



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 September 2023 To 31 August 2024

Charity name: SCAMPPS in Surrey

Charity registration number: 1181248

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>SCAMPPS supports children with complex and special needs <u>in</u> Surrey.</p> <p>Its objectives are to:</p> <ul style="list-style-type: none">• To support children living in Surrey who have additional needs• To support the parents, carers and their families• To provide or assist in the provision of facilities, support services and equipment not normally provided by the Statutory Authorities• To organise social events for the children and their families• To provide information and advice• To link with other local charities and networks
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The main activities undertaken for the public benefit are:</p> <ol style="list-style-type: none">1) The provision of specialist equipment to support the needs of special needs children. To receive this support, families are asked to complete a written application, which must include the support of a health professional. Each application is considered by the Board sub-committee which includes relevant professional expertise.

		<p>The Charity does not finance equipment which is available from the statutory authorities, and the criteria are explained in more detail on our website at www.scampps.org.uk where the application form can also be found.</p> <p>2) The arrangement of events for children and their families including entertainment events, activity events such as a cycling course, trike riding, soft play sessions, and social events.</p> <p>3) The provision of information to members including details of possible sources of further support and details of activities arranged by other organisations which may be of special interest.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit

Additional information (optional)

	SORP reference	
Contribution made by volunteers	Para 1.38	<p>The charity is heavily dependent on the efforts of volunteers, including the trustees, and in particular the following committee members:</p> <p>Sharon Gosling, who continues to give her support, time and expertise to the Finance subcommittee.</p> <p>Hannah Coleman who effectively and efficiently researches potential social events for SCAMPPS members.</p>
Other		<p>The Administrator Louise Beattie, has once again supported the Finance Committee to run the bid process for deciding funding for equipment. She is the Treasurer, with support from Trustee Jeremy Thomas, and they keep the accounts in order throughout the year, and prepare the accounts and reports at end of year. Louise also runs the various events that we hold for our families which continue to be very popular.</p>

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><u>Funding for equipment:</u></p> <p>The Charity received 14 bids for specialist equipment and funded a total of 13 (2023:30) that met out criteria including 4 Tomcat/RMS special needs trikes, 3 Delichon all terrain buggies, 1 Cosy toes and raincover bundlebean, 1 swiftly buggy accessories, 1 vitamix blender, a GO-TO postural seat, and a Dyson Fan</p> <p>In addition, the Charity was able to fund 12 applications (2023:5) – all under £250 - for less specialist equipment for families in financial need from specific funding provided by Three Oaks Trust. Items such as a light panel, wedge cushion, safety car seat straps, buggy equipment, ipad, 2 car seats, TV screen protectors, bunk beds, sensory toys</p> <p><u>Events:</u></p> <p>We held 4 coffee mornings at Bocketts Farm Cafe, had 2 stay and play sessions at the Yorda Playhouse, introduced a new session which was an interactive, sensory drama session, 2 sessions riding trikes at Surrey Wheels for All cycling, a trip to the Miniature Trains and to the Thames Valley Adventure Park which was funded by Magic Little Grants. We also ran our very successful and popular Christmas event by Singing Hands.</p>

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>During the year the charity received a record amount of donations which, together with brought forward reserves enabled it to meet its objectives by holding events and funding all equipment requests that met our criteria. At the year end, our unrestricted funds were close to the minimum required under our reserves policy which has meant the charity has taken the difficult decision that future funding of equipment will have to be dependent on the amount of donations received in the future.</p>
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		<p>Over the period, we have been fortunate to receive a total of £34,212 (2023: £32,421) in donations and specific funding for trikes/bikes/buggies and accessories, and from the Three Oaks Trust who fund small items. Through a lot of targeted appeals by our administrator, we have gained a substantial increase on the previous year. The rest of the donations were received from a variety of Charitable Trusts and Foundations, including through the efforts of our professional fundraiser.</p> <p>Total income for this period was £34,660 (2023: £32,887)</p> <p>Total expenditure for the period was £32,175 (2023: £31,740)</p> <p>Key areas of expenditure were as follows:</p> <ul style="list-style-type: none"> - purchase of specialist and other essential equipment £17,871 (2023: £20,601). - The remaining funds were spent on: <ul style="list-style-type: none"> o SCAMPPS events £1,531 (2023: £2,305). We have found some ways to keep our costs down this year o Cycling courses, including bikes for the participants, £5,108, (2023:£495) paid for out of funds specifically donated for that purpose, o Fundraising and overhead costs £7,666 (2023: £8,339). <p>The total closing funds on 31st August 2024, were £17,738 (2023: £15,254) which included unrestricted funds of £11,574 (2023: £6,289) and restricted funds of £6,164 (2023: £8,965) representing donations received to fund specific types of equipment and for a cycling course to be held after the year end.</p>
Statement explaining the	Para 1.22	The charity's policy is to hold reserves

policy for holding reserves stating why they are held		(unrestricted funds) equal to 6 months' budgeted "core" expenditure. As the charity has no regular income and is entirely dependent on donations, the trustees consider that this level of reserves is required so that the charity can continue despite possible fluctuations in the level of income.
Amount of reserves held	Para 1.22	Reserves (excluding restricted funds): £11,574 (2023:£6,289)
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The charity is almost entirely dependent on one-off donations, even though in practice some of our donors are regular givers. If the charity were to receive no donations, it would not be able to continue to function.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>None of our activities would be possible without the support of our donors. Some of the donations we receive come through our fundraiser, others from the efforts of the trustees and our administrator and some are entirely unsolicited.</p> <p>The trustees are extremely grateful to all those donors large and small who have supported the Charity so generously, and make special mention of the following who each gave us £1,000 or more:</p> <p>Ringfenced sums for trikes, bikes, delichons and buggy accessories:</p> <p>The Hargreaves Foundation The Toy Trust Anton Jurgens Trust Dorothy Pamela Smith The Headly Foundation</p> <p>Non-ring fenced sums:</p> <p>Angela Gallagher Memorial Foundation. Lennox Hannay Charitable Trust Broughton Family Trust. The Bruce Grant Trust The 29th May 1961 Charitable Trust Hamamelis Trust Gledswood Charitable Trust</p>
		The principal risk facing the charity is

A description of the principal risks facing the charity	Para 1.46	that the level of donations received may not be sufficient for the charity to help all the beneficiaries who are eligible for assistance.
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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The Charity is a Charitable Incorporated Organisation ("CIO")
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected by members. One third of the trustees retire each year but are eligible for re-election.

Reference and Administrative details

Charity name	SCAMPPS in Surrey
Other name the charity uses	SCAMPPS
Registered charity number	1181248
Charity's principal address	Suite 262, Reaver House, 12 East Street, Epsom, KT17 1HX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Brendan Brophy	Chair		
2	Jeremy Thomas	Secretary		
3	Selina Master			
4	Donna Kemp			

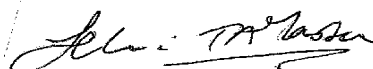
Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

B J Brophy



Full name(s)

Dr Brendan Brophy

Selina Master

Position (eg
Secretary, Chair, etc)

Chair

Trustee

Date

13 January 2025



Receipts and payments accounts

CC16a

For the period
from

Period start date
01/09/2023

To

Period end date
31/08/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	15,775	13,289	-	29,064	31,753
specific funding from Three Oak Trust contributions	-	2,448	-	2,448	668
Cycling course	-	2,700	-	2,700	-
Event contributions	375	-	-	375	467
Ink cartridge recycling funds	53	-	-	53	-
Interest	20	-	-	20	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	16,223	18,437	-	34,660	32,888
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	16,223	18,437	-	34,660	32,888
A3 Payments					
Funding of specialist equipment	2,023	13,806	-	15,830	19,937
Funding of Three Oaks items		2,041	-	2,041	664
Cycling course		5,108	-	5,108	495
Events costs	1,249	282	-	1,531	2,305
Fundraiser commission	3,380	-	-	3,380	3,575
Administrator	2,729	-	-	2,729	3,065
Insurance	376	-	-	376	361
IT support	648	-	-	648	559
Other administration	532	-	-	532	779
Sub total	10,938	21,237	-	32,175	31,740
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	10,938	21,237	-	32,175	31,740
Net of receipts/(payments)	5,285	- 2,801	-	2,484	1,148
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	6,289	8,965	-	15,254	14,106
Cash funds this year end	11,574	6,164	-	17,738	15,254

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
	Lloyds Bank current account	6,554	1,164	-
	Lloyds Bank 32 day notice account	5,020	5,000	-
		-	-	-
	Total cash funds	11,574	6,164	-

(agree balances with receipts and payments account(s))

OK

OK

OK

B2 Other monetary assets

Details

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details

	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details

	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details

	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

B J Brophy
Jeremy Thomas

Dr Brendan Brophy
Jeremy Thomas

13/1/2025
13/1/2025

Independent examiner's report to the trustees of SCAMPPS in Surrey

I report to the trustees on my examination of the accounts of the SCAMPPS in Surrey (the Charity) for the period 1 September 2023 to 31 August 2024.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charities's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under s. 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or

~~2. the accounts do not accord with these records.~~

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed



Name: Karen Luckman

Relevant professional qualification or body (if any): ACCA

Address:

7 Heathdene, Brighton Road, Burgh Heath, Surrey.

Date: 27-11-2024