

Sandhurst Youth CIO	ANNUAL REPORT For the Year to 31 st March 2022
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SANDHURST YOUTH CIO	
<i>Every young person equipped with a dream</i>	
Charity number: 1181155	
TRUSTEES' ANNUAL REPORT and ACCOUNTS	
for the year to 31 March 2022	

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St Michael's Pastoral Centre, Lower Church Road, Sandhurst Berkshire GU47 8HN

Tel:

Email: info@sandhurstyouth.org.ukwww.sandhurstyouth.org.uk

A Legal and administrative information

Sandhurst Youth CIO is registered as a charity with the Charity Commission (number 1181155). Details can be viewed at <http://www.charity-commission.gov.uk>.

Location:

St. Michael's Pastoral Centre, Lower Church Road, Sandhurst, Berkshire, GU47 8HN

Correspondence address:

St. Michael's Pastoral Centre, Lower Church Road, Sandhurst, Berkshire, GU47 8HN

Banker:

CAF (Charities Aid Foundation), 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4TA

Independent Examiner:

Andrew Low, 10 Lamborne Close, Sandhurst, Berkshire, GU47 8JL

Trustees

Trustees who have served from 1 April 2021 until the date this report was approved are:

Name	Position	Notes
David Percival ²	Chairman	Nominated by St Michael's PCC
Karen Symons	Treasurer	Nominated by St Michael's PCC
Jean Bettison		Nominated by Sandhurst Town Council
Hazel Hill		Nominated by Sandhurst Town Council
Margaret Newman		Nominated by Sandhurst Town Council
Steven Kaufman		Nominated by St Michael's PCC.-appointed 15.11.2021

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B Structure, governance and management

The Sandhurst Youth CIO is a Registered Charity. It is governed by its constitution dated 13 December 2018.

The charity trustees manage the affairs of the CIO and may for that purpose exercise all the powers of the CIO.

There should be a minimum of three Trustees and a maximum of seven.

(a) All trustees shall be nominated:

- Three trustees shall be nominated by Sandhurst Town Council;
- Three trustees shall be nominated by the Parochial Church Council of St Michael and All Angels Church, Sandhurst;
- One trustee shall be nominated by the members of the Sandhurst Youth Advisory Group (when established);

Apart from the first charity trustees, every trustee must be appointed for a term of 3 years by a resolution passed at a properly convened meeting of the charity trustees.

The charity trustees will make available to each new charity trustee, on or before his or her first appointment:

- a copy of the current version of this constitution; and
- a copy of the CIO's latest Trustees' Annual Report and statement of accounts.

C Objectives and activities

The Objects of the CIO are:

1. To act as a resource for young people between the ages of 11 and 21 in Sandhurst and the surrounding area by providing advice and assistance and organising programmes of physical, educational and other activities as a means of:
 - (a) advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals;
 - (b) advancing education;
 - (c) relieving unemployment;
 - (d) providing recreational and leisure time activity in the interests of social welfare for people living in the area of benefit who have need by reason of their youth, age, infirmity or disability, poverty or social and economic circumstances with a view to improving the conditions of life of such persons.
2. To advance the Christian religion amongst young people between the ages of 11 and 21 in Sandhurst and surrounding areas in accordance with the statement of faith as the trustees from time to time think fit.

D Achievements and performance

1. Public Benefit

When planning our activities for the year we have considered the Charity Commission's guidance on public benefit. The charity provides public benefit through the provision of services, advice, information and education to young people with a view to enabling their physical, emotional, intellectual and spiritual development.

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2. Main features of the year:

The work over the year has again been restricted by the range of guidance and activities allowed by national regulations. The Trustees took the decision at the start of the pandemic to continue operations to the fullest extent possible under National Youth Agency guidance in support of the young people of Sandhurst.

The work undertaken by Sandhurst Youth comprises five main strands:

- Detached work – regular tours are made of the places that young people congregate in Sandhurst to engage them in conversation, build relationships, and offer support and advice. These interactions often develop into games (cricket, rounders etc) and are very often accompanied by hot chocolate etc! The opportunities to talk about how Covid has impacted their lives both at home and at school has been much appreciated by the young people. Sandhurst Youth continues to be actively engaged with other public agencies in seeking to ensure the young people do not become engaged in anti-social behaviour, and to encourage them towards productive use of their time and energies.
- Schools work – in the summer of 2021 Sandhurst Youth commenced a programme of work in Sandhurst School working with the Year 7 students to build their social skills and self confidence. Funding was obtained from Shanly Foundation and Tesco 'Bags for life'. The work has been welcomed by the students and staff at Sandhurst School and will continue through the school year.
- Church work – The Sunday morning session for young people offered in conjunction with St Michael's church was moved online early in the first lockdown, it has now returned to a weekly format on Sunday mornings.
- Youth club and events. The drop in youth club, open to all, entitled Dream Big has returned to the centre from summer 2021 and is slowly rebuilding its membership after the pandemic. Periodic special events are organised, notably the "Youth Club in the Park", a summer holiday week of activities for young people, which was able to take place based at the Baptist Church. Sandhurst Youth also has a presence at activities organised by Sandhurst Town Council such as the firework display and Summer Fun day.
- Mentoring – a mentoring programme based on the nationally recognised XLM programme continues with a number of adult mentors trained in its delivery. Mentees are recruited through all strands of work with the intent of giving 12 months support in establishing their longer term aspirations and dreams, and helping them start on that journey.

Work on establishing the Sandhurst Youth Advisory Group has remained on hold as the various organisations which work with young people in Sandhurst have all been stressed by the Pandemic.

The sum of these activities means that Sandhurst Youth, and our tireless youth worker Mike, is now an established and valued part of Sandhurst life.

E Financial Review

Review of the year

Income appears to have increased but this is as a result of a timing delay in receiving a previous year's grant. The grants received were from Sandhurst Town Council and St Michael and All Angels Church, Sandhurst together with several donations from local organisations in support of specific events and activities.

With the easing of the restrictions brought in as a result of Covid-19 pandemic, the youth club and detached work has increased, together with special events in the community. This is reflected in the increase in the cost of events. With thanks to the Shanly Foundation and Tesco, there were sufficient funds to continue the work in Sandhurst School.

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Expenditure has been well controlled over the period which has enabled us to employ the services of session workers to assist with detached work and at times the Youth club.

There are excess receipts over payments this year totalling £19,634 which has arisen due to the slight delay in the receipt of one of the grants.

At the year-end there were total reserves of £62,825. (2021 - £61,512)

We are hugely grateful for the ongoing support of Sandhurst Town Council and St Michael and All Angels Church, Sandhurst, which enables us to continue with our business plan and meet the objectives of the charity.

Reserves Policy

The trustees do not feel it necessary to formally set reserve levels, preferring instead to closely monitor funding activities and take appropriate action as required. The Trustees will always ensure there are sufficient funds to settle outstanding commitments.

Volunteers

We would like to thank all the volunteers who have assisted across the year in all activities.

The Trustees' Annual Report is the responsibility of all the Trustees and it was approved in a meeting on the **12. 7. 2022**.

Signed on behalf of the Trustees



Mr D Percival
(Chairman)



Mrs K Symons
(Treasurer)

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CHARITY REGISTRATION No. 1181155 A1

SANDHURST YOUTH CIO

FINANCIAL STATEMENTS

of

SANDHURST YOUTH CIO

**for the financial year to
31 March 2022**

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Independent Examiner's Report
to the trustees of Sandhurst Youth CIO

I report on the accounts of the charity for the year ended 31 March 2022 which are set out on pages A3 to A4.

Respective responsibilities of the Trustees and the Independent Examiner

The Charity's Trustees are responsible for the preparation of the Financial Statements. The Charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (The Act) and that an independent examination is needed.

It is my responsibility to:

- 1 examine the accounts under section 145 of The Act
- 2 follow the procedures laid down in the general Directions given by the Charity Commissioners under section 145(5)(b) of The Act
- 3 state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare Financial Statements which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or.
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Financial Statements to be reached.



12.8.2022

Mr Andrew Low
 10 Lamborne Close
 Sandhurst
 Berkshire
 GU47 8JL

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RECEIPTS AND PAYMENTS ACCOUNT

		General	Restricted	TOTAL FUNDS	
		Funds	Funds	2022	2021
		£	£	£	
RECEIPTS	- £				
	Notes				
Donations		698	1,000	1,698	4,416
Grants	2	51,000		51,000	17,000
Events	- £	241		241	18
Interest on deposit account		10		10	21
Total receipts		51,948	1,000	52,948	21,455
PAYMENTS					
Cost of events	- £	1,160		1,160	97
Wages		29,456	2,258	31,714	28,458
Pension costs		811		811	797
Advertising and recruitment		166		166	97
Training		336		336	0
Insurance		284		284	279
Bank charges		96		96	69
Administrative costs		5		5	96
TOTAL PAYMENTS		32,315	2,258	34,572	29,893
Excess (payments)/receipts over receipts/payments		19,634	(1,258)	18,376	(8,437)
Transfer from Sandhurst Youth Project				0	
Cash at bank and in hand b/fwd		44,413	1,383	45,796	54,233
Cash at bank and in hand at 31 March 2021		64,047	125	64,172	45,796

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Statement of Assets and Liabilities
as at 31 March 2022

	General Funds	Restricted Funds	TOTAL FUNDS	
			2022	2021
Notes	£		£	
Cash Funds				
Bank current account	1,088		1,088	1,296
Bank deposit account	62,727	125	62,852	44,354
Cash in hand	232		232	146
	<u>64,047</u>	<u>125</u>	<u>64,172</u>	<u>45,796</u>
Other monetary assets				
Sandhurst PCC	0		0	17,000
	<u>0</u>		<u>0</u>	<u>17,000</u>
Liabilities				
PAYE due	(1,347)		(1,347)	1,284
	<u>(1,347)</u>		<u>(1,347)</u>	<u>1,284</u>

Notes

- These Accounts have been prepared on a Receipts and Payments basis
- Grants received: grants have been received from Sandhurst Town Council and from St Michael's church, Sandhurst to help fund the project in accordance with the business plan. Due to a delay in making the payments by St Michael's church their payments for both 2019/20 and 2020/21 have both been received in the current year. Agreements have been reached which should ensure this does not occur again.
- Restricted funds are monies received for a specific project to support Yr 7 transition at Sandhurst School

Approved by the Trustees of Sandhurst Youth CIO on **12.7.2022** and signed on its behalf by:



Mr D Percival
Chairman



Mrs K Symons
Treasurer

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