



Trustees' Annual Report for the period

Period start date			Period end date		
Day	Month	Year	Day	Month	Year
From	01	January	2022	To	31 December 2022

Section A Reference and administration details

Charity name

Association of Polish Engineers in Great Britain

Other names charity is known by

STP

Registered charity number (if any)

1181306

Charity's principal address

Building POSK

238-246 King Street

London

Postcode

W6 0RF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anna Kopyto	Chair		AGM
2	Teresa Bilinska	Vice-Chair/Chair		AGM
3	Mirosława Michniewicz	Vice-Chair		AGM
4	Marian Zastawny	Secretary		AGM
5	Piotr Swieboda	Treasurer		AGM
6	Alina Antonik			AGM
8	Ryszard Chmielowiec			AGM
9	Marek Jasinski		Appointed 03/04/2022	AGM
11	Artur Pawlowski		Resigned 16/11/2022	AGM
12	Arkadiusz Piotrowski			AGM
13	Krzysztof Szweda			AGM
14	Kacper Wieckowski			AGM
15	Tomasz Dudziak			AGM
16	Kamila Wiatr		Appointed 03/04/2022	AGM
17	Ewelina Wachnicka			
18				
19				

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected by AGM or appointed by Board of Trustees subject to maximum number of Trustees defined in the Constitution not being exceeded.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Procedure ref number	Document title
STP-001	Constitution
STP-002	Management Rules
STP-004	Code of Professional Conduct
STP-005	Disciplinary Procedure
STP-006	Technical Academy Management
STP-007	Finance Management
STP-008	Internal Audits
STP-009	Membership procedure
STP-010	Office & Administration
STP-011	Management of STP Awards
STP-012	Relations with Other Organisations
STP-013	IT Management
STP-014	Privacy Policy
STP-015	Data Protection Procedure

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Association of Polish Engineers in Great Britain organises lecturers, trainings, courses, workshops, seminars and conferences. Provides mentoring and coaching programs and a meeting forum for people interested in engineering, construction and science subjects.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

In 2022 below activities and events took place:

Czwartki 4You are regular meetings during which invited guests present the intricacies of their professional work. In 2022, 3 lectures were organized:

March: Tom Brodowski MIOA - Measurement and assessment of ground-borne vibration.

May: Dr Anna Płoszajski - Handmade: A Scientist's Search for Meaning Through Making.

October: MEng Jan Sprenger - Marzenie energii fuzyjnej – dlaczego zawsze 30 lat od nas (Dream about fusion energy – why is it always 30 years from now).

V World Congress of Polish Engineers and XXVII Congress of Polish Engineers
From June 23rd to 25th, the V World Congress of Polish Engineers and XXVII Congress of Polish Engineers took place in Gliwice in Poland. Organized by the Chief Technical Organization (NOT), the congress was an excellent opportunity to meet colleagues from around the world, exchange experiences, and perspectives.

The main theme of the Congress, "Engineers for a Healthy Planet," addressed two of the most pressing contemporary issues: the pandemic and climate change. Participants pondered how technology and its creators can actively and effectively contribute to maintaining the state of our planet, ensuring that humans and nature can continue to live and thrive on it.

A detailed program is available on the official event website: <https://szip.org.pl/>

The Polish Association of Engineers (STP) was represented by six members. Four of them (Piotr Swieboda, Marian Zastawny, Krzysztof Szweda, and Rafal Dalimata) participated in or led discussions on various topics in the panel discussions: cybersecurity, passive houses, ecological transportation, and engineering organizations and youth. A comprehensive report on the congress can be found at <https://www.szip.org.pl/podsumowanie> and on the STP website - Światowy Zjazd Inżynierów Polskich (World Congress of Polish Engineers).

Future of STP workshop

On June 11th, at the STP office in POSK, representatives of the board, volunteers, and new members of the Association gathered to participate in program workshops. The hybrid Future of STP Workshops, with participants both locally and internationally, were led by Joanna Gos.

The first part of the workshop focused on the current situation of STP - who we are, what we do, and our most important projects. We took a closer look at how we describe ourselves on our website, as well as how the contribution to individual projects translates into the number of internal and external recipients. Then, in subgroups, we tried to define the strategic goals we would like to achieve in the next few years and the actions we can take to accomplish them.

In the final part of the meeting, we discussed ways to engage current members of the Association, reactivate past members, and potential sources for new recruitment. The outcome of the discussion was captured in a formal

development strategy for STP and presented at the board meeting in September.

The workshops and the creation of the report were financed from the budget of the Embassy of the Republic of Poland in London.

Mentoring

The STP mentoring program offers the opportunity to benefit from one of the Association's main strengths, which is a broad network of contacts in various industries with diverse levels of professional experience. Participation in the STP mentoring program is a chance for engineers to access the support and knowledge of more experienced colleagues. Many STP members are recognized experts in their fields, with extensive experience and established professional positions. Our mentors are eager to share their knowledge with their colleagues, supporting them in their development and shaping their professional careers.

An opportunity to learn more about the STP mentoring program was provided through a meeting organized jointly with the Federation of Polish Student Associations, the Polish City Club, the Polish Medical Association in Great Britain, and POSK: "Introduction to Mentoring Programs: Networking Event 2022/23," which took place in October 2022.

Collaboration with other technical organizations

STP continues its efforts to expand the network of technical organizations with which joint activities supporting the development of our members and mutual promotion will be carried out under agreements. The signing of a cooperation agreement with the Society of Engineers UAE in November 2022 was made possible through the involvement of Vice President Eng. Teresa Bilińska. The collaboration between STP and the Silesian University of Technology was established thanks to the Trustee of STP, Eng. Krzysztof Szweda.

Trainings

Vice President of STP, Eng. Teresa Bilińska, organized a training session combined with lectures for individuals involved in the Electrical, Mechanical, and Public Health industries:

1. Training: "BUDOWNICTWO BEZ KOMPLEKSÓW I GRANIC" - 2nd Edition: Dubai and Qatar World Cup 2022

This training focused on the construction industry without complexes and boundaries, with a particular emphasis on the Dubai and Qatar World Cup 2022 projects.

III Conference of Polish Organisations in the UK

A delegation from our Association, consisting of Mirosława Michniewicz and Piotr Świeboda, represented STP during the 3rd Conference of Polish Organizations in the UK. A highlight for our Association was the warm welcome of conference participants by Consul General Mateusz Stąsiek, who spoke highly of our activities and mentioned STP as a positive example of an organization with over 80 years of history, which has successfully opened its doors to individuals who arrived in the UK after 2004 with the support of colleagues from the older wave of emigration.

The theme of the conference was "International Cooperation of Polish Organizations in the UK - Experience, Opportunity, Challenges." The following topics were addressed during the conference:

- The experience of Polish organizations in international contacts and international projects

- Experiences of the past year in UK-PL-UA relations
- Polish funds available for project implementation
- Workshop session - developing a sample project task

Participating in the conference helped us expand our knowledge about the process of acquiring funds for future project implementations.

On October 20-23, we had the pleasure to celebrate the **105th anniversary of the Association of Polish Engineers and Technicians in France** (Association des Ingenieurs et Techniciens Polonais en France). Anna Kopyta and Alina Antonik participated in the symposium "Engineers for the sake of the planet" in Paris.

Social events

One of the main goals of the Association is to support the integration of the engineering and scientific community in the UK. At STP, we strive to create numerous opportunities for our members and supporters to meet, get to know each other, and enjoy their time together. This year, we organized five social/networking events:

1. Picnic to celebrate Queen Elizabeth II's Platinum Jubilee.
2. STP trip to the Seven Sisters cliffs on July 16, 2022.
3. Autumn trip to the Cotswolds on September 24-25, 2022.
4. Christmas gathering on December 10, 2022.

These events provided a chance for our members to come together, build connections, and have a pleasant time.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The STP charity achieved remarkable milestones this year, focusing on excellent seminars, the World Congress, and the Women in STEM report development. The seminars, including "Czwartki 4You," provided valuable insights into professional work, while the Women in STEM report supported and highlighted the challenges of Polish women in technical careers. The World Congress brought engineers from around the world together to address pandemic and climate change issues, fostering collaboration and sharing of ideas. STP's commitment to professional development was evident through initiatives like the mentoring program, empowering individuals, especially women, in STEM careers. These achievements solidify STP's role in fostering growth and diversity within the engineering and scientific community.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Association is to maintain a reserve fund. The reserve fund is created in order to encounter risk of unforeseen emergency or other unexpected need for funds, e.g. an unexpected large repair bill or finding 'seed-funding' for an urgent project. The reserve fund is to be included in the planned budget and should equate to 3 months average expenditure but not less than £2000.

Details of any funds materially in deficit

There are none.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Marian Zastawny	Mirosława Michniewicz
Full name(s)	Marian Zastawny	Mirosława Michniewicz
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	09/08/2023	09/08/2023



ASSOCIATION OF POLISH ENGINEERS IN GREAT BRITAIN
CHARITY REGISTRATION NUMBER 1181306

INCOME STATEMENT

FOR THE YEAR ENDED 31 DECEMBER 2022

01/01/2022 - 31/12/2022

No.	INCOME		
1	Donations	£	956
2	Income from charitable activities/events	£	290
3	Membership fees	£	2,355
4	Training course fees	£	-
5	Other income	£	-
		£	3,601

EXPENSES		
Admin expenses	£	359
Advertising and promotion	£	372
Bank & Paypal charges	£	57
Expenses for charitable activities/events	£	449
Computer - web hosting & server	£	162
Computer - Software	£	28
Contract services	£	-
Interest receivable	£	-
Project C4U - lecturers, speeches	£	174
Conference attendance cost reimbursement	£	300
Donations	£	90
Insurance	£	326
Membership fees	£	734
Micellaneous petty expenses	£	80
Rent for Venues	£	100
Small Tools and equipment	£	90
Telephone cost	£	-
Trainers/ Teachers fees	£	950
Training materials	£	164
Travel expenses - reimb		0
Other expenses		0
	£	4,435

Profit fot the year	-£	834
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STATEMENT OF FINANCIAL POSITION
AS AT 31 DECEMBER 2022

Openig balance	£	10,461
Profit for the year	-£	834
Closing balance	£	9,628
Cash at bank	£	9,628