000 being invested which each institution, to ensure funds are protected by the Financial Services Compensation Scheme.

2024 saw an increase in the Total Capital and Assets held by NCFB of £20,051 to £308,946, which was principally due to some exceptional donations. The result is that the foodbank's finances remain in a healthy state and we, the Trustees, remain confident in being able to fulfill the charity's commitments to those who rely on its support, both now and for the foreseeable future.

Signed



Garry Dick
Chair of Trustees

North Cotswold Food Bank

Registered Charity No 1181310

ACCOUNTS

FOR THE YEAR ENDED 31st DECEMBER 2024

**North Cotswold Food Bank
Unit 2
Glebe Farm Buildings
Guiting Power
GL54 5TZ**

North Cotswold Food Bank

Registered Charity No 1181310

Independent Examiner's Report to the Trustees

Accounts for the Year Ended 31st December 2024

Respective responsibilities of trustees and examiner.

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirements of section 43(2) of the Charities Act 1993 (the Act) do not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of Independent examiner's report.

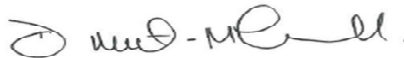
My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking an explanation from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement.

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements have not been met.

To keep accounting records in accordance with section 41 of the Act.
And to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act.

Signed:



Date:

Daimien McConnell FCCA
For and on behalf of William Hinton Limited

Ross House
The Square
Stow on the Wold
Cheltenham
Gloucestershire
GL54 1AF

North Cotswold Food Bank

Statement of Financial Activities for the year ended 31st December 2024

Income and Expenditure Account

	Notes	2024 £	2023 £
Turnover			
Donation		127,877	121,152
Gift Aid		11,693	14,530
Interest Income		138	1,974
Exceptional Donations		107,184	44,965
Total Income		<u>246,891</u>	<u>182,621</u>
Cost of Sales			
Direct Expenses		5,857	5,706
Provision - Veg		15,694	21,962
Provisions - Other		13,006	11,100
Provisions - Meat		17,598	19,245
Total Cost of Sales		<u>52,154</u>	<u>58,013</u>
Gross Profit		<u>194,737</u>	<u>124,608</u>
Administrative Costs			
Salaries		79,394	65,632
Employers National Insurance		745	0
North & West CAB		33,975	43,225
Stroud CAB		43,952	34,244
Depreciation Expenses		0	515
General Expenses		2,853	3,169
Insurance		1,540	1,390
IT Software and Consumables		648	1,990
Light, Power, Heating		804	1,456
Motor Vehicle Expenses		2,269	2,618
Pensions Costs		612	476
Printing & Stationery		2,275	787
Rates		0	324
Telephone & Internet		905	428
Travel - National		4,715	6,045
Total Administration Costs		<u>174,686</u>	<u>162,297</u>
Operating Profit		<u>20,051</u>	<u>(37,688)</u>
Profit on Ordinary Activities Before Taxation		<u>20,051</u>	<u>(37,688)</u>
Profit After Taxation		<u>20,051</u>	<u>(37,688)</u>

North Cotswold Food Bank

Balance Sheet as at 30th June 2024

	Notes	2024 £	2023 £
Fixed Assets			
Less Accumulated Depreciation on Office Equipment		(515)	(515)
Office Equipment		515	515
Total Tangible Assets		<u>-</u>	<u>-</u>
Current Assets			
Debtors (Prepayments)		530	750
Cash at Bank and in Hand	2	308,416	288,145
Total Current Assets		<u>308,946</u>	<u>288,895</u>
Net Current Assets (Liabilities)		308,946	288,895
Total Assets Less Current Liabilities		308,946	288,895
Net Assets		<u>308,946</u>	<u>288,895</u>
Capital and Reserves			
Current Year Earnings		20,051	(10,312)
Retained Earnings		288,895	299,207
Total Capital and Reserves		<u>308,946</u>	<u>288,895</u>

Signed - Treasurer



Date :

For and on behalf of the Trustees of the Charity

North Cotswold Food Bank

Notes to the Accounts for the Year ended 31st December 2024

1. Accounting Policies

These accounts have been prepared under the historic cost convention and in accordance with applicable accounting standards, the Statement of Recommended Practice (Accounting and Reporting by Charities) 2005 and the Charities Act 1993 Part VI.

There have been no changes to the accounting policies (valuation rules and methods of accounting) since last year.

No changes have been made to the accounts for previous years.

	2024	2023
		£
2. Cash at Bank and in Hand		
Hampshire Trust	10,445	10,393
North Cotswold Foodbank	107,700	127,131
NORTH COTSWOLD FOODBANK#001	190,271	140,621
Redwood	-	10,000
	<u>308,416</u>	<u>288,145</u>

3. Trustees' Remuneration

No benefits or remuneration were paid or are payable out of the funds of the charity directly or indirectly to any Trustee.

<u>-</u>	<u>-</u>
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4. Related Party Transactions

No benefits or remuneration were paid or are payable out of the funds of the charity directly or indirectly to any related party of any Trustee.

<u>-</u>	<u>-</u>
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NORTH COTSWOLD FOODBANK

England & Wales - Charity number 1181310

Accounts

**REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES/MEMBERS OF
NORTH COTSWOLDS FOODBANK
Accounts for the year ended 31st December 2023
Registered Charity No 1181310**

I report to the trustees on my examination of the accounts of the above charity for the year ended 31/12/2023

Responsibilities and basis of the report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2022 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145 (5) (b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- The accounting records were not kept in accordance with section 130 of the Charities Act; or
- The accounts did not accord with the accounting records; or
- The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: William Hinton Limited Date: 1 October 2024

William Hinton Limited
Ross House, The Square
Stow-on-the-Wold, GL54 1AF

1st October 2024

Balance Sheet

North Cotswold Food Bank As at 31 December 2023

31 DEC 2023 31 DEC 2022

Fixed Assets

Tangible Assets

Less Accumulated Depreciation on Office Equipment	(515.00)	-
Office Equipment	515.00	515.00
Total Tangible Assets	-	515.00
Total Fixed Assets	-	515.00

Current Assets

Cash at bank and in hand

Hampshire Trust	10,392.73	10,366.82
North Cotswold Foodbank	127,131.12	37,771.29
NORTH COTSWOLD FOODBANK#001	140,621.28	157,952.82
Redwood	10,000.00	10,000.00
United Trust 1	-	50,792.87
United Trust 2	-	31,058.05
Total Cash at bank and in hand	288,145.13	297,941.85

Other debtor	750.00	750.00
Total Current Assets	288,895.13	298,691.85

Net Current Assets (Liabilities)	288,895.13	298,691.85
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Total Assets less Current Liabilities	288,895.13	299,206.85
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Net Assets	288,895.13	299,206.85
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Capital and Reserves

Current Year Earnings	(10,311.72)	112,130.00
Retained Earnings	299,206.85	187,076.85
Total Capital and Reserves	288,895.13	299,206.85

Profit and Loss

North Cotswold Food Bank
For the year ended 31 December 2023

YEAR TO DATE

Turnover

Donation - Thank-you sent	114,519.49
Donation - Thank-you still required	1,057.26
Gift Aid	14,530.06
Interest Income	1,974.38
Regular Donation	32,953.00
Exceptional donations	44,964.54
Total Turnover	209,998.73

Cost of Sales - client provision

Direct Expenses	5,705.95
Provision - Veg	21,962.00
Provisions - Other	11,100.12
Provisions Meat	19,245.00
Total Cost of Sales - client provision	58,013.07

Gross Profit

151,985.66

Administrative Costs

Salaries	65,632.31
North & West CAB	43,225.24
Stroud CAB	34,244.00
Depreciation Expense	515.00
General Expenses	3,168.85
Insurance	1,389.68
IT Software and Consumables	1,989.79
Light, Power, Heating	1,455.62
Motor Vehicle Expenses	2,618.48
Pensions Costs	475.62
Printing & Stationery	786.71
Rates	323.85
Telephone & Internet	427.53
Travel - National	6,044.70
Total Administrative Costs	162,297.38

Operating Profit

(10,311.72)

Profit on Ordinary Activities Before Taxation

(10,311.72)

Profit after Taxation

(10,311.72)

NORTH COTSWOLD FOODBANK

England & Wales - Charity number 1181310

Accounts

**REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES/MEMBERS OF
NORTH COTSWOLDS FOODBANK
Accounts for the year ended 31st December 2022
Registered Charly No 1181310**

I report to the trustees on my examination of the accounts of the above charity for the year ended 31/12/2022

Responsibilities and basis of the report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2022 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145 (5) (b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- The accounting records were not kept in accordance with section 130 of the Charities Act; or
- The accounts did not accord with the accounting records; or
- The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: _____



Date: _____

2/6/2023

Ian Quartermaine FCA
William Hinton Limited
Ross House, The Square
Stow-on-the-Wold, GL54 1AF

2/6/2023

North Cotswold Foodbank

Registered Charity 1181310

Income & Expenditure 2022/2023

	2021	2022
Income		
Client provision	600	150
Individual donations	45,698	92,214
Fidelity		41,000
Gift Aid reclaimed	11,282	12,674
Group Donations	47,930	28,950
Trussell Trust Grant	25,320	47,002
Trussell Trust Emergency winter		5,000
Gloucestershire CC Grant		25,000
Tesco Top-up	1,835	2,815
Bank Interest	978	878
Misc. Items		687
Total	133,643	256,369
Expenditure		
Depreciation of Assets (computer)	229	172
Salary	40,709	38,721
North & West Gloucestershire		14,312
Bourton on the Water		1,686
Citizens Advice -		23,805
Citizens Advice -		
Travel Expenses	3,610	4,754
Mobile Phone	198	242
Premises	809	1,586
Equipment	508	1,966
Stationery & Consumables	3,293	1,665
Insurance / electricity	576	2,023
Client provision	18,507	41,820
Fuel Bank		5,000
Argos		5,706
Licences & Professional Fees	774	781
Misc.		
Total	69,213	144,239
Profit (Loss)		
	64,430	112,130
Reserves b/f		187,077
Surplus / (Deficit)		112,130
Reserves c/f		299,207

NORTH COTSWOLD FOODBANK

England & Wales - Charity number 1181310

Accounts



North Cotswold Foodbank

TRUSTEES' ANNUAL REPORT

For period 1 January 2021 to 31 December 2021

ADMINISTRATIVE DETAILS

Charity Name: The North Cotswold Foodbank

Registered charity number: 1181310 (CIO)

Registered address: Unit 2, Glebe Farm Buildings, Guiting Power, Cheltenham, GL54 5TZ

Charity trustees: Jo Cooper
Paul Geoffrey Fisher (Chair)
Allan Alexander Gillespie
Alexia Franca Monroe (Secretary)
Rhian Morgan
Wayne Morgan

Bank: Lloyds, The Square, Stow-on-the-Wold GL54 1BJ and
Lloyds, Blackheath, London

Independent examiner: Mr Ian Quartermaine
William Hinton Ltd Accountants and Business Consultants
Ross House
The Square
Stow-on-the-Wold
Glos. GL54 1AF

Employee(s): Mr Kevin Carden (Manager)
Mrs Diane Hyatt (Assistant Manager)

STRUCTURE, GOVERNANCE AND MANAGEMENT

The North Cotswold Foodbank is a CIO (*with effect from* January 2019). It was originally registered with the Charity Commission for England and Wales in November 2012 as an Unincorporated Charity.

The charity is managed by a board of trustees. The board normally meets four times during the year. Decisions are taken by majority voting, the chairperson having a casting vote. Three trustees are required for a meeting to be quorate. All scheduled meetings during 2021 were quorate.

New trustees are appointed by existing trustees acting in accordance with Charity Commission guidelines on the appointment of new Trustees and are selected to provide a range of relevant skills and experience, and to maintain a balance sympathetic to the Christian ethos on which the charity was established.

There are two part-time paid members of staff, employed as the foodbank Manager and Assistant Manager.

The charity's accounts are reported for the calendar year. A budget is approved by trustees for the following year.

The charity is in membership of the foodbank network run by The Trussell Trust and is compliant with The Trussell Trust's social franchise model of foodbank operation.

The charity maintains a range of policies, including for complaints, conflicts of interest, finance, health & safety, investment, lone working, and safeguarding. All policies are reviewed regularly by the board of trustees.

Operational decisions are delegated to a Steering group, attended by leading personnel from each of the foodbank's 6 outlets and the central food storage operation. The steering group normally meets four times a year.

OBJECTIVES, AIMS AND ACTIVITIES

The registered objects of the charity are the relief and prevention of poverty in the Cotswold District, Tewkesbury Borough and elsewhere in the UK as deemed appropriate by the Trustees.

The principal activity of the charity is the provision of emergency food to anyone in need as referred by local agencies and care professionals. In addition to nutritionally balanced ambient food, some clients may receive additional material assistance and/or be signposted to support agencies who can help address the causes and consequences of poverty.

The Foodbank is always keen to expand the basic offering and during 2020 introduced vouchers for fresh meat and was also able to offer fresh bread and eggs. These additional offerings have been continued and expanded during 2021.

As well as catering for essential requirements, the Foodbank encourages Signposting, so that clients may get help to address and alleviate their difficult circumstances.

The North Cotswold Foodbank serves a largely rural area of over 200 square miles. It's public-facing outlets operate in Bishops Cleeve, Bourton on the Water, Chipping Campden, Moreton in Marsh, Stow-on-the-Wold and Winchcombe. These outlets are served from a central food store.

ACHIEVEMENTS AND PERFORMANCE

We continued to operate in all our locations as normal during the 2nd National Covid lockdown.

Our 6th outlet opened in Stow-on-the-Wold in April.

We were successful with applications for grants from The Trussell Trust which enabled us to fund the employment of a dedicated Citizens Advice advisor who is present on a weekly basis at our outlets in

Chipping Campden, Bourton-on-the-Water and Stow-on-the-Wold. We also increased the hours of one of our team to focus on volunteer training and development.

We now provide North Cotswold branded uniform for our volunteers.

Client numbers and food parcels continued to increase year on year.

FINANCIAL REVIEW

Financial Review

Overall, 2021 was another exceptional year from a financial perspective. The closing balance of ~£187,000 showed an increase of over £64,000 from the previous year, arising once again from an increase in the number and size of donations. The result is that the Foodbank finances remain in an extremely healthy state and we, the Trustees, can feel reassured in continuing with the increased level of support we offer to clients.

Given the healthy balance, we continue to explore ways of assisting clients – emergency grants and Fuel vouchers being just two of the avenues being considered.

Signed

Paul Fisher
Chair of trustees



Date: 15 October 2022

**REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES/MEMBERS OF
NORTH COTSWOLDS FOODBANK
Accounts for the year ended 31st December 2021
Registered Charity No 1181310**

I report to the trustees on my examination of the accounts of the above charity for the year ended 31/12/2021

Responsibilities and basis of the report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2022 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145 (5) (b) of the Act.


Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- The accounting records were not kept in accordance with section 130 of the Charities Act; or
- The accounts did not accord with the accounting records; or
- The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: _____



Date: _____

28/2/2022

Ian Quartermaine
William Hinton Limited
Ross House, The Square
Stow-on-the-Wold, GL54 1AF

28th February 2022

NORTH COTSWOLD FOODBANK

England & Wales - Charity number 1181310

Accounts



Trustees' Annual Report for the period

From 01 January 2020 to 31 December 2020

Charity name: North Cotswold Foodbank

Charity registration number: 1181310

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The relief and prevention of poverty in the Cotswolds District, Tewkesbury Borough Council and other such areas as deemed appropriate.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The distribution of Food and Supplies via the Foodbank Outlets operated by the Charity.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	We value hugely the contribution made by the Volunteers - indeed, NCFB couldn't function without them.

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Via its five outlets, the Charity has continued to provide emergency food supplies for those in need in our area. During 2020 we saw a 42% increase in the number of people being.</p> <p>A pattern of very generous donations over Harvest Festival continued in 2020, allowing us to issue even more Christmas hampers.</p> <p>A substantial increase in financial donations throughout 2020 meant that we have been able to continue to expand our parcels to clients, to include meat and fresh fruit & vegetables vouchers and weekly fresh bread and eggs.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Overall, 2020 was an exceptional year from a financial perspective. The closing balance of ~£122,500 showed an increase of over £67,500 from the previous year, due mainly to a huge increase in the number and size of donations. The result is that the Foodbank finances are now in an extremely healthy state and we, the Trustees, can feel comfortable in increasing the level of support we offer to clients.
Statement explaining the policy for holding reserves, stating why they are held	Para 1.22	The purpose of the policy is twofold: <ol style="list-style-type: none"> 1. to ensure that NCFB holds sufficient funds, such that unforeseen circumstances do not cause a lasting disruption to its activities. 2. to enable NCFB to make financial commitments not connected directly with its day-to-day activities, safe in the knowledge that essential funds required for the continuation of the foodbank's routine work are not affected.
Amount of reserves held	Para 1.22	£122,500 (~4 * Unavoidable Annual Running Costs)
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New Trustees are selected by nomination, followed by interview; after which the name of the person nominated is put to a vote by the existing Trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	North Cotswold Foodbank
Other name the charity uses	N/A
Registered charity number	1181310
Charity's principal address	Unit 2 Glebe Farm Buildings Guiting Power Glos. GL54 5TZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Geoffrey Fisher	Chair		Full Trustee Meeting
2	Alexia Franca Monroe	Secretary		Full Trustee Meeting
4	Fernley Charles Hext		Until 07/11/2020	Full Trustee Meeting
5	Marion Kathleen Beagley		Until 08/08/2020	Full Trustee Meeting
6	Allan Alexander Gillespie	Treasurer		Full Trustee Meeting
7	Rhian Morgan			Full Trustee Meeting
8	Wayne Morgan		From 08/08/2020	Full Trustee Meeting
9	Jo Cooper		From 07/11/2020	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Allan Alexander Gillespie	Paul Geoffrey Fisher
Position (eg Secretary, Chair, etc)	Treasurer	Chair of Trustees
Date	October 2021	October 2021

North Cotswold Foodbank

		Balance b/f	
£45,698.87		£ 54,977.56	
		Income	
2019		2020	
£ 8,581.25	Individual Donations	£ 44,950.48	
£ 1,193.75	Gift Aid return (previous yr)	£ 1,622.08	
£ 9,775.00		£ 46,572.56	
£12,279.67	Group Donations	£ 53,957.70	
£ 2,000.00	Susannah Peake Trust	£ 4,500.00	
	Trussell Trust (Asda+Storage Grant	£ 13,307.11	
£ 2,000.00	Total Grants	£ 17,807.11	
£10,000.00	Legacies		
£ 2,034.50	Tesco Topup	£ 1,309.85	
	Sale of Goods		
	Refund for Shredder		
£ 110.00	Volunteer Fleeces		
£ 110.00	Total Misc. Items		
	Interest on Investments		
£ 120.55	Hampshire Trust Bank	£ 126.50	
£ 165.00	United Trust Bank	£ 199.85	
£ -	Redwood Bank	£ 158.49	
£ 285.55		£ 484.84	
	Client Provision		
	Unspecified	£ 200.00	
£ 100.00	Meat Vouchers (M-in-M)	£ 550.00	
	Bread (Bourton Bakery)	£ 779.50	
	Fruit & Veg	£ 1,529.50	
£36,584.72	Total in-year Income	£ 121,661.56	

Statement of Accounts 2020

		Expenditure	
2019		2020	
-£ 596.69	HMRC	£ -	
£21,791.75	Salary	£ 23,557.73	
£21,195.06	Employment	£ 23,557.73	
£ 3,039.37	Travel Expenses	£ 3,956.40	
	CAB Stroud Worker	£ 11,991.00	
£ 206.13	Mobile Phone	£ 204.09	
£ 364.72	Rates	£ (364.72)	
	Fire Service		
£ 277.12	Electricity	£ 1,028.89	
£ 641.84	Premises	£ 664.17	
£ 64.94	Storage Tubs Trugs	£ 944.11	
	Rodent Repeller		
	Shredder		
	Laptop Depreciation (25%)	£ 305.40	
	Printer	£ 42.08	
£ 117.90	Other (Hoover, Boards etc)	£ 100.42	
£ 182.84	Equipment (capital)	£ 1,392.01	
£ 446.79	Stationery & Consumables	£ 573.18	
£ 464.17	Insurance	£ 597.48	
	Client Provision		
	Unspecified	£ 17.98	
£ 175.00	Meat Vouchers Redeemed	£ 3,610.00	
	Bread (Bourton Bakery)	£ 1,447.08	
	Fruit & Veg	£ 1,220.00	£ 6,295.06
£ 35.00	Info Commissioner's Office	£ 35.00	
£ 360.00	Trussell Trust		
£ 115.20	Enthuse (was Charity Checkout)	£ 115.20	
£ 19.99	Antivirus Software	£ 19.99	
	Zoom Licence	£ 115.10	
£ -	External Independent Examiner	£ 75.00	
£ 530.19	Licences & Fees	£ 360.29	
£ 246.64	Christmas Hampers **	£ 4,115.95	
£ 126.00	Volunteer Fleeces		
	Cake Ingredients for Event		
£ 52.00	Other items	£ 284.46	
£ 424.64	Total Misc. Items	£ 4,400.41	
£27,306.03	Total in-year Expenditure	£ 53,991.82	
£54,977.56	Balance c/f	£122,647.30	
	Consisting of:		
£10,120.55	Hampshire Trust Bank	£ 10,247.05	
£10,165.00	United Trust Bank (+ top-up)	£ 30,364.85	
£10,000.00	Redwood Bank (Int to Lloyds a/c)	£ 10,000.00	
	United Trust Bank (new)	£ 25,000.00	
£24,692.01	Lloyds Current Accounts	£ 44,529.20	
	Laptop (net after depreciation)	£ 916.20	
	Argos Vouchers	£ 1,590.00	
£54,977.56	Total	£122,647.30	
	Change this year (net)	£ 67,669.74	

**REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES/MEMBERS OF
NORTH COTSWOLDS FOODBANK
On accounts for the year ended 31st December 2020
Registered Charity No 1181310**

I report to the trustees on my examination of the accounts of the above charity for the year ended 31/12/2020

Responsibilities and basis of the report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").


I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:  Date: 16 June 2021

Miss Amanda Smith
Account-Ability
9 Redesdale Place
Moreton in Marsh
GL56 0EF

16th June 2021

North Cotswold Foodbank

Registered Charity No 1181310

Statement of Accounts 2020

Receipts and Payments

£ 45,698.87	Balance b/f	£ 54,977.56			
2019	Income	2020	2019	Expenditure	2020
£ 8,581.25	Individual Donations	£ 44,950.48	-£ 596.69	HMRC	£ -
£ 1,193.75	Gift Aid return (previous yr)	£ 1,622.08	£ 21,791.75	Salary Costs	£ 23,557.73
£ 9,775.00			£ 21,195.06	Employment	£ 23,557.73
£ 12,279.67	Group Donations	£ 53,957.70	£ 3,039.37	Travel Expenses	£ 3,956.40
			£ 206.13	CAB Stroud Worker	£ 11,991.00
£ 2,000.00	Susannah Peake Trust	£ 4,500.00		Mobile Phone	£ 204.09
£ 2,000.00	Trussell Trust (Asda+Storage Gr	£ 13,307.11	£ 364.72	Rates	£ (364.72)
£ 10,000.00	Total Grants	£ 17,807.11	£ 277.12	Fire Service	£ 1,028.89
£ 2,034.50	Legacies		£ 641.84	Electricity	£ 664.17
	Tesco Topup	£ 1,309.85	£ 64.94	Premises	
	Sale of Goods		£ 117.90	Storage Tubs Trugs	£ 944.11
£ 110.00	Refund for Shredder		£ 182.84	Rodent Repeller	
	Volunteer Fleeces		£ 446.79	Shredder	
	Total Misc. Items		£ 464.17	Laptop depreciation *	£ 305.40
				Printer	£ 42.08
	Interest on Investments			Other (Hoover, Boards etc)	£ 100.42
£ 120.55	Hampshire Trust Bank	£ 126.50	£ 530.19	Equipment costs	£ 1,392.01
£ 165.00	United Trust Bank	£ 199.85	£ 246.64	Stationery & Consumables	£ 573.18
£ -	Redwood Bank	£ 158.49	£ 126.00	Insurance	£ 597.48
£ 285.55		£ 484.84	£ 52.00	Client Provision	
			£ 424.64	Unspecified	£ 17.98
	Client Provision			Meat Vouchers Redeemed	£ 3,610.00
£ 100.00	Unspecified	£ 200.00	£ 35.00	Bread (Bourton Bakery)	£ 1,447.08
	Meat Vouchers (M-in-M)	£ 550.00	£ 360.00	Fruit & Veg	£ 1,220.00
	Bread (Bourton Bakery)	£ 779.50	£ 115.20		£ 6,295.06
	Fruit & Veg	£ 1,529.50	£ 19.99		
			£ -	Zoom Licence	£ 115.10
			£ 530.19	External Independent Examiner	£ 75.00
				Licences & Fees	£ 360.29
			£ 246.64	Christmas Hampers **	£ 4,115.95
			£ 126.00	Volunteer Fleeces	
			£ 52.00	Cake Ingredients for Event	
			£ 424.64	Other items	£ 284.46
				Total Misc. Items	£ 4,400.41
£ 36,584.72	Total in-year Income	£ 121,661.56	£ 27,306.03	Total in-year Expenditure	£ 53,991.82
			£ 54,977.56	Net balance	£ 122,647.30

Statement of Assets

Bank	
Hampshire Trust Bank	£ 10,247.05
United Trust Bank (+ top-up)	£ 30,364.85
Redwood Bank (int to Lloyds a/c)	£ 10,000.00
United Trust Bank (new)	£ 25,000.00
Lloyds Current Accounts	£ 44,529.20
	£ 120,141.10
Current Assets	
Prepaid Argos Vouchers	1590.00
Fixed Assets	
Laptop	1221.60
less depreciation	305.40
	916.20
Total Assets	£ 122,647.30