



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **01/04/21** Period start date To **31/03/22**
Period end date

Charity name: **Witney day centre**

Charity registration number: **1181214**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	We help persons over the age of 60. We give them a full day of activity and a meal
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Main activities include exercise, singing Quizzes, art and craft and board games.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The grants available are looked at by the manager of the day Centre and discussed with the trustees of the possibilities and needs of obtaining them.
Policy on social investment including program related investment	Para 1.38	None
..... Contribution made by volunteers	Para 1.38	Some Volunteers make small contributions amounting to only a few pounds and documented as donations.

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	During lock down we were unable to open. The manager started a shopping on line for the members and The Day Centre picked up in bulk and safely delivered the groceries. We also started meals on wheels. This happened on a different day to the day centre and is still continuing .cooking for 50 elderly residents of Witney and delivering them out to their homes. The shopping has ceased as this was only during lock down where the elderly especially did not want to venture out of The day Centre. WDC also raised funds for a 'Man Shed' this has been successful and up and running on a Monday and Tuesday for the benefits of Witney residents doing all sorts of woodwork and craft making.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Financial position is very good, up from last year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We hold reserves because if our members fall and costs go up we need to be able to cover these extra costs.
Amount of reserves held	Para 1.22	£5000 - £7000
Reasons for holding zero reserves	Para 1.22	We do not hold zero reserves
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There is none

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	£8 per person per session and Bingo twice a year.
Investment policy and objectives including any social investment policy adopted	Para 1.46	None
A description of the principal risks facing the charity	Para 1.46	None
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Foundation
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees have to be carefully chosen. They need to have the patience and care that is required for the elderly We ask the manager to 'interview' all new volunteers and the chair will explain what is required of them.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees are long term volunteers who contribute to the Day Centre and do extra to make the day go well The committee will discuss the new trustee before asking him/her to join.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Meals on wheels is a great success and is helping 50+ elderly have at least one healthy meal a week.
Relationship with any related parties	Para 1.51	None
Other		

Reference and Administrative details

Charity name	Witney Day Centre
Other name the charity uses	
Registered charity number	1181214
Charity's principal address	164 Colwell drive Witney OX28 5NN

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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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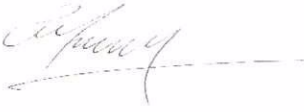

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Graeme young	Jean Clay
Position (eg Secretary, Chair, etc)	Chair	treasurer
Date	31/01/23	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
WITNEY DAY CENTRE

No (if any)
1181214

Receipts and payments accounts

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For the period from	Period start date 01/04/2021	To	Period end date 31/03/2022
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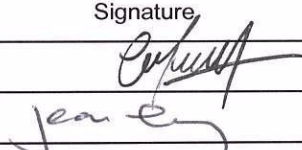
Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees	6,870	-	-	6,870	8
Transport	1,850	-	-	1,850	5
Meals on Wheels	8,803	-	-	8,803	6,394
Grants	-	38,750	-	38,750	24,047
Fundraising	122	-	-	122	1,375
Donations	1,906	-	-	1,906	4,783
Click & Collect	-	-	-	-	3,492
	-	-	-	-	-
Sub total (Gross income for AR)	19,551	38,750	-	58,301	40,104
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	19,551	38,750	-	58,301	40,104
A3 Payments					
Food	377	733	-	1,110	1,049
Resources	-	9,853	-	9,853	8,918
Click & Collect	-	-	-	-	3,491
Consumables/Stationery	1,575	3,304	-	4,879	4,243
Entertainment	-	840	-	840	-
Rent	7	263	-	270	144
Subcontracting	9,600	7,210	-	16,810	11,100
Transport	1,940	418	-	2,358	2,771
Insurance/Training	1,051	905	-	1,956	863
	-	-	-	-	-
Sub total	14,550	23,526	-	38,076	32,579
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	14,550	23,526	-	38,076	32,579
Net of receipts/(payments)	5,001	15,224	-	20,225	7,525
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	9,786	14,844	-	24,630	-
Cash funds this year end	14,787	30,068	-	44,855	7,525

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank current account	14,787	30,068	-
			-	-
		-	-	-
	Total cash funds	14,787	30,068	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Fixtures & Fittings	ManShed	-	4,994
	Fixtures & Fittings		-	2,924
	Equipment		-	1,505
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	GRAEME YOUNG	29/1/23
	JEAN CLAY	29/1/23

INDEPENDENT EXAMINER'S REPORT

Independent Examiner's Report to the Trustees of Witney Day Centre (registered charity number 1181214)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st March 2022.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination in accordance with the general directions given by the Charity Commission. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect the accounting records were not kept in accordance with section 130 of the Charities Act.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Angela Wright FMAAT, ACCA

Address: Unit 4 Green Farm
Fritwell
Bicester
OX27 7QU

Date: 16th January 2023