



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	January	2024		31	December	2024

Section A Reference and administration details

Charity name Association of Polish Engineers in Great Britain

Other names charity is known by STP

Registered charity number (if any) 1181306

Charity's principal address Building POSK

238-246 King Street

London

Postcode

W6 0RF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1.	Marian Zastawny	Chair		AGM
2.	Teresa Bilinska	Vice-Chair		AGM
3.	Mirosława Michniewicz	Vice-Chair		AGM
4.	Piotr Swieboda	Treasurer		AGM
5.	Michał Sławek	Secretary	Appointed on 20/04/2024	AGM
6.	Alina Antonik			AGM
7.	Sebastian Czajka			AGM
8.	Marek Jasinski			AGM
9.	dr Elwira Kamińska			AGM
10.	Tomasz Koperniak			AGM
11.	Kamila Wiatr			AGM
12.	Monika Kołatka		Appointed on 20/04/2024	AGM
13.	Michał Kowalski		Appointed on 20/04/2024	AGM
14.	Wojciech Lisowski		Appointed on 20/04/2024	AGM

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected by AGM or appointed by Board of Trustees subject to maximum number of Trustees defined in the Constitution not being exceeded.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Procedure ref number	Document title
STP-001	Constitution
STP-002	Management Rules
STP-004	Code of Professional Conduct
STP-005	Disciplinary Procedure
STP-006	Technical Academy Management
STP-007	Finance Management
STP-008	Internal Audits
STP-009	Membership procedure
STP-010	Office & Administration
STP-011	Management of STP Awards
STP-012	Relations with Other Organisations
STP-013	IT Management
STP-014	Privacy Policy
STP-015	Data Protection Procedure

Summary of the objects of the charity set out in its governing document

Association of Polish Engineers in Great Britain organises lecturers, trainings, courses, workshops, seminars and conferences. Provides mentoring and coaching programs and a meeting forum for people interested in engineering, construction and science subjects.

Overview

The trustees confirm that all activities have been designed and delivered in accordance with the Charity Commission's guidance on public benefit. In 2024, the Association of Polish Engineers in Great Britain advanced its charitable objectives through a broad range of initiatives.

Knowledge Sharing and Training

Under this theme, the Association delivered a series of lectures and workshops as part of the "Czwartek4You" banner. Sessions explored topics including the Colne Valley Viaduct—the UK's longest railway bridge—innovations in brain technologies, practical applications of Google Maps for business, geotechnical solutions to combat climate change, and creative approaches in construction. Additionally, the Technical Academy provided targeted project management workshops, and an "Architectural Moments" event offered insights into contemporary trends in architecture.

Collaboration and Networking

The charity strengthened its international links by participating in and supporting various conferences and training events. Notable events included the EFPSNT AGM in Heidelberg, training sessions in Dubai and the Emirates, and the World Engineering Day Celebration in Warsaw.

Publishing and Digital Engagement

A dedicated social media bot disseminated regular posts on engineering topics and promoted initiatives such as the "Polish Your English" series, which introduced technical vocabulary while addressing current engineering issues like COP29 and innovative methane conversion processes. In addition, an online blog featured extended articles on a diverse range of subjects, from public health discussions to recommendations for engineering-focused YouTube channels.

Community Outreach

Community engagement was enhanced through the "Profesjoniści z Młodzieżą po Polsku" meeting, which brought together Polish professionals and youth from Polish Saturday Schools. Furthermore, a festive Christmas celebration united members and supporters of the Association, featuring traditional elements such as barszcz and pierogi.

These activities have significantly contributed to promoting professional development, fostering international collaboration, and enhancing community engagement for the public benefit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

- **Popular Events**

We hosted a range of engaging lectures, workshops, and community gatherings throughout the year.

- **Conference Contributions**

Our participation in several international conferences and training events helped strengthen professional networks and foster knowledge exchange.

- **Consistent Publications**

We ensured a robust digital presence by maintaining regular updates on our website and social media channels.

- **Inspiring the Next Generation**

Our targeted outreach initiatives played a crucial role in motivating and supporting future engineers.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Association is to maintain a reserve fund. The reserve fund is created in order to encounter risk of unforeseen emergency or other unexpected need for funds, e.g. an unexpected large repair bill or finding 'seed-funding' for an urgent project. The reserve fund is to be included in the planned budget and should equate to 3 months average expenditure but not less than £2000.

Details of any funds materially in deficit

There are none.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Marian Zastawny	Michal Slawek
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	08/03/2025	



ASSOCIATION OF POLISH ENGINEERS IN GREAT BRITAIN
CHARITY REGISTRATION NUMBER 1181306

INCOME STATEMENT

FOR THE YEAR ENDED 31 DECEMBER 2024

01/01/2024 - 31/12/2024

No.	INCOME		
1	Donations	£	257
2	Income from charitable activities/events	£	290
3	Membership fees	£	2,610
4	Training course fees	£	-
5	Other income	£	-
6	Interest	£	652
			£ 3,809

EXPENSES

Admin expenses	£	94
Advertising and promotion	£	-
Bank & Paypal charges	£	49
Expenses for charitable activities/events	£	479
Computer - web hosting & server	£	609
Computer - Software	£	1,152
Contract services	£	-
Interest receivable	£	-
Project C4U - lecturers, speeches	£	272
Conference attendance cost reimbursement	£	100
Donations	£	-
Insurance	£	304
Membership fees	£	730
Micellaneous petty expenses	£	-
Rent for Venues / Training Admin costs	£	-
Small Tools and equipment	£	-
Telephone cost	£	-
Trainers/ Teachers fees	£	-
Training materials	£	-
Travel expenses - reimb	£	-
Other expenses	£	-
		£ 3,790

Profit for the year	£	19
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STATEMENT OF FINANCIAL POSITION
AS AT 31 DECEMBER 2023

Openig balance	£	37,478
Profit for the year	£	19
Closing balance	£	37,497
Cash at bank	£	37,497