

**SANDHURST YOUTH CIO**

*Every young person equipped with a dream*

**Charity number: 1181155**

**TRUSTEES' ANNUAL REPORT  
and  
FINANCIAL STATEMENTS**

**for the year to 31 March 2024**

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St Michael's Pastoral Centre, Lower Church Road, Sandhurst Berkshire GU47 8HN

Tel:

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[www.sandhurstyouth.org.uk](http://www.sandhurstyouth.org.uk)

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## TRUSTEES' ANNUAL REPORT

### A Legal and administrative information

Sandhurst Youth CIO is registered as a charity with the Charity Commission (number 1181155). Details can be viewed at <http://www.charity-commission.gov.uk>.

Location:

St. Michael's Pastoral Centre, Lower Church Road, Sandhurst, Berkshire, GU47 8HN

Correspondence address:

St. Michael's Pastoral Centre, Lower Church Road, Sandhurst, Berkshire, GU47 8HN

Banker:

CAF (Charities Aid Foundation), 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4TA

Independent Examiner:

Andrew Low, 10 Lamborne Close, Sandhurst, Berkshire, GU47 8JL

Trustees

Trustees who have served from 1 April 2023 until the date this report was approved are:

Name	Position	Notes
David Percival	Chairman	Nominated by St Michael's PCC
Karen Symons	Treasurer	Nominated by St Michael's PCC
Jean Bettison		Nominated by Sandhurst Town Council
Hazel Hill		Nominated by Sandhurst Town Council(resigned 12.05.2023)
Margaret Newman		Nominated by Sandhurst Town Council
Steven Kaufman		Nominated by St Michael's PCC

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## **B Structure, governance and management**

The Sandhurst Youth CIO is a Registered Charity. It is governed by its constitution dated 13 December 2018.

The charity trustees manage the affairs of the CIO and may for that purpose exercise all the powers of the CIO.

There should be a minimum of three Trustees and a maximum of seven.

(a) All trustees shall be nominated:

- Three trustees shall be nominated by Sandhurst Town Council;
- Three trustees shall be nominated by the Parochial Church Council of St Michael and All Angels Church, Sandhurst;
- One trustee shall be nominated by the members of the Sandhurst Youth Advisory Group (when established);

Apart from the first charity trustees, every trustee must be appointed for a term of 3 years by a resolution passed at a properly convened meeting of the charity trustees.

The charity trustees will make available to each new charity trustee, on or before his or her first appointment:

- a copy of the current version of this constitution; and
- a copy of the CIO's latest Trustees' Annual Report and statement of accounts.

## **C Objectives and activities**

The Objects of the CIO are:

1. To act as a resource for young people between the ages of 11 and 21 in Sandhurst and the surrounding area by providing advice and assistance and organising programmes of physical, educational and other activities as a means of:
  - (a) advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals;
  - (b) advancing education;
  - (c) relieving unemployment;
  - (d) providing recreational and leisure time activity in the interests of social welfare for people living in the area of benefit who have need by reason of their youth, age, infirmity or disability, poverty or social and economic circumstances with a view to improving the conditions of life of such persons.
2. To advance the Christian religion amongst young people between the ages of 11 and 21 in Sandhurst and surrounding areas in accordance with the statement of faith as the trustees from time to time think fit.

## **D Achievements and performance**

### **1. Public Benefit**

When planning our activities for the year we have considered the Charity Commission's guidance on public benefit. The charity provides public benefit through the provision of services, advice, information and education to young people with a view to enabling their physical, emotional, intellectual and spiritual development.

### **2. Main features of the year:**

The work undertaken by Sandhurst Youth comprises five main strands:

- Detached work – regular tours are made of the places that young people congregate in Sandhurst and environs to engage them in conversation, build relationships, and offer support and advice. These interactions often develop into games (cricket, rounders etc) and are very often accompanied by hot chocolate etc! The opportunities to talk about their anxieties, relationships and their hopes and dreams are much appreciated by the young people.  
One group of young people has become significantly more engaged during the year following a visit to the Natural History Museum funded by Wellington College. They are now assisting us at events and are developing our social media presence.  
Sandhurst Youth continues to be actively engaged with other public agencies in seeking to ensure the young people do not become engaged in anti-social behaviour, and to encourage them towards productive use of their time and energies.
- Schools work – in the summer of 2021 Sandhurst Youth commenced a programme of work in Sandhurst School working with the Year 7 students to build their social skills and self confidence and this work has continued this year. Further funding was obtained from Shanly Foundation to support this. The work has been welcomed by the students and staff at Sandhurst School.
- Church work – We support the Sunday morning session for young people offered in St Michael's church and in addition our Youth Worker, Mike, has been involved in both the church and the diocese in developing intergenerational worship.
- Youth club and events. The drop in youth club, Dream Big, takes place most Sunday evenings and now has a solid core attendance. Periodic special events are organised, notably the "Youth Club in the Park", a summer holiday week of activities for young people, which was able to take place based at the Baptist Church. In addition an overnight trip was organised on a Long Boat on the Grand Union Canal, kindly funded by the Community Foundation for Surrey. Sandhurst Youth also has a presence at activities organised by Sandhurst Town Council such as the firework display and Summer Fun day.
- Mentoring – a mentoring programme based on the nationally recognised XLM programme continues with a number of adult mentors trained in its delivery. Mentees are recruited through all strands of work with the intent of giving 12 months support in establishing their longer term aspirations and dreams, and helping them start on that journey.

The sum of these activities means that Sandhurst Youth, and our tireless youth worker Mike, is now an established and valued part of Sandhurst life.

During the year the trustees have taken substantial action to respond to concerns raised through two stakeholders. One concern has been fully resolved and the second remains ongoing at the year end. All aspects have been managed so as to continue the work of the charity with minimum disruption.

## E Financial Review

### Review of the year

Income has increased slightly this year. The grants received were from Sandhurst Town Council and St Michael and All Angels Church, Sandhurst together with several donations from local organisations in support of specific events and activities.

The youth club and detached work has increased, together with special events in the community. This is reflected in the increase in the cost of events. Donations were gratefully received from Community Foundation for Surrey to cover the cost of the summer narrow boat trip and from Wellington College to cover the cost of holiday activities for the young people. With thanks to the Shanly Foundation, there were sufficient funds to continue the work in Sandhurst School.

Expenditure has been well controlled over the period which has enabled us to employ the services of session workers to assist with detached work and the Youth club. Due to the increasing pressure on the charity's reputation we have had additional expenditure and needed to provide extra support for our employees. This is an ongoing situation, but we are taking steps to minimise the expenditure over the coming year.

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As a consequence of this extra expenditure there are excess payments over receipts this year totalling £4,413.

At the year-end there were total reserves of £59,075. (2023 - £63,412)

We are hugely grateful for the support of Sandhurst Town Council and St Michael and All Angels Church, Sandhurst, which enables us to continue with our business plan and meet the objectives of the charity. Over the coming year St Michael and All Angels Church will be reviewing their financial commitment to us. To enable continued growth of our operations we will be actively looking to develop additional funding streams.

#### **Reserves Policy**

The trustees do not feel it necessary to formally set reserve levels, preferring instead to closely monitor funding activities and take appropriate action as required. The Trustees will always ensure there are sufficient funds to settle outstanding commitments.

#### **Volunteers**

We would like to thank all the volunteers who have assisted across the year in all activities.

The Trustees' Annual Report is the responsibility of all the Trustees and it was approved in a meeting on the 23. 9. 2024.

#### **Signed on behalf of the Trustees**



**Mr D Percival**  
(Chairman)



**Mrs K Symons**  
(Treasurer)

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**CHARITY REGISTRATION No.**  
**1181155**

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**SANDHURST YOUTH CIO**

**FINANCIAL STATEMENTS**

**of**

**SANDHURST YOUTH CIO**

**for the financial year to**  
**31 March 2024**

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**for the year to 31 March 2024.**

A 2

**Independent Examiner's Report**  
**to the trustees of Sandhurst Youth CIO**

I report on the accounts of the charity for the year ended 31 March 2024  
which are set out on pages A3 to A4.

**Respective responsibilities of the Trustees and the Independent Examiner**

The Charity's Trustees are responsible for the preparation of the Financial Statements.

The Charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (The Act) and that an independent examination is needed.

It is my responsibility to:

- 1 examine the accounts under section 145 of The Act
- 2 follow the procedures laid down in the general Directions given by the Charity Commissioners under section 145(5)(b) of The Act
- 3 state whether particular matters have come to my attention.

**Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the Act; and
  - to prepare Financial Statements which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or.
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Financial Statements to be reached.



Mr Andrew Low  
10 Lamborne Close  
Sandhurst  
Berkshire  
GU47 8JL

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<b>RECEIPTS AND PAYMENTS ACCOUNT</b>		<b>General</b>	<b>Restricted</b>	<b>TOTAL FUNDS</b>	
		<b>Funds</b>	<b>Funds</b>	<b>2024</b>	<b>2023</b>
	<b>Notes</b>	<b>£</b>	<b>£</b>	<b>£</b>	
<b>RECEIPTS</b>					
Donations		774	3,000	3,774	2,102
Grants	2	34,000		34,000	34,000
Events		469		469	640
Interest on deposit account		1,134		1,134	328
<b>Total receipts</b>		<b>36,376</b>	<b>3,000</b>	<b>39,376</b>	<b>37,070</b>
<b>PAYMENTS</b>					
Cost of events		1,022	1,155	2,177	1,956
Reputation management		3,191		3,191	0
Resources		293		293	27
Wages		34,389	2,009	36,398	32,694
Pension costs		885		885	848
Advertising and recruitment		176		176	36
Training		296		296	460
Insurance		308		308	293
Bank charges		60		60	72
Administrative costs		6		6	22
<b>TOTAL PAYMENTS</b>		<b>40,625</b>	<b>3,164</b>	<b>43,789</b>	<b>36,407</b>
<b>Excess (payments)/receipts over receipts/payments</b>		<b>(4,249)</b>	<b>(164)</b>	<b>(4,413)</b>	<b>664</b>
Cash at bank and in hand b/fwd		64,672	164	64,836	64,172
Cash at bank and in hand at 31 March 2024		<b>60,423</b>	<b>0</b>	<b>60,423</b>	<b>64,836</b>



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**SANDHURST YOUTH CIO**  
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**for the year to 31 March 2024.**

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**Statement of Assets and Liabilities**  
**as at 31 March 2024**

	General Funds	Restricted Funds	TOTAL FUNDS	
			2024	2023
Notes	£		£	
<b>Cash Funds</b>				
Bank current account	1,605	0	1,605	1,278
Bank deposit account	58,583		58,583	63,391
Cash in hand	235		235	168
	<u>60,423</u>	<u>0</u>	<u>60,423</u>	<u>64,836</u>
<b>Liabilities</b>				
PAYE due	(1,348)		(1,348)	(1,424)
	<u>(1,348)</u>		<u>(1,348)</u>	<u>(1,424)</u>

**Notes**

- 1 These Accounts have been prepared on a Receipts and Payments basis
- 2 Grants received: grants have been received from Sandhurst Town Council and from St Michael's church, Sandhurst to help fund the project in accordance with the business plan.
- 3 Restricted funds are monies received for a specific project to support Yr 7 transition at Sandhurst School and a donation to support holiday events

Approved by the Trustees of Sandhurst Youth CIO on 23.9.24 and signed on its behalf by:



Mr D Percival  
Chairman



Mrs K Symons  
Treasurer