

TRELOGAN PLAYGROUP

Trustees' Report

The Trustees present their annual report with the accounts of the charity for the Year Ended 31st December 2024.

THE OBJECTS OF THE CHARITY

The objectives of **TRELOGAN PLAYGROUP** are:

The objective of the CIO is to provide inclusive, high quality sessional day care to enhance the development, care and education for children aged 2 ½ to pre-school age.

The charity provides a happy, safe, and stimulating environment where the children can learn through play, guided by committed play workers in partnership with parents.

The Playgroup is an English medium setting which encourages the use of Welsh for basic commands, manners, colours, numbers, songs, and rhymes.

The Charity will be non-party in politics and non-sectarian in religion.

In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

GOVERNANCE AND MANAGEMENT STRUCTURE

The Management document for Trelogan Playgroup is our Constitution dated 23rd February 2022.

Trelogan Playgroup is governed by the Care Inspectorate Wales (CIW) who inspect and provide guidance. The latest inspection was carried out on the 3rd October 2022 and the report can be found online.

Trustees are appointed on a rolling programme, to serve for at least one year but may be re-elected or re-appointed.

The administrative work of the charity is carried out by the Trustees who are ultimately responsible however the day-to-day management is delegated to our Playgroup Supervisor who is a qualified teacher.

Management meetings are normally held at least four times a year together with an Annual General Meeting. Some meetings are held via Zoom. The Trustee's aim is to make decisions together.

Dates and times of these meetings are made aware to the Trustees and parents.

In August 2024, Lucy McHugh was voted by the Trustees to be Treasurer of the Playgroup.

ACHIEVEMENTS AND PERFORMANCE IN THE YEAR

Throughout 2024, TRELOGAN PLAYGROUP continued to provide a popular setting for the very young of the village of Trelogan and surrounding area.

The Trustees and the Playgroup Supervisor met throughout the year by Zoom and in person to discuss the management of the Playgroup.

During 2024 we had an average of 8 children attending Playgroup.

Staff and staff training

The charity currently employs 3 members of staff, they are led by the Person in Charge who is a fully qualified Primary School Teacher.

The charity ensures that all members of the team have a current DBS and they are fully up to date with mandatory training e.g. Food Hygiene Certificate, Safeguarding and First Aid. In 2024, the staff attended the following courses:

CCPLD (continuous - LS & GC-W) Leadership & Management (SM), Safeguarding group B (G C-W), Prevent training (SM, LS, GC-W, AC), Autism training - promoting positive behaviour & supporting behaviours of concern (SM, LS, G C-W), ALNET part 1 & 2 (SM).

The two playgroup assistants who started Level 2 CCPLD through Coleg Cambria in 2024 will complete their training by May/June 2025.

We also have a group of volunteers all of whom have a current DBS and can be called upon to support the children who are required to walk to the afternoon sessions at Ysgol Trelogan.

FUND RAISING

The Trustees/staff and volunteers are active fund raisers and have a programme of events each year. We have the support of local businesses who offer time, advice, and space for the activities.

As part of our fund-raising activities in 2024, we held events such as coffee mornings at the community centre and Tree Tops Caravan Park and discos at the community centre for the playgroup children and pupils of Ysgol Trelogan.

This year we invested in a movie license which enabled us to hold a Christmas movie night, with plans to hold more next year.

Trelogan Playgroup has been very successful in raising over £2490.35 throughout 2024. Events were very well supported by the local community. We continue to raise our awareness throughout the catchment area to attract further fundraising opportunities and new children to our Playgroup. We advertise our fund-raising events on local Facebook pages of surrounding communities as well as posters and fliers.

PLANS FOR FUTURE PERIODS

The Trustees continue to look for opportunities to raise awareness of the Playgroup within the village of Trelogan and surrounding area in a variety of ways. We encourage potential parents to come to look around Playgroup when they make an enquiry. This enables the parents to experience the Playgroup setting and speak directly with our Person in Charge. We held a Numeracy Parent Play Session in November and we plan to hold Literacy and Healthy Eating Play Sessions next year.

FUND RAISING

In 2025, we plan to raise funds in a variety of ways that not only involves the children but encourages the local community to come along and join in. To date we have coffee mornings planned to take place at Tree Tops Caravan Park and the community centre, an end of term film night and a disco later in the year.

FINANCIAL REVIEW

Trelogan Playgroup's policy is to hold sufficient resources to continue the charitable activities for an agreed period of time, should income and fundraising activities fall short.

The Playgroup is self-funded. We charge a range of fees dependent on how many sessions each child attends and how long they stay in Playgroup. The sessions are held 3 mornings a week during school term.

We continue to receive funding from the Childcare offer from the Welsh Government initiative that provides 30 hours of childcare provision per week for children once they turn 3 years old and other local government initiatives.

The Charity is aware of the natural fluctuation of the number of children attending play sessions. The Playgroup is registered for 25 children. At the start of 2024 we had 10 children attending Playgroup by the end of 2024 we had 7.

During 2024 we retained our fees as we felt our parents continued to be impacted by the increase in the cost of living. However, we actively encourage and educate our parents on the childcare offers that are available. We have had an average of 62.5% taking advantage of the Childcare Offer and 1 child paying through the Tax-Free Childcare. This not only supports our parents but also gives the playgroup a small additional uplift to our basic fee.


We continue to pay charges of £5 per month on our Bank Account. All fees are paid by electronic transfer.

Using funds remaining from the Healthy Eating Grant obtained in 2023, we purchased seeds, plants and compost to continue our gardening project.

Money remaining from the Sustainability Grant continued to contribute to wages, HMRC and community centre rental from January through to July 2024.

The Trustees are aware that there is an ever-increasing need for us to ensure that those to whom we direct our resources are the most suitable recipient and that we continue our prudent management of outgoings.

Going forward, the Trustees continue to be aware of challenges that could impact the running of the Playgroup as a direct result of unforeseen expenditure such as play equipment repair/replacement and lower than usual numbers of children in the Playgroup.

Approved by the Trustees 

Signed on its behalf.

TRELOGAN PLAYGROUP

Receipts and Payments Account For the Year Ended 31st December 2024 Statement of Financial Activities

ACCOUNTING STATEMENT			
Receipts and Payments basis			
Receipts		2023	2024
		£	£
Total Fees inc NSG & Childcare Scheme		9235.5	13645
FCC FLVC Grants		18323.17	0
Fund Raising		3890.24	2490.35
Donations		285	170
Amazon Cash back		91.42	0
Misc		149.8	0
Total Receipts		31975.13	16305.35
Payments			
Wages		12738.66	17721.10
HM Revenue		1404.70	1344.40
Accountants		274.24	301.26
Bank Charges		60.00	60
Equipment		8.99	222.58
Petty Cash		700.00	660
Insurance		194.20	210.04
Rental		1810.00	2680
Other		161.20	459.43
Total Payments		19497.81	23658.81
Balance for Year**		12477.32	-7353.46
Cash Funds Last Year End		6364.60	18841.92
Transfer of 2 nd A/c 2022		0.00	0.00
		6364.60	18841.92
Plus/Less balance for year		12477.32	-7353.46
Cash Funds This Year End		18841.92	11488.46
Statement of Assets and Liabilities at Year End			
Cash Funds		2023	2024
Current		18841.92	11488.46
2 nd Current Account now closed		0.0	0.00
		18841.92	11488.46