

Trustees' Annual Report

For the period

From (start date)

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to end date

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Section A

Reference and administration details

Charity name

1st Fressingfield Scout Group

Other names the charity is known by

Registered charity number (if any)

1	1	8	1	1	5	4
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Charity's principal address

The Old Forge

New Street

Fressingfield

Suffolk

Postcode

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Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Dawn Carman-Jones	Executive Chair	
2	Angie Ellis	Executive Secretary	
3	John Coop	Executive Treasurer	
4	Andrew Alders-Dunthorne	Group Scout Leader	

Section B

Structure, governance and management

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 3 months.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	<p>In addition to the weekly virtual evening sessions for each of the sections, a range of additional activities were arranged during the year</p> <ol style="list-style-type: none">1 Explorer, Scout, Cubs and Beaver activities when restrictions allowed2 Virtual camp where leaders organised events for members on Zoom.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The charity has effectively delivered scouting by building a fantastic new HQ including main hall, training room, activity room first aid room, teaching kitchen, toilets and showers. Through the provision of sufficient funds and resources we have been able to provide a wide range of activities and support to the young people in our community.

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 6 months running costs, circa £6.0k.

The Group held reserves of £32.3k as at the year end. This is above the level required for operating expenses. However this can be explained by HQ reserve of £15k for further development of our cart lodge, grants for equipment spent in 2022/23 £5.7k, payments for 2022/23 camp £1.7k and Explorers Kenya trip 2022/23 £5.9k.

• investment policy and objectives;

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Our main priority continues to be raising sufficient funds to operate our new HQ to guarantee scouting in our community for years to come. We are now in the process of raising additional funds to build a new cart lodge in 2022/23 required for vehicle and equipment storage.

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Section G	Declaration
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The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)		<i>J A Coop</i>
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Full name(s)	Dawn Carman-Jones	John Anthony Coop
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Position (eg Secretary, Chair)	Executive Chair	Treasurer
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Date	1	5	1	1	2	2
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Income and Expenditure Statement as at 31st March 2021 Main Account

Account Name	April	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	Total
Opening Bank Balance	18,055	1,276	1,771	2,510	3,109	3,316	2,528	2,654	6,828	8,575	14,474	13,522	
Closing Bank Balance	1,276	1,771	2,510	3,109	3,316	2,528	2,654	6,828	8,575	14,474	13,522	11,353	
Movement in Bank	- 16,779	495	739	599	206	- 787	126	4,173	1,748	5,899	- 952	- 2,168	
INCOME	April	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	Total
Subscriptions	660	660	735	963	798	892	1,008	956	921	1,021	908	833	10,355
Camps	-	-	40	-	25	-	-	30	-	-	-	1,578	1,673
Activities	-	-	-	-	-	-	221	64	-	153	20	418	875
Building Hire	-	-	-	-	-	-	-	-	215	-	-	-	215
Clothing Recycling	-	-	-	-	-	-	-	-	-	-	-	92	92
Donation	-	-	-	32	-	-	150	-	50	-	-	-	232
Fund raising	123	15	-	23	16	113	66	15	347	612	25	628	727
Grants	-	-	-	-	-	160	1,951	-	375	2,000	375	3,305	8,166
Gift Aid	-	-	-	2,325	-	-	-	-	-	-	-	-	2,325
Uniform Purchase	-	-	-	76	18	-	36	15	61	-	-	-	206
Electricity EDF	-	-	-	-	-	-	-	2	-	-	-	-	2
Marquee Hire	-	-	250	-	-	-	-	-	-	-	-	-	250
Santa Run	-	-	-	-	-	-	-	-	374	212	105	- 691	-
Utilities Recharge	-	-	-	-	-	-	-	-	-	-	-	1,296	1,296
Y&P School Section	-	-	-	-	-	-	-	-	-	4,675	-	-	4,675
T/F Development	-	-	-	-	-	-	-	106	-	-	-	-	106
Total Income	783	675	1,025	3,417	856	1,165	3,433	1,188	2,343	8,673	1,433	6,204	31,193

EXPENDITURE	April	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	Total
Camps	-	-	-	-	-	-	-	29	-	-	100	-	129
Uniform Purchase	-	-	269	-	80	436	-	-	-	601	-	139	1,525
Consumables	10	70	-	51	321	352	1,190	-	160	193	79	265	2,692
Activities	-	-	-	-	76	-	-	-	-	114	-	-	190
Donation	-	-	-	-	-	-	-	-	25	-	-	-	25
Loan Interest Payment	-	-	-	-	-	-	-	124	-	844	-	-	967
Capital Equipment	-	-	-	-	-	-	-	3,699	-	-	-	-	3,699
Fund Raising	-	-	-	-	-	-	-	247	-	-	-	-	247
HQ Business Rates	34	-	-	-	-	-	-	-	-	-	-	58	92
HQ Electricity EDF	-	36	-	-	27	-	-	36	327	905	373	-	1,706
HQ Insurance	-	-	-	-	-	1,148	24	-	-	-	-	-	1,172
HQ IT	17	74	17	17	146	17	354	17	17	17	17	17	725
HQ Welfare	-	-	-	-	-	-	-	-	66	-	-	-	66
HQ Water Charges	-	-	-	-	-	-	-	-	-	-	161	-	161
HQ Tank Emptying	-	-	-	-	-	-	-	-	-	100	-	90	190
Minibus	-	-	-	-	-	-	-	-	-	-	1,655	280	1,935
Capitation	-	-	-	-	-	-	-	-	-	-	-	7,524	7,524
Y&P School Section	-	-	-	-	-	-	-	-	-	-	-	-	-
T/F Development	17,500	-	-	2,750	-	-	1,738	- 7,137	-	-	-	-	14,851
Total Expenditure	17,561	180	286	2,818	650	1,952	3,306	- 2,985	595	2,774	2,385	8,372	37,895

Income and Expenditure Statement as at 31st March 2021 Development Account

Account Name	April	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	Total
INCOME													-
Loan	-	-	7,000	-	-	110,000	83,000	-	-	-	-	-	200,000
Fund Raising	-	-	-	-	-	657	-	99	23	-	-	783	1,561

Grants	20,000	-	-	-	-	-	-	15,505	-	-	-	750	36,255
Transfer	17,500	-	-	-	-	-	-	7,500	-	-	-	-	10,000
Donations	-	-	-	92	-	-	-	-	-	-	-	-	92
Subs TF £2.50	-	-	-	2,750	-	-	-	-	-	-	-	-	2,750
Stradbroke BBQ	-	-	-	-	-	-	-	251	-	-	-	-	251
Orwell Challenge	-	-	-	502	-	-	-	-	-	-	-	-	502
Open Day	-	-	-	-	-	-	-	149	-	-	-	-	149
Christmas Fair	-	-	-	-	-	-	-	411	-	-	-	-	411
Santa Run	-	-	-	-	-	-	-	-	382	89	-	721	1,192
TOTAL INCOME	37,500	-	7,000	3,344	-	110,657	83,000	8,915	405	89	-	2,254	253,164
													-
EXPENDITURE													-
Portable Offices	50,000	-	21,837	-	2,500	100,557	-	40,149	-	-	-	-	215,044
Site Professional Cha	275	-	-	-	-	-	-	-	-	-	-	-	275
Suffolk County Council	259	288	-	-	480	-	-	-	-	-	-	-	1,027
Scout HQ Expense	-	-	-	-	95	-	1,059	-	1,787	-	-	-	2,941
Ground Work	-	-	-	-	4,000	-	-	15,436	19,050	-	-	-	38,486
Electrical Installation	-	-	-	-	851	-	459	-	-	-	-	-	1,310
Suffolk Fire and Secu	-	-	-	-	-	-	-	4,400	-	-	-	-	4,400
Nisbets Kitchen	-	-	-	-	-	-	-	7,631	-	-	604	-	7,027
Professional Charges	-	-	-	-	-	-	1,214	-	-	-	-	-	1,214
TOTAL EXPENDITURE	50,534	288	21,837	-	7,926	100,557	2,733	67,615	20,837	-	604	-	271,723

TOTAL Income (Expense)	-	13,034	-	288	-	14,837	3,344	-	7,926	10,099	80,267	-	58,700	-	20,432	693	-	2,254	-	18,560
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Opening Bank Balance	33,600	20,566	20,278	5,441	8,785	860	10,959	91,226	32,527	12,094	12,787	12,787					
Closing Bank Balance	20,566	20,278	5,441	8,785	860	10,959	91,226	32,527	12,094	12,787	12,787	15,041					
-	13,034	-	288	-	14,837	3,344	-	7,926	10,099	80,267	-	58,700	-	20,432	693	-	2,254

Cash funds (Current Assets)	
Bank current account	15,041
Bank deposit account	-
Building society account	-
The Scout Association Short Term	-
Cash/Floats	-
Total cash funds	15,041
receipts and payments account) element error	
Other monetary assets	
Tax claim	-
Debts due from the County/Area/	-
Insurance claim	-
Sub total	-
Investment assets (Fixed Assets)	
Investment property - detail	271,723
Quoted investments	-
Other investments - detail	-
Sub total	271,723
Non monetary assets for charity's own use	
Badge stock	-

Shop stock	-
Other stock	-
Land and buildings	-
Motor vehicles	-
Scouting equipment, furniture etc	-
Other	-
Sub total	-
Liabilities	
Accounts not yet paid	
Expenses incurred but not invoiced	-
Subscriptions not yet paid	-
Loan - detail	- 180,000
Grants Recd	- 36,255
Contract Income	- 20,000
Fundraising Opening Balance	- 33,600
Fundraising	- 4,158
Main Account Transfer	- 12,750
Other liabilities	-
Sub total	- 286,764

Assets less Liabilities	-
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Summary of Transactions 31st March 2022				
As At 31st March 2022	Main Account	Develop Account	Explorer Account	Total
Opening Bank Balance	18,055	33,600	5,910	57,565
Income	31,193	253,164		284,357
Expenditure	37,895	271,723		309,618
Income/Expenditure Movement as at 31st March 2022	- 6,701	- 18,560	-	- 25,261
Restricted Source of f	7,258	15,041		
Total as at 31st March	11,353	15,041	5,910	32,304
Closing Bank Balance	11,353	15,041	5,910	32,304



Section A

Independent Examiner's Report

Report to the trustees/
members of

1st Fressingfield Scout Group

On accounts for the year
ended

31st March 2022

Charity no
(if any)

1181154

Set out on pages

No Additional Sheets

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st March 2022

Responsibilities and basis of
report

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's
statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

12th November 2022

Name:

Graham Thornett

Address:

Appletun

Abbey Hill, Hoxne

Suffolk IP21 5AL

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.