

Slough District 2023 AGM Reports

Monday 8th July 2024

at 8:00 p.m.



SLOUGH SCOUT COUNCIL

Annual General Meeting

Monday 8th July 2024

Cippenham British Legion

AGENDA

1. **Introduction and welcome**
2. **Apologies for absence**
3. **Governance topics**
 - a. Approve the minutes of the Annual General Meeting held on Monday 10th July 2023
 - b. Adopt the model constitution from Policy, Organisation and Rules (POR)
 - c. Note the District's financial year
 - d. Approve appointed and community members of the District Scout Council
 - e. Agree the number of members that may be appointed to the Trustee Board
 - f. Agree the quorum for future meetings of the District Scout Council (excluding this AGM)
4. **Review of the previous year**
 - a. The District Lead Volunteer's review of Scouts in the Slough District
 - b. Receive and consider the Annual Report of the District Trustee Board, including the annual Statement of the Accounts
5. **Making appointments**
 - a. Appoint the District Chair, following recommendation from the open selection process initiated by the District Trustee Board
 - b. Appoint the District Treasurer, following recommendation from the open selection process initiated by the District Trustee Board
 - c. Appoint members of the District Trustee Board, following recommendations from the open selection process initiated by the District Trustee Board |
 - d. Re-appoint District President and/or Vice Presidents
 - e. Appoint the Auditor
 - f. Nominate representatives of the District Scout Council to represent the District on the County Scout Council
6. **Closing remarks**
7. **Presentation of the Slough King Scout Expedition 2023**

Slough District Council
Annual General Meeting Minutes
10th July 2023

Held at The Cippenham Royal British Legion Club, Brook Path, Slough SL1 5EJ

Life Vice Presidents

Mr T. George & Mrs P. Hodges

1. Welcome

The District Chairman, Bruce Clark (BC), welcomed everyone to the AGM and thanked them for coming.

2. Apologies for Absences

Apologies have been received from Clare Clark, Sarah Ainsworth and Trevor Greenway

3. To Approve the minutes of the AGM held on 16th May 2022

The minutes have been previously reviewed by the District Executive Committee at their first meeting after the previous AGM. As a result, it was proposed that the minutes should be taken as read and approved.

Seconder Tim Hill. Approved by a show of hands

4. Governance topics:

a) Adopt the model constitution from Policy, Organisation and Rules

In line with the recommendations from Scout Headquarters it was proposed that we adopt the model constitution from Chapter 5 of Policy, Organisation and Rules. A copy of this was available for review and inspection prior to this meeting (copies were also available at the meeting).

Seconder Pat Higgins. Approved by a show of hands

b) Note the District's financial year

Members of the District Scout Council were asked to note that our charity's financial year is 1st April to 31st March.

Seconder Gerald Higgins. Approved by a show of hands

c) Agree the number of members that may be elected to the Trustee Board

The District Scout Council must agree at its AGM the number of people that an be elected to the Trustee Board. The recommendation from the outgoing Trustee Board is that 4 people can be elected. It was proposed that the District Scout Council approve that recommendation.

Seconder Harrison Saunders. Approved by a show of hands

- d) **Agree the quorum for reach of the District Scout Council (including the AGM), meetings of the District Trustee Board, meetings of any sub-committees**

The District Scout Council must agree at its AGM the quorum – the minimum number of District Scout Council members that must be present at the meeting of the District Scout Council. The recommendation from the outgoing Trustee Board is that the quorum should be set at 10 persons. The District Scout Council were asked to approve that recommendation.

Seconder Harrison Saunders. Approved by a show of hands.

5. Review of the previous year

- i) **The District Commissioner's review of Scouting in Slough District**

The District Commissioner (IG) thanked Harrison Saunders and Mark Ashworth for their continued support and assistance. The District Commissioner's report was shared prior to the meeting (and included in the meeting pack)

- ii) **To receive and consider the Annual Report of the District Trustee Board including the annual Statement of the Accounts**

The District Trustee Board has approved the Annual Report and Statement of Accounts, and the report on the accounts has been received from the Independent Examiner.

The Treasure explained the Statement of Accounts

Questions

No questions were asked

BC thanked Holly Grant and Harrison Saunders for their assistance in getting our accounts to the scrutineers.

- iii) **Making appointments**

- i) **To (re-)appoint District President and/or Vice-Presidents**

BC advised that appointments as District President and/or Vice President are made by the District Scout Council.

BC advised that Pauline Hodges and Tom George are proposed as President.

Approved by a show of hands

- ii) **To note any other supporters who may be admitted to membership of the District Scout Council, by the District Commissioner, the District Trustee Board or the District Scout Council**

BC advised that the District Scout Council can admit other persons to membership.

Jamie Green is nominated as members of the District Scout Council

Approved by a show of hand

iii) To approve the District Commissioner's nomination of the District Chair

The chairmanship of the meeting was handed over to the District Commissioner.

The District Commissioner nominated Bruce Clark to be District Chair.

Approved by a show of hands

iv) Election of the District Secretary

BC advised that the District Secretary is an elected appointment and, as required, Viv Gibbons has been formally proposed and seconded. Since there were no other nominations by the closing date a show of hands is require to approve Viv Gibbons' election.

Viv Gibbons was formally proposed and seconded.

Approved by a show of hands.

v) Election of the District Treasurer

BC advised that the District Treasurer is an elected appointment and, as required, Holly Grant has been formally proposed and seconded. Since there were no other nominations by the closing date a show of hands is require to approve Holly Grant's election

Holly Grant was formally proposed and seconded.

Approved by a show of hands.

vi) Election of members to the District Trustee Board

VG advised that the following have been formally proposed and seconded in writing by the due date:

Pat Higgins
Harrison Saunders
Mike Duke
~~Loz~~ Greenough

Approved by show of hands

vii) To approve the District Commissioner's nominations to the District Trustee Board

BC's nominations to the District Trustee Board were:



Gerald Higgins
Chris Edwards
Mike Duke
Gary Rumble

Approved by a show of hands

viii) To appoint the Independent Examiner

BC advised that Paul Hill has been proposed and seconded and is qualified for the role.

Chair proposed. Approved by a show of hands

ix) To nominate representatives of the District Scout Council to represent the District on the County Scout Council

BC advised that there have been no volunteers for this role.

Approved by a show of hands

x) Close

BC thanked all for attending and outlined the arrangements for the rest of the event.

Presentations

The following presentations were made:

An "Award for Good Service" was awarded to Nick Harmer

The "Chief Scouts Award for 40 Years' Service" was awarded to Pauline Hodges

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District Commissioner's Report 2024

To be a verbal report at AGM meeting

Annual Report of the District Executive Committee including the annual Statement of the Accounts

Slough District Scout Council Accounts 01/04/2023 - 31/03/2024

Income	2023 - 2024	2022- 2023
1st Slough Explorers	4,410.10	3,465.47
Bank Interest	935.84	219.06
Covid Grants	0.00	6,333.00
District Explorers	1,168.00	0.00
Donation	1,700.00	100.00
Events	1,159.62	17,302.82
Events - Beavers	521.00	760.00
Events - Cubs	246.00	162.64
Events - Scouts	300.00	39.00
International Events	34,109.19	10,333.37
Loans to Groups	750.00	2,935.00
Meetings	0.00	4.00
Membership Fees	8,580.00	31,475.00
Rent	0.00	245.00
Sale of Assets	0.00	29.40
Total Income	53,879.75	73,403.76
Expense		
1st Slough Explorers	2,369.79	1,590.99
Admin	388.15	1,566.81
Camping Equipment	119.42	0.00
District Explorers	1,905.75	1,906.99
Events	3,916.51	20,461.49
Events - Beavers	643.59	205.00
Events - Cubs	266.04	27.33
Events - Scouts	279.98	33.97
Insurance	748.24	716.86
International Events	12,698.20	11,048.99
Loans to Groups	0.00	2,474.89
Meetings	281.20	403.56
Membership Costs	0.00	46,805.00
Network	185.88	34.96
Rates	29.07	0.00
Training	0.00	25.00
Utilities	541.48	566.16

Venue Maintenance	7,584.22	129.99
Total Expenditure	31,957.52	87,997.99
Account balances		
Lloyds 1	66,445.09	243,992.39
Lloyds 2 1st Slough Explorers	2,650.83	1,255.69
Expense Account	465.41	0.00
SITIS 1	0.00	7,456.38
Metro	6,592.74	6,592.74
Lloyds SAS Network	23,188.22	1,952.17
Lloyds Savings 1	3,829.31	0.00

OFFICIAL

Lloyds Fixed Term Deposit 1	180,000.00	0.00
Summary		
Account balance brought forward	261,249.37	275,843.60
Total income	53,879.75	73,403.76
Total expenditure	31,957.52	87,997.99
Net income	21,922.23	-14,594.23
Account balance carried forward	283,171.60	261,249.37

Slough District Scout Council Accounts 01/04/2023 - 31/03/2024

Internal Fund Accounts		
International	12,490.00	11,464.00
Explorers	4,934.31	5,884.01
Development	183,000.00	183,000.00
Covid Grants	29,184.51	29,184.51
Restart Fund	6,781.92	6,954.51
Totals	236,390.74	236,487.03
Unrestricted Funds	46,780.86	24,762.34

Signed by one or two trustees on behalf
of all the trustees

Signature

Print Name

Date of
approval

[Signature]
[Signature]

Besce Clark
Viv Gibson

7/7/24
7/7/24



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's
report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Slough District Scout Council

On accounts for the year
ended

31/03/2024

Charity no
(if any)

1181292

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Ian Hill

Date:

31/7/2024

Name:

IAN HILL

Relevant professional
qualification(s) or body
(if any):

FCGMA

Address:

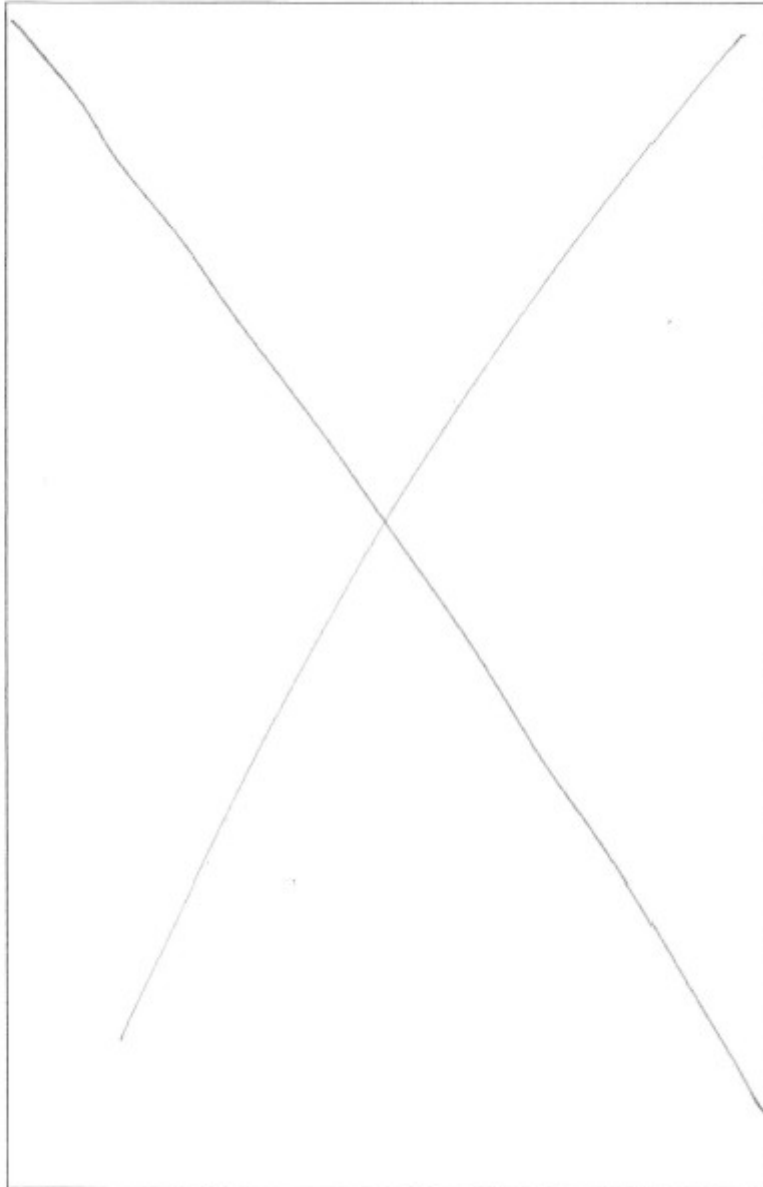
BLAKEEND COITAGE

HOLBESHOE HILL

BURNHAM BUCKS SL1 8QE

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



District Chair's Report 2024

This year has seen some real highlights in our Slough District, as we continue to grow from strength-to-strength post Pandemic. One of the most notable events of the year was the 2023 "Big Help Out" that was held at 3rd Upton. On that day we were pleased to welcome members of the Royal family who really got "stuck in" to the numerous tasks that needed to be done. That event garnered some wonderful publicity and attracted young people and adult volunteers to Scout groups across the district.

Following on from that event we held the 2024 Big Help Out at 2nd Cippenham where a large number of volunteers were able to carry out much needed work on the scout hut and grounds. And to improve on our standing within the community (to improve on the fantastic PR we attracted in 2023) we've invested in some new gazebos which you will soon see out and about at carnivals and fetes across Slough as well as at County events.

The Scout Movement is exactly that - a Movement – which "spurs us" all on to face new challenges. This year we have seen the biggest change in the Executive and uniformed Roles for many years. It's rather exciting, especially given that Slough is one of the lead districts to make this happen. The new Trustee Board will concentrate on the key elements around Finances and Health and Safety (risk) and it will work alongside the district support teams headed up by the LV Team.

The district is currently supporting a number of groups where their resources are low, for example Chairing 2 groups in Slough with a view to recruiting new people to expand their capability. The LV are also covering multiple roles to support other groups so if you're reading this and need help, please don't hesitate to contact us and we will try our best to find a solution path for you.

We have had some challenges with our treasurer which has left us with no support to carry out the accounting duties this past year. My thanks go to Harrison for assisting with our finances and getting us to the AGM where, I'm glad to say, we have a set of scrutinised accounts for review. We also now have a new Treasurer which is fabulous news.

This year our long-standing Secretary has decided to stand down. We will be sad to see Viv go. She has been an administrator/Secretary within Groups and the District for some 15 years and has been a part of my team since I took on the Chair role. I'd like to personally thank Viv for all of her support over the years and wish her all the best in the future. Thanks again.

Leaving the Exec, but not going very far, are a number of team members whose roles now fall under the support team umbrella/new Bubbles. I'm certain that they will be an enormous asset to the district in their new roles and I would personally like to thank them for all the time and effort that you have volunteered to the district Executive over the years. Thank you, Pat, Nathan, Tim, Ian and I wish you all the best for the future.

The AGM will be the districts transition to the new Trustee board and before it changes, I'd like to thank all of the current Executive. You all have worked tirelessly over the years and most certainly deserve the district's thanks.

My thanks to the Lead Volunteers for their support this year.

Here's to another successful year.

Bruce Clark - Slough District Chairman