

**SANDHURST YOUTH CIO**

*Every young person equipped with a dream*

**Charity number: 1181155**

**TRUSTEES' ANNUAL REPORT  
and  
FINANCIAL STATEMENTS**

**for the year to 31 March 2023**

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St Michael's Pastoral Centre, Lower Church Road, Sandhurst Berkshire GU47 8HN

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[www.sandhurstyouth.org.uk](http://www.sandhurstyouth.org.uk)

## TRUSTEES' ANNUAL REPORT

### A Legal and administrative information

Sandhurst Youth CIO is registered as a charity with the Charity Commission (number 1181155). Details can be viewed at <http://www.charity-commission.gov.uk>.

Location:

St. Michael's Pastoral Centre, Lower Church Road, Sandhurst, Berkshire, GU47 8HN

Correspondence address:

St. Michael's Pastoral Centre, Lower Church Road, Sandhurst, Berkshire, GU47 8HN

Banker:

CAF (Charities Aid Foundation), 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4TA

Independent Examiner:

Andrew Low, 10 Lamborne Close, Sandhurst, Berkshire, GU47 8JL

Trustees

Trustees who have served from 1 April 2022 until the date this report was approved are:

Name	Position	Notes
David Percival	Chairman	Nominated by St Michael's PCC
Karen Symons	Treasurer	Nominated by St Michael's PCC
Jean Bettison		Nominated by Sandhurst Town Council
Hazel Hill		Nominated by Sandhurst Town Council(resigned 12.05.2023)
Margaret Newman		Nominated by Sandhurst Town Council
Steven Kaufman		Nominated by St Michael's PCC

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## B Structure, governance and management

The Sandhurst Youth CIO is a Registered Charity. It is governed by its constitution dated 13 December 2018.

The charity trustees manage the affairs of the CIO and may for that purpose exercise all the powers of the CIO.

There should be a minimum of three Trustees and a maximum of seven.

(a) All trustees shall be nominated:

- Three trustees shall be nominated by Sandhurst Town Council;
- Three trustees shall be nominated by the Parochial Church Council of St Michael and All Angels Church, Sandhurst;
- One trustee shall be nominated by the members of the Sandhurst Youth Advisory Group (when established);

Apart from the first charity trustees, every trustee must be appointed for a term of 3 years by a resolution passed at a properly convened meeting of the charity trustees.

The charity trustees will make available to each new charity trustee, on or before his or her first appointment:

- a copy of the current version of this constitution; and
- a copy of the CIO's latest Trustees' Annual Report and statement of accounts.

## C Objectives and activities

The Objects of the CIO are:

1. To act as a resource for young people between the ages of 11 and 21 in Sandhurst and the surrounding area by providing advice and assistance and organising programmes of physical, educational and other activities as a means of:
  - (a) advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals;
  - (b) advancing education;
  - (c) relieving unemployment;
  - (d) providing recreational and leisure time activity in the interests of social welfare for people living in the area of benefit who have need by reason of their youth, age, infirmity or disability, poverty or social and economic circumstances with a view to improving the conditions of life of such persons.
2. To advance the Christian religion amongst young people between the ages of 11 and 21 in Sandhurst and surrounding areas in accordance with the statement of faith as the trustees from time to time think fit.

## D Achievements and performance

### 1. Public Benefit

When planning our activities for the year we have considered the Charity Commission's guidance on public benefit. The charity provides public benefit through the provision of services, advice, information and education to young people with a view to enabling their physical, emotional, intellectual and spiritual development.

### 2. Main features of the year:

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The work undertaken by Sandhurst Youth comprises five main strands:

- Detached work – regular tours are made of the places that young people congregate in Sandhurst and environs to engage them in conversation, build relationships, and offer support and advice. These interactions often develop into games (cricket, rounders etc) and are very often accompanied by hot chocolate etc! The opportunities to talk about their anxieties, relationships and their hopes and dreams are much appreciated by the young people.  
Sandhurst Youth continues to be actively engaged with other public agencies in seeking to ensure the young people do not become engaged in anti-social behaviour, and to encourage them towards productive use of their time and energies.
- Schools work –in the summer of 2021 Sandhurst Youth commenced a programme of work in Sandhurst School working with the Year 7 students to build their social skills and self confidence and this work has continued this year. Further funding was obtained from Shanly Foundation to support this. The work has been welcomed by the students and staff at Sandhurst School and will continue through the school year.
- Church work – The principal activity is the Sunday morning session for young people offered in St Michael's church. In addition our Youth Worker, Mike, has been actively involved in both the church and the diocese in developing intergenerational worship.
- Youth club and events. The drop in youth club, Dream Big, takes place most Sunday evenings and now has a solid core attendance. Periodic special events are organised, notably the "Youth Club in the Park", a summer holiday week of activities for young people, which was able to take place based at the Baptist Church. In addition an overnight trip was organised on a Long Boat on the Grand Union Canal, kindly funded by the Community Foundation for Surrey. Sandhurst Youth also has a presence at activities organised by Sandhurst Town Council such as the firework display and Summer Fun day.
- Mentoring – a mentoring programme based on the nationally recognised XLM programme continues with a number of adult mentors trained in its delivery. Mentees are recruited through all strands of work with the intent of giving 12 months support in establishing their longer term aspirations and dreams, and helping them start on that journey.

The sum of these activities means that Sandhurst Youth, and our tireless youth worker Mike, is now an established and valued part of Sandhurst life.

Unfortunately, at the year end there has been increasing pressure on the charity's reputation due to the actions of a neighbouring public body. The trustees are undertaking all the steps possible to rectify this situation and continue the work of the charity.

## E Financial Review

### Review of the year

Income appears to have decreased but this is as a result of a timing delay in receiving a previous year's grant in 2022. The grants received were from Sandhurst Town Council and St Michael and All Angels Church, Sandhurst together with several donations from local organisations in support of specific events and activities.

The youth club and detached work has increased, together with special events in the community. This is reflected in the increase in the cost of events. A donation was gratefully received from Community Foundation for Surrey to cover the cost of the summer narrow boat trip. With thanks to the Shanly Foundation, there were sufficient funds to continue the work in Sandhurst School.

Expenditure has been well controlled over the period which has enabled us to employ the services of session workers to assist with detached work and at times the Youth club.

There are excess receipts over payments this year totalling £664.

At the year-end there were total reserves of £63,412. (2022 - £62,825)

We are hugely grateful for the ongoing support of Sandhurst Town Council and St Michael and All Angels Church, Sandhurst, which enables us to continue with our business plan and meet the objectives of the charity.

**Reserves Policy**

The trustees do not feel it necessary to formally set reserve levels, preferring instead to closely monitor funding activities and take appropriate action as required. The Trustees will always ensure there are sufficient funds to settle outstanding commitments.

**Volunteers**

We would like to thank all the volunteers who have assisted across the year in all activities.

The Trustees' Annual Report is the responsibility of all the Trustees and it was approved in a meeting on the 11 ~~SEPTEMBER~~ 2023.

**Signed on behalf of the Trustees**

Mr D Percival  
(Chairman)



Mrs K Symons  
(Treasurer)

SANDHURST YOUTH CIO	FINANCIAL STATEMENTS For the Year to 31 <sup>st</sup> March 2023
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CHARITY REGISTRATION No. 1181155      A1

**SANDHURST YOUTH CIO**

**FINANCIAL STATEMENTS**

**of**

**SANDHURST YOUTH CIO**

**for the financial year to  
31 March 2023**

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**for the year to 31 March 2023.**

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**Independent Examiner's Report**  
**to the trustees of Sandhurst Youth CIO**

I report on the accounts of the charity for the year ended 31 March 2023  
which are set out on pages A3 to A4.

**Respective responsibilities of the Trustees and the Independent Examiner**

The Charity's Trustees are responsible for the preparation of the Financial Statements.

The Charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (The Act) and that an independent examination is needed.

It is my responsibility to:

- 1 examine the accounts under section 145 of The Act
- 2 follow the procedures laid down in the general Directions given by the Charity Commissioners under section 145(5)(b) of The Act
- 3 state whether particular matters have come to my attention.

**Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the Act; and
  - to prepare Financial Statements which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or.
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Financial Statements to be reached.



Mr Andrew Low  
10 Lamborne Close  
Sandhurst  
Berkshire  
GU47 8JL

<b>SANDHURST YOUTH CIO</b>	<b>FINANCIAL STATEMENTS</b> <b>For the Year to 31<sup>st</sup> March 2023</b>
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**SANDHURST YOUTH CIO**  
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**for the year to 31 March 2023.**

**A3**

<b>RECEIPTS AND PAYMENTS ACCOUNT</b>		<b>General</b>	<b>Restricted</b>	<b>TOTAL FUNDS</b>	
		<b>Funds</b>	<b>Funds</b>	<b>2023</b>	<b>2022</b>
	<b>Notes</b>	<b>£</b>	<b>£</b>	<b>£</b>	
<b>RECEIPTS</b>					
Donations		602	1,500	2,102	1,698
Grants	2	34,000		34,000	51,000
Events		640		640	241
Interest on deposit account		328		328	10
<b>Total receipts</b>		<b>35,570</b>	<b>1,500</b>	<b>37,070</b>	<b>52,949</b>
<b>PAYMENTS</b>					
Cost of events		1,956		1,956	1,160
Resources		27		27	0
Wages		31,233	1,461	32,694	31,714
Pension costs		848		848	811
Advertising and recruitment		36		36	166
Training		460		460	336
Insurance		293		293	284
Bank charges		72		72	96
Administrative costs		22		22	5
<b>TOTAL PAYMENTS</b>		<b>34,946</b>	<b>1,461</b>	<b>36,407</b>	<b>34,572</b>
<b>Excess (payments)/receipts over receipts/payments</b>		<b>625</b>	<b>39</b>	<b>664</b>	<b>18,376</b>
Cash at bank and in hand b/fwd		64,047	125	64,172	45,796
<b>Cash at bank and in hand at 31 March 2023</b>		<b>64,672</b>	<b>164</b>	<b>64,836</b>	<b>64,172</b>



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**SANDHURST YOUTH CIO**  
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**Statement of Assets and Liabilities**  
as at 31 March 2023

	General Funds	Restricted Funds	TOTAL FUNDS	
			2023	2022
Notes	£		£	
<b>Cash Funds</b>				
Bank current account	1,114	164	1,278	1,088
Bank deposit account	63,391		63,391	62,852
Cash in hand	168		168	232
	<u>64,672</u>	<u>164</u>	<u>64,836</u>	<u>64,172</u>
<b>Liabilities</b>				
PAYE due	(1,424)		(1,424)	(1,347)
	<u>(1,424)</u>		<u>(1,424)</u>	<u>(1,347)</u>

**Notes**

- 1 These Accounts have been prepared on a Receipts and Payments basis
- 2 Grants received: grants have been received from Sandhurst Town Council and from St Michael's church, Sandhurst to help fund the project in accordance with the business plan.
- 3 Restricted funds are monies received for a specific project to support Yr 7 transition at Sandhurst School

Approved by the Trustees of Sandhurst Youth CIO on 11. 9.2023 and signed on its behalf by:



Mr D Percival  
Chairman



Mrs K Symons  
Treasurer

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100

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