

Charity Registration No. 1181254

Company Registration No. CE015974 (England and Wales)

HADDON CHARITY FOR PERFORMING ARTS
(FORMERLY KNOWN AS OUTREACH AND COMMUNITY ACTION PROJECT)
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

HADDON CHARITY FOR PERFORMING ARTS

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr N Westwick Mrs E Senter Mrs H Carbutt Mr A Dunbar
Company number	CE015974
Charity number	1181254
Principal address	Former United Reformed Church HCPA Studios 73 Coleshill Road Nuneaton CV10 0NZ
Independent Examiners	Burgis and Bullock 23-25 Waterloo Place Warwick Street Royal Leamington Spa CV32 5LA
Bankers	NatWest Bank 1 Market Place Nuneaton CV11 4YY

HADDON CHARITY FOR PERFORMING ARTS

CONTENTS

	Page
Trustees' report	1 - 3
Independent examiners' report	4
Receipts and payments account	5
Statement of assets and liabilities	6
Notes to the accounts	7 - 10

HADDON CHARITY FOR PERFORMING ARTS

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2022

The trustees present their report and accounts for the year ended 31 March 2022.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's constitution, the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in October 2019.

Structure, governance and management

The charity is a charitable incorporated organisation established under a constitution first signed on 23 June 2018 and re-signed annually. Since the year end the charity's name has been changed from the Outreach and Community Action Project to the Haddon Charity for Performing Arts.

The trustees, who are also the directors for the purpose of company law, and who served during the year were:

Mr N Westwick

Mrs E Senter

Mrs H Carbutt

Mr A Dunbar

Nominated individuals elected by existing Trustees, unanimous vote required for appointment

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The Charity has a "bible" containing all active policy documents. Said document is reviewed on an annual basis to ensure fitness for purpose.

To support the Trustees there is a general committee with members tasked with specific roles within the organisation, including, but not limited to; Lead Safeguarding Manager, Business Manager, Restraint Reduction Manager. Trustees are automatically members of this committee.

Currently the Trustees meet quarterly, plus an additional quarterly meeting with the general committee.

Day to day running of the Charity is delegated to the named Trustees equally, with specific tasks assigned at each AGM & reviewed to ensure acceptance of outcomes. As the Charity further establishes itself it is looking to employ part-time staff in areas of Centre Manager, Financial Manager & SENCo (Special Educational Needs Coordinator). These roles will be vital to the organisation.

As a Children's Charity, the safety and wellbeing of the target audience is of paramount importance – as such all committee members must undertake Local Authority approved/provided safeguarding training, be DBS checked and hold County council approved Chaperone licences for children in entertainment.

The trustees has assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

HADDON CHARITY FOR PERFORMING ARTS

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Objectives and activities

- The charity's primary objective is to advance the education of the public and in particular, but not exclusively, children and young people in the appreciation and practice of performing arts (drama, music and dance) through the provision of classes, workshops and opportunities to participate in artistic performances.
- To advance and help young people through:
 - a. The provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life;
 - b. Providing support and activities which develop their skills, capabilities to enable them to participate in society as mature and responsible individuals.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

The situation with COVID-19 has yet again somewhat curtailed the Charity activities for the current year. Even with the general "return to normal" there had been an element of parental concern with regards to group environments. This thankfully has now all but passed.

"Project New Home" (PNH) has made a big difference to the organisation. We now have a permanent base from which to ensure the delivery of the Charity's activities to the full benefit of its target audience.

During the year additional work has been undertaken on the building to allow us to utilise more of the space with the opening of the first of the upstairs studio spaces.

The Trustees collectively declare that they have complied with their duty to have due regard to the commission's public benefit guidance when exercising any powers or duties to which said guidance is relevant.

Achievements and performance

Obtaining registration as a HAF provider, trial summer school activities were run during the main academic holidays. The intention is to build upon this for future delivery.

In September, the organisation started a Special Education Needs youth group to provide this sector of our demographic with a regular monthly environment to meet and socialise.

Of note, the Charity hosted a BBC television crew during November 2021 and were part of BBC Children in Need.

HADDON CHARITY FOR PERFORMING ARTS

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

Financial review

All financial records for the period confirm that the organisation has a good handle on its financial health.

Still being impacted by the Covid during the year, we have again not been able to fully exploit the benefits of our own premises, although we have succeeded in securing & maintaining some external hire of the space to support the Charity's income stream.

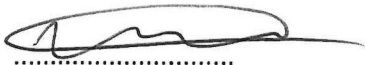
The trustees are grateful for all the grant support that the organisation receives and are looking at other potential revenue streams to ensure that there does not become an over-reliance on any one source of funding.

In terms of this year, total receipts reached £76,060. This comprised of £52,358 unrestricted and £23,702 restricted funds. Total expenditure was £57,211 which comprised of £49,812 unrestricted and £7,399 restricted. Total assets as at 31 March 2022 stood at £44,099 - 2021: £25,250.

The charity are making strides to clear the deficit within unrestricted funds whilst also facing the challenges of a cost of living crisis. The charity is in the middle of a recruitment drive for new students as well as cutting classes that are not performing. It is within the aims of the charity to have the deficit cleared within the next financial year.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. Whilst the charity has currently not achieved this target for unrestricted reserves the Trustees nevertheless feel confident that the steps they have taken will enable the charity to attain this level in the short term.

On behalf of the board of trustees



Mr N Westwick

Trustee

Dated: 17-11-2022

HADDON CHARITY FOR PERFORMING ARTS

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF HADDON CHARITY FOR PERFORMING ARTS

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31st March 2022 which are set out on pages 5 to 10.

Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (i) accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- (ii) the accounts do not accord with those records;

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

WA Hubbard

Wende Hubbard FCCA

Dated 17th November 2022

Burgis & Bullock
23-25 Waterloo Place
Warwick Street
Royal Leamington Spa
CV32 5LA

HADDON CHARITY FOR PERFORMING ARTS

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
<u>Incoming resources from generated funds</u>					
Donations and legacies	2	1,004	-	1,004	-
Incoming resources from charitable activities	3	51,354	23,702	75,056	95,056
		<hr/>	<hr/>	<hr/>	<hr/>
Total incoming resources		52,358	23,702	76,060	95,056
		<hr/>	<hr/>	<hr/>	<hr/>
<u>Resources expended</u>					
Charitable activities					
Charitable expenditure	4	49,812	7,399	57,211	80,298
		<hr/>	<hr/>	<hr/>	<hr/>
Total resources expended		49,812	7,399	57,211	80,298
		<hr/>	<hr/>	<hr/>	<hr/>
Net income for the year/ Net movement in funds		2,546	16,303	18,849	14,758
		<hr/>	<hr/>	<hr/>	<hr/>
Fund balances at 1 April 2021		(19,015)	44,265	25,250	10,492
		<hr/>	<hr/>	<hr/>	<hr/>
Fund balances at 31 March 2022		(16,469)	60,568	44,099	25,250
		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

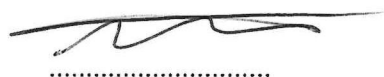
HADDON CHARITY FOR PERFORMING ARTS

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Current assets					
Natwest bank account		38,746		24,266	
CAF bank account		5,076		772	
Petty cash		277		212	
		<u> </u>		<u> </u>	
Total assets less current liabilities			44,099		25,250
			<u> </u>		<u> </u>

The accounts were approved by the Board on 17-11-2022



.....

Mr N Westwick

Trustee

Company Registration No. CE015974

HADDON CHARITY FOR PERFORMING ARTS

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the receipts and payments basis.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in October 2019 and the Companies Act 2006.

1.2 Receipts and Payments Account

Donations and other income are credited in the period in which they are received. These are analysed between restricted and unrestricted funds.

Expenditure paid out in the year is also analysed between restricted and unrestricted funds.

1.3 Statement of Assets and Liabilities

Cash funds are listed in detail with amounts at 31st March 2021 which are in agreement with the balance carried forward on the Receipts and Payments Account.

2 Donations and legacies

	Total 2022	Total 2020
Donations and gifts	1,004	-

3 Incoming resources from charitable activities

	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
Grants received	33,792	23,702	57,494	95,056
Fundraising	921	-	921	-
Charitable Income - Ticket Sales	16,641	-	16,641	-
	51,354	23,702	75,056	95,056

HADDON CHARITY FOR PERFORMING ARTS

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

4 Activities undertaken directly

	2022	2021
	£	£
Other costs relating to Charitable expenditure comprise:		
<u>Unrestricted Expenditure</u>		
Purchase of equipment	1,291	3,582
Performance and festival costs	2,123	-
Rent	23,129	13,557
Teachers fees	2,525	60
Repairs and maintenance	5,551	38,491
Postage and stationery	1,468	1,142
Travelling expenses	772	215
Legal and professional	5,991	4,125
SEN Co-ordinator	3,720	-
Sundry expenses	3,170	3,033
Subscriptions	72	245
<u>Restricted expenditure</u>		
Purchase of equipment	2,261	5,103
Performance and festival costs	2,080	-
Rent	-	56
Teachers fees	2,081	513
Repairs and maintenance	385	8,718
Postage and stationary	-	354
Legal and professional	-	970
Sundry expenses	318	135
Subscriptions	274	-
	57,211	80,298

5 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year, and none were reimbursed in respect of expenses incurred during the year (2021: Reimbursements within year totalled £NIL)

6 Employees

There were no employees during the year.

HADDON CHARITY FOR PERFORMING ARTS

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

7 Related parties

No transactions with related parties took place within the financial year.

(2021: Related party transactions totalled £513)

8 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			
	Balance at 1 April 2021	Income	Expenditure	Balance at 31 March 2022
	£	£	£	£
29th May Charitable Trust	2,911	2,000	-	4,911
BBC Children in Need	15,118	9,902	(4,543)	20,477
Harry Payne Fund	610	-	-	610
Hoe Wesleyan Small Grant	1,897	-	-	1,897
WPH Charitable Trust	925	-	-	925
Hartshill Parish Council	500	-	-	500
Heart of England	1,900	-	-	1,900
Warwick CC Fund	654	400	(396)	658
Groundwork Tesco	2,750	1,400	(475)	3,675
Sport England	11,305	-	-	11,305
Foyle Foundation	5,000	-	-	5,000
True Colours	695	-	-	695
Alan Higgs	-	5,000	(1,985)	3,015
Hobson Charity	-	5,000	-	5,000
	<u>44,265</u>	<u>23,702</u>	<u>(7,399)</u>	<u>60,568</u>

Sport England and the Foyle foundation provided capital grants for the 'project new home' in the year.

Heart of England grant (doing things differently) was given to ensure that community projects can adapt safely to the 'new normal', so that they can continue carrying out essential support in their area.

Children in Need Grant was given to close the gap between neuro typical young people and neuro diverse young people. It was to offer experiences such as a theatre trip and a recording studio visit as well as put towards the actual class. It was also to purchase mirrors and a dance floor.

HADDON CHARITY FOR PERFORMING ARTS

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

9 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 31 March 2022 are represented by:			
Current assets	(16,469)	60,568	44,099
	<u>(16,469)</u>	<u>60,568</u>	<u>44,099</u>
	<u>(16,469)</u>	<u>60,568</u>	<u>44,099</u>

10 Capital commitments

A lease commitment of £18,000 per annum was agreed on 21st January 2020 with a term of 15 years. The annual amount is subject to review.