



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/04/23
Period end date

Period start date To 31/03/24

Charity name: **Witney Day Centre**

Charity registration number: **1181214**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	We help persons over the age of 60. We give them a full day of activity and a meal
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Main activities include exercise, singing Quizzes, art, and craft and board games.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The grants available are looked at by the manager of the Day centre and discussed with the trustees of the possibilities of obtaining them.
Policy on social investment including program related investment	Para 1.38	None.
Contribution made by volunteers	Para 1.38	Small contributions come in and is documented as donations.
Other		

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The activities of the Day Centre is still going very Strong.</p> <p>Meals on wheels has stayed at the same level at 45-50.</p> <p>The connected community fund has worked out well at being able to go out into the community and do soup lunches and various outings for the members.</p> <p>The Manager was able to obtain some Lottery funding to be able to start an exercise session at the local gym for the elderly using powered machines. This has proved very popular every week.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Financial position is good.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We are aware of reserves, and always try to do extra fund raising, Bingo etc if need.
Amount of reserves held	Para 1.22	£5000
Reasons for holding zero reserves	Para 1.22	We do not hold zero reserves
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	£8 per Day Centre session. Donations and grants.
Investment policy and objectives including any social investment policy adopted	Para 1.46	None
A description of the principal risks facing the charity	Para 1.46	None
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Foundation
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees have to be carefully chosen. All new volunteers are also carefully chosen.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees are long term volunteers who contribute to the Day Centre. Training is ongoing thro out the year.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Day Centre is very strong, with 40 + member. Meals on Wheels has proven successful with 45- 50 meals going out every Tuesday. Connected Community fund is being used well and the lottery funding for exercise has proved a success.
Relationship with any related parties	Para 1.51	None
Other		

Reference and Administrative details

Charity name	Witney Day Centre
Other name the charity uses	
Registered charity number	1181214
Charity's principal address	164 Colwell Drive Witney OX28 5NN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Graeme Young	Chair		
2	Michael Stevens			
3	Mark Young		02/January 2024	
4				
5				
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7				
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17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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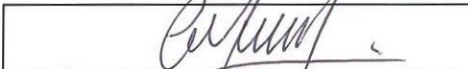
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Graeme Young	
Position (eg Secretary, Chair, etc)	Chair	

Date

12th January 2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
WITNEY DAY CENTRE

No (if any)
1181214

Receipts and payments accounts


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For the period from	Period start date 01/04/2023	To	Period end date 31/03/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees	13,777	-	-	13,777	12,534
Transport	1,922	-	-	1,922	3,758
Meals on wheels	6,204	-	-	6,204	6,186
Grants	500	9,460	-	9,960	18,725
Fundraising	-	-	-	-	284
Donations	3,169	-	-	3,169	4,708
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	25,572	9,460	-	35,032	46,195
A2 Asset and investment sales, (see table).					
P/X old minibus	-	-	-	-	5,000
	-	-	-	-	-
Sub total	-	-	-	-	5,000
Total receipts	25,572	9,460	-	35,032	51,195
A3 Payments					
Food	572	550	-	1,122	1,145
Resources	-	-	-	-	746
Consumables/Stationery	2,268	173	-	2,441	5,376
Entertainment	1,800	-	-	1,800	1,640
Rent/Electric	630	1,876	-	2,506	40
Subcontracting	13,849	6,356	-	20,205	19,119
Transport	2,464	-	-	2,464	2,499
Insurance	1,109	-	-	1,109	1,111
Training	29	46	-	75	59
Manshed/Rotary club	-	-	-	-	2,529
	-	-	-	-	-
Sub total	22,721	9,001	-	31,722	34,264
A4 Asset and investment purchases. (see table)					
Minibus	-	-	-	-	41,500
F&F/Equipment	911	-	-	911	2,286
	-	-	-	-	-
Sub total	911	-	-	911	2,286
Total payments	23,632	9,001	-	32,633	36,550
Net of receipts/(payments)	1,940	459	-	2,399	14,645
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	10,467	7,533	-	18,000	3,355
Cash funds this year end	12,407	7,992	-	20,399	18,000

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank current account	12,407	7,992	-
		-	-	-
		-	-	-
	Total cash funds	12,407	7,992	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Fixtures & Fittings		-	842
	Equipment		-	170
	Minibus		41,500	20,750
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			GRAEME YOUNG	1/12/24

INDEPENDENT EXAMINER'S REPORT

Independent Examiner's Report to the Trustees of Witney Day Centre (registered charity number 1181214)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st March 2024.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

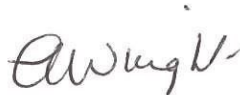
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination in accordance with the general directions given by the Charity Commission. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect the accounting records were not kept in accordance with section 130 of the Charities Act.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Angela Wright FMAAT

Address: Unit 4 Green Farm
Fritwell
Bicester
OX27 7QU

Date: 17 July 2024