

# Haddon Charity For Performing Arts

England & Wales · Charity number 1181254

## Details

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Other names	Haddon Charity of Performing Arts, OUTREACH AND COMMUNITY ACTION PROJECT
Status	Registered
Legal form	CIO
Registered	2018-12-18
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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**Address**  
The former United Reform Church  
HCPA Studios  
73 Coleshill Road  
Chapel End  
Nuneaton  
CV10 0NZ

**Phone** 07454979648

**Email** [hspaocap@gmail.com](mailto:hspaocap@gmail.com)

**Website** <https://hcpa.charity>

## Activities

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**Objects:** 1) TO ADVANCE THE EDUCATION OF THE PUBLIC AND IN PARTICULAR, BUT NOT EXCLUSIVELY, CHILDREN AND YOUNG PEOPLE IN THE APPRECIATION AND PRACTICE OF THE PERFORMING ARTS (DRAMA, MUSIC AND DANCE) THROUGH THE PROVISION OF CLASSES, WORKSHOPS AND OPPORTUNITIES TO PARTICIPATE IN ARTISTIC PERFORMANCES.2) TO ADVANCE IN LIFE AND HELP YOUNG PEOPLE THROUGH:(A) THE PROVISION OF RECREATIONAL AND LEISURE TIME ACTIVITIES PROVIDED IN THE INTEREST OF SOCIAL WELFARE, DESIGNED TO IMPROVE THEIR CONDITIONS OF LIFE;(B) PROVIDING SUPPORT AND ACTIVITIES WHICH DEVELOP THEIR SKILLS, CAPACITIES AND CAPABILITIES TO ENABLE THEM TO PARTICIPATE IN SOCIETY AS MATURE AND RESPONSIBLE INDIVIDUALS.

**Activities:** Haddon Charity for Performing Arts (formerly known as HCPA) core mission is to tackle the barriers deprivation creates using Performing Arts as the tool to achieve this.HCPA runs weekly activities and supports a wide variety of children and young people specialising in SEN children and children with mental health needs. Our activities include all areas of Performing Arts.

## Classification

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- **How:** Provides Services
- **What:** Education/training, Disability
- **Who:** Children/young People, People With Disabilities, Other Defined Groups, The General Public/mankind

## Geography

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- Warwickshire

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-03-31	£125,718	£111,047	-	-
2024-03-31	£68,001	£86,157	-	-
2023-03-31	£85,104	£100,518	-	-
2022-03-31	£76,060	£57,211	-	-
2021-03-31	£95,056	£80,298	-	-

## Trustees

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Name	Role	Appointed
Marco Graumann-Frost		2025-11-28
SANDRA HADDON		2024-02-23
Sally Marie Bayliss		2024-02-23
Samantha Underwood		2025-11-28

**Haddon Charity For Performing Arts**

England & Wales - Charity number 1181254

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# Accounts

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Charity registration number 1181254 (England and Wales)

**HADDON CHARITY FOR PERFORMING ARTS**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2025**

# HADDON CHARITY FOR PERFORMING ARTS

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Mrs E Senter Mrs S Bayliss Ms S Haddon
<b>Charity number (England and Wales)</b>	1181254
<b>Company number</b>	CE015974
<b>Registered office</b>	Former United Reformed Church HCPA Studios 73 Coleshill Road Nuneaton Warwickshire CV10 0NZ
<b>Independent examiner</b>	Burgis & Bullock 23-25 Waterloo Place Leamington Spa Warwickshire CV32 5LA

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# HADDON CHARITY FOR PERFORMING ARTS

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# HADDON CHARITY FOR PERFORMING ARTS

## TRUSTEES' REPORT

**FOR THE YEAR ENDED 31 MARCH 2025**

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The trustees present their annual report and financial statements for the year ended 31 March 2025.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's constitution, the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in October 2019.

### **Objectives and activities**

- The charity's primary objective is to advance the education of the public and in particular, but not exclusively, children and young people in the appreciation and practice of performing arts (drama, music and dance) through the provision of classes, workshops and opportunities to participate in artistic performances.
- To advance and help young people through:
  - a. The provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life;
  - b. Providing support and activities which develop their skills, capabilities to enable them to participate in society as mature and responsible individuals.

### *Public benefit*

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

### **Achievements and performance**

#### *Significant activities and achievements against objectives*

The year has been overall very successful and is certainly all heading towards a steady growth. We were nominated for Educator of the Year with specific focus on diversity and inclusion, we are an arts award accredited organisation and now beginning to roll this out across the organisation allowing us to offer real world qualifications to our young people. We are an outstanding safe space awarded by safe space alliance and we have completed a renovation of our recreational space.

### **Financial review**

We have had some disappointment in that we weren't able to launch our college project for the second consecutive year however we feel we were aligned with a project partner who didn't have the same core ethos as us so it made the launch very challenging. We are currently looking for a more aligned partner however until we have secured this and ensured that everything is fully aligned we won't be revisiting the college side.

We have successfully put on our whole school show at the Abbey Theatre Nuneaton July 2025 and this is the first show where the charity has made surplus from putting on the performance which shows a growth in support.

Overall we are happy with the successes of the year and feel that the previous year losses were ones we have learnt and grown from.

In terms of this year, total receipts reached £125,718. This comprised of £37,546 unrestricted and £88,172 restricted funds. Total expenditure was £111,047 which comprised of £18,177 unrestricted and £92,870 restricted. Total assets as at 31 March 2025 stood at £25,198 (2024: £10,527).

# HADDON CHARITY FOR PERFORMING ARTS

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2025**

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### *Reserves policy*

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. Whilst the charity has currently not achieved this target for unrestricted reserves the Trustees nevertheless feel confident that the steps they have taken will enable the charity to attain this level in the short term.

### **Structure, governance and management**

The charity is a charitable incorporated organisation established under a constitution first signed on 23 June 2018 and re-signed annually.

The trustees who served during the year and up to the date of signature of the financial statements were:

Mrs E Senter

Mrs S Bayliss

Ms S Haddon

### *Recruitment and appointment of trustees*

Nominated individuals elected by existing Trustees, unanimous vote required for appointment. We are currently looking to appoint a 4<sup>th</sup> trustee and this will be completed over the next couple of months.

None of the trustees has any beneficial interest in the charity, except for Sandra Haddon who does receive payment for managing accounts and finances. Mrs. Haddon has declared this before the committee and signed a waiver declaring that she will relinquish her right to vote over any and all issues concerning herself or her daughter Eleanor Haddon who also works for the charity. All of the trustees are members of the charity and guarantee to contribute £1 in the event of a winding up.

### *Organisational structure*

The Charity has a "bible" containing all active policy documents. Said document is reviewed on an annual basis to ensure fitness for purpose.

To support the Trustees there is a general committee with members tasked with specific roles within the organisation, including, but not limited to; Lead Safeguarding Manager, Business Manager, Restraint Reduction Manager. Trustees are automatically members of this committee.

Currently the Trustees meet quarterly, plus an additional quarterly meeting with the general committee.

Day to day running of the Charity is delegated to the named Trustees equally, with specific tasks assigned at each AGM & reviewed to ensure acceptance of outcomes.

As a Children's Charity, the safety and wellbeing of the target audience is of paramount importance – as such all committee members must undertake Local Authority approved/provided safeguarding training, be DBS checked and hold County council approved Chaperone licences for children in entertainment.

**HADDON CHARITY FOR PERFORMING ARTS**

**TRUSTEES' REPORT (CONTINUED)**

***FOR THE YEAR ENDED 31 MARCH 2025***

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The trustees' report was approved by the Board of Trustees.

.....

Mrs S Bayliss

**Trustee**

Date: .....

# HADDON CHARITY FOR PERFORMING ARTS

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF HADDON CHARITY FOR PERFORMING ARTS

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I report to the trustees on my examination of the financial statements of Haddon Charity For Performing Arts (the charity) for the year ended 31 March 2025.

#### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

#### **Independent examiner's statement**

Your attention is drawn to the fact that the charity has prepared the financial statements in accordance with the relevant version of the Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn. I understand that this has been done in order for the financial statements to provide a true and fair view in accordance with UK Generally Accepted Accounting Practice.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act 2011.
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Wende Hubbard FCCA

#### **Burgis & Bullock**

23-25 Waterloo Place

Leamington Spa

Warwickshire

CV32 5LA

Date: .....

# HADDON CHARITY FOR PERFORMING ARTS

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2025

	Notes	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
<b>Income from:</b>							
Donations and legacies	2	1,510	-	1,510	98	-	98
Charitable activities	3	36,036	88,172	124,208	29,443	38,460	67,903
<b>Total income</b>		37,546	88,172	125,718	29,541	38,460	68,001
<b>Expenditure on:</b>							
Charitable activities	4	18,177	92,870	111,047	39,013	47,146	86,159
<b>Total expenditure</b>		18,177	92,870	111,047	39,013	47,146	86,159
<b>Net income/(expenditure)</b>		19,369	(4,698)	14,671	(9,472)	(8,686)	(18,158)
Transfers between funds	8	(274)	274	-	124	(124)	-
<b>Net movement in funds</b>		19,095	(4,424)	14,671	(9,348)	(8,810)	(18,158)
<b>Reconciliation of funds:</b>							
Fund balances at 1 April 2024		(5,088)	15,615	10,527	4,260	24,425	28,685
<b>Fund balances at 31 March 2025</b>		14,007	11,191	25,198	(5,088)	15,615	10,527

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

# HADDON CHARITY FOR PERFORMING ARTS

## BALANCE SHEET

AS AT 31 MARCH 2025

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	Notes	2025 £	£	2024 £	£
<b>Current assets</b>					
Cash at bank and in hand		25,198		10,527	
		<u>          </u>		<u>          </u>	
<b>Net current assets</b>			<u>25,198</u>		<u>10,527</u>
<b>The funds of the charity</b>					
Restricted income funds	9		11,191		15,615
Unrestricted funds	10		14,007		(5,088)
			<u>          </u>		<u>          </u>
			25,198		10,527
			<u>          </u>		<u>          </u>

The financial statements were approved by the trustees on .....

.....  
Mrs S Bayliss  
**Trustee**

# HADDON CHARITY FOR PERFORMING ARTS

## NOTES TO THE FINANCIAL STATEMENTS

*FOR THE YEAR ENDED 31 MARCH 2025*

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### 1 Accounting policies

#### 1.1 Basis of preparation

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)". The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

#### 1.2 Receipts and Payments Account

Donations and other income are credited in the period in which they are received. These are analysed between restricted and unrestricted funds.

Expenditure paid out in the year is also analysed between restricted and unrestricted funds.

#### 1.3 Statement of Assets and Liabilities

Cash funds are listed in detail with amounts at 31st March 2025 which are in agreement with the balance carried forward on the Receipts and Payments Account.

### 2 Income from donations and legacies

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Donations and gifts	1,510	98

## HADDON CHARITY FOR PERFORMING ARTS

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

*FOR THE YEAR ENDED 31 MARCH 2025*

#### 3 Income from charitable activities

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
<b>Grant income</b>						
Receipts	-	88,172	88,172	2,033	38,460	40,493
<b>Ticket sales</b>						
Receipts	36,036	-	36,036	27,410	-	27,410
	36,036	88,172	124,208	29,443	38,460	67,903
	36,036	88,172	124,208	29,443	38,460	67,903

# HADDON CHARITY FOR PERFORMING ARTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

### 4 Expenditure on charitable activities

	Charitable activities 2025 £	Charitable activities 2024 £
<b>Direct costs</b>		
Purchase of equipment	3,741	2,177
Performance and fesitival costs	3,911	4,972
Rent	27,518	23,545
Teacher fees	13,882	13,328
Repairs and maintenance	14,898	2,439
Postage and stationary	1,877	1,659
Travelling expenses	519	80
Legal and professional	8,107	8,102
SEN Co-ordinator	5,995	4,561
Sundry expenses	3,694	6,709
Subscriptions	431	399
Consultancy	18,585	18,188
Advertising	7,889	-
	<u>111,047</u>	<u>86,159</u>
<b>Analysis by fund</b>		
Unrestricted funds	18,177	39,013
Restricted funds	92,870	47,146
	<u>111,047</u>	<u>86,159</u>

### 5 Trustees

One trustee received remuneration during the year of £5,760 for their services provided (2024: £6,210), and none were reimbursed in respect of expenses incurred during the year (2024: Reimbursements within year totalled £NIL)

# HADDON CHARITY FOR PERFORMING ARTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

*FOR THE YEAR ENDED 31 MARCH 2025*

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### 6 Employees

The average monthly number of employees during the year was:

	2025 Number	2024 Number
Total	-	-
	<u>          </u>	<u>          </u>

There were no employees whose annual remuneration was more than £60,000.

### 7 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

### 8 Transfers

The transfer between funds during the reporting period relates to expenditure exceeding the original grant allocations. Certain grant-funded activities required additional resources beyond the initial budgets, resulting in a reallocation from unrestricted

## HADDON CHARITY FOR PERFORMING ARTS

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2025**

#### 9 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	At 1 April 2024	Incoming resources	Resources expended	Transfers	At 31 March 2025
	£	£	£	£	£
BBC Children in Need	185	-	(210)	25	-
Harry Payne Fund	346	-	(312)	-	34
Hoe Wesleyan Small Grant	1,897	-	(1,700)	-	197
Groundwork Tesco	656	-	(600)	-	56
Sport England	5,000	-	(4,590)	-	410
Foyle Foundation	5,356	-	(5,402)	46	-
True Colours	26	-	-	(26)	-
Think Active	1,000	-	(1,000)	-	-
Energy Fund	51	-	-	-	51
HOE Grant	155	-	(150)	(5)	-
Groundworks	771	-	(561)	-	210
Main Grant Mayors Appeal	172	-	-	-	172
The Lottery Main Grant	-	63,920	(61,809)	-	2,111
HOE Alan Higgs & Torrington	-	2,852	(2,248)	-	604
BBC Children in Need - Core	-	13,000	(9,315)	-	3,685
HOE Community Foundation	-	3,000	(1,139)	-	1,861
HOE Solihull	-	2,540	(2,532)	(8)	-
HOE Energy	-	1,800	-	-	1,800
WCC	-	1,060	(1,302)	242	-
	<u>15,615</u>	<u>88,172</u>	<u>(92,870)</u>	<u>274</u>	<u>11,191</u>

## HADDON CHARITY FOR PERFORMING ARTS

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2025**

9 Restricted funds	(Continued)				
Previous year:	At 1 April 2023	Incoming resources	Resources expended	Transfers	At 31 March 2024
	£	£	£	£	£
BBC Children in Need	1,630	-	(1,445)	-	185
Harry Payne Fund	610	-	-	(264)	346
Hoe Wesleyan Small Grant	1,897	-	-	-	1,897
Warwick CC Fund	1,076	-	(420)	-	656
Groundwork Tesco	3,675	-	(3,741)	66	-
Sport England	5,000	-	-	-	5,000
Foyle Foundation	5,356	-	-	-	5,356
Think Active	695	-	(412)	(257)	26
Together Fund	1,000	-	-	-	1,000
Energy Fund	3,435	-	(3,443)	8	-
HOE Grant	51	-	-	-	51
Groundworks	-	4,000	(3,845)	-	155
Main Grant Mayors Appeal	-	1,000	(229)	-	771
Warwick CC	-	1,250	(1,078)	-	172
The Lottery Main Grant	-	250	(294)	44	-
	-	31,960	(32,240)	280	-
	24,425	38,460	(47,146)	(124)	15,615
	24,425	38,460	(47,146)	(124)	15,615

# HADDON CHARITY FOR PERFORMING ARTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

### 9 Restricted funds

(Continued)

The National Lottery Community Fund was awarded to provide support with the charity's core costs, to enable the charity to develop and grow.

The BBC Children in Need - Core grant was awarded to support young people that are experiencing Mental Health difficulties, staffing costs and core costs.

The HOE Alan Higgs & Torrington grant was awarded to purchase SEN equipment, PA system, SEN Teachers and % core costs

The HOE Community Foundation grant was awarded for operations assistance, provide assistance with media, Facebook, website updates and staffing costs to support student teachers.

The HOE Solihull grant was awarded for capital expenditure and refurbishment for example painting, changing pods and flooring.

The HOE Community Energy was awarded to purchase electric radiators for the studio.

### 10 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2024	Incoming resources	Resources expended	Transfers	At 31 March 2025
	£	£	£	£	£
General funds	(5,088)	37,546	(18,177)	(274)	14,007
	=====	=====	=====	=====	=====
<b>Previous year:</b>	<b>At 1 April 2023</b>	<b>Incoming resources</b>	<b>Resources expended</b>	<b>Transfers</b>	<b>At 31 March 2024</b>
	£	£	£	£	£
General funds	4,260	29,541	(39,013)	124	(5,088)
	=====	=====	=====	=====	=====

# HADDON CHARITY FOR PERFORMING ARTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

### 11 Analysis of net assets between funds

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £
<b>At 31 March 2025:</b>			
Current assets/(liabilities)	14,007	11,191	25,198
	<u>14,007</u>	<u>11,191</u>	<u>25,198</u>
	<u>14,007</u>	<u>11,191</u>	<u>25,198</u>
	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
<b>At 31 March 2024:</b>			
Current assets/(liabilities)	(5,088)	15,615	10,527
	<u>(5,088)</u>	<u>15,615</u>	<u>10,527</u>
	<u>(5,088)</u>	<u>15,615</u>	<u>10,527</u>

### 12 Capital commitments

Amounts contracted for but not provided in the financial statements:

A lease commitment of £18,000 per annum was agreed on 21st January 2020 with a term of 15 years. The annual amount is subject to periodic review.

### 13 Related party transactions

Three close family member's of trustee Sandra Haddon provided services of £19,678 (2024: £20,877) to the charity in the year.

**Haddon Charity For Performing Arts**

England & Wales - Charity number 1181254

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# Accounts

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Charity Registration No. 1181254

Company Registration No. CE015974 (England and Wales)

**HADDON CHARITY FOR PERFORMING ARTS**  
**(FORMERLY KNOWN AS OUTREACH AND COMMUNITY ACTION PROJECT)**  
**TRUSTEES' REPORT AND UNAUDITED ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

## HADDON CHARITY FOR PERFORMING ARTS

### LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Mrs E Senter Mrs S Bayliss Ms S Haddon
<b>Company number</b>	CE015974
<b>Charity number</b>	1181254
<b>Principal address</b>	Former United Reformed Church HCPA Studios 73 Coleshill Road Nuneaton CV10 0NZ
<b>Independent Examiners</b>	Burgis and Bullock 23-25 Waterloo Place Warwick Street Royal Leamington Spa CV32 5LA
<b>Bankers</b>	NatWest Bank 1 Market Place Nuneaton CV11 4YY

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# HADDON CHARITY FOR PERFORMING ARTS

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# HADDON CHARITY FOR PERFORMING ARTS

## TRUSTEES' REPORT

*FOR THE YEAR ENDED 31 MARCH 2024*

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The trustees present their report and accounts for the year ended 31 March 2024.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's constitution, the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in October 2019.

### **Structure, governance and management**

The charity is a charitable incorporated organisation established under a constitution first signed on 23 June 2018 and re-signed annually. Since the year end the charity's name has been changed from the Outreach and Community Action Project to the Haddon Charity for Performing Arts.

The trustees, who are also the directors for the purpose of company law, and who served during the year were:

Mr N Westwick	(Resigned 23 February 2024)
Mrs E Senter	
Mrs H Carbutt	(Resigned 23 February 2024)
Mr A Dunbar	(Resigned 23 February 2024)
Mrs S Bayliss	(Appointed 23 February 2024)
Ms S Haddon	(Appointed 23 February 2024)

Nominated individuals elected by existing Trustees, unanimous vote required for appointment. We are currently looking to appoint a 4<sup>th</sup> trustee and this will be completed over the next couple of months.

None of the trustees has any beneficial interest in the company, except for Sandra Haddon who does receive payment for managing accounts and finances. Mrs. Haddon has declared this before the committee and signed a waiver declaring that she will relinquish her right to vote over any and all issues concerning herself or her daughter Eleanor Haddon who also works for the charity. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The Charity has a "bible" containing all active policy documents. Said document is reviewed on an annual basis to ensure fitness for purpose.

To support the Trustees there is a general committee with members tasked with specific roles within the organisation, including, but not limited to; Lead Safeguarding Manager, Business Manager, Restraint Reduction Manager. Trustees are automatically members of this committee.

Currently the Trustees meet quarterly, plus an additional quarterly meeting with the general committee.

Day to day running of the Charity is delegated to the named Trustees equally, with specific tasks assigned at each AGM & reviewed to ensure acceptance of outcomes.

As a Children's Charity, the safety and wellbeing of the target audience is of paramount importance – as such all committee members must undertake Local Authority approved/provided safeguarding training, be DBS checked and hold County council approved Chaperone licences for children in entertainment.

## HADDON CHARITY FOR PERFORMING ARTS

### TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

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The trustees has assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

#### **Objectives and activities**

- The charity's primary objective is to advance the education of the public and in particular, but not exclusively, children and young people in the appreciation and practice of performing arts (drama, music and dance) through the provision of classes, workshops and opportunities to participate in artistic performances.
  
- To advance and help young people through:
  - a. The provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life;
  - b. Providing support and activities which develop their skills, capabilities to enable them to participate in society as mature and responsible individuals.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

#### **Achievements and performance**

2023/2024 have seen some important developments for the organisation including to continued planning for the launch of our own college education setting which will be completed in partnership with VLUK. The college is on target for launch in September 2025. Our college will provide industry standard training with a specific focus on those young people who's needs can not be met in more traditional establishments.

Our activities with regards to extra curricular activities continue to show growth and we now have several community groups signed up for using the building on a regular basis as of September 2024 which will see next years financial statement reflect a positive income and another generated revenue stream.

## HADDON CHARITY FOR PERFORMING ARTS

### TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

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#### Financial review

Whilst the charity has made positive strides to clear the deficit there have been financial implications which have dampened this. There has been a large percentage of students who have left to go onto university. This is the first year where the organisation has been old enough to have a cohort of leavers so whilst expected it has had an impact.

This is also the first full financial year of payment to an operational manager who has been responsible for sourcing various income strands.

In terms of this year, total receipts reached £68,001. This comprised of £29,541 unrestricted and £38,460 restricted funds. Total expenditure was £86,157 which comprised of £39,011 unrestricted and £47,146 restricted. Total assets as at 31 March 2024 stood at £10,527 - 2023: £28,685.

The charity has made positive moves towards generating new revenue streams and they now have 2 weekly users of the studio spaces. They also hire out their venue for birthday parties as well as for community groups who are running fetes and fundraising events for nominated charities. The charity is also now being used by the local authority for events such as Polling station as well as running HAF programs for the local authority providing activity placements for young people during school holidays.

The charity has been successful in securing the Children in Need grant to the value of 36k over a 3yr period to support the large % increase in students presenting with mental health difficulties. Pre Covid the % of users with SMEH was approx 6%. The figure today is closer to 90% of students and the funding is supporting bridging the gap.

At the beginning of the third quarter of FY24 the charity secured a grant to the value of 250k over a 5yr period with a % decrease after yr2 from The National Lottery Community Fund. This grant is to support core costs to enable the charity to develop and grow.

The trustees are grateful for all the grant support that the organisation receives.

The positive aspects of the financial situation are that the charity is aware of where the difficulties lie and are making efforts to rectify for example, making a push on advertising to ensure people are aware that the organisation exists along with ensuring there are no gaps in our student year groups which ensures as students age out there are students to replace the financial loss of the leavers.

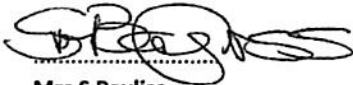
## HADDON CHARITY FOR PERFORMING ARTS

### TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

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It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. Whilst the charity has currently not achieved this target for unrestricted reserves the Trustees nevertheless feel confident that the steps they have taken will enable the charity to attain this level in the short term.

On behalf of the board of trustees



Mrs S Bayliss

Trustee

Dated: 12/12/24

**HADDON CHARITY FOR PERFORMING ARTS**

**INDEPENDENT EXAMINER'S REPORT**

**TO THE TRUSTEES OF HADDON CHARITY FOR PERFORMING ARTS**

---

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31st March 2023 which are set out on pages 5 to 10.

**Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (i) accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- (ii) the accounts do not accord with those records;

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*W A Hubbard*

Wende Hubbard FCCA

13th December 2024

Dated .....

Burgis & Bullock

23-25 Waterloo Place

Warwick Street

Royal Leamington Spa

CV32 5LA

## HADDON CHARITY FOR PERFORMING ARTS

### RECEIPTS AND PAYMENTS ACCOUNT

*FOR THE YEAR ENDED 31 MARCH 2024*

	Notes	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
<b><u>Incoming resources from generated funds</u></b>					
Donations and legacies	2	98	-	98	643
Incoming resources from charitable activities	3	29,443	38,460	67,903	84,461
<b>Total incoming resources</b>		29,541	38,460	68,001	85,104
<b><u>Resources expended</u></b>					
<b>Charitable activities</b>					
Charitable expenditure	4	39,013	47,146	86,159	100,518
<b>Total resources expended</b>		39,013	47,146	86,159	100,518
<b>Net outgoing resources before transfers</b>		(9,472)	(8,686)	(18,158)	(15,414)
Gross transfers between funds		124	(124)	-	-
<b>Net outgoing resources</b>		(9,348)	(8,810)	(18,158)	(15,414)
Fund balances at 1 April 2023		4,260	24,425	28,685	44,099
<b>Fund balances at 31 March 2024</b>		(5,088)	15,615	10,527	28,685

# HADDON CHARITY FOR PERFORMING ARTS

## STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 MARCH 2024

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Notes	2024		2023	
	£	£	£	£
<b>Current assets</b>				
Natwest bank account	6,273		25,422	
CAF bank account	4,073		3,052	
Petty cash	181		211	
	<u>        </u>		<u>        </u>	
<b>Total assets less current liabilities</b>		<b>10,527</b>		<b>28,685</b>
		<u>        </u>		<u>        </u>

The accounts were approved by the Board on 12/2/24



Mrs S Bayliss  
Trustee

Company Registration No. CE015974

# HADDON CHARITY FOR PERFORMING ARTS

## NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2024

### 1 Accounting policies

#### 1.1 Basis of preparation

The accounts have been prepared under the receipts and payments basis.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in October 2019 and the Companies Act 2006.

#### 1.2 Receipts and Payments Account

Donations and other income are credited in the period in which they are received. These are analysed between restricted and unrestricted funds.

Expenditure paid out in the year is also analysed between restricted and unrestricted funds.

#### 1.3 Statement of Assets and Liabilities

Cash funds are listed in detail with amounts at 31st March 2024 which are in agreement with the balance carried forward on the Receipts and Payments Account.

### 2 Donations and legacies

	Total 2024	Total 2023
Donations and gifts	98	643
	<u>98</u>	<u>643</u>

### 3 Incoming resources from charitable activities

	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
Grants received	2,033	38,460	40,493	54,977
Charitable Income - Ticket Sales	27,410	-	27,410	28,861
Fundraising	-	-	-	623
	<u>29,443</u>	<u>38,460</u>	<u>67,903</u>	<u>84,461</u>

## HADDON CHARITY FOR PERFORMING ARTS

### NOTES TO THE ACCOUNTS (CONTINUED)

*FOR THE YEAR ENDED 31 MARCH 2024*

4 Activities undertaken directly	2024	2023
	£	£
Other costs relating to Charitable expenditure comprise:		
<b><u>Unrestricted Expenditure</u></b>		
Purchase of equipment	2,177	1,556
Performance and festival costs	3,797	9
Rent	6,264	19,833
Teachers fees	2,956	5,528
Repairs and maintenance	2,027	2,027
Postage and stationery	807	1,617
Travelling expenses	80	10
Legal and professional	4,952	6,396
SEN Co-ordinator	1,525	4,197
Sundry expenses	5,081	9,677
Subscriptions	399	554
Consultancy	8,948	11,761
<b><u>Restricted expenditure</u></b>		
Purchase of equipment	-	4,177
Performance and festival costs	1,175	4,693
Rent	17,281	400
Teachers fees	10,372	4,075
Repairs and maintenance	412	18,479
Postage and stationary	852	728
Travelling expenses	-	1,897
Legal and professional	3,150	-
SEN Co-ordinator	3,036	1,630
Sundry expenses	1,628	1,274
Consultancy fees	9,240	-
	<b>86,159</b>	<b>100,518</b>
	<b>86,159</b>	<b>100,518</b>

## HADDON CHARITY FOR PERFORMING ARTS

### NOTES TO THE ACCOUNTS (CONTINUED)

*FOR THE YEAR ENDED 31 MARCH 2024*

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#### **5 Trustees**

One trustee received remuneration during the year of £6,210 (2023: £5,363), and none were reimbursed in respect of expenses incurred during the year (2023: Reimbursements within year totalled £NIL)

During the year former trustee Helen Carbutt's family member received £1,335 (2023: £NIL) in remuneration for their services.

Two close family member's of trustee Sandra Haddon provided services of £20,877 (2023: £12,000) to the charity in the year.

#### **6 Employees**

There were no employees during the year.

## HADDON CHARITY FOR PERFORMING ARTS

### NOTES TO THE ACCOUNTS (CONTINUED)

*FOR THE YEAR ENDED 31 MARCH 2024*

#### 7 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds				Balance at 31 March 2024
	Balance at 1 April 2023	Income	Expenditure	Transfer	
	£	£	£	£	£
BBC Children in Need	1,630	-	(1,445)	-	185
Harry Payne Fund	610	-	-	(264)	346
Hoe Wesleyan Small Grant	1,897	-	-	-	1,897
Warwick CC Fund	1,076	-	(420)	-	656
Groundwork Tesco	3,675	-	(3,741)	66	-
Sport England	5,000	-	-	-	5,000
Foyle Foundation	5,356	-	-	-	5,356
True Colours	695	-	(412)	(257)	26
Think Active	1,000	-	-	-	1,000
Together Fund	3,435	-	(3,443)	8	-
Energy Fund	51	-	-	-	51
HOE Grant	-	4,000	(3,845)	-	155
Groundworks	-	1,000	(229)	-	771
Main Grant Mayors Appeal	-	1,250	(1,078)	-	172
Warwck CC	-	250	(294)	44	-
The Lottery Main Grant	-	31,960	(32,240)	280	-
	<u>24,425</u>	<u>38,460</u>	<u>(47,146)</u>	<u>(124)</u>	<u>15,615</u>

The National Lottery Community Fund was awarded to provide support with the charity's core costs, to enable the charity to develop and grow.

Heart of England grant (Wesleyan Small Grant) and the Groundworks grant were awarded to purchase new SEN equipment.

Think Active grant was awarded for the purchase of new flooring.

## HADDON CHARITY FOR PERFORMING ARTS

### NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

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#### 8 Analysis of net assets between funds

	Unrestricted £	Restricted £	Total £
Fund balances at 31 March 2024 are represented by:			
Current assets	(5,088)	15,615	10,527
	<u>(5,088)</u>	<u>15,615</u>	<u>10,527</u>

#### 9 Capital commitments

A lease commitment of £18,000 per annum was agreed on 21st January 2020 with a term of 15 years. The annual amount is subject to review.

**Haddon Charity For Performing Arts**

England & Wales - Charity number 1181254

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# Accounts

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**Charity Registration No. 1181254**

**Company Registration No. CE015974 (England and Wales)**

**HADDON CHARITY FOR PERFORMING ARTS**  
**(FORMERLY KNOWN AS OUTREACH AND COMMUNITY ACTION PROJECT)**  
**TRUSTEES' REPORT AND UNAUDITED ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

# HADDON CHARITY FOR PERFORMING ARTS

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Mr N Westwick Mrs E Senter Mrs H Carbutt Mr A Dunbar
<b>Company number</b>	CE015974
<b>Charity number</b>	1181254
<b>Principal address</b>	Former United Reformed Church HCPA Studios 73 Coleshill Road Nuneaton CV10 0NZ
<b>Independent Examiners</b>	Burgis and Bullock 23-25 Waterloo Place Warwick Street Royal Leamington Spa CV32 5LA
<b>Bankers</b>	NatWest Bank 1 Market Place Nuneaton CV11 4YY

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# HADDON CHARITY FOR PERFORMING ARTS

## CONTENTS

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Trustees' report	1 - 3
Independent examiners' report	4
Receipts and payments account	5
Statement of assets and liabilities	6
Notes to the accounts	7 - 11

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# HADDON CHARITY FOR PERFORMING ARTS

## TRUSTEES' REPORT

**FOR THE YEAR ENDED 31 MARCH 2023**

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The trustees present their report and accounts for the year ended 31 March 2023.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's constitution, the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in October 2019.

### **Structure, governance and management**

The charity is a charitable incorporated organisation established under a constitution first signed on 23 June 2018 and re-signed annually. Since the year end the charity's name has been changed from the Outreach and Community Action Project to the Haddon Charity for Performing Arts.

The trustees, who are also the directors for the purpose of company law, and who served during the year were:

Mr N Westwick

Mrs E Senter

Mrs H Carbutt

Mr A Dunbar

Nominated individuals elected by existing Trustees, unanimous vote required for appointment

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The Charity has a "bible" containing all active policy documents. Said document is reviewed on an annual basis to ensure fitness for purpose.

To support the Trustees there is a general committee with members tasked with specific roles within the organisation, including, but not limited to; Lead Safeguarding Manager, Business Manager, Restraint Reduction Manager. Trustees are automatically members of this committee.

Currently the Trustees meet quarterly, plus an additional quarterly meeting with the general committee.

Day to day running of the Charity is delegated to the named Trustees equally, with specific tasks assigned at each AGM & reviewed to ensure acceptance of outcomes. As the Charity further establishes itself it is looking to employ part-time staff in areas of Centre Manager, Financial Manager & SENCo (Special Educational Needs Coordinator). These roles will be vital to the organisation.

As a Children's Charity, the safety and wellbeing of the target audience is of paramount importance – as such all committee members must undertake Local Authority approved/provided safeguarding training, be DBS checked and hold County council approved Chaperone licences for children in entertainment.

The trustees has assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

# HADDON CHARITY FOR PERFORMING ARTS

## TRUSTEES' REPORT (CONTINUED)

*FOR THE YEAR ENDED 31 MARCH 2023*

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### **Objectives and activities**

- The charity's primary objective is to advance the education of the public and in particular, but not exclusively, children and young people in the appreciation and practice of performing arts (drama, music and dance) through the provision of classes, workshops and opportunities to participate in artistic performances.
- To advance and help young people through:
  - a. The provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life;
  - b. Providing support and activities which develop their skills, capabilities to enable them to participate in society as mature and responsible individuals.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

### **Achievements and performance**

2020/21 had seen the Charity finally manage to open the doors of its own premises, rather than having to rely on public rented spaces. As with the previous year, further work on the building during the current year has been undertaken. The Trustees believe this continual development of the building and delivery spaces allow for growth in services without undue strain on finances.

Our Special Education Needs youth group continues to provide this sector of our demographic with a regular monthly environment to meet and socialise.

The re-naming of the organisation has had a positive impact and has helped to reduce any stigma associated with those students benefiting from our charitable status and those who are un-subsidised. It has also allowed us to align the branding used, such that the Commercial education provider we are launching to reduce the reliance on grant aid will sit under the same "Haddon" banner.

### **Financial review**

All financial records for the period confirm that the organisation has a good handle on it's financial health.

The trustees are grateful for all the grant support that the organisation receives and are looking at other potential revenue streams to ensure that there does not become an over-reliance on any one source of funding.

In terms of this year, total receipts reached £85,104. This comprised of £59,192 unrestricted and £25,912 restricted funds. Total expenditure was £100,518 which comprised of £63,165 unrestricted and £37,323 restricted. Total assets as at 31 March 2023 stood at £28,685 - 2022: £44,099.

The charity has made positive strides to clear the deficit within unrestricted funds we are still facing economic challenges in light of the cost of living crisis. The charity is still looking at classes and activities that are underperforming and moving forward we hope to see a positive turn around in our financial stability whilst also working to build up our reserves.

# HADDON CHARITY FOR PERFORMING ARTS

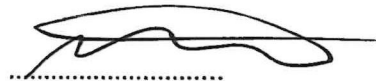
## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2023**

---

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. Whilst the charity has currently not achieved this target for unrestricted reserves the Trustees nevertheless feel confident that the steps they have taken will enable the charity to attain this level in the short term.

On behalf of the board of trustees



.....  
**Mr N Westwick**

Trustee

Dated: ..... 8-1-24 .....

# HADDON CHARITY FOR PERFORMING ARTS

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF HADDON CHARITY FOR PERFORMING ARTS

---

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31st March 2023 which are set out on pages 5 to 10.

#### **Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (i) accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- (ii) the accounts do not accord with those records;

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

WA Hubbard

Wende Hubbard FCCA

Dated 8 January 2024

Burgis & Bullock  
23-25 Waterloo Place  
Warwick Street  
Royal Leamington Spa  
CV32 5LA

## HADDON CHARITY FOR PERFORMING ARTS

### RECEIPTS AND PAYMENTS ACCOUNT

**FOR THE YEAR ENDED 31 MARCH 2023**

	Notes	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
<b><u>Incoming resources from generated funds</u></b>					
Donations and legacies	2	643	-	643	1,004
Incoming resources from charitable activities	3	58,549	25,912	84,461	75,056
<b>Total incoming resources</b>		59,192	25,912	85,104	76,060
<b><u>Resources expended</u></b>					
<b>Charitable activities</b>					
Charitable expenditure	4	63,165	37,353	100,518	57,211
<b>Total resources expended</b>		63,165	37,353	100,518	57,211
<b>Net (outgoing)/incoming resources before transfers</b>		<b>(3,973)</b>	<b>(11,441)</b>	<b>(15,414)</b>	18,849
Gross transfers between funds	7	24,702	(24,702)	-	-
<b>Net incoming/(outgoing) resources</b>		<b>20,729</b>	<b>(36,143)</b>	<b>(15,414)</b>	18,849
Fund balances at 1 April 2022		<b>(16,469)</b>	<b>60,568</b>	<b>44,099</b>	25,250
<b>Fund balances at 31 March 2023</b>		<b>4,260</b>	<b>24,425</b>	<b>28,685</b>	<b>44,099</b>

# HADDON CHARITY FOR PERFORMING ARTS


## STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 MARCH 2023

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		2023		2022	
	Notes	£	£	£	£
<b>Current assets</b>					
Natwest bank account		25,422		38,746	
CAF bank account		3,052		5,076	
Petty cash		211		277	
		<u>          </u>		<u>          </u>	
<b>Total assets less current liabilities</b>			<u>28,685</u>		<u>44,099</u>

The accounts were approved by the Board on 8-1-24



Mr N Westwick  
Trustee

Company Registration No. CE015974

# HADDON CHARITY FOR PERFORMING ARTS

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

### 1 Accounting policies

#### 1.1 Basis of preparation

The accounts have been prepared under the receipts and payments basis.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in October 2019 and the Companies Act 2006.

#### 1.2 Receipts and Payments Account

Donations and other income are credited in the period in which they are received. These are analysed between restricted and unrestricted funds.

Expenditure paid out in the year is also analysed between restricted and unrestricted funds.

#### 1.3 Statement of Assets and Liabilities

Cash funds are listed in detail with amounts at 31st March 2023 which are in agreement with the balance carried forward on the Receipts and Payments Account.

### 2 Donations and legacies

	Total 2023	Total 2022
Donations and gifts	643	1,004

### 3 Incoming resources from charitable activities

	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
Grants received	29,065	25,912	54,977	57,494
Fundraising	623	-	623	921
Charitable Income - Ticket Sales	28,861	-	28,861	16,641
	<u>58,549</u>	<u>25,912</u>	<u>84,461</u>	<u>75,056</u>

# HADDON CHARITY FOR PERFORMING ARTS

## NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

### 4 Activities undertaken directly

	2023	2022
	£	£
Other costs relating to Charitable expenditure comprise:		
<b><u>Unrestricted Expenditure</u></b>		
Purchase of equipment	1,556	1,291
Performance and festival costs	9	2,123
Rent	19,833	23,129
Teachers fees	5,528	2,525
Repairs and maintenance	2,027	5,551
Postage and stationery	1,617	1,468
Travelling expenses	10	772
Legal and professional	6,396	5,991
SEN Co-ordinator	4,197	3,720
Sundry expenses	9,677	3,170
Subscriptions	554	72
Consultancy	11,761	-
<b><u>Restricted expenditure</u></b>		
Purchase of equipment	4,177	2,261
Performance and festival costs	4,693	2,080
Rent	400	-
Teachers fees	4,075	2,081
Repairs and maintenance	18,479	385
Postage and stationery	728	-
Travelling expenses	1,897	-
SEN Co-ordinator	1,630	-
Sundry expenses	1,274	318
Subscriptions	-	274
	<u>100,518</u>	<u>57,211</u>

### 5 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year, and none were reimbursed in respect of expenses incurred during the year (2022: Reimbursements within year totalled £NIL)

During the a member of key management received payment for services rendered of £5,363.

A close family member of key management provided services of £12,000 to the charity in the year.

## HADDON CHARITY FOR PERFORMING ARTS

### NOTES TO THE ACCOUNTS (CONTINUED)

*FOR THE YEAR ENDED 31 MARCH 2023*

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#### **6 Employees**

There were no employees during the year.

#### **7 Transfers**

Transfers include the remaining balance on the original Children in Need Project , which the charity agreed with the funder to move to unrestricted due to covid and not being unable to complete the original outline for the grant.

The 29th May Charitable Trust income has been reclassified as unrestricted as per the original agreement the funds were to be used for charitable purposes.

Other transfers include funds held relate to grants which were spent during covid and the initial set up. These have been reclassified to unrestricted funds.

# HADDON CHARITY FOR PERFORMING ARTS

## NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

### 8 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds				Balance at 31 March 2023 £
	Balance at 1 April 2022 £	Income £	Expenditure £	Transfer £	
29th May Charitable Trust	4,911	-	-	(4,911)	-
BBC Children in Need	20,477	9,902	(12,241)	(16,508)	1,630
Harry Payne Fund	610	-	-	-	610
Hoe Wesleyan Small Grant	1,897	-	-	-	1,897
WPH Charitable Trust	925	-	-	(925)	-
Hartshill Parish Council	500	-	-	(500)	-
Heart of England	1,900	-	-	(1,900)	-
Warwick CC Fund	658	1,000	(582)	-	1,076
Groundwork Tesco	3,675	-	-	-	3,675
Sport England	11,305	-	(6,305)	-	5,000
Foyle Foundation	5,000	5,000	(4,644)	-	5,356
True Colours	695	-	-	-	695
Alan Higgs	3,015	-	(3,020)	5	-
Hobson Charity	5,000	-	(5,000)	-	-
North Warks	-	500	(527)	27	-
Think Active	-	1,000	-	-	1,000
Together Fund	-	4,590	(1,155)	-	3,435
Youell Fund	-	1,920	(1,930)	10	-
Energy Fund	-	2,000	(1,949)	-	51
	<u>60,568</u>	<u>25,912</u>	<u>(37,353)</u>	<u>(24,702)</u>	<u>24,425</u>

Sport England and the Foyle foundation provided capital grants for the 'project new home' in the year.

Heart of England grant (doing things differently) was given to ensure that community projects can adapt safely to the 'new normal', so that they can continue carrying out essential support in their area.

Children in Need Grant was given to close the gap between neuro typical young people and neuro diverse young people. It was to offer experiences such as a theatre trip and a recording studio visit as well as put towards the actual class. It was also to purchase mirrors and a dance floor.

# HADDON CHARITY FOR PERFORMING ARTS

## NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

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### 9 Analysis of net assets between funds

	Unrestricted	Restricted	Total
	£	£	£
Fund balances at 31 March 2023 are represented by:			
Current assets	4,260	24,425	28,685
	<u>4,260</u>	<u>24,425</u>	<u>28,685</u>
	<u><u>4,260</u></u>	<u><u>24,425</u></u>	<u><u>28,685</u></u>

### 10 Capital commitments

A lease commitment of £18,000 per annum was agreed on 21st January 2020 with a term of 15 years. The annual amount is subject to review.

**Haddon Charity For Performing Arts**

England & Wales - Charity number 1181254

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# Accounts

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**Charity Registration No. 1181254**

**Company Registration No. CE015974 (England and Wales)**

**HADDON CHARITY FOR PERFORMING ARTS**  
**(FORMERLY KNOWN AS OUTREACH AND COMMUNITY ACTION PROJECT)**  
**TRUSTEES' REPORT AND UNAUDITED ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

# HADDON CHARITY FOR PERFORMING ARTS

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Mr N Westwick Mrs E Senter Mrs H Carbutt Mr A Dunbar
<b>Company number</b>	CE015974
<b>Charity number</b>	1181254
<b>Principal address</b>	Former United Reformed Church HCPA Studios 73 Coleshill Road Nuneaton CV10 0NZ
<b>Independent Examiners</b>	Burgis and Bullock 23-25 Waterloo Place Warwick Street Royal Leamington Spa CV32 5LA
<b>Bankers</b>	NatWest Bank 1 Market Place Nuneaton CV11 4YY

# HADDON CHARITY FOR PERFORMING ARTS

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Statement of assets and liabilities	6
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# HADDON CHARITY FOR PERFORMING ARTS

## TRUSTEES' REPORT

**FOR THE YEAR ENDED 31 MARCH 2022**

---

The trustees present their report and accounts for the year ended 31 March 2022.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's constitution, the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in October 2019.

### **Structure, governance and management**

The charity is a charitable incorporated organisation established under a constitution first signed on 23 June 2018 and re-signed annually. Since the year end the charity's name has been changed from the Outreach and Community Action Project to the Haddon Charity for Performing Arts.

The trustees, who are also the directors for the purpose of company law, and who served during the year were:

Mr N Westwick

Mrs E Senter

Mrs H Carbutt

Mr A Dunbar

Nominated individuals elected by existing Trustees, unanimous vote required for appointment

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The Charity has a "bible" containing all active policy documents. Said document is reviewed on an annual basis to ensure fitness for purpose.

To support the Trustees there is a general committee with members tasked with specific roles within the organisation, including, but not limited to; Lead Safeguarding Manager, Business Manager, Restraint Reduction Manager. Trustees are automatically members of this committee.

Currently the Trustees meet quarterly, plus an additional quarterly meeting with the general committee.

Day to day running of the Charity is delegated to the named Trustees equally, with specific tasks assigned at each AGM & reviewed to ensure acceptance of outcomes. As the Charity further establishes itself it is looking to employ part-time staff in areas of Centre Manager, Financial Manager & SENCo (Special Educational Needs Coordinator). These roles will be vital to the organisation.

As a Children's Charity, the safety and wellbeing of the target audience is of paramount importance – as such all committee members must undertake Local Authority approved/provided safeguarding training, be DBS checked and hold County council approved Chaperone licences for children in entertainment.

The trustees has assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

# HADDON CHARITY FOR PERFORMING ARTS

## TRUSTEES' REPORT (CONTINUED)

*FOR THE YEAR ENDED 31 MARCH 2022*

---

### **Objectives and activities**

- The charity's primary objective is to advance the education of the public and in particular, but not exclusively, children and young people in the appreciation and practice of performing arts (drama, music and dance) through the provision of classes, workshops and opportunities to participate in artistic performances.
- To advance and help young people through:
  - a. The provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life;
  - b. Providing support and activities which develop their skills, capabilities to enable them to participate in society as mature and responsible individuals.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

The situation with COVID-19 has yet again somewhat curtailed the Charity activities for the current year. Even with the general "return to normal" there had been an element of parental concern with regards to group environments. This thankfully has now all but passed.

"Project New Home" (PNH) has made a big difference to the organisation. We now have a permanent base from which to ensure the delivery of the Charity's activities to the full benefit of its target audience.

During the year additional work has been undertaken on the building to allow us to utilise more of the space with the opening of the first of the upstairs studio spaces.

The Trustees collectively declare that they have complied with their duty to have due regard to the commission's public benefit guidance when exercising any powers or duties to which said guidance is relevant.

### **Achievements and performance**

Obtaining registration as a HAF provider, trial summer school activities were run during the main academic holidays. The intention is to build upon this for future delivery.

In September, the organisation started a Special Education Needs youth group to provide this sector of our demographic with a regular monthly environment to meet and socialise.

Of note, the Charity hosted a BBC television crew during November 2021 and were part of BBC Children in Need.

# HADDON CHARITY FOR PERFORMING ARTS

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2022**

---

### Financial review

All financial records for the period confirm that the organisation has a good handle on it's financial health.

Still being impacted by the Covid during the year, we have again not been able to fully exploit the benefits of our own premises, although we have succeeded in securing & maintaining some external hire of the space to support the Charity's income stream.

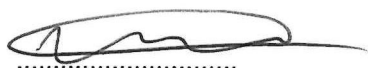
The trustees are grateful for all the grant support that the organisation receives and are looking at other potential revenue streams to ensure that there does not become an over-reliance on any one source of funding.

In terms of this year, total receipts reached £76,060. This comprised of £52,358 unrestricted and £23,702 restricted funds. Total expenditure was £57,211 which comprised of £49,812 unrestricted and £7,399 restricted. Total assets as at 31 March 2022 stood at £44,099 - 2021: £25,250.

The charity are making strides to clear the deficit within unrestricted funds whilst also facing the challenges of a cost of living crisis. The charity is in the middle of a recruitment drive for new students as well as cutting classes that are not performing. It is within the aims of the charity to have the deficit cleared within the next financial year.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. Whilst the charity has currently not achieved this target for unrestricted reserves the Trustees nevertheless feel confident that the steps they have taken will enable the charity to attain this level in the short term.

On behalf of the board of trustees



.....  
**Mr N Westwick**

Trustee

Dated: 17-11-2022  
.....

# HADDON CHARITY FOR PERFORMING ARTS

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF HADDON CHARITY FOR PERFORMING ARTS

---

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31st March 2022 which are set out on pages 5 to 10.

#### **Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (i) accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- (ii) the accounts do not accord with those records;

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Wende Hubbard FCCA

Dated 17<sup>th</sup> November 2022

Burgis & Bullock  
23-25 Waterloo Place  
Warwick Street  
Royal Leamington Spa  
CV32 5LA

# HADDON CHARITY FOR PERFORMING ARTS

## RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

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	Notes	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
<b><u>Incoming resources from generated funds</u></b>					
Donations and legacies	2	1,004	-	1,004	-
Incoming resources from charitable activities	3	51,354	23,702	75,056	95,056
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Total incoming resources</b>		52,358	23,702	76,060	95,056
		<hr/>	<hr/>	<hr/>	<hr/>
<b><u>Resources expended</u></b>					
<b>Charitable activities</b>					
Charitable expenditure	4	49,812	7,399	57,211	80,298
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Total resources expended</b>		49,812	7,399	57,211	80,298
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Net income for the year/ Net movement in funds</b>		2,546	16,303	18,849	14,758
		<hr/>	<hr/>	<hr/>	<hr/>
Fund balances at 1 April 2021		<b>(19,015)</b>	<b>44,265</b>	<b>25,250</b>	10,492
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Fund balances at 31 March 2022</b>		<b>(16,469)</b>	<b>60,568</b>	<b>44,099</b>	<b>25,250</b>
		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

# HADDON CHARITY FOR PERFORMING ARTS

## STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 MARCH 2022

---

	Notes	2022 £	£	2021 £	£
<b>Current assets</b>					
Natwest bank account		38,746		24,266	
CAF bank account		5,076		772	
Petty cash		277		212	
		<u>          </u>		<u>          </u>	
<b>Total assets less current liabilities</b>			<b>44,099</b>		<b>25,250</b>
			<u>          </u>		<u>          </u>

The accounts were approved by the Board on *17-11-2022* .....



.....  
Mr N Westwick  
Trustee

Company Registration No. CE015974

# HADDON CHARITY FOR PERFORMING ARTS

## NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2022

### 1 Accounting policies

#### 1.1 Basis of preparation

The accounts have been prepared under the receipts and payments basis.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in October 2019 and the Companies Act 2006.

#### 1.2 Receipts and Payments Account

Donations and other income are credited in the period in which they are received. These are analysed between restricted and unrestricted funds.

Expenditure paid out in the year is also analysed between restricted and unrestricted funds.

#### 1.3 Statement of Assets and Liabilities

Cash funds are listed in detail with amounts at 31st March 2021 which are in agreement with the balance carried forward on the Receipts and Payments Account.

### 2 Donations and legacies

	Total 2022	Total 2020
Donations and gifts	1,004	-
	<u>1,004</u>	<u>-</u>

### 3 Incoming resources from charitable activities

	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
Grants received	33,792	23,702	57,494	95,056
Fundraising	921	-	921	-
Charitable Income - Ticket Sales	16,641	-	16,641	-
	<u>51,354</u>	<u>23,702</u>	<u>75,056</u>	<u>95,056</u>

# HADDON CHARITY FOR PERFORMING ARTS

## NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

### 4 Activities undertaken directly

	2022	2021
	£	£
Other costs relating to Charitable expenditure comprise:		
<b><u>Unrestricted Expenditure</u></b>		
Purchase of equipment	1,291	3,582
Performance and festival costs	2,123	-
Rent	23,129	13,557
Teachers fees	2,525	60
Repairs and maintenance	5,551	38,491
Postage and stationery	1,468	1,142
Travelling expenses	772	215
Legal and professional	5,991	4,125
SEN Co-ordinator	3,720	-
Sundry expenses	3,170	3,033
Subscriptions	72	245
<b><u>Restricted expenditure</u></b>		
Purchase of equipment	2,261	5,103
Performance and festival costs	2,080	-
Rent	-	56
Teachers fees	2,081	513
Repairs and maintenance	385	8,718
Postage and stationery	-	354
Legal and professional	-	970
Sundry expenses	318	135
Subscriptions	274	-
	<u>57,211</u>	<u>80,298</u>

### 5 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year, and none were reimbursed in respect of expenses incurred during the year (2021: Reimbursements within year totalled £NIL)

### 6 Employees

There were no employees during the year.

# HADDON CHARITY FOR PERFORMING ARTS

## NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

### 7 Related parties

No transactions with related parties took place within the financial year.  
(2021: Related party transactions totalled £513)

### 8 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Balance at 31 March 2022 £
	Balance at 1 April 2021 £	Income £	Expenditure £	
29th May Charitable Trust	2,911	2,000	-	4,911
BBC Children in Need	15,118	9,902	(4,543)	20,477
Harry Payne Fund	610	-	-	610
Hoe Wesleyan Small Grant	1,897	-	-	1,897
WPH Charitable Trust	925	-	-	925
Hartshill Parish Council	500	-	-	500
Heart of England	1,900	-	-	1,900
Warwick CC Fund	654	400	(396)	658
Groundwork Tesco	2,750	1,400	(475)	3,675
Sport England	11,305	-	-	11,305
Foyle Foundation	5,000	-	-	5,000
True Colours	695	-	-	695
Alan Higgs	-	5,000	(1,985)	3,015
Hobson Charity	-	5,000	-	5,000
	<u>44,265</u>	<u>23,702</u>	<u>(7,399)</u>	<u>60,568</u>

Sport England and the Foyle foundation provided capital grants for the 'project new home' in the year.

Heart of England grant (doing things differently) was given to ensure that community projects can adapt safely to the 'new normal', so that they can continue carrying out essential support in their area.

Children in Need Grant was given to close the gap between neuro typical young people and neuro diverse young people. It was to offer experiences such as a theatre trip and a recording studio visit as well as put towards the actual class. It was also to purchase mirrors and a dance floor.

# HADDON CHARITY FOR PERFORMING ARTS

## NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

### 9 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 31 March 2022 are represented by:			
Current assets	(16,469)	60,568	44,099
	<u>(16,469)</u>	<u>60,568</u>	<u>44,099</u>
	<u><u>(16,469)</u></u>	<u><u>60,568</u></u>	<u><u>44,099</u></u>

### 10 Capital commitments

A lease commitment of £18,000 per annum was agreed on 21st January 2020 with a term of 15 years. The annual amount is subject to review.

**Haddon Charity For Performing Arts**

England & Wales - Charity number 1181254

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# Accounts

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**Charity Registration No. 1181254**

**Company Registration No. CE015974 (England and Wales)**

**OUTREACH AND COMMUNITY ACTION PROJECT  
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2021**

# OUTREACH AND COMMUNITY ACTION PROJECT

## LEGAL AND ADMINISTRATIVE INFORMATION

---

<b>Trustees</b>	Mr N Westwick Mrs E Senter Mrs H Carbutt Mr A Dunbar
<b>Company number</b>	CE015974
<b>Charity number</b>	1181254
<b>Principal address</b>	The Mews 14 The Green Hartshill Nuneaton CV10 0SW
<b>Independent Examiners</b>	Burgis and Bullock 23-25 Waterloo Place Warwick Street Royal Leamington Spa CV32 5LA
<b>Bankers</b>	NatWest Bank 1 Market Place Nuneaton CV11 4YY

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# OUTREACH AND COMMUNITY ACTION PROJECT

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Statement of financial activities	5
Balance sheet	6
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# OUTREACH AND COMMUNITY ACTION PROJECT

## TRUSTEES' REPORT

**FOR THE YEAR ENDED 31 MARCH 2021**

---

The trustees present their report and accounts for the year ended 31 March 2021.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's constitution, the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in October 2019.

### **Structure, governance and management**

The charity is a charitable incorporated organisation established under a constitution first signed on 23 June 2018 and re-signed annually.

The trustees, who are also the directors for the purpose of company law, and who served during the year were:

Ms N Neal	(Resigned 11 November 2020)
Ms S Haddon	(Resigned 11 November 2020)
Mrs C Davey	(Resigned 11 November 2020)
Mr N Westwick	
Mrs E Senter	(Appointed 11 November 2020)
Mrs H Carbutt	(Appointed 11 November 2020)
Mr A Dunbar	(Appointed 11 November 2020)

Nominated individuals elected by existing Trustees, unanimous vote required for appointment

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The Charity has a "bible" containing all active policy documents. Said document is reviewed on an annual basis to ensure fitness for purpose.

To support the Trustees there is a general committee with members tasked with specific roles within the organisation, including, but not limited to; Lead Safeguarding Manager, Business Manager, Restraint Reduction Manager. Trustees are automatically members of this committee.

Currently the Trustees meet quarterly, plus an additional quarterly meeting with the general committee.

Day to day running of the Charity is delegated to the named Trustees equally, with specific tasks assigned at each AGM & reviewed to ensure acceptance of outcomes. As the Charity further establishes itself it is looking to employ part-time staff in areas of Centre Manager, Financial Manager & SENCo (Special Educational Needs Coordinator). These roles will be vital to the organisation.

As a Children's Charity, the safety and wellbeing of the target audience is of paramount importance – as such all committee members must undertake Local Authority approved/provided safeguarding training, be DBS checked and hold County council approved Chaperone licences for children in entertainment.

The trustees has assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

# OUTREACH AND COMMUNITY ACTION PROJECT

## TRUSTEES' REPORT (CONTINUED)

*FOR THE YEAR ENDED 31 MARCH 2021*

---

### **Objectives and activities**

- The charity's primary objective is to advance the education of the public and in particular, but not exclusively, children and young people in the appreciation and practice of performing arts (drama, music and dance) through the provision of classes, workshops and opportunities to participate in artistic performances.
  
- To advance and help young people through:
  - a. The provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life;
  - b. Providing support and activities which develop their skills, capabilities to enable them to participate in society as mature and responsible individuals.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

The situation with COVID-19 has again somewhat curtailed the Charity activities for the current year.

Much effort has been expended on "Project New Home" (PNH) coming to fruition. We now have a permanent base from which to ensure the delivery of the Charity's activities to the full benefit of its target audience.

The Trustees collectively declare that they have complied with their duty to have due regard to the commission's public benefit guidance when exercising any powers or duties to which said guidance is relevant.

### **Achievements and performance**

2020/21 has seen the Charity finally manage to open the doors of its own premises, rather than having to rely on public rented spaces.

Almost complete, with some work required on the secondary building phases, we managed to open Project New Home and to provide the Charity with administrative office space in conjunction with dedicated studio space for classes, conferences and educational delivery.

The registered address for the Charity will be moved from its current listing to that of the building.

Vital to support PNH, a major objective has been to secure and maintain a varied funding stream including obtaining a large funder. We are delighted that Sports England have been a major contributor to our premises refurbishment and are committed to supporting the running of our Charity.

We have also managed to secure a grant from the National Lottery to support our core costing as well as Foyle foundation & Children in Need to assist in other areas of our works.

# OUTREACH AND COMMUNITY ACTION PROJECT

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2021**

---

### Financial review

Due to PNH, outgoings this year have been high, but within the targets set & exceptional due to their nature (building works, lease legal fees, etc).

Still being impacted by the pandemic during the year, we have not been able to fully exploit the benefits of our own premises, although we have succeeded in securing some external hire of the space to support the Charity's income stream.

In terms of this year, total receipts reached £95,056. This comprised of £25,354 unrestricted and £69,702 restricted funds. Total expenditure was £80,298 which comprised of £64,449 unrestricted and £15,849 restricted. Total assets as at 31 March 2021 stood at £25,250 - 2020: £10,492.

Now being HMRC Gift Aid registered will also allow us to better exploit our fundraising capabilities.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised.

On behalf of the board of trustees

*Neil Westwick*

Neil Westwick (Feb 1, 2022, 2:59pm)

**Mr N Westwick**

Trustee 01 Feb 2022

Dated: .....

# OUTREACH AND COMMUNITY ACTION PROJECT

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF OUTREACH AND COMMUNITY ACTION PROJECT

---

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31st March 2021 which are set out on pages 5 to 11.

#### **Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (i) accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- (ii) the accounts do not accord with those records;

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*W A Hubbard*

Wende Hubbard FCCA

Dated 1st February 2022 .....

Burgis & Bullock  
23-25 Waterloo Place  
Warwick Road  
Royal Leamington Spa  
CV32 5LA

# OUTREACH AND COMMUNITY ACTION PROJECT

## RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

---

	Notes	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
<b><u>Incoming resources from generated funds</u></b>					
Donations and legacies	2	-	-	-	6,045
Incoming resources from charitable activities	3	50,504	44,552	95,056	28,819
		_____	_____	_____	_____
<b>Total incoming resources</b>		50,504	44,552	95,056	34,864
		_____	_____	_____	_____
<b><u>Resources expended</u></b>					
<b>Charitable activities</b>					
Charitable expenditure		64,449	15,849	80,298	24,372
		_____	_____	_____	_____
<b>Total resources expended</b>		64,449	15,849	80,298	24,372
		_____	_____	_____	_____
<b>Net (expenditure)/income for the year/ Net movement in funds</b>		(13,945)	28,703	14,758	10,492
Fund balances at 1 April 2020		<b>(5,070)</b>	<b>15,562</b>	<b>10,492</b>	-
		_____	_____	_____	_____
<b>Fund balances at 31 March 2021</b>		(19,015)	44,265	25,250	10,492
		=====	=====	=====	=====

---

# OUTREACH AND COMMUNITY ACTION PROJECT

## STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 MARCH 2021

---

	Notes	2021 £	£	2020 £	£
<b>Current assets</b>					
Natwest bank account		24,266		9,474	
CAF bank account		772		1,000	
Petty cash		212		18	
		<hr/>		<hr/>	
<b>Total assets less current liabilities</b>			<b>25,250</b>		<b>10,492</b>
			<hr/> <hr/>		<hr/> <hr/>

The accounts were approved by the Board on 01 Feb 2022 .....

*Neil Westwick*

Neil Westwick (Feb 1, 2022, 2:59pm)

Mr N Westwick

**Trustee**

**Company Registration No. CE015974**

# OUTREACH AND COMMUNITY ACTION PROJECT

## NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2021

### 1 Accounting policies

#### 1.1 Basis of preparation

The accounts have been prepared under the receipts and payments basis.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in October 2019 and the Companies Act 2006.

#### 1.2 Receipts and Payments Account

Donations and other income are credited in the period in which they are received. These are analysed between restricted and unrestricted funds.

Expenditure paid out in the year is also analysed between restricted and unrestricted funds.

#### 1.3 Statement of Assets and Liabilities

Cash funds are listed in detail with amounts at 31st March 2020 which are in agreement with the balance carried forward on the Receipts and Payments Account.

### 2 Donations and legacies

	<b>Total Total 2021</b>	<b>Total Total 2020</b>
Donations and gifts	-	6,045

### 3 Incoming resources from charitable activities

	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>Total 2021 £</b>	<b>Total 2020 £</b>
Grants received	50,504	44,552	95,056	28,819

# OUTREACH AND COMMUNITY ACTION PROJECT

## NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

### 4 Activities undertaken directly

	Total 2021	Total 2020
Other costs relating to Charitable expenditure comprise:		
Purchase of equipment	3,582	5,430
Performance and festival costs	-	935
Rent	13,557	5,448
Teachers fees	60	2,185
Repairs and maintenance	38,491	184
Postage and stationery	1,142	46
Travelling expenses	215	1,485
Legal and professional	4,125	2,688
Sundry expenses	3,033	771
Subscriptions	245	143
Purchase of equipment	5,103	919
Rent	56	495
Teachers fees	513	2,053
Repairs and maintenance	8,718	226
Postage and stationery	354	494
Legal and professional	970	36
Sundry expenses	135	834
	<u>80,298</u>	<u>24,372</u>

### 5 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year, and none were reimbursed in respect of expenses incurred during the year (2020: one was reimbursed £1,500) .

### 6 Employees

There were no employees during the year.

### 7 Related parties

The charity received permission within the year to pay a related party for teacher fees, fees totalled £513 over the course of the financial year.

# OUTREACH AND COMMUNITY ACTION PROJECT

## NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

### 8 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2020	Income	Expenditure	Balance at 31 March 2021
	£	£	£	£
29th May Charitable Trust	2,000	2,090	(1,179)	2,911
BBC Children in Need	5,576	11,212	(1,670)	15,118
Harry Payne Fund	1,110	-	(500)	610
Hoe Wesleyan Small Grant	1,897	-	-	1,897
WPH Charitable Trust	925	-	-	925
Hartshill Parish Council	500	-	-	500
Heart of England	1,900	-	-	1,900
Warwick CC Fund	654	-	-	654
Groundwork Tesco	1,000	1,750	-	2,750
Sport England	-	20,000	(8,695)	11,305
Foyle Foundation	-	5,000	-	5,000
True Colours	-	4,500	(3,805)	695
	<u>15,562</u>	<u>44,552</u>	<u>(15,849)</u>	<u>44,265</u>

Sport England and the Foyle foundation provided capital grants for the 'project new home' in the year.

Heart of England grant (doing things differently) was given to ensure that community projects can adapt safely to the 'new normal', so that they can continue carrying out essential support in their area.

Children in Need Grant was given to close the gap between neuro typical young people and neuro diverse young people. It was to offer experiences such as a theatre trip and a recording studio visit as well as put towards the actual class. It was also to purchase mirrors and a dance floor.

# OUTREACH AND COMMUNITY ACTION PROJECT

## NOTES TO THE ACCOUNTS (CONTINUED)

*FOR THE YEAR ENDED 31 MARCH 2021*

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### 9 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 31 March 2021 are represented by:			
Current assets	(19,577)	44,265	24,688
	<u>(19,577)</u>	<u>44,265</u>	<u>24,688</u>
	<u><u>(19,577)</u></u>	<u><u>44,265</u></u>	<u><u>24,688</u></u>

### 10 Capital commitments

A lease commitment of £18,000 per annum was agreed on 21st January 2020 with a term of 15 years. The annual amount is subject to review.