



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 September 2022 To 31 August 2023

Charity name: SCAMPPS in Surrey

Charity registration number: 1181248

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>SCAMPPS supports children with complex and special needs <u>in</u> Surrey.</p> <p>Its objectives are to:</p> <ul style="list-style-type: none">• To support children living in Surrey who have additional needs• To support the parents, carers and their families• To provide or assist in the provision of facilities, support services and equipment not normally provided by the Statutory Authorities• To organise social events for the children and their families• To provide information and advice• To link with other local charities and networks
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The main activities undertaken for the public benefit are:</p> <p>1) The provision of specialist equipment to support the needs of special needs children. To receive this support, families are asked to complete a written application, which must include the support of a health professional. Each application is considered by the Board sub-committee which includes relevant professional expertise. The Charity does not finance equipment which is available from the statutory authorities, and the criteria are explained in more detail on our website at www.scampps.org.uk where the</p>

		<p>application form can also be found.</p> <p>2) The arrangement of events for children and their families including entertainment events, activity events such as a cycling course, trike riding, soft play sessions, and social events.</p> <p>3) The provision of information to members including details of possible sources of further support and details of activities arranged by other organisations which may be of special interest.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit

Additional information (optional)

	SORP reference	
Contribution made by volunteers	Para 1.38	<p>The charity is heavily dependent on the efforts of volunteers, including the trustees, and in particular the following committee members:</p> <p>Sharon Gosling, who continues to give her support, time and expertise to the Finance subcommittee.</p> <p>Hannah Coleman who effectively and efficiently researches potential social events for SCAMPPS members.</p>
Other		<p>The Administrator Louise Beattie, has once again used her excellent organisational skills to administer the important bid process and to run a number of extremely successful and popular family events during the year, including on line events. Louise also undertakes the role of Treasurer. She is assiduous in her accounting procedures and continues to be a valuable asset to the charity.</p>

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><u>Funding for equipment:</u></p> <p>The Charity received 30 bids for specialist equipment and funded a total of 26 (2022:16) that met out criteria including 5 snappi pushchair raincovers and playtables, 1 special needs trike, a car hoist, 1 all terrain buggy, 1 little wave flip wheelchair 2 specialist car seats, 2 postural seats, 2 bed surrounds and one travel bed, 2 Leckey activity systems, and various items of therapy and electronic equipment and one bike for a participant in the cycling course held in the previous financial year. In addition, the Charity was able to fund 5 applications – all under £250 - for less specialist equipment for families in financial need from specific funding provided by Three Oaks Trust.</p> <p><u>Events:</u></p> <p>We held 6 coffee mornings at Ashtead Garden Centre, arranged 3 visits to Yorda Playhouse, 3 visits to Surrey Wheels for All cycling, 2 Spot Drama zoom sessions and visits to Miniature Trains and the Thames Valley Adventure Park, and the very popular Christmas event by Singing Hands.</p>

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>During the year the charity received a record amount of donations which, together with brought forward reserves enabled it to meet its objectives by holding events and funding all equipment requests that met our criteria. At the year end, our unrestricted funds were close to the minimum required under our reserves policy which has meant the charity has taken the difficult decision that future funding of equipment will have to be dependent on the amount of donations received in the future.</p> <p>Over the period, we have been fortunate to receive a total of £32,420 (2022: £14,377) in donations and specific</p>
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		<p>funding, representing a substantial increase on the previous year. The majority of the donations were received from a variety of Charitable Trusts and Foundations, including through the efforts of our professional fundraiser.</p> <p>Total income for this period was £32,887 (2021: £14,437)</p> <p>Total expenditure for the period was £31,740 (2021: £27,139)</p> <p>Key areas of expenditure were as follows:</p> <ul style="list-style-type: none"> - purchase of specialist equipment £19,937 (2022: £15,957). - The remaining funds were spent on: <ul style="list-style-type: none"> o SCAMPPS events £2,305 (2022: £980). The increase was due to being able to restart physical events . o Cycling courses, including bikes for the participants, £495 (2021: £4,983), paid for out of funds specifically donated for that purpose, o Fundraising and overhead costs £8,339 (2022: £5,220). The increase is principally due to the timing of fundraiser commission payments. <p>The total closing funds on 31st August 2023, were £15,254 (2022: £14,107) which included unrestricted funds of £6,289 (2022: £13,090) and restricted funds of £8,965 (2022: £1,017) representing donations received to fund specific types of equipment and for a cycling course to be held after the year end.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The trustees have reassessed the policy for holding reserves and decided to reduce the reserve requirement to holding unrestricted funds equal to 6 months' budgeted "core" expenditure. This enabled the charity to use some of the brought forward reserves to fund</p>

		additional equipment purchases during the year. As the charity has no regular income and is entirely dependent on donations, the trustees consider that this level of reserves is required so that the charity can continue despite possible fluctuations in the level of income.
Amount of reserves held	Para 1.22	Reserves (excluding restricted funds): £6,289.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The charity is almost entirely dependent on one-off donations, even though in practice some of our donors are regular givers. If the charity were to receive no donations, it would not be able to continue to function.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>None of our activities would be possible without the support of our donors. Some of the donations we receive come through our fundraiser, others from the efforts of the trustees and our administrator and some are entirely unsolicited.</p> <p>The trustees are extremely grateful to all those donors large and small who have supported the Charity so generously, and make special mention of the following who each gave us £1,000 or more:</p> <p>Ardonagh Community Trust The Kaye Family Fund The Truemark Trust Hamamelis Trust Ratcliffe Charitable Trust The Casey Trust The 29th May 1961 Charitable Trust Angela Gallagher Memorial Foundation Erica Leonard Trust Broughton Family Trust The Hale Trust J Vassiliou Charitable Trust</p>
A description of the principal risks facing the charity	Para 1.46	The principal risk facing the charity is that the level of donations received may not be sufficient for the charity to help all the beneficiaries who are eligible for assistance.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	The Charity is a Charitable Incorporated Organisation ("CIO")
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected by members. One third of the trustees retire each year but are eligible for re-election.

Reference and Administrative details

Charity name	SCAMPPS in Surrey
Other name the charity uses	SCAMPPS
Registered charity number	1181248
Charity's principal address	Suite 262, Reaver House, 12 East Street, Epsom, KT17 1HX

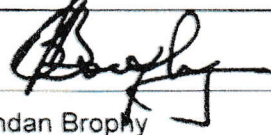
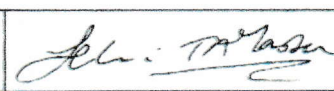
Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Brendan Brophy	Chair		
2	Jeremy Thomas	Secretary		
3	Selina Master			
4	Donna Kemp			

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Brendan Brophy	Selina Master
Position (eg Secretary, Chair, etc)	Chair	Trustee
Date	14 November 2023	



CHARITY COMMISSION
FOR ENGLAND AND WALES

SCAMPPS in Surrey

Receipts and payments accounts

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For the period from	01-Sep-22	To	31-Aug-23
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	20,252	11,500	-	31,752	14,377
Specific funding from Three Oaks Trust	-	668	-	668	-
Event contributions	467	-	-	467	60
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	20,719	12,168	-	32,887	14,437
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	20,719	12,168	-	32,887	14,437
A3 Payments					
Funding of Specialist Equipment	16,876	3,061	-	19,937	15,957
Equipment funded by Three Oaks Trust	-	664	-	664	-
Events	2,305	-	-	2,305	980
Fundraiser commission	3,575	-	-	3,575	1,560
Administrator	3,065	-	-	3,065	2,198
Insurance	361	-	-	361	334
IT support	559	-	-	559	611
Other administration	779	-	-	779	516
Cycling course and equipment	-	495	-	495	4,983
Sub total	27,520	4,220	-	31,740	27,139
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	27,520	4,220	-	31,740	27,139
Net of receipts/(payments)	- 6,801	7,948	-	1,147	- 12,702
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	13,090	1,017	-	14,107	-
Cash funds this year end	6,289	8,965	-	15,254	- 12,702

Section B Statement of assets and liabilities at the end of the period

		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account	6,289	8,965	-
		-	-	-
		-	-	-
	Total cash funds	6,289	8,965	-

(Agree balances with receipts and payments account(s))



		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

		Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Brendan Brophy	14/11/23
	Jeremy Thomas	14/11/23

Independent examiner's report to the trustees of SCAMPPS in Surrey

I report to the trustees on my examination of the accounts of SCAMPPS in Surrey (the Charity) for the period from 1 September 2022 to 31 August 2023.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').


I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: KAREN LUCKMAN FCCA

Relevant professional qualification or membership of professional bodies (if any): ACCA

Address:

7 HEATHdene
BRIGHTON ROAD
BURGH HEATH, SURREY, KT20 6AW

Date: 22 NOV 2023