

HOPEFIELD ANIMAL SANCTUARY

England & Wales · Charity number 1181186

Details

Status Registered

Legal form CIO

Registered 2018-12-17

Register [View on the Charity Commission register](#)

Contact

Address Hopefield Sanctuary
Sawyers Hall Farm
Sawyers Hall Lane
Brentwood
CM15 9BZ

Phone 01277201110

Email office@hopefield.org.uk

Website www.hopefield.org.uk

Activities

Objects: TO PROMOTE HUMANE BEHAVIOUR TOWARDS ANIMALS BY PROVIDING APPROPRIATE CARE, PROTECTION, TREATMENT AND SECURITY FOR ANIMALS WHICH ARE IN NEED OF CARE AND ATTENTION BY REASON OF SICKNESS, MALTREATMENT, POOR CIRCUMSTANCES OR ILL USAGE AND TO EDUCATE THE PUBLIC IN MATTERS PERTAINING TO ANIMAL WELFARE IN GENERAL AND THE PREVENTION OF CRUELTY AND SUFFERING AMONG ANIMALS.

Activities: Hopefield provides a forever home for abused, neglected and mistreated animals.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Animals
- **Who:** The General Public/mankind

Geography

- Essex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-11-24	£1,010,320	£1,017,187	£839,466	35
2023-11-24	£925,655	£1,244,464	£862,444	15
2022-11-24	£1,349,242	£699,961	£1,177,635	30
2021-11-24	£570,407	£538,064	£528,354	17
2020-11-24	£448,570	£457,049	-	-

Trustees

Name	Role	Appointed
JESSICA ROCHE		2020-08-11
LEE CLARK		2010-01-01
LEONA LEWIS		2011-06-13
NICOLA CARSON		2011-03-01
william lewis		2020-08-24

HOPEFIELD ANIMAL SANCTUARY

England & Wales - Charity number 1181186

Accounts

REGISTERED CHARITY NUMBER: 1181186

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 24TH NOVEMBER 2024
FOR
HOPEFIELD ANIMAL SANCTUARY**

Clemence Hoar Cummings
Chartered Accountants and Statutory Auditor
Riverside House
1-5 Como Street
Romford
Essex
RM7 7DN

HOPEFIELD ANIMAL SANCTUARY
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FOR THE YEAR ENDED 24TH NOVEMBER 2024

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HOPEFIELD ANIMAL SANCTUARY
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 24TH NOVEMBER 2024

The trustees present their report with the financial statements of the charity for the year ended 24th November 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Providing a safe haven for abused, abandoned and neglected animals. This includes raising funds to provide food, shelter and veterinary care.

HOPEFIELD ANIMAL SANCTUARY
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 24TH NOVEMBER 2024

ACHIEVEMENTS AND PERFORMANCE

Charitable activities

This financial year has been an incredibly busy one for the sanctuary, with significant developments across our rescue work, facilities, ambassador programme, and fundraising efforts. Despite the continued rise in operational costs and the demanding climate for animal charities, we have made substantial progress in many areas while continuing to welcome vulnerable animals into our care.

Our Winter Campaign proved to be a great success, raising an amazing £10,830, thanks to the generosity of our supporters. These funds were vital in helping us cover essential hay, straw and feed costs during the coldest months.

Ambassadors;

We were delighted to welcome two new ambassadors this year:

- Zayn Malik, who became an ambassador in December 2023
- Genesis Butler, internationally recognised youth activist, who joined us in September 2024

Their passion for animal welfare and support for the sanctuary has already helped raise awareness of our mission to a much wider audience.

Animal Arrivals & Rescue Work

As always, rescue requests continued to come in at an overwhelming rate, and although we sadly cannot help every case, we were able to offer safety and sanctuary to a large number of animals throughout the year. Some of those welcomed into the Hopefield family include:

- Rufus the mastiff-cross, who arrived in December 2023 as an 8-month old puppy, who'd found himself in a pound through no fault of his own, and was booked in to be put to sleep. He was introduced to Blu, our XL bully who arrived in October 2023, and the pair of them have been inseparable ever since.
- Lilo & Rio, two marmosets arriving in January 2024. Despite their previous owners loving them very much, they wanted to find a more suitable environment for them to live in, with other companions of their own kind.
- Bean & Nacho the chihuahuas unexpectedly arrived in January 2024. If we hadn't taken them, they were going to be put to sleep the following day. We're staggered, quite frankly, that two such healthy, lovely natured dogs would have been euthanised, but this is the harsh reality of the dog abandonment crisis that's happening all over the country right now.
- Rocky the cockerel arrived in February 2024 after a member of the public found him walking around Brentwood and he wasn't in a good way. We suspected he'd been dumped by people involved in the illegal cock-fighting industry, and after introducing him to a couple of our hens, we were certain this was the case.
- Misty the rabbit, who arrived in March 2024. She was dumped at a local rabbit breeder's house in a box in her garden. Unfortunately, the breeder was unable to keep her and having been told by us (and probably others) that we were at capacity for rabbits, she said she would have no choice but to release her into the wild. Obviously, we couldn't let that happen and despite our resources and space being stretched due to unprecedented numbers of rabbits being dumped recently, our office manager, Sophie drove out to rescue her.
- Apollo & Aurora the screech owls joined us in March 2024. They came to us from another sanctuary and prior to that had not had the best start in life. Owls really should not be kept as pets and all too often they end up having to come to sanctuaries when their owners realise how difficult it is to give them what they need to thrive. It is impossible to replicate their wild, natural conditions and we'll never understand why anyone would want to impose such unnatural restrictions on these beautiful creatures.
- Hornbeam the alpaca arrived in March 2024 from Barleylands Farm Park, after his companion died and he needed a new alpaca family to live with. Alpacas don't do well on their own, and our herd were happy to welcome him in.
- Winston the meerkat arrived in May 2024, after his partner sadly passed away, and he wasn't getting on with the other meerkats he lived with.
- Luna the Labrador x German Shepherd joined us in May 2024. She was going to be put to sleep because her problems were deemed "too great" for traditional dog rescues to deal with. Although we are stretched for both capacity and resources to take on any more dogs, we couldn't let her die. Luna needed a LOT of rehabilitation, love, dedication and understanding, and our General Manager, Lianne, worked intensively with her over the first few months of her joining us. At just 2-years-old, Luna has been HUGELY let down by the humans in her life and it's going to be hard to completely undo the damage.

HOPEFIELD ANIMAL SANCTUARY
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 24TH NOVEMBER 2024

- Derek & Daniel, the cockerels were dumped at the sanctuary in May 2024 because their owner had bred them and subsequently had issues with the neighbours because they were too noisy. They now live in our mixed aviary along with Chloe and Rio, our peacocks.

- In August 2024, we also dealt with the heartbreaking abandonment of a mother cat and her six kittens. On the hottest day of the year these defenseless animals were not even discarded at our gates where we could have helped them sooner but were dumped like rubbish at a closed school next door to the sanctuary where, if it had not been for one of our staff walking down there at lunchtime, they would have died a painful death. The kitten's mother was also abandoned, but she ran away when we opened the box. Thankfully, we were able to catch her the following day. It's no secret that our hearts are broken on an almost daily basis by the avalanche of animals that we're asked to take, but this kind of abandonment is next level cruel. It was 32 degrees when we found them, so you can only imagine how hot it was in that box. We'll never, ever get used to the utter disrespect by some humans when it comes to an animal's life.

We also cared for Chickpea, a chick hatched as part of an educational project who sadly did not make it. Even in loss, we remain committed to providing compassion, dignity, and care to every animal who comes through our doors.

This year also saw the construction of a brand-new muntjac deer enclosure. Once completed, we were able to move Evie into her new, secure home designed specifically for her welfare needs.

Fundraising activities

We were thrilled to receive a grant from the Richer Sounds Foundation, which enabled us to install automatic water drinkers across key areas of the sanctuary. This has made a tremendous difference to daily operations, improving efficiency for staff and ensuring animals have consistent access to clean water.

Internal and external factors

HOPEFIELD LAND AT RISK

Conversations are still ongoing between TESCO and Hopefield Animal Sanctuary. We are trying to agree terms in the situation that TESCO get granted permission to sell the land. Hopefield's lawyer, Zareen, along with Dave, Lianne, and Nicola, have all been on calls / emails trying to push towards finalised paperwork. There is now a working agreement that both lawyers are working through comments on.

New Ventures & Services

In addition to our rescue and sanctuary work, we expanded our community offerings with two important new services:

- Hopefield Boarding for Small Animals, which officially opened in May 2024, offering a compassionate, ethical boarding option for rabbits, guinea pigs and other small animals.
- Brentwood Bubbles 'N' Barks, our brand-new dog grooming facility, which opened in November 2024 and provides a much-needed service for local dog owners while generating further income to support our rescued residents.

HOPEFIELD ANIMAL SANCTUARY
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 24TH NOVEMBER 2024

FINANCIAL REVIEW

Financial position

This financial year presented a mixed picture across our income streams, reflecting both the ongoing economic climate and the operational changes we have had to implement.

The Statement of Financial Activities shows a deficit of (£6,867) for the year compared with a deficit of (£297,388) in 2023.

Our visitor numbers saw a slight decrease compared with the previous year. We believe this may be linked to the restrictions surrounding our exotic animals, which are no longer permitted to be on public display for more than six days a year. While this has not yet had a severe impact, it is something we will continue to monitor closely, as visitor income remains a crucial part of our financial sustainability.

Despite this, our fundraising event income increased by an impressive 45%, thanks to a busy calendar of successful events and the continued support of the local community. These events remain essential for generating unrestricted income to support the sanctuary's day-to-day running costs.

We were also fortunate to receive £158,000 in legacies from supporters who sadly passed away during the year. As always, these generous gifts are treated with the utmost respect and care. They have been transferred into our savings account to support the sanctuary's future security, including the potential need to relocate and build new facilities when required.

General donations increased by 4%, which is particularly encouraging given the ongoing cost of living crisis. We are incredibly grateful to everyone who continues to support us, even during financially challenging times.

This year we also recruited a dedicated fundraiser, which has already proven to be a valuable investment. As a result, our grant income rose by 104%, providing essential support for infrastructure improvements, animal care, and the overall resilience of the sanctuary.

Overall, while certain income streams have been impacted by external factors, the combined strength of our fundraising events, donations, legacies and grants has placed us in a more stable financial position going forward.

The charity became VAT registered following a review of its VAT position after the year end. It was identified that, due to previously being mis-informed, VAT should have been accounted for in earlier periods. As a result, the charity is currently in the process of settling a back-dated VAT liability with HMRC. The financial statements for the year have been adjusted to recognise the VAT owed for this period, and the remaining balance due will be reflected within the next set of financial accounts.

Investment policy and objectives

Hopefield has no plans to invest at this time.

Reserves policy

Hopefield Animal Sanctuary aims to maintain six months' worth of operating reserves in a separate bank account, calculated based on an expensive operational month and currently set at £500,000. These reserves are reviewed at three-month intervals during trustee meetings and may be adjusted-either increased or decreased-depending on the charity's financial position and the trustees' decision.

The reserve fund is strictly for emergency use if the current account begins to run low, and the current account must fall no lower than £70,000 before any reserves can be accessed. All reasonable measures must be taken to prevent the current account from reaching a critical level.

In addition to serving as an emergency buffer, these reserves are also set aside to support the charity in the event that the sanctuary is required to relocate to a new site in the future. This would include essential costs such as fencing, enclosure construction, infrastructure, and the safe transportation of animals.

The trustees believe this approach offers the safest and most responsible way to manage the charity's funds and ensures long-term financial security for the sanctuary and its residents.

HOPEFIELD ANIMAL SANCTUARY
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 24TH NOVEMBER 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

Risk management

The main risks to the charity at this moment in time is the climate of the economy, with prices of many items and services increasing significantly, and the uncertain situation with our land / TESCO. We will continue to work closely with our solicitors and TESCO and achieve the best possible outcome for the sanctuary.

PSA STATEMENT

The goal of the PSA's pay policy is to offer fair pay to attract and keep appropriately qualified staff to lead, manage, support and / or deliver the organisation's aims.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number
1181186

Principal address

Sawyers Hall Lane
Brentwood
Essex
CM15 9BZ

Trustees

W G V Lewis
J Z Roche
L L Lewis
N R Carson Nicols
L G Clark

Auditors

Clemence Hoar Cummings
Chartered Accountants and Statutory Auditor
Riverside House
1-5 Como Street
Romford
Essex
RM7 7DN

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity law requires the trustees to prepare financial statements for each financial year. Under that law, the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law).

Under charity law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP,
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

HOPEFIELD ANIMAL SANCTUARY
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 24TH NOVEMBER 2024

STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011 and The Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 19th January 2026 and signed on its behalf
by:


.....

Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF HOPEFIELD ANIMAL SANCTUARY

Opinion

We have audited the financial statements of Hopefield Animal Sanctuary (the 'charity') for the year ended 24th November 2024 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 24th November 2024 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
HOPEFIELD ANIMAL SANCTUARY**

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud, the

audit engagement team:

- Enquired with management about any known or suspected instance of non-compliance with laws and regulations, accidents in the workplace and fraud;
- Reviewed financial statement disclosures and agreed through to supporting documentation to assess compliance with applicable laws and regulations;
- Audited the risk of override of controls, including through testing journals entries and other adjustments for appropriateness and evaluating the business rationale of significant transactions outside the normal course of business; and
- Reviewed and challenged key accounting policies and estimates made by management.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Clarence Hoar CTS

Clemence Hoar Cummings
Chartered Accountants and Statutory Auditor
Riverside House
1-5 Como Street
Romford
Essex
RM7 7DN

Date: *19 January 2026*

HOPEFIELD ANIMAL SANCTUARY
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 24TH NOVEMBER 2024

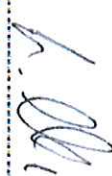
	Notes	2024 Unrestricted fund £	2023 Total funds as restated £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	2	666,828	459,868
Charitable activities			
Visitor Income	5	170,799	212,890
Other trading activities	3	168,133	151,586
Investment income	4	4,560	3,618
Total		1,010,320	827,962
EXPENDITURE ON			
Raising funds	6	125,919	111,690
Charitable activities			
Sanctuary running costs	7	876,161	1,013,460
Other		15,107	200
Total		1,017,187	1,125,350
NET INCOME/(EXPENDITURE)		(6,867)	(297,388)
RECONCILIATION OF FUNDS			
Total funds brought forward		846,333	1,143,721
TOTAL FUNDS CARRIED FORWARD		839,466	846,333

The notes form part of these financial statements

HOPEFIELD ANIMAL SANCTUARY
BALANCE SHEET
24TH NOVEMBER 2024

	2024	2023
	Unrestricted fund	Total funds as restated
	£	£
FIXED ASSETS		
Tangible assets	34,932	32,881
Notes	13	
CURRENT ASSETS		
Stocks	6,946	5,313
Debtors	87,654	1,950
Cash at bank and in hand	800,534	823,549
	<u>895,134</u>	<u>830,812</u>
CREDITORS		
Amounts falling due within one year	(90,600)	(17,360)
	<u>804,534</u>	<u>813,452</u>
NET CURRENT ASSETS		
	<u>839,466</u>	<u>846,333</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		
	<u>839,466</u>	<u>846,333</u>
NET ASSETS		
	<u>839,466</u>	<u>846,333</u>
FUNDS		
Unrestricted funds	17	846,333
	<u>839,466</u>	<u>846,333</u>
TOTAL FUNDS		
	<u>839,466</u>	<u>846,333</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 19th January 2026 and were signed on its behalf by:



 Trustee

HOPEFIELD ANIMAL SANCTUARY
CASH FLOW STATEMENT
FOR THE YEAR ENDED 24TH NOVEMBER 2024

	2024	2023
	£	as restated £
	Notes	
Cash flows from operating activities		
Cash generated from operations	1 (10,417)	(309,605)
Interest paid	(2,048)	(200)
Net cash used in operating activities	<u>(12,465)</u>	<u>(309,805)</u>
Cash flows from investing activities		
Purchase of tangible fixed assets	(15,110)	-
Interest received	4,560	3,618
Net cash (used in)/provided by investing activities	<u>(10,550)</u>	<u>3,618</u>
Change in cash and cash equivalents in the reporting period	<u>(23,015)</u>	<u>(306,187)</u>
Cash and cash equivalents at the beginning of the reporting period	<u>823,549</u>	<u>1,129,736</u>
Cash and cash equivalents at the end of the reporting period	<u><u>800,534</u></u>	<u><u>823,549</u></u>

The notes form part of these financial statements

HOPEFIELD ANIMAL SANCTUARY
NOTES TO THE CASH FLOW STATEMENT
FOR THE YEAR ENDED 24TH NOVEMBER 2024

1. RECONCILIATION OF NET EXPENDITURE TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2024	2023
	£	as restated £
Net expenditure for the reporting period (as per the Statement of Financial Activities)	(6,867)	(297,388)
Adjustments for:		
Depreciation charges	13,059	8,475
Interest received	(4,560)	(3,618)
Interest paid	2,048	200
Increase in stocks	(1,633)	-
Increase in debtors	(85,704)	-
Increase/(decrease) in creditors	73,240	(17,274)
Net cash used in operations	<u>(10,417)</u>	<u>(309,605)</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 25.11.23	Cash flow	At 24.11.24
	£	£	£
Net cash	823,549	(23,015)	800,534
Cash at bank and in hand	<u>823,549</u>	<u>(23,015)</u>	<u>800,534</u>
Total	<u>823,549</u>	<u>(23,015)</u>	<u>800,534</u>

The notes form part of these financial statements

HOPEFIELD ANIMAL SANCTUARY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 24TH NOVEMBER 2024

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The trustees consider the charity remains a going concern for the foreseeable future.

Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably. Where applicable income is recognised net of VAT.

Donations, are recognised when the Charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

Legacy gifts are recognised on a case by case basis following the granting of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement

date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Where applicable expenditure is recognised net of VAT. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- 10% on cost
Fixtures and fittings	- 20% on cost

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

HOPEFIELD ANIMAL SANCTUARY
NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 24TH NOVEMBER 2024

1. ACCOUNTING POLICIES - continued

Fund accounting

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. DONATIONS AND LEGACIES

	2024	2023
	£	as restated £
Donations	219,540	178,342
Gift aid	32,918	-
Legacies	158,500	119,153
Grants	33,794	16,500
Adoption fees	32,046	14,213
Raising funds	190,030	131,660
	<u>666,828</u>	<u>459,868</u>

3. OTHER TRADING ACTIVITIES

	2024	2023
	£	as restated £
Gift shop	51,313	48,845
Shop income	116,820	102,741
	<u>168,133</u>	<u>151,586</u>

4. INVESTMENT INCOME

	2024	2023
	£	as restated £
Deposit account interest	<u>4,560</u>	<u>3,618</u>

HOPEFIELD ANIMAL SANCTUARY

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 24TH NOVEMBER 2024**

5. INCOME FROM CHARITABLE ACTIVITIES	2024	2023
Visitor income	Activity Visitor income	as restated £
	<u>170,799</u>	<u>212,890</u>
6. RAISING FUNDS		
Raising donations and legacies		
	2024	2023
		as restated
Promotion	£	£
Tea room costs	32,346	19,245
Gift shop merchandise	67,781	60,096
	<u>25,792</u>	<u>32,349</u>
	<u>125,919</u>	<u>111,690</u>
7. CHARITABLE ACTIVITIES COSTS		
Sanctuary running costs	Direct Costs £	Support costs (see note 8) £
	<u>659,118</u>	<u>217,043</u>
		<u>876,161</u>
8. SUPPORT COSTS		
Other resources expended	Management costs £	Governance costs £
Sanctuary running costs	13,059	-
	<u>206,843</u>	<u>10,200</u>
	<u>219,902</u>	<u>10,200</u>
		<u>230,102</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 24th November 2024 nor for the year ended 24th November 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 24th November 2024 nor for the year ended 24th November 2023.

HOPEFIELD ANIMAL SANCTUARY
NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 24TH NOVEMBER 2024

10. STAFF COSTS	2024	2023
	2024	2023
		as
		restated
Wages and salaries	£ 383,621	£ 383,169
	383,621	383,169

The average monthly number of employees during the year was as follows:

	2024	2023
		as
		restated
Staff	35	35

No employees received emoluments in excess of £60,000.

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

		Unrestricted fund as restated £
INCOME AND ENDOWMENTS FROM		
Donations and legacies		459,868
Charitable activities		
Visitor income		212,890
Other trading activities		151,586
Investment income		3,618
Total		827,962
EXPENDITURE ON		
Raising funds		111,690
Charitable activities		
Sanctuary running costs		1,013,460
Other		200
Total		1,125,350
NET INCOME/(EXPENDITURE)		(297,388)
RECONCILIATION OF FUNDS		
Total funds brought forward		1,143,721
TOTAL FUNDS CARRIED FORWARD		846,333

HOPEFIELD ANIMAL SANCTUARY

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 24TH NOVEMBER 2024

12. PRIOR YEAR ADJUSTMENT

During the year it was discovered that the charity should be VAT registered, this is due to the trading income exceeding the VAT Threshold in previous years. The comparatives have therefore been restated.

13. TANGIBLE FIXED ASSETS

	Improvements to property £	Fixtures and fittings £	Totals £
COST			
At 25th November 2023	69,117	15,631	84,748
Additions	-	15,110	15,110
At 24th November 2024	<u>69,117</u>	<u>30,741</u>	<u>99,858</u>
DEPRECIATION			
At 25th November 2023	41,219	10,648	51,867
Charge for year	6,911	6,148	13,059
At 24th November 2024	<u>48,130</u>	<u>16,796</u>	<u>64,926</u>
NET BOOK VALUE			
At 24th November 2024	<u>20,987</u>	<u>13,945</u>	<u>34,932</u>
At 24th November 2023	<u>27,898</u>	<u>4,983</u>	<u>32,881</u>

14. STOCKS

Stocks	£	2024	2023
	<u>6,946</u>	<u>5,313</u>	as restated £

15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

Other debtors	£	2024	2023
Prepayments and accrued Income	<u>87,654</u>	<u>-</u>	as restated £
	<u>87,654</u>	<u>1,950</u>	-
	<u>87,654</u>	<u>1,950</u>	<u>1,950</u>

HOPEFIELD ANIMAL SANCTUARY

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 24TH NOVEMBER 2024

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		2024	2023
		£	as restated £
Taxation and social security		54,048	16,110
Other creditors		36,552	1,250
		<u>90,600</u>	<u>17,360</u>
17. MOVEMENT IN FUNDS			
	At 25.11.23	Net movement in funds	At 24.11.24
	£	£	£
Unrestricted funds			
General fund	846,333	(6,867)	839,466
TOTAL FUNDS	<u>846,333</u>	<u>(6,867)</u>	<u>839,466</u>
Net movement in funds, included in the above are as follows:			
	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	1,010,320	(1,017,187)	(6,867)
TOTAL FUNDS	<u>1,010,320</u>	<u>(1,017,187)</u>	<u>(6,867)</u>
Comparatives for movement in funds			
	At 25.11.22	Net movement in funds	At 24.11.23
	£	£	£
Unrestricted funds			
General fund	1,143,721	(297,388)	846,333
TOTAL FUNDS	<u>1,143,721</u>	<u>(297,388)</u>	<u>846,333</u>
Comparative net movement in funds, included in the above are as follows:			
	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	827,962	(1,125,350)	(297,388)
TOTAL FUNDS	<u>827,962</u>	<u>(1,125,350)</u>	<u>(297,388)</u>

HOPEFIELD ANIMAL SANCTUARY

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 24TH NOVEMBER 2024**

17. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 25.11.22 £	Net movement in funds £	At 24.11.24 £
Unrestricted funds			
General fund	1,143,721	(304,255)	839,466
TOTAL FUNDS	<u>1,143,721</u>	<u>(304,255)</u>	<u>839,466</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	1,838,282	(2,142,537)	(304,255)
TOTAL FUNDS	<u>1,838,282</u>	<u>(2,142,537)</u>	<u>(304,255)</u>

18. RELATED PARTY DISCLOSURES

During the year, the charity received donations amounting to £2,383 from related parties. Expenses aggregating to £2,230, were incurred with related parties relating to repairs. There were no outstanding balances at the year end.

19. KEY MANAGEMENT PERSONNEL

During the year total remuneration of £35,637 (2023: £63,639) was paid to key management personnel. The remuneration of key management personnel is decided upon and authorised by the trustees.

HOPEFIELD ANIMAL SANCTUARY
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 24TH NOVEMBER 2024

	2024	2023
	£	as restated £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	219,540	178,342
Gift aid	32,918	-
Legacies	158,500	119,153
Grants	33,794	16,500
Adoption fees	32,046	14,213
Raising funds	190,030	131,660
	666,828	459,868
Other trading activities		
Gift shop	51,313	48,845
Shop income	116,820	102,741
	168,133	151,586
Investment income		
Deposit account interest	4,560	3,618
Charitable activities		
Visitor income	170,799	212,890
	1,010,320	827,962
Total incoming resources		
EXPENDITURE		
Raising donations and legacies		
Promotion	32,346	19,245
Tea room costs	67,781	60,096
Gift shop merchandise	25,792	32,349
	125,919	111,690
Charitable activities		
Wages	383,621	383,169
Animal disposal	2,522	890
Vet fees & associated costs	56,306	55,899
Purchases (feed)	56,610	53,952
FARRIER'S FEES	5,497	5,759
Building & fencing maintenance	150,785	337,735
Fixtures and fittings	3,777	-
	659,118	837,404
Other		
Interest on VAT	2,048	200
Support costs		
Management	2,098	6,903
Rent & rates	2,098	6,903
Carried forward		

This page does not form part of the statutory financial statements

HOPEFIELD ANIMAL SANCTUARY
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 24TH NOVEMBER 2024

	2024 £	2023 as restated £
Management		
Brought forward	2,098	6,903
Insurance	1,815	5,563
Light, heat & telephone	79,084	8,949
Postage and stationery	11,129	9,034
Sundries	86,611	95,033
Travel	11,995	6,196
IT costs	1,084	2,262
Staff training and clothing	1,468	2,968
Equipment consumables	603	2,279
Vehicle expense	3,475	13,916
Professional charges	7,481	13,228
Depreciation of tangible and heritage assets	13,059	8,475
	219,902	174,806
Governance costs		
Auditors' remuneration	10,200	1,250
Total resources expended	1,017,187	1,125,350
Net expenditure	(6,867)	(297,388)

This page does not form part of the statutory financial statements

HOPEFIELD ANIMAL SANCTUARY

England & Wales - Charity number 1181186

Accounts

HOPEFIELD ANIMAL SANCTUARY

Charity registration number 1181186

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 24 NOVEMBER 2023**



HOPEFIELD ANIMAL SANCTUARY

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HOPEFIELD ANIMAL SANCTUARY

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 24 NOVEMBER 2023

The trustees present their annual report and financial statements of the charity for the year ended 24th November 2023. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16th July 2014.

Address:

Hopefield Animal Sanctuary
Sawyers Hall Lane
Brentwood
Essex
CM15 9BZ

Charity number:

1181186

Trustees:

Nicola Carson
Leona Lewis
Lee Clark
Jess Roche
William Lewis

CEO:

David Schlaich

Manager:

Lianne Angliss

Activities and objectives.

Providing a safe haven for abused, abandoned and neglected animals. This includes raising funds to provide food, shelter and veterinary care.

Achievements and performance.

We have continued to work hard to improve the facilities on-site for our visitors, and this has paid off incredibly well this financial year, with our total visitor numbers exceeding 55,000 (30% increase from the previous year).

In an attempt to “damage control” the effects of not having our exotic animals on public display anymore (more information later in this report), we welcomed the addition of a brand-new children's play area, as well as a converted double-decker bus, which has been transformed into a soft play facility for children aged 3-9 years. This has enabled us to offer new birthday party packages, thus increasing our fundraising efforts, and ensures that there's more for the little ones to enjoy when visiting the sanctuary.



HOPEFIELD ANIMAL SANCTUARY

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 24 NOVEMBER 2023

In April 2023 we were awarded with a £5,000 grant from Movement for Good, after our wonderful supporters nominated us, and we used these funds to kickstart a total renovation of our cat area, including a huge new catio, and developed their large indoor space, complete with lots of enrichment to keep them stimulated.



In September 2023 we announced an exciting partnership between the sanctuary and Ecoflix, the first not-for-profit streaming channel entirely dedicated to animal conservation, the planet and the environment, and by signing up for the service via the Hopefield link we in turn receive 100% of your subscription fee!

When Ecoflix was first put on our radar thanks to our wonderful Trustee, Leona Lewis, we instantly knew that this was a company that fully aligned with our own ethos and beliefs. As well as the animal rescue and welfare side of what we do here at Hopefield, we also strive to help educate people on how to make better choices when it comes to all animals, birds and reptiles, as well as the environment as a whole.

The animal re-homing requests continued to come in thick and fast, with over 400 enquiries throughout the year. Sadly, with limited space and funding, we are unable to help every animal, as much as we wish we could, but here's just some of the one we could welcome into our Hopefield family:

- Blu, the XL bully, who was tied to a park bench and incredibly malnourished and scared of people. On arrival, she was absolutely petrified, tail between her legs, and you could see just how tiny she was. Our General Manager, Lianne, worked tirelessly with her, and formed a beautiful connection, and the improvement in Blu is unbelievable. She's such a loving, sweet-natured girl who keeps Lianne on her toes! Due to the laws surrounding XL bullies, she was unable to be re-homed by the time we'd rehabilitated her, but she has a custom-built home at the sanctuary, and she'll be safe and loved for the rest of her life.



Blue on arrival

Blu with Lianne

Blu now, living her best life

- Bonnie and Pumpkin, the Highland Cows, arrived in October 2023, after their previous owner could no longer care for them. They now live with the rest of our cow herd and are enjoying their new lives at the sanctuary.
- Tino the horse arrived in March 2023 at the age of 30, after the riding school he was previously residing at had to retire him due to problems with his tendons.
- After a 4-hour round trip, Mildred and Simone the cows made it to the sanctuary safely. They were originally rescued by a kind person who tragically passed away in a car accident 6 months prior to us taking them. These poor girls were left in a barn ever since the accident

HOPEFIELD ANIMAL SANCTUARY

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 24 NOVEMBER 2023

and were due to be shot the day after we agreed to take them, and we couldn't bear the thought of that happening.

- Oreo and Cookie, the two pigs we saved towards the end of 2022, were (unknowingly to us!) pregnant on arrival, and gave birth to two litters at the beginning of 2023. We were completely taken back by this, and the last thing we needed was more pigs, but they've now grown into sweet little pigs and will live out their lives at the sanctuary.



Cookie and her babies



Oreo and her babies

- Doris, Dolly, and Bob the donkeys came to us after their previous owner could no longer care for them, so we offered them a forever home at the sanctuary. Doris had a wound on her neck on arrival, which we started treating straight away and she made a full recovery, and Dolly's coat was very matted, and needed many hours of brushing to get it back to good condition.



Bob



Dolly & Doris

Hopefield land at risk.

Conversations are still ongoing between TESCO (Matthew Price) and Hopefield Animal Sanctuary. We are trying to agree terms in the situation that TESCO get granted permission to sell the land. Hopefield's lawyer, Zareen, along with Dave, Lianne, and Nicola, have all been on calls / emails trying to push towards finalised paperwork. There is now a working agreement that both lawyers are working through comments on.

Financial review.

We encountered some huge financial setbacks during this financial year:

HOPEFIELD ANIMAL SANCTUARY

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 24 NOVEMBER 2023

- Firstly, our electricity supplier served us with a backdated invoice as our bills were being based on estimates – which we were unaware of and were under the impression that the company were regularly coming out to take meter readings – they originally billed us for £94,804.77, however, after many discussions with the company, we mutually agreed a discounted total to pay of £35,145.48.
- In a bid to cut costs and make the sanctuary “greener” and more self-sufficient, we had several solar panels installed on site. This work, whilst expensive (£45,250 in total), is a brilliant investment for the sanctuary and will, in turn, pay for themselves.
- Later in the year, we then had issues with our sewage system, which is something that we, and our landlords, have been aware of for a length of time, but unfortunately the whole system collapsed, leaving us without running toilets on-site, needing to hire portaloos, and having a suitable plant installed on site, which the deposit payment of £20,000 came out during this period.

At the beginning of 2023, we made the following announcement to the public:

“Following a meeting with our local council towards the end of last year, we have made the decision to not apply for our license. We feel as though it hugely contradicts our morals and ethics, and as a sanctuary that rescues animals, there are many elements that we just couldn’t agree to, such as having to remove “imperfect” animals from public display, euthanizing any animals dumped at the gate, breeding as part as conservation, and so much more. We were told we would have to be a zoo first and foremost, with the rescue element being pushed aside.

It seems absurd to us that you can go online and buy these exotics animals, but a rescue whose sole purpose is to ensure these animals are safe and cared for isn’t able to without facing restrictions that will hugely affect us. Perhaps if these animals weren’t able to enter the country in the first place, there wouldn’t be a need for exotic animal rescues.

With this being said, it does mean that there are going to be some significant changes that you’ll notice – with the main one being our exotic animals will no longer be on public display, except for 6 days a year (which is all we’re allowed without the zoo license) where we’ll hold full “open days” – more details about these will be announced over the coming weeks.”

We’ve been fortunate that, so far, it hasn’t impacted our visitor numbers, but we do feel that over time, as more people become aware that they can’t see as many animals when visiting as they previously could, we’ll find that less people will visit – it’s something we will need to monitor closely as it could have a detrimental impact on the future of the sanctuary.

Investment powers and policy.

Hopefield has no plans to invest at this time.

Reserves policy.

Hopefield Animal Sanctuary aims to have 6 months’ reserves to be kept in a separate bank account – this is based on an expensive month and is a total of £360,000. This will be reviewed at 3-month intervals and the reviews will be at each trustee meeting, and can be topped up or decreased depending on the trustee’s decision. This will only be used in an emergency and if the current account is running low, and for no other purpose. The figure that

HOPEFIELD ANIMAL SANCTUARY

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 24 NOVEMBER 2023

we have in the current account must be £70,000 before we can start using the reserves. All possible avenues must be used to ensure the current account does not reach £0. We feel that this is the safest way to manage our funds and to ensure the security of the funds continues.

Risk management.

The main risks to the charity at this moment in time is the climate of the economy, with prices of many items and services increasing significantly, and the uncertain situation with our land / TESCO. We will continue to work closely with our solicitors and TESCO and achieve the best possible outcome for the sanctuary.

PSA Statement.

The goal of the PSA's pay policy is to offer fair pay to attract and keep appropriately qualified staff to lead, manage, support and / or deliver the organisation's aims.

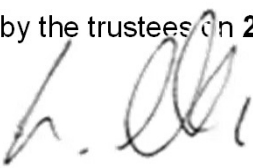
Trustees' responsibilities in relation to the financial statements.

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law, and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity, and of the incoming resources and application of resources, of the charity for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities. The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

Approved by the trustees on **23rd September 2024** and signed on their behalf by:



Trustee

HOPEFIELD ANIMAL SANCTUARY

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 24 NOVEMBER 2023

I report on the accounts of Hopefield Animal Sanctuary for the year ended 24 November 2023 which are set out on pages 7 to 14.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (The Act) but that an independent examination is needed. The charities gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of Association of Accounting Technicians.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

Basis of independent examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair' view which is not a matter considered as part of an independent examination.
- the charity received an exemption from charity commission to not undertake an audit this year.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Shelley-Marie Rudling FMAAT AATQB for and on behalf of:
Community360

Winsley's House, High Street, Colchester, Essex



Date 24/09/2024

HOPEFIELD ANIMAL SANCTUARY

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 24 NOVEMBER 2023

	Notes	2023 Total £	2022 Total £
Incoming Resources			
Donations and legacies	2	487,308	1,023,682
Income from investment		3,619	491
Other trading activities	4	181,718	129,961
Charitable activities	3	256,629	195,109
Total incoming resources		929,274	1,349,242
Resources expended			
Charitable activities	5	1,111,048	590,886
Expenditure on raising funds	6	133,416	109,075
Total resources expended		1,244,464	699,961
Net Incoming (Outgoing) Resources		(315,191)	649,281
Total funds brought forward		1,177,635	528,354
Total funds carried forward		862,444	1,177,635

The notes on pages 9 to 14 form part of these financial statements

HOPEFIELD ANIMAL SANCTUARY

BALANCE SHEET AS AT 24 NOVEMBER 2023

	Notes	2023 £	2022 £
Fixed assets			
Tangible assets	8	32,881	41,356
Current assets			
Stock		5,313	5,313
Debtors and prepayments	10	1,950	1,950
Cash at bank and in hand	11	823,550	1,129,736
		<u>830,813</u>	<u>1,136,999</u>
Creditors: amounts falling due within one year	9	(1,250)	(720)
Net current assets/(liabilities)		<u>829,563</u>	<u>1,136,279</u>
Total assets less current liabilities		<u><u>862,444</u></u>	<u><u>1,177,635</u></u>
Funds of the charity			
Unrestricted funds		<u>862,444</u>	<u>1,177,635</u>
Total funds		<u><u>862,444</u></u>	<u><u>1,177,635</u></u>

Approved by the Trustees on the 20th September 2024 and signed on their behalf by:



Trustee

HOPEFIELD ANIMAL SANCTUARY

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 24 NOVEMBER 2023

	Notes	Total 2023 £	Total 2022 £
Cash flows from operating activities			
<i>Net cash provided by (used in) operating activities</i>	a	<u>(309,804)</u>	<u>658,832</u>
Cash flows from investing activities			
Interest		3,619	491
Purchase of property, plant and equipment	9	<u>-</u>	<u>(163)</u>
<i>Net cash provided by (used in) investing activities</i>		<u>3,619</u>	<u>328</u>
<i>Change in cash and cash equivalents in reporting period</i>		(306,186)	659,160
Cash and cash equivalents at the beginning of the reporting period	b	<u>1,129,736</u>	<u>470,575</u>
<i>Cash and cash equivalents at the end of the reporting period</i>		<u>823,550</u>	<u>1,129,736</u>

(a) RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	Notes	Total 2023 £	Total 2022 £
<i>Net income/(expenditure) for the reporting period (as per SOFA)</i>		(318,809)	648,790
Adjustments for non-cash items:			
Depreciation charges	8	8,475	10,042
Loss/(profit) on disposal of fixed assets	8	-	-
(increase)/decrease in debtors	10	-	-
Increase/(decrease) in creditors	9	<u>530</u>	<u>-</u>
<i>Net cash provided by (used in) operating activities</i>		<u>(309,804)</u>	<u>658,832</u>

b) ANALYSIS OF CASH AND CASH EQUIVALENTS

	Notes	Total 2023 £	Total 2022 £
Cash in hand		823,550	1,129,736
Notice deposits (less than 3 months)		<u>-</u>	<u>-</u>
Total cash and cash equivalents		<u>823,550</u>	<u>1,129,736</u>

HOPEFIELD ANIMAL SANCTUARY

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 24 NOVEMBER 2023

1.1 The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

1.2 Income recognition

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably. Donations, are recognised when the Charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period. Legacy gifts are recognised on a case by case basis following the granting of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

1.3 Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings.

1.4 Exemption for Audit in 2022

Hopefield applied for an exemption for audit with the charity commission as the income reached over 1 million but this was a one off due to multiple large legacies all received at the same time.

HOPEFIELD ANIMAL SANCTUARY

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 24 NOVEMBER 2023

1.5 Depreciation

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost less estimated residual value of each asset over its expected life as follows:

Buildings	10% straight line
Vehicles	20% straight line
Equipment	20% straight line

1.6 Fund accounting

Funds held by the Charity are:

Unrestricted general funds These are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.

2. Donations and legacies

	2023	2022
	£	£
Donations	178,342	208,567
Legacies	119,153	653,295
Adoption fees	17,056	19,769
Raising funds	156,258	124,026
Grants	16,500	18,026
	<u>487,308</u>	<u>1,023,682</u>

3. Charitable activities

	2023	2022
	£	£
Visitor income	256,629	195,109
	<u>256,629</u>	<u>195,109</u>

4. Other trading activities

	2023	2022
	£	£
Gift shop	58,429	36,852
Tea room	123,289	93,109
	<u>181,718</u>	<u>129,961</u>

HOPEFIELD ANIMAL SANCTUARY

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 24 NOVEMBER 2023

5. Costs of charitable activities	2023	2022
	£	£
Costs directly allocated to activities:		
Wages	383,169	234,296
Animal disposals	1,068	3,886
Vet fees & associated costs	67,167	61,173
Purchases (feed)	61,250	53,784
Farrier's fees	6,240	4,959
Building & fencing maintenance	390,950	104,770
	<u>909,843</u>	<u>462,868</u>
Support costs:		
Rent & rates	6,903	5,331
Postage & stationery	10,607	7,413
Travel	7,442	5,494
I.T costs	2,715	1,835
Light, heat & telephone	10,106	5,717
Professional charges	15,262	22,071
Insurance	5,563	4,134
Sundries	110,304	56,623
Equipment consumables	2,734	1,888
Staff training and clothing	3,092	739
Vehicle expense	16,754	6,013
Depreciation	8,475	10,042
	<u>199,955</u>	<u>127,299</u>
Governance costs:		
Audit and accountancy	1,250	720
	<u>1,250</u>	<u>720</u>
	<u>1,111,048</u>	<u>590,886</u>
6. Expenditure on raising funds	2023	2022
	£	£
Tea room costs	72,214	53,903
Gift shop merchandise	38,063	27,154
Promotion	23,139	28,018
	<u>133,416</u>	<u>109,075</u>

HOPEFIELD ANIMAL SANCTUARY

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 24 NOVEMBER 2023

7. Staff costs and emoluments	2023	2022	
	£	£	
The average number of employees by head count paid monthly during the period was:	35	30	
The aggregate staff costs for the period were:	2023	2022	
	£	£	
Wages and salaries	362,944	225,660	
Social security costs	20,225	8,636	
	<u>383,169</u>	<u>234,296</u>	
No employee earned more than £60,000 per annum.			
None of the Trustees (or any person connected with them) were reimbursed for expenses during the year.			
8. Tangible fixed assets	Buildings	Equip	Total
	£	£	£
Cost			
As at 24 November 2022	69,117	15,631	84,748
Additions	-	-	-
As at 24 November 2023	<u>69,117</u>	<u>15,631</u>	<u>84,748</u>
Depreciation			
As at 24 November 2022	34,307	9,085	43,392
Charge for the year	6,912	1,563	8,475
As at 24 November 2023	<u>41,219</u>	<u>10,648</u>	<u>51,867</u>
Net book value			
As at 24 November 2023	<u>27,898</u>	<u>4,983</u>	<u>32,881</u>
As at 24 November 2022	<u>34,810</u>	<u>6,546</u>	<u>41,356</u>
9. Creditors; amounts falling due within one year	2023	2022	
	£	£	
Accruals	1,250	720	
	<u>1,250</u>	<u>720</u>	

HOPEFIELD ANIMAL SANCTUARY

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 24 NOVEMBER 2023

10. Debtors	2023	2022
	£	£
Loans	1,950	1,950
	<u>1,950</u>	<u>1,950</u>

11. Analysis of cash and cash equivalents	2023	2022
	£	£
Cash at bank and in hand	823,550	1,129,736
	<u>823,550</u>	<u>1,129,736</u>

12. Related Parties

There were no related parties within the year.

13. Key management personnel

During the year total remuneration of 2023 £63,639 (2022: £37,385) was paid to key management personnel. The remuneration of key management personnel is decided upon and authorised by the trustees.

14. Going concern

The charity is operating on a going concern basis.

15. Trustees remuneration

No trustees received any remuneration during the year.

HOPEFIELD ANIMAL SANCTUARY

England & Wales - Charity number 1181186

Accounts

HOPEFIELD ANIMAL SANCTUARY

Charity registration number 1181186

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 24 NOVEMBER 2022**



HOPEFIELD ANIMAL SANCTUARY

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Statement of cash flows	7
Notes to the financial statements	8-12

HOPEFIELD ANIMAL SANCTUARY

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 24 NOVEMBER 2022

The trustees present their annual report and financial statements of the charity for the year ended 24th November 2022. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16th July 2014.

Address:

Hopefield Animal Sanctuary
Sawyers Hall Lane
Brentwood
Essex
CM15 9BZ

Charity number:

1181186

Trustees:

Nicola Carson
Leona Lewis
Lee Clark
Jessica Roche
William Lewis

CEO:

David Schlaich

Manager:

Lianne Angliss

Activities and objectives.

Providing safe haven for abused, abandoned and neglected animals. This includes raising funds to provide food, shelter and veterinary care.

Achievements and performance.

This year was the worst we've had on record with regards to the number of animal rehoming enquiries we received. Sadly, with already very limited spaces at the sanctuary, we weren't able to take them all in, but just some of the animals we were able to provide a forever home to include:

- Moxy, a domesticated fox whose previous owners could no longer care for her.
 - Bruno, a new-born lamb who arrived at just 1 day old after being abandoned by his mum.
 - Herman, a marmoset who was rescued by a lady, who found his ex-owner was feeding him a diet of pizza and beer.
 - Jammy Dodger the piglet arrived at 1.5 weeks old, after being found malnourished and lethargic at the side of a railway line.
 - 11 rabbits saved from T&S rabbits, a cruel organisation responsible for the farming of rabbits for use within the fur and meat trade.
 - Wanda, Yoda & Gremlin the sheep. Wanda was used for breeding but due to issues with her lambs, found herself looking for a new home. Yoda & Gremlin were going to be sent to slaughter as the farm had no use for them anymore.
- Oreo & Cookie the pigs came to us after a lady had an unexpected litter from her pet pigs.
-

HOPEFIELD ANIMAL SANCTUARY

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 24 NOVEMBER 2022

We had a brilliant year with visitors and being able to hold all our fun days again (first time since COVID-19), and we welcomed over 42,000 supporters through our gates.

As always, the wellbeing of our animals is our utmost priority, and we continue to improve facilities and enclosures (where possible). One project we undertook this year included the renovation of our rabbit enclosures. We launched a fundraising campaign to get support and involvement from others, and we managed to raise just over £3,500.

Thanks to money left to the sanctuary in a Will, we were able to purchase new field shelters for our equine residents, Darwin & Diana the rheas, and Jammy, Oreo & Cookie the pigs.

In July, welcomed sanctuary supporter Stacey Solomon to our board of ambassadors. Stacey will help raise awareness around the work that Hopefield Animal Sanctuary does on a daily basis, in providing a safe and loving home for abandoned, abused, and neglected animals.

Over the winter, we launched our hay & straw campaign, which raised an amazing £6,368, almost covering our entire hay & straw bill throughout the colder months when we're closed to the public. We're so thankful for the generosity we're shown, and we wouldn't be able to continue our work without peoples' kindness.

Hopefield land at risk.

Conversations are still ongoing between TESCO (Matthew Price) and Hopefield Animal Sanctuary. We are trying to agree terms in the situation that TESCO get granted permission to sell the land. Hopefield's lawyer, Zareen, along with Dave, Lianne, and Nicola, have all been on calls/ emails trying to push towards finalised paperwork.

Financial review.

Being able to open up to the public as "normal" again this year was a huge help. Our income from fundraising events alone was over £120,000.

We also received several large legacies which have seen our income drastically increase during this financial period. We have moved all of the legacy income into our savings account, which has been set aside for when we, inevitably, have to move sites, and will be put towards building and developing.

Our monthly donations are also increasing, which is great news as we expected them to decrease significantly as we know everyone is struggling financially with the cost of living crisis.

Investment powers and policy.

Hopefield has no plans to invest at this time.

Reserves policy.

Hopefield aims to have 6 months reserves to be kept in a separate bank account. This is based on an expensive month and is a total of £200,000. This will be reviewed at 3-month intervals and the reviews will be at each trustee meeting and can be topped up or decreased depending on the trustee's decision. This will only be used in an emergency and if the current account is running low, and for no other purpose. The figure that we have in the current account must be £70,000 before we can start using the reserves. All possible avenues must be used to ensure the current account does not reach £0. We feel that this is the safest way to manage our funds and to ensure the security of the funds continues.

HOPEFIELD ANIMAL SANCTUARY

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 24 NOVEMBER 2022

Risk management.

The main risks to the charity at this moment in time is the climate of the economy, with prices of many items and services increasing significantly, and the uncertain situation with our land / TESCO. We will continue to work closely with our solicitors and TESCO and achieve the best possible outcome for the sanctuary.

PSA Statement.

The goal of the PSA's pay policy is to offer fair pay to attract and keep appropriately qualified staff to lead, manage, support and / or deliver the organisation's aims.

Trustees' responsibilities in relation to the financial statements.

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law, and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity, and of the incoming resources and application of resources, of the charity for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities. The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

Approved by the trustees on **9th March 2023** and signed on their behalf by:



Trustee

HOPEFIELD ANIMAL SANCTUARY

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 24 NOVEMBER 2022

I report on the accounts of Hopefield Animal Sanctuary for the year ended 24 November 2022 which are set out on pages 5 to 12.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (The Act) but that an independent examination is needed. The charities gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of Association of Accounting Technicians.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

Basis of independent examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

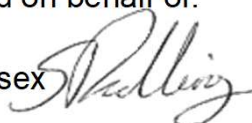
- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair' view which is not a matter considered as part of an independent examination.
- the charity received an exemption from charity commission to not undertake an audit this year.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Shelley-Marie Rudling FMAAT AATQB for and on behalf of:

Community360

Winsley's House, High Street, Colchester, Essex



Date

10.08.2023

HOPEFIELD ANIMAL SANCTUARY

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 24 NOVEMBER 2022

	Notes	2022 Total £	2021 Total £
Incoming Resources			
Donations and legacies	2	899,656	251,520
Income from investment		491	154
Other trading activities	4	129,961	112,720
Charitable activities	3	195,109	194,081
Raising funds income		124,026	11,932
Total incoming resources		1,349,242	570,407
Resources expended			
Charitable activities	5	590,886	477,836
Expenditure on raising funds	6	109,075	60,227
Total resources expended		699,961	538,064
Net Incoming (Outgoing) Resources		649,281	32,343
Transfer between funds		-	-
Net movement in funds		649,281	32,343
Total funds brought forward		528,354	496,011
Total funds carried forward		1,177,635	528,354

The notes on pages 7 to 12 form part of these financial statements

HOPEFIELD ANIMAL SANCTUARY

BALANCE SHEET AS AT 24 NOVEMBER 2022

	Notes	2022 £	2021 £
Fixed assets			
Tangible assets	8	41,356	51,235
Current assets			
Stock		5,313	5,313
Debtors and prepayments	10	1,950	1,950
Cash at bank and in hand	11	1,129,736	470,575
		<u>1,136,999</u>	<u>477,838</u>
Creditors: amounts falling due within one year	9	(720)	(720)
Net current assets/(liabilities)		<u>1,136,279</u>	<u>477,118</u>
Total assets less current liabilities		<u><u>1,177,635</u></u>	<u><u>528,354</u></u>
Funds of the charity			
Unrestricted funds		<u>1,177,635</u>	<u>528,354</u>
Total funds		<u><u>1,177,635</u></u>	<u><u>528,354</u></u>

Approved by the Trustees on the 10th August 2023 and signed on their behalf by:



Trustee

HOPEFIELD ANIMAL SANCTUARY

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 24 NOVEMBER 2022

	Notes	Total 2022 £	Total 2021 £
Cash flows from operating activities			
<i>Net cash provided by (used in) operating activities</i>	a	658,832	41,584
Cash flows from investing activities			
Interest		491	154
Purchase of property, plant and equipment	9	(163)	(9,159)
<i>Net cash provided by (used in) investing activities</i>		328	(9,005)
<i>Change in cash and cash equivalents in reporting period</i>		659,160	32,579
Cash and cash equivalents at the beginning of the reporting period	b	470,575	437,997
<i>Cash and cash equivalents at the end of the reporting period</i>		1,129,736	470,575

(a) RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	Notes	Total 2022 £	Total 2022 £
<i>Net income/(expenditure) for the reporting period (as per SOFA)</i>		648,790	32,189
Adjustments for non-cash items:			
Depreciation charges	8	10,042	9,395
Loss/(profit) on disposal of fixed assets	8	-	-
(increase)/decrease in debtors	10	-	-
Increase/(decrease) in creditors	9	-	-
<i>Net cash provided by (used in) operating activities</i>		658,832	41,584

b) ANALYSIS OF CASH AND CASH EQUIVALENTS

	Notes	Total 2022 £	Total 2022 £
Cash in hand		1,129,736	470,575
Notice deposits (less than 3 months)		-	-
Total cash and cash equivalents		1,129,736	470,575

HOPEFIELD ANIMAL SANCTUARY

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 24 NOVEMBER 2022

1.1 The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

1.2 Income recognition

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably. Donations, are recognised when the Charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period. Legacy gifts are recognised on a case by case basis following the granting of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

1.3 Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis.

All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings.

1.4 Exemption for Audit

Hopefield applied for an exemption for audit with the charity commission as the income reached over 1 million but this was a one off due to multiple large legacies all received at the same time.

HOPEFIELD ANIMAL SANCTUARY

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 24 NOVEMBER 2022

1.5 Depreciation

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost less estimated residual value of each asset over its expected life as follows:

Buildings	10% straight line
Vehicles	20% straight line
Equipment	20% straight line

1.6 Fund accounting

Funds held by the Charity are:

Unrestricted general funds These are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.

2. Donations and legacies

	2022	2021
	£	£
Donations	208,567	168,241
Legacies	653,295	13,519
Adoption fees	19,769	15,947
Grants	18,026	53,813
	<u>899,656</u>	<u>251,520</u>

3. Charitable activities

	2022	2021
	£	£
Visitor income	195,109	194,081
	<u>195,109</u>	<u>194,081</u>

4. Other trading activities

	2022	2021
	£	£
Gift shop	36,852	34,165
Tea room	93,109	78,555
	<u>129,961</u>	<u>112,720</u>

HOPEFIELD ANIMAL SANCTUARY

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 24 NOVEMBER 2022

5. Costs of charitable activities	2022	2021
	£	£
Costs directly allocated to activities:		
Wages	234,296	178,402
Animal disposals	3,886	2,662
Vet fees & associated costs	61,173	60,126
Purchases (feed)	53,784	48,213
Farrier's fees	4,959	5,502
Building & fencing maintenance	104,770	100,896
	<u>462,867</u>	<u>395,801</u>
Support costs:		
Rent & rates	5,331	6,828
Postage & stationery	7,413	5,779
Travel	5,494	2,388
I.T costs	1,835	1,197
Light, heat & telephone	5,717	4,663
Professional charges	22,071	3,289
Insurance	4,134	5,648
Sundries	56,623	17,299
Equipment consumables	1,888	3,631
Staff training and clothing	739	1,857
Vehicle expense	6,013	19,342
Depreciation	10,042	9,395
	<u>127,299</u>	<u>81,315</u>
Governance costs:		
Audit and accountancy	720	720
	<u>720</u>	<u>720</u>
	<u>590,886</u>	<u>477,836</u>
6. Expenditure on raising funds	2022	2021
	£	£
Tea room costs	53,903	34,977
Gift shop merchandise	27,154	16,682
Promotion	28,018	8,568
	<u>109,075</u>	<u>60,227</u>

HOPEFIELD ANIMAL SANCTUARY

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 24 NOVEMBER 2022

7. Staff costs and emoluments	2022	2021	
	£	£	
The average number of employees by head count paid monthly during the period was:	30	17	
The aggregate staff costs for the period were:	2022	2021	
	£	£	
Wages and salaries	225,660	174,696	
Social security costs	8,636	3,706	
	<u>234,296</u>	<u>178,402</u>	
No employee earned more than £60,000 per annum.			
None of the Trustees (or any person connected with them) were reimbursed for expenses during the year.			
8. Tangible fixed assets	Buildings	Equip	Total
	£	£	£
Cost			
As at 24 November 2021	69,117	15,468	84,585
Additions	-	163	163
As at 24 November 2022	<u>69,117</u>	<u>15,631</u>	<u>84,748</u>
Depreciation			
As at 24 November 2021	27,395	5,955	33,350
Charge for the year	6,912	3,130	10,042
As at 24 November 2022	<u>34,307</u>	<u>9,085</u>	<u>43,392</u>
Net book value			
As at 24 November 2022	<u>34,810</u>	<u>6,546</u>	<u>41,356</u>
As at 24 November 2021	<u>41,722</u>	<u>9,513</u>	<u>51,235</u>
9. Creditors; amounts falling due within one year	2022	2021	
	£	£	
Accruals	720	720	
	<u>720</u>	<u>720</u>	

HOPEFIELD ANIMAL SANCTUARY

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 24 NOVEMBER 2022

10. Debtors	2022	2021
	£	£
Loans	1,950	1,950
	<u>1,950</u>	<u>1,950</u>
	<u><u>1,950</u></u>	<u><u>1,950</u></u>
11. Analysis of cash and cash equivalents	2022	2021
	£	£
Cash at bank and in hand	1,129,736	470,575
	<u>1,129,736</u>	<u>470,575</u>
	<u><u>1,129,736</u></u>	<u><u>470,575</u></u>

12. Endowment funds

The Charity has no endowment funds during the period.

13. Key management personnel

During the year total remuneration of 2022 £ (2021: £37,385) was paid to key management personnel. The remuneration of key management personnel is decided upon and authorised by the trustees.

11. Going concern

The charity is operating on a going concern basis.

HOPEFIELD ANIMAL SANCTUARY

England & Wales - Charity number 1181186

Accounts

HOPEFIELD ANIMAL SANCTUARY

Charity registration number 1181186

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 24 NOVEMBER 2021**



HOPEFIELD ANIMAL SANCTUARY

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HOPEFIELD ANIMAL SANCTUARY

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 24 NOVEMBER 2021

The trustees present their annual report and financial statements of the charity for the year ended 24th November 2021. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16th July 2014.

Address:

Hopefield Animal Sanctuary
Sawyers Hall Lane
Brentwood
Essex
CM15 9BZ

Charity number:

1181186

Trustees:

Nicola Carson
Leona Lewis
Lee Clark
Jessica Roche
William Lewis

CEO:

David Schlaich

Manager:

Lianne Angliss

Activities and objectives.

Providing a safe haven for abused, abandoned and neglected animals. This includes raising funds to provide food, shelter and veterinary care.

Achievements and performance.

Unfortunately there has been no change in the number of animals looking for a new home, and whenever we've found space, we've taken them in. Animals re-homed this year include 3 donkeys who came to us from another rescue that had to close down, 2 ponies who were booked in to be euthanised as their owner could no longer care for them, a cow who came from a city farm who no longer had the grazing land for him, and so many more.

We've continued to make improvements to the sanctuary, including a donkey walkway and viewing platform, a new marquee adjoined to Max's Café which has provided our visitors with a dry, undercover area to consume food purchased on site, and created a new area for our cows on hard-standing, along with a field shelter, to keep them dry and warm during the colder, wetter, winter months.

Our new website has been a great fundraising tool for us, with people able to purchase animal sponsorship packs online, and make donations easily.

HOPEFIELD ANIMAL SANCTUARY

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 24 NOVEMBER 2021

As the sanctuary has expanded exponentially over the last few years, we're looking to expand our team in line with this, and will be creating new and exciting positions including:

- Fundraiser
- Events Officer
- Volunteer Coordinator
- Conservation Officer

We're hopeful that with these additional members joining our team, the Hopefield Animal Sanctuary will reach new heights and a much wider audience – ultimately raising more funds for the sanctuary and securing our future.

Hopefield land at risk.

As per a call with trustee Nicola Carson and Matthew Price (TESCO) on Nov 11th 2021 TESCO continue to reassure us there is no risk to our lease and they will continue to extend our lease and will work with us towards finalising an agreement as previously planned in a timely fashion.

Financial review.

Although far from normal, we found this financial year to be significantly better than the previous. We were still closed due to lockdowns between November 2020 and March 2021, we have had a very successful year, with the remainder allowing us to remain open to the public.

We successfully applied for a number of grants which were a huge help in getting us through the incredibly difficult year that we'd had.

We've also seen an increase in donations received from our supporters.

Investment powers and policy.

Hopefield has no plans to invest at this time.

Reserves policy.

Hopefield aims to have 6 months reserves to be kept in a separate bank account.

This is based on an expensive month, and is a total of £200,000.

This will be reviewed at 3-month intervals and the reviews will be at each trustee meeting, and can be topped up or decreased depending on the trustee's decision.

This will only be used in an emergency and if the current account is running low, and for no other purpose.

The figure that we have in the current account must be £70,000 before we can start using the reserves. All possible avenues must be used to ensure the current account does not reach £0. We feel that this is the safest way to manage our funds and to ensure the security of the funds continues.

Risk management.

The main risks to the charity at this moment in time is the climate of the economy, with prices of many items and services increasing significantly, and the uncertain situation with our land / TESCO. We will continue to work closely with our solicitors and TESCO and achieve the best possible outcome for the sanctuary.

HOPEFIELD ANIMAL SANCTUARY

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 24 NOVEMBER 2021

PSA Statement.

The goal of the PSA's pay policy is to offer fair pay to attract and keep appropriately qualified staff to lead, manage, support and / or delivery the organisation's aims.

Trustees' responsibilities in relation to the financial statements.

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law, and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity, and of the incoming resources and application of resources, of the charity for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities. The trustees are responsible for the maintenance and integrity of the charity and financial information includes on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

Approved by the trustees on **7th March 2022** and signed on their behalf by:



Trustee

THE HOPEFIELD SANCTUARY TRUST

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 24 NOVEMBER 2021

I report on the accounts of The Hopefield Sanctuary Trust for the year ended 24 November 2021 which are set out on pages 5 to 12.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (The Act) but that an independent examination is needed. The charities gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of Association of Accounting Technicians.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

Basis of independent examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.


Independent examiner's statement

In the course of my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Shelley-Marie Rudling FMAAT MIP AATQB for and on behalf of:
Community360

Winsley's House, High Street, Colchester, Essex  Date 08/03/2022

HOPEFIELD ANIMAL SANCTUARY

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 24 NOVEMBER 2021

	Notes	2021 Total £	2020 Total £
Incoming Resources			
Donations and legacies	2	251,520	306,529
Income from investment		154	590
Other trading activities	4	112,720	51,604
Charitable activities	3	194,081	87,892
Raising funds income		11,932	1,955
Total incoming resources		570,407	448,570
Resources expended			
Charitable activities	5	477,836	425,186
Expenditure on raising funds	6	60,227	31,863
Total resources expended		538,064	457,049
Net Incoming (Outgoing) Resources		32,343	(8,479)
Transfer between funds		-	-
Net movement in funds		32,343	(8,479)
Total funds brought forward		496,011	504,490
Total funds carried forward		528,354	496,011

The notes on pages 7 to 12 form part of these financial statements

HOPEFIELD ANIMAL SANCTUARY

BALANCE SHEET AS AT 24 NOVEMBER 2021

	Notes	2021 £	2020 £
Fixed assets			
Tangible assets	8	51,235	51,471
Current assets			
Stock		5,313	5,313
Debtors and prepayments	10	1,950	1,950
Cash at bank and in hand	11	470,575	437,997
		<u>477,838</u>	<u>445,260</u>
Creditors: amounts falling due within one year	9	(720)	(720)
Net current assets/(liabilities)		<u>477,118</u>	<u>444,540</u>
Total assets less current liabilities		<u><u>528,354</u></u>	<u><u>496,011</u></u>
Funds of the charity			
Unrestricted funds		528,354	496,011
Total funds		<u><u>528,354</u></u>	<u><u>496,011</u></u>

Approved by the Trustees on the 7th March 2022 and signed on their behalf by:



Trustee

HOPEFIELD ANIMAL SANCTUARY

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 24 NOVEMBER 2021

	Notes	Total 2021 £
Cash flows from operating activities		
<i>Net cash provided by (used in) operating activities</i>	a	<u>41,584</u>
Cash flows from investing activities		
Interest		154
Purchase of property, plant and equipment	9	<u>(9,159)</u>
<i>Net cash provided by (used in) investing activities</i>		<u>(9,005)</u>
<i>Change in cash and cash equivalents in reporting period</i>		32,579
Cash and cash equivalents at the beginning of the reporting period	b	<u>437,997</u>
<i>Cash and cash equivalents at the end of the reporting period</i>		<u>470,575</u>

(a) RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	Notes	Total 2021 £
<i>Net income/(expenditure) for the reporting period (as per SOFA)</i>		32,189
Adjustments for non-cash items:		
Depreciation charges	8	9,395
Loss/(profit) on disposal of fixed assets	8	-
(increase)/decrease in debtors	10	-
Increase/(decrease) in creditors	9	-
<i>Net cash provided by (used in) operating activities</i>		<u>41,584</u>

b) ANALYSIS OF CASH AND CASH EQUIVALENTS

	Notes	Total 2021 £
Cash in hand		470,575
Notice deposits (less than 3 months)		-
Total cash and cash equivalents		<u>470,575</u>

HOPEFIELD ANIMAL SANCTUARY

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 24 NOVEMBER 2021

1.1 The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

1.2 Income recognition

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations, are recognised when the Charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period. Legacy gifts are recognised on a case by case basis following the granting of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

1.3 Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis.

All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings.

HOPEFIELD ANIMAL SANCTUARY

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 24 NOVEMBER 2021

1.4 Depreciation

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost less estimated residual value of each asset over its expected life as follows:

Buildings	10% straight line
Vehicles	20% straight line
Equipment	20% straight line

1.5 Fund accounting

Funds held by the Charity are:

Unrestricted general funds These are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.

2. Donations and legacies

	2021	2020
	£	£
Donations	168,241	172,172
Legacies	13,519	43,887
Adoption fees	15,947	18,373
Grants	53,813	72,098
	<u>251,520</u>	<u>306,529</u>

3. Charitable activities

	2021	2020
	£	£
Visitor income	194,081	87,892
	<u>194,081</u>	<u>87,892</u>

4. Other trading activities

	2021	2020
	£	£
Gift shop	34,165	17,452
Tea room	78,555	34,152
	<u>112,720</u>	<u>51,604</u>

HOPEFIELD ANIMAL SANCTUARY

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 24 NOVEMBER 2021

5. Costs of charitable activities	2021	2020
	£	£
Costs directly allocated to activities:		
Wages	178,402	168,133
Animal disposals	2,662	2,695
Vet fees & associated costs	60,126	54,896
Purchases (feed)	48,213	42,854
Farrier's fees	5,502	5,410
Building & fencing maintenance	100,896	90,373
	<u>395,801</u>	<u>364,360</u>
Support costs:		
Rent & rates	6,828	4,786
Postage & stationery	5,779	6,327
Travel	2,388	1,559
I.T costs	1,197	-
Light, heat & telephone	4,663	8,732
Professional charges	3,289	6,313
Insurance	5,648	2,061
Sundries	17,299	14,451
Equipment consumables	3,631	4,345
Staff training and clothing	1,857	1,244
Vehicle expense	19,342	4,679
Depreciation	9,395	8,173
	<u>81,315</u>	<u>60,106</u>
Governance costs:		
Audit and accountancy	720	720
	<u>720</u>	<u>720</u>
	<u>477,836</u>	<u>425,186</u>
6. Expenditure on raising funds	2021	2020
	£	£
Tea room costs	34,977	16,616
Gift shop merchandise	16,682	5,930
Promotion	8,568	9,317
	<u>60,227</u>	<u>31,863</u>

HOPEFIELD ANIMAL SANCTUARY

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 24 NOVEMBER 2021

7. Staff costs and emoluments	2021	2020	
	£	£	
The average number of employees by head count paid monthly during the period was:	17	17	
The aggregate staff costs for the period were:	2021	2020	
	£	£	
Wages and salaries	174,696	164,427	
Social security costs	3,706	3,706	
	<u>178,402</u>	<u>168,133</u>	
No employee earned more than £60,000 per annum.			
None of the Trustees (or any person connected with them) were reimbursed for expenses during the year.			
8. Tangible fixed assets	Buildings	Equip	Total
	£	£	£
Cost			
As at 24 November 2020	69,117	6,309	75,426
Additions	-	9,159	9,159
As at 24 November 2021	<u>69,117</u>	<u>15,468</u>	<u>84,585</u>
Depreciation			
As at 24 November 2020	20,483	3,472	23,955
Charge for the year	6,912	2,483	9,395
As at 24 November 2021	<u>27,395</u>	<u>5,955</u>	<u>33,350</u>
Net book value			
As at 24 November 2021	<u>41,722</u>	<u>9,513</u>	<u>51,235</u>
As at 24 November 2020	<u>48,634</u>	<u>2,837</u>	<u>51,471</u>
9. Creditors; amounts falling due within one year	2020	2019	
	£	£	
Accruals	720	720	
	<u>720</u>	<u>720</u>	

HOPEFIELD ANIMAL SANCTUARY

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 24 NOVEMBER 2021

10. Debtors	2021	2020
	£	£
Loans	1,950	1,950
	<u>1,950</u>	<u>1,950</u>
	<u><u>1,950</u></u>	<u><u>1,950</u></u>
11. Analysis of cash and cash equivalents	2021	2020
	£	£
Cash at bank and in hand	470,575	437,997
	<u>470,575</u>	<u>437,997</u>
	<u><u>470,575</u></u>	<u><u>437,997</u></u>

12. Endowment funds

The Charity has no endowment funds during the period.

13. Key management personnel

During the year total remuneration of 2021 £37,385 (2020: £28,264) was paid to key management personnel. The remuneration of key management personnel is decided upon and authorised by the trustees.

11. Going concern

The charity is operating on a going concern basis.

HOPEFIELD ANIMAL SANCTUARY

England & Wales - Charity number 1181186

Accounts

HOPEFIELD ANIMAL SANCTUARY

Charity registration number 1181186

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 24 NOVEMBER 2020**



HOPEFIELD ANIMAL SANCTUARY

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HOPEFIELD ANIMAL SANCTUARY

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 24 NOVEMBER 2020

The trustees present their annual report and financial statements of the charity for the year ended 24th November 2020. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16th July 2014.

Address:

Hopefield Animal Sanctuary
Sawyers Hall Lane
Brentwood
Essex
CM15 9BZ

Charity number:

1181186

Trustees:

Nicola Carson
Leona Lewis
Lee Clark
Jessica Roche
William Lewis

CEO:

David Schlaich

Manager:

Lianne Angliss

Activities and objectives.

Providing a safe haven for abused, abandoned and neglected animals. This includes raising funds to provide food, shelter and veterinary care.

Achievements and performance.

During, and just after the first lockdown in March, we saw a spike in the number of animals looking for new homes. Although we were not able to rescue every animal, we were able to take in a high number of those in the most desperate situations, including a cat whose owner had sadly passed away from Covid-19, two meerkats who came from another sanctuary, and a lamb who came to us at just one day old, and is being hand-raised by our dedicated team.

We have made a number of improvements to the sanctuary, including providing bigger enclosures for some animals, along with creating a brand new walkway into our horse field, which allows visitors to have a much more interactive visit. We also launched our brand new website in July, which is much more user-friendly, and interactive for our supporters. It also allows visitors to book tickets to visit the sanctuary online, which was a great help for us.

A lot of work went into making the sanctuary "Covid-safe", including purchasing hand sanitiser stations, installing new toilets, implementing a one-way system, and providing all staff and volunteers with the necessary PPE. We received numerous reviews throughout the summer from visitors complimenting the work that we'd done, and stating how safe they felt during their visit.

HOPEFIELD ANIMAL SANCTUARY

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 24 NOVEMBER 2020

Hopefield land at risk.

Hopefield are still working with TESCO to sign an agreement that would extend our lease and protect us in the case they were to achieve planning on our current site in Brentwood. W/C Nov 2nd 2020 a meeting was had with the project manager and Dave (CEO) to build out the new plan for the Brentwood site. This will be added to the agreement. We are waiting on that to be finalised, then TESCO and Hopefield's lawyers will complete the agreement. We have asked for this to be done before the end of 2020.

Financial review.

This financial year has been incredibly difficult for us as a charity due to Covid-19.

We have been unable to hold any fundraising events this year, and were closed to the public for an extended period of time, meaning we weren't able to raise as much money as we otherwise would have. We were grateful to be able to re-open in time for the summer holidays, and welcomed visitors between 24th July and 2nd November. The second lockdown which came into effect from 5th November meant that we had to close again, 7 weeks earlier than we normally would do for the winter. We would usually raise around £30,000 in visitor income during this time, so it was a great loss for the sanctuary.

However, we were very lucky to obtain a number of grants, and saw an increase in the number of donations received from our supporters which helped carry us through the summer.

Investment powers and policy.

Hopefield has no plans to invest at this time.

Reserves policy.

Hopefield aims to have 6 months reserves to be kept in a separate bank account.

This is based on an expensive month, and is a total of £200,000.

This will be reviewed at 3-month intervals and the reviews will be at each trustee meeting, and can be topped up or decreased depending on the trustee's decision.

This will only be used in an emergency and if the current account is running low, and for no other purpose.

The figure that we have in the current account must be £70,000 before we can start using the reserves. All possible avenues must be used to ensure the current account does not reach £0.

We feel that this is the safest way to manage our funds and to ensure the security of the funds continues.

Risk management.

The Trustees believe the main risk to the charity at this given moment in time is the economy due to the effects of Covid-19. After being closed to the public for a prolonged period of time from March to July, we have been increasing our efforts to raise funds from non-visitor activities. We will continue to monitor progress.

HOPEFIELD ANIMAL SANCTUARY

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 24 NOVEMBER 2020

PSA Statement.

The goal of the PSA's pay policy is to offer fair pay to attract and keep appropriately qualified staff to lead, manage, support and / or delivery the organisation's aims.

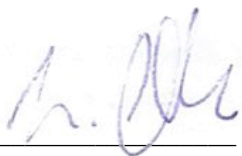
Trustees' responsibilities in relation to the financial statements.

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law, and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity, and of the incoming resources and application of resources, of the charity for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities. The trustees are responsible for the maintenance and integrity of the charity and financial information includes on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

Approved by the trustees on **16th December 2020** and signed on their behalf by:



Trustee

HOPEFIELD ANIMAL SANCTUARY

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 24 NOVEMBER 2020

	Notes	2020 Total £	2019 Total £
Incoming Resources			
Donations and legacies	2	306,529	230,459
Exceptional income	14	-	459,390
Income from investment		590	456
Other trading activities	4	53,560	116,759
Charitable activities	3	87,892	147,051
Total incoming resources		448,570	954,114
Resources expended			
Charitable activities	5	425,186	377,099
Expenditure on raising funds	6	31,863	72,526
Total resources expended		457,049	449,625
Net Incoming (Outgoing) Resources		(8,479)	504,490
Transfer between funds		-	-
Net movement in funds		(8,479)	504,490
Total funds brought forward		504,490	-
Total funds carried forward		496,011	504,490

HOPEFIELD ANIMAL SANCTUARY

BALANCE SHEET AS AT 24 NOVEMBER 2020

	Notes	2020 £	2019 £
Fixed assets			
Tangible assets	8	51,471	55,664
Current assets			
Stock		5,313	5,313
Debtors and prepayments	10	1,950	1,950
Cash at bank and in hand	11	437,997	442,283
		<u>445,260</u>	<u>449,546</u>
Creditors: amounts falling due within one year	9	(720)	(720)
Net current assets/(liabilities)		<u>444,540</u>	<u>448,826</u>
Total assets less current liabilities		<u><u>496,011</u></u>	<u><u>504,490</u></u>
Funds of the charity			
Unrestricted funds		<u>496,011</u>	<u>504,490</u>
Total funds		<u><u>496,011</u></u>	<u><u>504,490</u></u>

Approved by the Trustees on the



Trustee

and signed on their behalf by:

HOPEFIELD ANIMAL SANCTUARY

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 24 NOVEMBER 2020

1.1 The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

1.2 Income recognition

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations, are recognised when the Charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period. Legacy gifts are recognised on a case by case basis following the granting of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

1.3 Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis.

All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings.

HOPEFIELD ANIMAL SANCTUARY

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 24 NOVEMBER 2020

1.4 Depreciation

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost less estimated residual value of each asset over its expected life as follows:

Buildings	10% straight line
Vehicles	20% straight line
Equipment	20% straight line

1.5 Fund accounting

Funds held by the Charity are:

Unrestricted general funds These are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.

2. Donations and legacies

	2020	2019
	£	£
Donations	172,172	110,670
Legacies	43,887	96,078
Adoption fees	18,373	10,961
Grants	72,098	12,750
	<u>306,529</u>	<u>230,459</u>

3. Charitable activities

	2020	2019
	£	£
Visitor income	87,892	147,051
	<u>87,892</u>	<u>147,051</u>

4. Other trading activities

	2020	2019
	£	£
Fundraising	1,955	33,681
Gift shop	17,452	16,056
Tea room	34,152	67,023
	<u>53,560</u>	<u>116,759</u>

HOPEFIELD ANIMAL SANCTUARY

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 24 NOVEMBER 2020

5. Costs of charitable activities	2020	2019
	£	£
Costs directly allocated to activities:		
Wages	168,133	133,147
Animal disposals	2,695	2,505
Vet fees & associated costs	54,896	39,775
Purchases (feed)	42,854	46,130
Farrier's fees	5,410	6,274
Building & fencing maintenance	90,373	76,582
	<u>364,360</u>	<u>304,413</u>
Support costs:		
Rent & rates	4,786	4,953
Postage & stationery	6,327	4,447
Travel	1,559	2,609
I.T costs		
Light, heat & telephone	8,732	10,702
Professional charges	6,313	11,382
Insurance	2,061	2,619
Sundries	14,451	12,842
Equipment consumables	1,781	4,345
Staff training and clothing	1,244	971
Vehicle expense	4,679	1,313
Depreciation	8,173	15,783
	<u>60,106</u>	<u>71,966</u>
Governance costs:		
Audit and accountancy	720	720
	<u>720</u>	<u>720</u>
	<u>425,186</u>	<u>377,099</u>
6. Expenditure on raising funds	2020	2019
	£	£
Tea room costs	16,616	33,941
Gift shop merchandise	5,930	28,673
Promotion	9,317	9,911
	<u>31,863</u>	<u>72,526</u>

HOPEFIELD ANIMAL SANCTUARY

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 24 NOVEMBER 2020

7. Staff costs and emoluments	2020	2019	
	£	£	
The average number of employees by head count paid monthly during the period was:	17	17	
	<hr/> <hr/>	<hr/> <hr/>	
The aggregate staff costs for the period were:	2020	2019	
	£	£	
Wages and salaries	164,427	129,441	
Social security costs	3,706	3,706	
	<hr/> <hr/>	<hr/> <hr/>	
	168,133	133,147	
No employee earned more than £60,000 per annum.			
None of the Trustees (or any person connected with them) were reimbursed for expenses during the year.			
8. Tangible fixed assets	Buildings	Equip	Total
	£	£	£
Cost			
Transferred Assets	69,117	2,329	71,446
Additions	-	3,980	3,980
As at 24 November 2020	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
	69,117	6,309	75,426
Depreciation			
Transferred Assets	13,572	2,210	15,782
Charge for the year	6,911	1,262	8,173
As at 24 November 2020	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
	20,483	3,472	23,955
Net book value			
As at 24 November 2020	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
	48,634	2,837	51,471
As at 24 November 2019	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
	55,545	119	55,664
9. Creditors; amounts falling due within one year	2020	2019	
	£	£	
Accruals	720	720	
	<hr/> <hr/>	<hr/> <hr/>	
	720	720	

HOPEFIELD ANIMAL SANCTUARY

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 24 NOVEMBER 2020

10. Debtors	2020	2019
	£	£
Loans	1,950	1,950
	<u>1,950</u>	<u>1,950</u>
	<u><u>1,950</u></u>	<u><u>1,950</u></u>

11. Analysis of cash and cash equivalents	2020	2019
	£	£
Cash at bank and in hand	437,997	442,283
	<u>437,997</u>	<u>442,283</u>
	<u><u>437,997</u></u>	<u><u>442,283</u></u>

12. Endowment funds

The Charity has no endowment funds during the period.

13. Key management personnel

During the year total remuneration of 2020 £28,264 (2019: £28,264) was paid to key management personnel. The remuneration of key management personnel is decided upon and authorised by the trustees.

14. Exceptional Income

This is income from the closure of Hopefield Sanctuary Trust (800211). All assets and liabilities were transferred to the charity of Hopefield Animal Sanctuary Community Association (1181186).

The trustees have also agreed, following the transfer, to indemnify the Trustees of Hopefield Sanctuary Trust against any future claims against the Charity after its Dissolution.

THE HOPEFIELD SANCTUARY TRUST

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 24 NOVEMBER 2020

I report on the accounts of The Hopefield Sanctuary Trust for the year ended 24 November 2020 which are set out on pages 4 to 10.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (The Act) but that an independent examination is needed. The charities gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of Association of Accounting Technicians.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

Basis of independent examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Shelley-Marie Rudling FMAAT MIP AATQB for and on behalf of:

Community360

Winsley's House, High Street, Colchester, Essex



Date

09/04/2021