

Trustees' Annual Report for the period

Period start date				Period end date			
Day	Month	Year		Day	Month	Year	
From	01	January	2021	To	31	December	2021

Section A

Reference and administration details

Charity name	Association of Polish Engineers in Great Britain
Other names charity is known by	STP
Registered charity number (if any)	1181306
Charity's principal address	Building POSK 238-246 King Street London Postcode W6 0RF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Piotr Swieboda	Chair/ Vice-Chair	Chair until 27 April 2021, Vice Chair from 27 April 2021	AGM
2	Anna Kopyto	Vice-Chair/Chair	Vice Chair until 27 April 2021, Chair from 27 April 2021	AGM
3	Malgorzata Kmiecicka	Vice-Chair	Vice Chair until 27 April 2021	AGM
4	Marian Zastawny	Secretary		AGM
5	Ewelina Wachnicka	Treasurer		AGM
6	Alina Antonik			AGM
7	Teresa Bilinska			AGM
8	Ryszard Chmielowiec			AGM
9	Anna Izdebska		Resigned 18 April 2021	AGM
10	Mirosława Michniewicz			AGM
11	Artur Pawlowski			AGM
12	Arkadiusz Piotrowski			AGM
13	Krzysztof Szweda			AGM
14	Kacper Wieckowski			AGM
15	Tomasz Dudziak		Elected by AGM 18 April 2021	AGM
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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected by AGM or appointed by Board of Trustees subject to maximum number of Trustees defined in the Constitution not being exceeded.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Procedure ref number	Document title
STP-001	Constitution
STP-002	Management Rules
STP-004	Code of Professional Conduct
STP-005	Disciplinary Procedure
STP-006	Technical Academy Management
STP-007	Finance Management
STP-008	Internal Audits
STP-009	Membership procedure
STP-010	Office & Administration
STP-011	Management of STP Awards
STP-012	Relations with Other Organisations
STP-013	IT Management
STP-014	Privacy Policy
STP-015	Data Protection Procedure

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Association of Polish Engineers in Great Britain organises lecturers, trainings, courses, workshops, seminars and conferences. Provides mentoring and coaching programs and a meeting forum for people interested in engineering, construction and science subjects.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

STP Report: Unleash Potential. Polish women working in STEM fields in the UK - STP aims to get to know this unique group more. The stories and experiences of women who have decided to pursue STEM in exile are as diverse as they are. Our report will analyse these experiences to create a profile of a Polish woman working in STEM in the UK. The partial results of the survey conducted in the first half of 2021 were presented at The Congress of Polish Engineers in the UK in October 2021. Report is expected to be published in 2022.

Congress of Polish Engineers in UK was a 3 day hybrid event during which we explored some of the challenges being faced by engineers in the 21st century. During the first day (28th October 2021) we hosted two online discussion panels where variety of guests shared their perspectives on how to navigate the world of data and on how modern engineering crosses not only technological but also cultural borders. On the second day (29th October 2021) we invited our guests to the Polish Embassy in London, where we looked back on the achievements of Polish engineers in the past decades. The event concluded with an informal Saturday brunch in SkyGarden (30th October 2021).

British Science Week/ Science Outreach – two online meetings organised in March 2021:

- Dr Gary C. Barker: [*The coronavirus data deluge. Coping with complexity, confounding and causality*](#)
- Dr Andrzej Szydło: [*As if by magic. Spectacular Chemistry Show*](#)

Mentoring programme – Expanding the programme by additional mentors in order to support members of the association in their career development and achievement of chartered engineer status in the relevant professional body institute. One open meeting organised in November 2021 in cooperation with Federation of Polish Student Societies in the UK for people interested in joining the programme.

Thursdays4U - The association kept organising monthly lecturers / talks under project "Thursdays4U". 7 events organised. Talks/ lecturers focused on technical / innovative subjects such as: electronic and electrical systems in automotive, environment friendly engines, Immunotherapy, Software Development etc. Thursdays4U are open to public without charge.

- Krzysztof Janik Meng: [*Inżynier systemów elektronicznych i elektrycznych w motoryzacji.*](#)
- Prof. Dr inż. Mirosław Wyszyński: [*Roadmap to development of environmentally friendly vehicle engines.*](#)
- Elwira Kamińska PhD: [*Immunotherapy Harnessing the Body's Natural Defenses Against Cancer*](#)
- Katarzyna Jasiak: [*Trust me... I am a software engineer – czyli o tym jak robimy software*](#)
- mgr Anna Rzepiela: [*Zdrowie – jak żyć by zdrowym być? Aktywność fizyczna – małymi krokami do osiągnięcia sukcesu*](#)
- mgr inż. Teresa Bilińska: [*Engineering above all borders*](#)
- mgr Krzysztof Ruszczyński: [*Dlaczego krykiet jest ważny? Historia i terażniejszość Stowarzyszenia Techników Polskich*](#)

Open meetings one online meeting marking International Women's Day organised in March 2021 for members and volunteers of the Association. Special guests of the meeting included 3 relatively new members of the Association, sharing their experience of being a woman working in STEM. The meetings are a great opportunity to find out more about the activities of the association, how volunteers can get involved or they can ask questions directly to Trustees.

Christmas meeting - organised in face-to-face form for all members and volunteers of the association.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Organising planned events/activities - Successful organisation of events/activities listed in section C despite all the disruption and difficulties caused by COVID-19.

Section E Financial review

Brief statement of the charity's policy on reserves

The Association is to maintain a reserve fund. The reserve fund is created in order to encounter risk of unforeseen emergency or other unexpected need for funds, e.g. an unexpected large repair bill or finding 'seed-funding' for an urgent project. The reserve fund is to be included in the planned budget and should equate to 3 months average expenditure but not less than £2000.

Details of any funds materially in deficit

There are none.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Anna Kopyto	Marian Zastawny
Full name(s)	Anna Kopyto	Marian Zastawny
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	03/08/2022	



ASSOCIATION OF POLISH ENGINEERS IN GREAT BRITAIN
CHARITY REGISTRATION NUMBER 1181306

INCOME STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2021

INCOME	
Membership fees	£ 1,620.0
Donations	£ 9,423.0
Course fees	£ -
Other income	£ 100.0
	£ 11,143

EXPENSES	
Advertising and Promotion	£ 5,155.62
Bank charges	£ 117.68
Internet and hosting	£ 406.27
Software and computer running cost	£ 374.07
General Admin expenses	£ -
Donations	£ 320.00
Insurance	£ 339.07
Tools and equipment	£ 137.97
Teaches fees	£ -
Telephone cost	£ -
Training materials	£ -
Membership fees	£ 1,371.80
Cost of materials	£ -
Interest receivable	£ -
Meals and entertainment	£ -
Contract services	£ 7,222.28
Travel expenses	£ -
Other expenses	£ 170.65
	£ 15,615.4

Profit for the year	-£ 4,472
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STATEMENT OF FINANCIAL POSITION
AS AT 31 DECEMBER 2021

Openig balance	£ 14,933.7
Profit for the year	-£ 4,472.4
Closing balance	£ 10,461.4
Cash at bank	£ 10,461.4