

SANDHURST YOUTH CIO

Every young person equipped with a dream

Charity number: 1181155

**TRUSTEES' ANNUAL REPORT
and
ACCOUNTS**

for the year to 31 March 2021

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St Michael's Pastoral Centre, Lower Church Road, Sandhurst Berkshire GU47 8HN

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Email: info@sandhurstyouth.org.uk

www.sandhurstyouth.org.uk

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A Legal and administrative information

Sandhurst Youth CIO is registered as a charity with the Charity Commission (number 1181155). Details can be viewed at <http://www.charity-commission.gov.uk>.

Location:

St. Michael's Pastoral Centre, Lower Church Road, Sandhurst, Berkshire, GU47 8HN

Correspondence address:

St. Michael's Pastoral Centre, Lower Church Road, Sandhurst, Berkshire, GU47 8HN

Banker:

CAF (Charities Aid Foundation), 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4TA

Independent Examiner:

Andrew Low, 10 Lamborne Close, Sandhurst, Berkshire, GU47 8JL

Trustees

Trustees who have served from 1 April 2020 until the date this report was approved are:

Name	Position	Notes
David Percival	Chairman	Nominated by St Michael's PCC
Karen Symons	Treasurer	Nominated by St Michael's PCC
Jean Bettison		Nominated by Sandhurst Town Council
Hazel Hill		Nominated by Sandhurst Town Council
Margaret Newman		Nominated by Sandhurst Town Council

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B Structure, governance and management

The Sandhurst Youth CIO is a Registered Charity. It is governed by its constitution dated 13 December 2018.

The charity trustees manage the affairs of the CIO and may for that purpose exercise all the powers of the CIO.

There should be a minimum of three Trustees and a maximum of seven.

(a) All trustees shall be nominated:

- Three trustees shall be nominated by Sandhurst Town Council;
- Three trustees shall be nominated by the Parochial Church Council of St Michael and All Angels Church, Sandhurst;
- One trustee shall be nominated by the members of the Sandhurst Youth Advisory Group (when established);

Apart from the first charity trustees, every trustee must be appointed for a term of 3 years by a resolution passed at a properly convened meeting of the charity trustees.

The charity trustees will make available to each new charity trustee, on or before his or her first appointment:

- a copy of the current version of this constitution; and
- a copy of the CIO's latest Trustees' Annual Report and statement of accounts.

C Objectives and activities

The Objects of the CIO are:

1. To act as a resource for young people between the ages of 11 and 21 in Sandhurst and the surrounding area by providing advice and assistance and organising programmes of physical, educational and other activities as a means of:
 - (a) advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals;
 - (b) advancing education;
 - (c) relieving unemployment;
 - (d) providing recreational and leisure time activity in the interests of social welfare for people living in the area of benefit who have need by reason of their youth, age, infirmity or disability, poverty or social and economic circumstances with a view to improving the conditions of life of such persons.
2. To advance the Christian religion amongst young people between the ages of 11 and 21 in Sandhurst and surrounding areas in accordance with the statement of faith as the trustees from time to time think fit.

D Achievements and performance

1. Public Benefit

When planning our activities for the year we have considered the Charity Commission's guidance on public benefit. The charity provides public benefit through the provision of services, advice, information and education to young people with a view to enabling their physical, emotional, intellectual and spiritual development.

2. Main features of the year:

The work over the year has, inevitably, been restricted by the range of guidance and activities allowed by national regulations. The Trustees took the decision at the start of the year to continue operations to the fullest extent possible under National Youth Agency guidance in support of the young people of Sandhurst.

The work undertaken by Sandhurst Youth comprises five main strands:

- Detached work – regular tours are made of the places that young people congregate in Sandhurst to engage them in conversation, build relationships, and offer support and advice. These interactions often develop into games (cricket, rounders etc) and are very often accompanied by hot chocolate etc! The opportunities to talk about how Covid has impacted their lives both at home and at school has been much appreciated by the young people.
There is evidence that as the year has progressed tensions in the community of young people from Sandhurst and environs are rising with increasing frequency of Anti-Social Behaviour. Sandhurst Youth is actively engaged with other public agencies in seeking to restore order for the young people.
- Schools work – work has been limited by the Covid restrictions on schools. Neither secondary school that we serve was able to prepare the Year 7 students for transition, and in the autumn Sandhurst Youth was requested to undertake a programme of work in Sandhurst School to support the Year 7 students. Funding was obtained from Shanly Foundation and the work commenced after the second lockdown.
- Church work – The Sunday morning session for young people offered in conjunction with St Michael's church was moved online early in the first lockdown, and has continued in this format throughout the year. The drop in youth club, open to all, entitled Dream Big also transferred online but attendance was sporadic, and the work briefly returned to the centre in summer 20 before lockdown again prevented activities. Individual support has continued for specific older individuals, and several rounds of home visits bringing resources aimed at mental health support have been carried out over the year.
- Mentoring – a mentoring programme based on the nationally recognised XLM programme has been established and a number of adult mentors trained in its delivery. Mentees are recruited through all strands of work with the intent of giving 12 months support in establishing their longer term aspirations and dreams, and helping them start on that journey. This work continued online where the young people wanted it.
- Event's programme – periodic special events are organised, notably the "Youth Club in the Park", a summer holiday week of activities for young people, which was able to take place based at the Baptist Church..

Work on establishing the Sandhurst Youth Advisory Group has been put on hold as the various organisations which work with young people in Sandhurst have all been stressed by the Pandemic.

The sum of these activities means that Sandhurst Youth, and our tireless youth worker Mike, is now an established and valued part of Sandhurst life.

E Financial Review**Review of the year**

Despite the lockdowns as a result of Covid-19, with sufficient funds in the bank, we have been able to continue the full-time employment of our youth worker who was able to provide continuing support to the young people of Sandhurst via social media and meeting software. We anticipate that with the ongoing support of Sandhurst Town Council and St Michael and All Angels Church, Sandhurst, we will be able to continue with our business plan and meet the objectives of the charity.

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In the year, and just after the year end, grants have been received from Sandhurst Town Council and St Michael and All Angels Church, Sandhurst together with several donations from local organisations in support of specific events and activities.

Expenditure has been well controlled over the period which has enabled us to employ the services of session workers to assist with detached work.

There are excess payments over receipts this year totalling £9,820 which has only arisen due to the slight delay in the receipt of one of the grants.

At the year-end there were total reserves of £61,512. (2020 - £52,935)

Reserves Policy

The trustees do not feel it necessary to formally set reserve levels, preferring instead to closely monitor funding activities and take appropriate action as required. The Trustees will always ensure there are sufficient funds to settle outstanding commitments.

Volunteers

We would like to thank all the volunteers who have assisted across the year in all activities.

The Trustees' Annual Report is the responsibility of all the Trustees and it was approved in a meeting on the 20th JULY 2021.

Signed on behalf of the Trustees



Mr D Percival
(Chairman)



Mrs K Symons
(Treasurer)

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for the year to 31 March 2021.

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Independent Examiner's Report
to the trustees of Sandhurst Youth CIO

I report on the accounts of the charity for the year ended 31 March 2021 which are set out on pages A3 to A4.

Respective responsibilities of the Trustees and the Independent Examiner

The Charity's Trustees are responsible for the preparation of the Financial Statements. The Charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (The Act) and that an independent examination is needed.

It is my responsibility to:

- 1 examine the accounts under section 145 of The Act
- 2 follow the procedures laid down in the general Directions given by the Charity Commissioners under section 145(5)(b) of The Act
- 3 state whether particular matters have come to my attention.

Basis of this report


My examination was carried out in accordance with the General Directions given by the Charity Commission.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare Financial Statements which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or.
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Financial Statements to be reached.

Mr Andrew Low
10 Lamborne Close
Sandhurst
Berkshire
GU47 8JL


4/8/21

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RECEIPTS AND PAYMENTS ACCOUNT

	Notes	General	Restricted	TOTAL FUNDS	
		Funds	Funds	12 months 2021	15 months 2020
		£	£	£	
RECEIPTS					
Donations		2,916	1,500	4,416	1,449
Grants	2	17,000		17,000	34,000
Events		18		18	286
Interest on deposit account		21		21	65
Total receipts		19,955	1,500	21,455	35,800
PAYMENTS					
Cost of events		97		97	992
Wages		28,341	117	28,458	32,098
Pension costs		797		797	900
Safeguarding		97		97	329
Training		0		0	249
Insurance		279		279	557
Bank charges		69		69	
Administrative costs		96		96	250
TOTAL PAYMENTS		29,776	117	29,893	35,374
Excess (payments)/receipts over receipts/payments		(9,820)	1,383	(8,437)	426
Transfer from Sandhurst Youth Project				0	53,807
Cash at bank and in hand b/fwd		54,233	0	54,233	0
Cash at bank and in hand at 31 March 2021		44,413	1,383	45,796	54,233

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Statement of Assets and Liabilities
as at 31 March 2021

	General Funds	Restricted Funds	TOTAL FUNDS	
			2021	2020
Notes	£		£	
Cash Funds				
Bank current account	1,296		1,296	1,938
Bank deposit account	42,971	1,383	44,354	52,167
Cash in hand	146		146	128
	<u>44,413</u>	<u>1,383</u>	<u>45,796</u>	<u>54,233</u>
Other monetary assets				
Sandhurst PCC, received shortly after year end	17,000		17,000	0
	<u>17,000</u>		<u>17,000</u>	<u>0</u>
Liabilities				
Sandhurst PCC	0		0	(10)
PAYE due	(1,284)		(1,284)	(1,288)
	<u>(1,284)</u>		<u>(1,284)</u>	<u>(1,298)</u>

Notes

- 1 These Accounts have been prepared on a Receipts and Payments basis
- 2 Grants received: grants have been received from Sandhurst Town Council and shortly after the year end, from St Michael's church, Sandhurst to help fund the project and in accordance with the business plan.
- 3 Restricted funds are monies received for a specific project to support Yr 7 transition at Sandhurst School

Approved by the Trustees of Sandhurst Youth CIO on 20.7.2021 and signed on its behalf by:



Mr D Percival
Chairman



Mrs K Symons
Treasurer