

PRIMROSE BANK COMMUNITY ASSOCIATION

England & Wales · Charity number 1181125

Details

Status Registered

Legal form CIO

Registered 2018-12-11

Register [View on the Charity Commission register](#)

Contact

Address The Primrose Centre
9 Magnolia Gardens
Oldham
OL8 1HX

Phone 01616247202

Email primrosecentre@gmail.com

Website <https://primrosecommunity.org.uk/>

Activities

Objects: THE OBJECTS OF THE CIO ARE:TO FURTHER OR BENEFIT THE RESIDENTS OF WERNETH AND MEDLOCK VALE WARDS AND THE NEIGHBOURHOOD, WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER THE SAID RESIDENTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR THE RESIDENTS.IN FURTHERANCE OF THESE OBJECTS BUT NOT OTHERWISE, THE TRUSTEES SHALL HAVE POWER:TO ESTABLISH OR SECURE THE ESTABLISHMENT OF A COMMUNITY CENTRE AND TO MAINTAIN OR MANAGE OR CO-OPERATE WITH ANY STATUTORY AUTHORITY IN THE MAINTENANCE AND MANAGEMENT OF SUCH A CENTRE FOR ACTIVITIES PROMOTED BY THE CHARITY IN FURTHERANCE OF THE ABOVE OBJECTS.NOTHING IN THIS CONSTITUTION SHALL AUTHORISE AN APPLICATION OF THE PROPERTY OF THE CIO FOR THE PURPOSES WHICH ARE NOT CHARITABLE.

Activities: Provide activities that support the charities objects in the local area including but not limited to the following examples - English, Maths Tuition Arts and CraftsYouth ClubsHealth and Wellbeing activitiesHealthy eating educational coursesYoung parents and toddler groupsSporting activities

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Advocacy/advice/information
- **What:** Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- Oldham

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£59,523	£67,590	-	-
2024-03-31	£30,817	£30,172	-	-
2023-03-31	£26,486	£34,588	-	-
2022-03-31	£8,286	£21,545	-	-
2021-03-31	£24,184	£23,469	-	-

Trustees

Name	Role	Appointed
SHAMIM MIAH	Chair	2018-12-11
Dawn Stewart		2024-08-19
Javed Tariq		2025-12-23
Moyrum Bibi		2020-10-01
Paul John Maybury		2024-08-19
Seher Sheikh		2025-12-23
Shoab Akhtar		2020-06-12
Syed Maruf Ali		2018-12-11

PRIMROSE BANK COMMUNITY ASSOCIATION

England & Wales - Charity number 1181125

Accounts

Charity registration number: 1181125

Primrose Bank Community Association

Annual Report and Financial Statements

for the Year Ended 31 March 2025

Primrose Bank Community Association

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Primrose Bank Community Association

Reference and Administrative Details

Trustees

Syed Maruf Ali

Shoab Akhtar

Dawn Stewart

Moyrum Bibi

Shamim Miah

Paul John Maybury

Charity Registration Number

1181125

Principal Office

9 Magnolia Gardens

Oldham

OL8 1HX

Independent Examiner

Rahman Accountants Limited

Chartered Certified Accountants

13 Cotswold Drive

Oldham

OL2 5HD

Trustees' Annual Report for the period 1st April 2024 – 31st March 2025

Charity name: PRIMROSE BANK COMMUNITY ASSOCIATION

Charity registration number: 1181125.

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Primrose Community Association Constitution To further or benefit the residents of Werneth and Medlock Vale wards and the neighbourhood without distinction of sex, sexual orientation, race, or of political, religious or other opinions by associating together the said residents and the Local Authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation, with the objective of improving the conditions of life for the residents. In furtherance of these objects but not otherwise, the trustees shall have power to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects. Nothing in this constitution shall authorise an application of the property of the CIO for the purposes which are not charitable.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services	Para 1.17 and 1.19	The trustees have continued to use the Primrose Centre for board meetings, business planning meetings and to run activities. A number of groups and organisations booked the centre to hold meetings or training sessions. These included First Choice Homes Oldham, the ESAN Community, the OROMO Community, the Malayalee community, Ingeus Restart, EVA Healthcare, the Werneth Ward Counsellors and Action

identified in the accounts.		Together. Great Places Housing Group organised Safeguarding training for their customers. Health and wellbeing Spoons Messy play for babies and toddlers referred by the Royal Oldham hospital meet for sensory play once a month. Spark Oldham ran 12 x Baby Boogies sessions. A weekly youth club, ran by Mahdlo Youth Zone, is held at the centre. M.J. Dance School continues to use the centre for their dance sessions each week and the Malayalee Community organised a number of children's dance sessions. The Oldham FoodCycle Hub which provides free vegetarian meals continues to cook meals. Between 25-40 people are fed each week. The Community Fridge continues to provide free fruit, veg and bread for anyone who is struggling financially. Approximately 5 tonnes of food was collected and redistributed during 2024. A weekly Coffee & Crafts group is organised by the ladies. Who volunteer at the centre. Spark Oldham ran two HAFs (Holiday activity with Food sessions) in October and December 2024. In May and July 2024 the centre was used as a polling station. Salford Social Services booked the centre for family contact sessions. There were 78 private parties held at weekends during the year.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees received guidance issued by the Charity Commission on public benefit. The objects for which the charity is established for the public benefit are: To continue to provide activities that increase skills, improve health and wellbeing, reduce social isolation and support people to improve their quality of life. Grants are available to groups and organisations aiming to provide services for the public benefit in accordance with our constitution.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N-Gage – received £498 Primrose Community Funding to run Footie Tots sessions at the Primrose Centre.
Policy on social investment including program related investment	Para 1.38	We have no policy on social investment.
Contribution made by volunteers	Para 1.38	Paul Maybury continues to ensure the community centre is kept secure and clean on a daily basis. He spends approximately 2-3 hours per day at the centre. Roland Marcel continues to volunteer each week at the Food Cycle meal. <i>Approximately 8 ladies volunteer when needed. They help to stock the community fridge, organise activities and events at the centre and run a weekly Coffee & Crafts session for ladies.</i>
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	As a Thank-You to the volunteers for their support, they were treated to a meal at a local Indian restaurant. Over 5 tonnes of food that was to be thrown out by supermarkets, was delivered to the Primrose Centre, which was used for cooking the weekly meal and given out to local people during the year. 1,558 free meals were served by the Food Cycle Hub at the Primrose Centre during 2024.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The main priorities highlighted were: • Employment and training • Fear of crime • Mental health • Advice, information & guidance • Physical health Employment & Training: Weekly ESOL classes are helping people to improve their English and are fully booked. Peaceful Minds ran a number of training sessions to support people with anxiety and mental health problems. The training sessions covered domestic violence/abuse, confidence-building, cost of living, budgeting and chronic illnesses. Sewing classes are teaching ladies a new skill that could be used to help with obtaining employment. Great Places held a budgeting training session to help people manage their finances. Open Kitchen ran a 'Tasty Meals on a Budget' cooking session to help people manage their finances better. Northern Roots ran chutney and jam-making sessions with fruit from a local orchard and allotment. Fear of Crime: GM Police Community Support Officers attended group sessions to introduce themselves and discuss how to keep safe. Mental Health: Peaceful Minds provides one-to-one counselling to residents suffering from mental health issues and couples/family counselling. She also runs a weekly Poetherapy group for ladies, which includes singing and poetry to express emotion. A weekly get-together over food is held on Sundays, which focuses on health and wellbeing and building relationships. Advice, information and guidance: this continues to be provided via telephone, social media and through surgeries held at the Primrose Centre.
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		A further donation of £1,000 was given to Positive Steps to continue to run weekly Early Help drop-in session at the Primrose Centre. The funding is to support families and individuals with issues surrounding housing, finance, mental wellbeing, physical health, parenting and employment. Physical Health: ABL Health ran 6 x weekly health sessions for Urdu ladies, followed by fortnightly nutrition & exercise classes to educate people on improving their health, diet and exercise. The NHS Diabetes Prevention Programme ran five programmes during '24 – '25. Each programme consists of 13 sessions, ran over 11 months. Parkinson's Oldham continue to hold three meetings per month at the Primrose Centre. Their sessions include armchair exercise, massage, quizzes, games, entertainment, meals and presentations from various organisations to help cope with the illness and maintain a healthy lifestyle. An Autism support group continue to use the centre for their weekly get-togethers to support autism sufferers and carers. Children suffering from autism take part in activities including craft and play. A weekly ladies Fitblast circuit training class continues to run, organised by Oldham Community Leisure . The South Asian Women's Network has continued to run a weekly Zumba class for ladies to encourage more exercise through dance. The Ladies Chai Project ran a 12-week Bollywood dance class, which was well-attended.
Performance of fundraising activities against objectives set	Para 1.41	The association has not held any fundraising activities, but put aside 10% of their income each year for groups or individuals to apply for funding.
Investment performance against objectives	Para 1.41	
Other		

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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We had a deficit of £8,047 in this financial period that covered from 1 st April 2024 to 31 st March 2025. The total funds held as at 31 st March 2025 were £39,241, being £21 restricted funds and £39,220 unrestricted funds.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The CIO has adopted the following policy regarding reserves: The trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks. The trustees aim to build free reserves in unrestricted funds at a level which equates to between three and six months of charitable expenditure. The charity's main source of income is room hire charges, grants and donations.
Amount of reserves held	Para 1.22	£4,000 reserves will cover 3 months' running costs for the Primrose Centre. This includes utility bills, cleaning and maintenance.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties for the charity continuing as a going concern.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity's principal source of funds is through room hire. We occasionally apply for funding for a specific project.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	The trustees have assessed the risks the charity faces and have taken measures to manage them. The risks are reviewed regularly at board meetings and trustees are satisfied that systems are in place to manage the risks that have been identified. Finances are kept under regular review, insurance cover is in place, and policies are reviewed annually.
Other		

Structure, Governance and Management

Description of charity's trusts		
Type of governing document	Para 1.25	The governing document is a constitution.
How is the charity constituted?	Para 1.25	The charity is constituted as a charitable incorporated organisation.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The existing trustees are responsible for the recruitment of new trustees through an election process, in line with the process outlined within the governing document.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Following appointment to the board, trustees are given a copy of the constitution, trustee job description, skills matrix and publications from the Charity Commission. This ensures that new trustees are aware of the scope of their responsibilities under the Charities Act.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity is managed by a board of trustees. Volunteers assist with organising and running activities. Great Places assists with governance of the CIO. The Charity is also a member of Action Together, who assist with training, recruitment of new trustees, skills audits and other training courses if needed. From 1st November the finances were split to separate the Primrose Bank Community Association from Great Places. Great Places manages room hire income and pays all the centre bills and the Association organises activities and events in the local community. £40,000 was transferred to Great Places to pay towards the lifecycle programme, repairs and running costs.
Relationship with any related parties	Para 1.51	The Primrose Community Association oversees the Oldham Council owned Primrose Community Centre, which is managed by Great Places Housing Association by way of a PFI contract. Great Places commit resources to support the Charity with governance as well as take the lead role in monitoring the Primrose Centres building safety compliance. Great Places staff supported the board of trustees by sitting on the board.
Other		

Reference and Administrative details

Charity name	Primrose Bank Community Association
Other name the charity uses	None
Registered charity number	1181125
Charity's principal address	9 Magnolia Gardens Oldham OL8 1HX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Shamim Miah	Chair		
2	Moyrum Bibi	Secretary		
3	Syed Maruf Ali			
4	Shoab Akhtar	Trustee		
5	Javerya Naz	Trustee		
6	Paul Maybury	Trustee	19 th August 2024	Vote taken at AGM
7	Dawn Stewart	Trustee	19 th August 2024	Vote taken at AGM
8	Gemma McGiffen	Co-optee	19 th August 2024	Vote taken at AGM

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Moukum Bibi	Shamim Miah
Position (eg Secretary, Chair, etc)	Secretary	Chair
Date	22.01.26	22/1/2026

Primrose Bank Community Association

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the trustees of the charity on 16 January 2026 and signed on its behalf by:


.....
Syed Maruf Ali
Trustee


.....
Shamim Mah
Trustee

**Chartered Certified Accountants' Report to the Trustees on the Preparation of the
Unaudited Statutory Accounts of
Primrose Bank Community Association
for the Year Ended 31 March 2025**

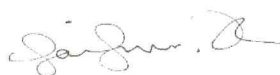
In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the accounts of Primrose Bank Community Association for the year ended 31 March 2025 as set out on pages 7 to 10 from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Association of Chartered Certified Accountants we are subject to its ethical and other professional requirements which are detailed at <https://www.accaglobal.com/gb/en/member/standards/rules-and-standards/rulebook.htm>.

This report is made solely to the board of directors of Primrose Bank Community Association, as a body, in accordance with the terms of our engagement letter. Our work has been undertaken solely to prepare for your approval the financial statements of Primrose Bank Community Association and state those matters that we have agreed to state to the board of directors of Primrose Bank Community Association, as a body, in this report, in accordance with the requirements of the Association of Chartered Certified Accountants as detailed at <http://www.accaglobal.com/gb/en/technical-activities/technical-resources-search/2009/october/factsheet-163-audit-exempt-companies.html>. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Primrose Bank Community Association and its board of directors as a body for our work or for this report.

It is your duty to ensure that Primrose Bank Community Association has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and of Primrose Bank Community Association. You consider that Primrose Bank Community Association is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the accounts of Primrose Bank Community Association. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory accounts.



.....

Saifur Rahman (FCCA)

16 January 2026

Primrose Bank Community Association

Independent Examiner's Report to the trustees of Primrose Bank Community Association

I report to the trustees on my examination of the accounts of Primrose Bank Community Association for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity trustees of Primrose Bank Community Association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Primrose Bank Community Association's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Primrose Bank Community Association as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Saifur Rahman
Chartered Certified Accountants
ACCA

13 Cotswold Drive
Oldham
OL2 5HD

16 January 2026

Primrose Bank Community Association

Statement of Financial Activities for the Year Ended 31 March 2025

	Note	Unrestricted funds £	Restricted funds £	Total 2025 £
Income and Endowments from:				
Donations and legacies		59,523	200	59,723
Total income		59,523	200	59,723
Expenditure on:				
Other expenditure		(67,590)	(179)	(67,769)
Total expenditure		(67,590)	(179)	(67,769)
Net (expenditure)/income		(8,067)	21	(8,046)
Net movement in funds		(8,067)	21	(8,046)
Reconciliation of funds				
Total funds brought forward		47,287	-	47,287
Total funds carried forward	5	39,220	21	39,241
	Note	Unrestricted funds £	Restricted funds £	Total 2024 £
Income and Endowments from:				
Donations and legacies		29,817	1,000	30,817
Total income		29,817	1,000	30,817
Expenditure on:				
Other expenditure		(29,172)	(1,000)	(30,172)
Total expenditure		(29,172)	(1,000)	(30,172)
Net income		645	-	645
Net movement in funds		645	-	645
Reconciliation of funds				
Total funds brought forward		46,642	-	46,642
Total funds carried forward	5	47,287	-	47,287

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2024 is shown in note 5.

Primrose Bank Community Association

(Registration number: 1181125)
Balance Sheet as at 31 March 2025

	Note	2025 £	2024 £
Current assets			
Cash at bank and in hand	4	39,242	47,287
Funds of the charity:			
Restricted income funds			
Restricted funds		21	-
Unrestricted income funds			
Unrestricted funds		39,221	47,287
Total funds	5	39,242	47,287

The financial statements on pages 7 to 10 were approved by the trustees, and authorised for issue on 8 January 2026 and signed on their behalf by:



.....
Syed Maruf Ali
Trustee



.....
Shamim Miah
Trustee

Primrose Bank Community Association

Notes to the Financial Statements for the Year Ended 31 March 2025

1 Accounting policies

Receipts and Payments Accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context “cash” includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

The trustees have chosen not to prepare accruals based accounts as the income did not exceed £250,00 in the annual accounting for the year ended 31st of March 2025. As such the financial statements were prepared on the basis of ‘receipts and payments’, and not in accordance with the Charities SORP (FRS 102).

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

2 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total funds £
Donations and legacies;			
Donations to major appeals	1,326	-	1,326
Grants, including capital grants;			
Grants	-	200	200
Grants	32,187	-	32,187
Other income from donations and legacies	26,010	-	26,010
Total for 2025	59,523	200	59,723
Total for 2024	29,817	1,000	30,817

Primrose Bank Community Association

Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

3 Taxation

The charity is a registered charity and is therefore exempt from taxation.

4 Cash and cash equivalents

	2025 £	2024 £
Cash at bank	39,242	47,287

5 Funds

	Balance at 1 April 2024 £	Incoming resources £	Resources expended £	Balance at 31 March 2025 £
Unrestricted funds				
General	47,288	59,523	(67,590)	39,221
Restricted funds	-	200	(179)	21
Total funds	47,288	59,723	(67,769)	39,242
	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	Balance at 31 March 2024 £
Unrestricted funds				
General	46,642	29,817	(29,172)	47,287

6 Analysis of net funds

	At 1 April 2024 £	At 31 March 2025 £
Cash at bank and in hand	47,287	47,287
Net debt	47,287	47,287
	At 1 April 2023 £	At 31 March 2024 £
Net debt	-	-

Primrose Bank Community Association

Statement of Financial Activities by fund for the Year Ended 31 March 2025

	Total Unrestricted Funds 2025 £	Total Unrestricted Funds 2024 £
Income and Endowments from:		
Donations and legacies	59,523	29,817
Total income	59,523	29,817
Expenditure on:		
Other expenditure	(67,590)	(29,172)
Total expenditure	(67,590)	(29,172)
Net (expenditure)/income	(8,067)	645
Net movement in funds	(8,067)	645
Reconciliation of funds		
Total funds brought forward	47,288	46,642
Total funds carried forward	39,221	47,287

Primrose Bank Community Association

Statement of Financial Activities by fund for the Year Ended 31 March 2025 (continued)

	Total Restricted Funds 2025 £	Total Restricted Funds 2024 £
Income and Endowments from:		
Donations and legacies	200	1,000
Total income	200	1,000
Expenditure on:		
Other expenditure	(179)	(1,000)
Total expenditure	(179)	(1,000)
Net income	21	-
Reconciliation of funds		
Total funds carried forward	21	-

Primrose Bank Community Association

Detailed Statement of Financial Activities for the Year Ended 31 March 2025

	Total 2025 £	Total 2024 £
Income and Endowments from:		
Donations and legacies (analysed below)	59,723	30,817
Total income	59,723	30,817
Expenditure on:		
Other expenditure (analysed below)	(67,769)	(30,172)
Total expenditure	(67,769)	(30,172)
Net (expenditure)/income	(8,046)	645
Net movement in funds	(8,046)	645
Reconciliation of funds		
Total funds brought forward	47,288	46,642
Total funds carried forward	39,242	47,287

PRIMROSE BANK COMMUNITY ASSOCIATION

England & Wales - Charity number 1181125

Accounts

Charity Registration Number: 1181125

PRIMROSE BANK COMMUNITY ASSOCIATION
A Charitable Incorporated Organisation (CIO)

TRUSTEES' ANNUAL REPORT AND
FINANCIAL STATEMENTS

For The Year Ended
31 March 2024

PRIMROSE BANK COMMUNITY ASSOCIATION

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PRIMROSE BANK COMMUNITY ASSOCIATION

MEMBERS OF THE BOARD AND PROFESSIONAL ADVISORS

Registered Charity Name	Primrose Bank Community Association
Charity Number	1181125
Registered Office	9 Magnolia Gardens Oldham OL8 1HX
Trustees	Shamin Miah (Chair ~ from 19/08/24)) Moyrum Bibi (Secretary ~ from 19/08/24) Syed Maruf Ali (Treasurer) Shoab Akhtar Javerya Naz Paul Maybury (appointed 19/08/24) Dawn Stewart (appointed 19/08/24) Ryan Smith (resigned 18/10/22) Paul Doherty (resigned 02/11/23) Carol Taylor (resigned 19/08/24) Janette Wade (Secretary ~ resigned 19/08/24)
Accountants	Community Accounting Lancashire C.I.C. Foxfields 9 Norley Close Chadderton Oldham OL1 2RA
Bankers	Virgin Money 47 Market Place Oldham OL1 3AB

Trustees' Annual Report for the period 1st April 2023 – 31st March 2024

Charity name: PRIMROSE BANK COMMUNITY ASSOCIATION

Charity registration number: 1181125

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Primrose Community Association Constitution To further or benefit the residents of Werneth and Medlock Vale wards and the neighbourhood without distinction of sex, sexual orientation, race, or of political, religious or other opinions by associating together the said residents and the Local Authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation, with the objective of improving the conditions of life for the residents. In furtherance of these objects but not otherwise, the trustees shall have power to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects. Nothing in this constitution shall authorise an application of the property of the CIO for the purposes which are not charitable.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	the trustees used the Primrose Centre for board meetings and to run activities, which have increased this year. Education ESOL – classes run twice a week. The classes cover reading, writing and maths. Maths and English tuition provided by Rising Stars is held on Sundays. A defibrillator training course was held to ensure that trustees and volunteers are familiar with how to use the defibrillator which has been installed on the exterior wall of the centre. The Primrose Association organised 8 x art classes, which were followed by 5 x art classes ran by Lifelong Learning during June/July. 10 x sewing sessions were held from May – July.

		Oldham private child minders continued to use the centre on a weekly basis for activities and play for pre-school children. A number of groups and organisations booked the centre to hold meetings or training sessions. These included Great Places Housing Group, the ESAN Community, the OROMO Community, the Indian Association, the Werneth Ward Counsellors, the Oldham Women's Network, Homecare Direct and Action Together. Two marriage workshops were held in January. Health and wellbeing The Oldham branch of Parkinson's UK use the Primrose Centre three times per month for meetings, armchair exercise sessions, games, entertainment and massage. A weekly Coffee & Crafts group is organised by the ladies. Who volunteer at the centre. Peaceful Minds CIC runs weekly Poetherapy sessions for Urdu ladies. (Expression of emotion via poetry). They also use the meeting room for individual and group counselling sessions. Peaceful Minds received Primrose community funding to hold a South Asian Heritage Day celebration event on 10th August, which was well attended. Spoons Messy play for babies and toddlers referred by the Royal Oldham hospital meet for sensory play once a month. ABL Health ran 6 x weekly nutrition & exercise classes for Urdu ladies. The NHS Diabetes Prevention Programme ran 3 programmes during '23 – '24. Each programme consists of 13 sessions, ran over 11 months. CanSurvive, a cancer awareness & support group started using the centre for weekly sessions from July '23. An Autism support group started using the centre in October for their weekly get-togethers for autism sufferers and carers. The Oldham FoodCycle Hub which provides free vegetarian meals continues to cook meals. Between 25-40 people are fed each week. The Community Fridge continues to provide free fruit, veg and bread for anyone who is struggling financially. Approximately 4 tonnes of food was collected and redistributed during 2023. In May 2023 the centre was used as a polling station. A weekly youth club, ran by Mahdlo Youth Zone, is held at the centre. Salford Council uses the centre for family contact. M J Dance hire the centre to run weekly dance classes. Weekly Zumba sessions ran from April – July. A weekly ladies circuit training class started during April. A men's wellbeing group started running poetry and music sessions at the end of April.
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		From April, Fatima Women's Association ran 11 sessions for girls. A King's Coronation Afternoon Tea was held on Friday 5th May, with over 100 people attending. Christmas events were held by the Primrose Centre, the Parkinson's Group and a Malayalee community group. Mahdlo Youth Zone ran two HAFs (Holiday activity with Food sessions) in January 2024. Private bookings were held every weekend.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have received guidance issued by the Charity Commission on public benefit. The objects for which the charity is established for the public benefit are: To continue to provide activities that increase skills, improve health and wellbeing, reduce social isolation and support people to improve their quality of life. Grants are available to groups and organisations aiming to provide services for the public benefit in accordance with our constitution.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	£3,236 Primrose Community Funding was given out during 2023-2024. Groups that were successful in obtaining funding are: • Dawn Stewart – received £500 to purchase gardening equipment and plants to maintain the Primrose Centre gardens • Peaceful Minds – received £486 to hold a South Asian Heritage day • Michael Hughes – received £500 towards purchasing gardening equipment, seeds and plants to maintain a community garden at Fitton Hill • Kay Astley (Think Food To Plate) – received £500 towards the repair of her van to enable her to deliver free food from supermarkets • Sally Maher - received £250 towards a children's Christmas Toy appeal • Sawn (South Asian Women's Network) – received £500 towards Zumba sessions held at the Primrose Centre • St. Thomas's Church – received £500 towards repairing the church roof
Policy on social investment including program related investment	Para 1.38	We don't currently have a social investment policy, but we invest in the community, supporting them with resources not only through funding, but with things like a place to meet, sharing knowledge, learning and skills.

Contribution made by volunteers	Para 1.38	Paul Maybury continues to ensure the community centre is kept secure and clean on a daily basis. He spends approximately 2-3 hours per day at the centre. Dawn Stewart has joined the volunteers as gardener and attends on a weekly basis. She spends approximately 2 hours per week gardening. Roland Marcel was introduced to the Primrose Centre by the Oldham Social Prescribing Team. He started volunteering in January '24 and spends about 4 hours per week helping with DIY, cleaning, litter picking, setting up and clearing away. Approximately 8 ladies volunteer when needed. They help with stocking the community fridge, helping to organise activities and events at the centre and run a weekly Coffee & Crafts session for ladies.
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Two local schools who received six laptops (3 per school) during lockdown, have been gifted the laptops. As a Thank-You to the volunteers for their support, they were treated to afternoon tea in September '23. A donation of £1,000 was given to Positive Steps towards running weekly Early Help drop-in session at the Primrose Centre. They support families and individuals with issues surrounding housing, finance, mental wellbeing, physical health, parenting and employment. As part of the Oldham PFI 10th anniversary, the art class put together a piece of work on Oldham, which included famous Oldham people, landmarks, childhood memories and photos of all involved when they were young. The work, along with pieces from other local groups, was displayed in the Gallery Oldham.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The main priorities highlighted were: • Employment and training • Fear of crime • Mental health • Advice, information & guidance • Physical health Employment & Training: Weekly ESOL classes are helping people to improve their English and are fully booked. Rising Stars hire the centre each week to run Maths & English tuition for ages 4 – 16 year-old's, which helps children to prepare for their exams. Great Places held a budgeting training session to help people manage their finances.
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		Mental Health: One of our partners, Peaceful Minds provided one-to-one counselling to residents suffering from mental health issues and couples/family counselling. She also runs a weekly Poe therapy group for ladies, which includes singing and poetry to express emotion. A weekly get-together over food is held on Sundays, which focuses on health and wellbeing and building relationships. Advice, information and guidance continued to be provided via telephone, social media and through surgeries held at the Primrose Centre. The local Police Community Support Officers organised a number of surgeries where local residents could call in and speak to them about any issues or concerns they had. This helped to build trust and confidence between the local community and the police. Physical Health: ABL Health has held weekly sessions to educate people on improving their health, diet and exercise. A weekly ladies Fitblast circuit training class was organised by Oldham Community Leisure . The South Asian Women's Network started running a weekly Zumba class for ladies to encourage more exercise through dance.. Parkinson's Oldham continue to hold 3 meetings per month at the Primrose Centre. They run armchair exercise classes and have presentations from various organisations to help cope with their illness and maintain a healthy lifestyle. The Food Cycle Hub has seen an increase of people attending the free weekly 3-course vegetarian meal.
Performance of fundraising activities against objectives set	Para 1.41	The association has not held any fundraising activities, but put aside 10% of their income each year for groups or individuals to apply for funding. Five of the seven successful community fund applicants used the Primrose Centre to run their projects and invited the local community. Objectives met were: Employment & Training – Peaceful Minds ran a number of training sessions to support people with anxiety and mental health problems. Physical health – Zumba sessions organised by Sawn Gardening groups encouraged people to help with gardening and grow food Advice, information & guidance – Peaceful Minds organised a South Asian heritage day, with a number of partner organisations offering support and information Kay Astley received funding to repair her van, which is used to pick up and drop off food that supermarkets are disposing off. This enabled her to continue to provide food for local residents that were struggling financially. She doesn't receive an income, but does this on a voluntary basis.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We had a surplus of £644.66 in this financial period, that covered from the 1 st of April 2023 to the 31 st of March 2024. The total funds held as at the 31 st of March 2024 were £47,287.19, being £NIL restricted funds and £47,2587.19 unrestricted funds (free reserves).
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The CIO has adopted the following policy regarding reserves: The trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks. The trustees aim to build free reserves in unrestricted funds at a level which equates to between three and six months of charitable expenditure. The charity's main source of income is room hire charges, grants and donations.
Amount of reserves held	Para 1.22	4,000 reserves will cover 3 months' running costs for the Primrose Centre. This includes utility bills, cleaning and maintenance.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties for the charity continuing as a going concern.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity's principal source of funds is through room hire. We occasionally apply for funding for a specific project.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	The trustees have assessed the risks the charity faces and have taken measures to manage them. The risks are reviewed regularly at board meetings and trustees are satisfied that systems are in place to manage the risks that have been identified. Finances are kept under regular review, insurance cover is in place, and policies are reviewed annually.
Other		N/A

Structure, Governance and Management

Description of charity's trusts		N/A
Type of governing document	Para 1.25	The governing document is a constitution.
How is the charity constituted?	Para 1.25	The charity is constituted as a charitable incorporated organisation.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The existing trustees are responsible for the recruitment of new trustees through an election process, in line with the process outlined within the governing document.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Following appointment to the board, trustees are given a copy of the constitution, trustee job description, skills matrix and publications from the Charity Commission. This ensures that new trustees are aware of the scope of their responsibilities under the Charities Act.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity is managed by a board of trustees. Volunteers assist with organising and running activities. Great Places has assisted with governance of the CIO and has handed over management of the community centre to the board of trustees. The Charity is also a member of Oldham Community Centre network coordinated by Action Together, who assist with committee skills training, recruitment of new trustees, skills audits and other training courses if needed.
Relationship with any related parties	Para 1.51	The Primrose Community Association oversees the Oldham Council owned Primrose Community Centre, which is managed by Great Places Housing Association by way of a PFI contract. Great Places commit resources to support the Charity with governance as well as take the lead role in monitoring the Primrose Centres building safety compliance. Two members of Great Places staff are members of the board of trustees.
Other		N/A

Reference and Administrative details

Charity name	Primrose Bank Community Association
Other name the charity uses	None
Registered charity number	1181125
Charity's principal address	9 Magnolia Gardens Oldham OL8 1HX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Shamim Miah	Chair	Chair from 19 th August 2024	Vote taken at AGM
2	Moyrum Bibi	Secretary	Secretary from 19 th August 2024	Vote taken at AGM
3	Syed Maruf Ali	Treasurer		
4	Shoab Akhtar	Trustee		
5	Javerya Naz	Trustee		
6	Carol Taylor	Trustee	Resigned 19 th August 2024	
7	Jan Wade	Secretary	Resigned 19 th August 2024	
8	Ryan Smith	Trustee	Resigned 18 th October 2022	
9	Paul Doherty	Trustee	Resigned 2 nd November 2023	
10	Paul Maybury	Trustee	Appointed 19 th August 2024	Vote taken at AGM
11	Dawn Stewart	Trustee	Appointed 19 th August 2024	Vote taken at AGM

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
None		

Name of chief executive or names of senior staff members (Optional information)

None

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

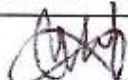
Other optional information

None

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	SHAMIM MIAH	Syed Mdud Ali
Position (eg Secretary, Chair, etc)	TRUSTEE-CHAIR	Trustee Treasurer
Date	20/12/24	

PRIMROSE BANK COMMUNITY ASSOCIATION
REPORT TO THE MEMBERS ON THE UNAUDITED FINANCIAL STATEMENTS OF
PRIMROSE BANK COMMUNITY ASSOCIATION
FOR THE YEAR ENDED 31 MARCH 2024

I report on the accounts for the year ended 31 March 2024 as set out on pages 13 to 16.

Respective Responsibilities of Trustees and Examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider an audit is not required for this year under section 144 of the 2011 Act, and that an independent examination is needed.

It is my responsibility as independent examiner to:

- ~ examine the accounts under section 145 of the 2011 Act
- ~ follow the applicable Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act, and
- ~ to state whether particular matters have come to my attention

Basis of Independent Examiners Report

My examination was carried out in accordance with the Directions given by the Charity commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

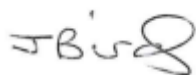
Independent Examiners Statement

I have completed my examination for the year ended 31 March 2024.

I can confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- ~ accounting records were not kept in accordance with section 130 of the 2011 Act or
- ~ the accounts do not accord with the accounting records to comply with the accounting requirements of the 2011 Act

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



16th January 2025

Miss Jacqueline Bird F.M.A.A.T.
Community Accounting Lancashire C.I.C.
Foxfields
9 Norley Close
Chadderton
Oldham
OL1 2RA

PRIMROSE BANK COMMUNITY ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2024

	<i>Notes</i>	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
RECEIPTS					
Room Hire		26,605	-	26,605	24,561
Grants & Donations	2	2,883	1,000	3,883	1,400
Interest Received		9	-	9	15
Other Income	3	320	-	320	510
TOTAL RECEIPTS		29,817	1,000	30,817	26,486
PAYMENTS					
Centre Maintenance		974	-	974	-
EV Charging Point		1,238	-	1,238	6,044
Garden Works & Equipment		-	-	-	117
Fixtures, Fittings & Furnishings		-	-	-	5,198
Computer Equipment		-	-	-	437
Printing & Stationery		87	-	87	165
Refreshments		216	-	216	41
Electricity		3,645	-	3,645	2,163
Gas		5,532	-	5,532	3,366
Telephone & Internet		656	-	656	581
Alarm & Security System		3,306	-	3,306	150
Cleaning & Supplies		2,413	-	2,413	3,331
Insurance		814	-	814	771
Licences		766	-	766	203
Accountancy Fees		1,190	-	1,190	385
Resources (Older Persons Activities)		-	-	-	4,558
Venue Hire		-	-	-	360
Jubilee Event		-	-	-	1,083
Holiday Activities		-	1,000	1,000	-
Centre Funded Activities		3,004	-	3,004	2,554
Donations Made	4	1,000	-	1,000	-
Primrose Bank Funding (Grants)	5	3,236	-	3,236	2,490
Sundries		1,095	-	1,095	591
TOTAL PAYMENTS		29,172	1,000	30,172	34,588
Net of receipts/(payments)		645	-	645	(8,102)
Cash funds as at 31 March 2023	6	46,642	-	46,642	54,744
Cash funds as at 31 March 2024	6	<u>47,287</u>	<u>-</u>	<u>47,287</u>	<u>46,642</u>

PRIMROSE BANK COMMUNITY ASSOCIATION

STATEMENT OF ASSETS AND LIABILITIES

FOR THE YEAR ENDED 31 MARCH 2024

	Total Funds as at 31st March 2024 £	Total Funds as at 31st March 2023 £
CASH FUNDS		
Bank Account	47,287	46,642
Petty Cash	-	-
	<u>47,287</u>	<u>46,642</u>
LIABILITIES		
Accountancy Fees (Independent Examination)	710	710
Additional Accountancy Work	<u>260</u>	<u>480</u>
	<u>970</u>	<u>1,190</u>

The financial statements were approved by the Board of Trustees on the 20th of December 2024 and signed on their behalf:



Janette Wade
Trustee

PRIMROSE BANK COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

1. Receipts and Payments Accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context “cash” includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

The trustees have chosen not to prepare accruals based accounts as the income did not exceed £250,00 in the annual accounting period for the year ended 31st of March 2024. As such the financial statements were prepared on the basis of ‘receipts and payments’, and not in accordance with the Charities SORP (FRS 102).

2. Grants & Donations Received

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Grants				
Action Together:				
Holiday Activities Fund (HAF)	-	1,000	1,000	-
One Oldham (Warm Places)	-	-	-	1,000
Great Places:				
Coronation Event	250	-	250	-
Football Event	675	-	675	-
Jubilee Events	-	-	-	400
Donations				
Great Places				
(Contribution towards Defibrillator)	1,908	-	1,908	-
Crossley Centre (Easter Event)	50	-	50	-
	<u>2,883</u>	<u>1,000</u>	<u>3,883</u>	<u>1,400</u>

3. Other Income

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
EV Charging Point	290	-	290	10
Refreshments	30	-	30	-
Miscellaneous	-	-	-	500
	<u>320</u>	<u>-</u>	<u>320</u>	<u>510</u>

4. Donations Made

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Positive Steps				
(Early Help Drop In Sessions)	1,000	-	1,000	-
	<u>1,000</u>	<u>-</u>	<u>1,000</u>	<u>-</u>

PRIMROSE BANK COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 MARCH 2024

5. Primrose Bank Funding (Grants Issued)

	Unrestricted Funds 2024	Restricted Funds 2024	Total Funds 2024	Total Funds 2023
	£	£	£	£
Primrose Centre Garden Project	500	-	500	-
Peaceful Minds	486	-	486	-
Think Food To Plate	500	-	500	-
Christmas Toy Appeal	250	-	250	-
South Asian Women's Network	500	-	500	-
St Thomas's Church	500	-	500	-
UKEFF Weight Loss Programme	-	-	-	500
Fitton Hill Garden Project	500	-	500	500
GMSAW Zumba Nutrition Sessions	-	-	-	500
NXGN Football Coaching Sessions	-	-	-	320
GMP (Health & Wellbeing Activities)	-	-	-	420
Community Project (Jubilee Party)	-	-	-	250
	<u>3,236</u>	<u>-</u>	<u>3,236</u>	<u>2,490</u>

6. Fund Analysis

Fund Name	Opening Balance as at 31 March 2023 £	Receipts £	Payments £	Closing Balance as at 31 March 2024 £
Unrestricted Funds	46,642	29,817	(29,172)	47,287
Restricted Funds				
Action Together:				
Holiday Activities Fund (HAF)	-	1,000	(1,000)	-
	-	1,000	(1,000)	-
TOTAL FUNDS	<u>46,642</u>	<u>30,817</u>	<u>(30,172)</u>	<u>47,287</u>

PRIMROSE BANK COMMUNITY ASSOCIATION

England & Wales - Charity number 1181125

Accounts

Charity Registration Number: 1181125

PRIMROSE BANK COMMUNITY ASSOCIATION
A Charitable Incorporated Organisation (CIO)

TRUSTEES' ANNUAL REPORT AND
FINANCIAL STATEMENTS

For The Year Ended
31 March 2023

PRIMROSE BANK COMMUNITY ASSOCIATION

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Notes to the financial statements	13-14

PRIMROSE BANK COMMUNITY ASSOCIATION

MEMBERS OF THE BOARD AND PROFESSIONAL ADVISORS

Registered Charity Name	Primrose Bank Community Association
Charity Number	1181125
Registered Office	9 Magnolia Gardens Oldham OL8 1HX
Trustees	Janette Wade (Secretary) Carol Taylor Syed Maruf Ali (Treasurer) Shamin Miah Shoab Akhtar Javerya Naz Moyrum Bibi Paul Doherty (appointed 21/12/22) Ryan Smith (resigned 18/10/22)
Accountants	Community Accounting Lancashire C.I.C. Foxfields 9 Norley Close Chadderton Oldham OL1 2RA
Bankers	Virgin Money 47 Market Place Oldham OL1 3AB

Trustees' Annual Report for the period 1st April 2022 – 31st March 2023

Charity name: PRIMROSE BANK COMMUNITY ASSOCIATION

Charity registration number: 1181125

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Primrose Community Association Constitution To further or benefit the residents of Werneth and Medlock Vale wards and the neighbourhood without distinction of sex, sexual orientation, race, or of political, religious or other opinions by associating together the said residents and the Local Authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation, with the objective of improving the conditions of life for the residents. In furtherance of these objects but not otherwise, the trustees shall have power to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects. Nothing in this constitution shall authorise an application of the property of the CIO for the purposes which are not charitable.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The trustees use the Primrose Community Centre for board meetings and to run activities. This year the centre has remained fully open for the full year. Education ESOL – classes organised through WEA (Workers Educational Association) have been running twice a week, with attendance numbers back to normal from before COVID. Maths and English tuition provided by Rising Stars has ran weekly Sunday sessions for ages 4-16 year-olds.. Health and wellbeing The Oldham branch of Parkinson's UK use the Primrose Centre for their meetings three times per month. Messy play for babies and toddlers referred by the Royal Oldham hospital continue to run monthly sessions.

		Oldham private child minders continue to use the centre for pre-school children to play on a weekly basis. ABL Health run a weekly weight management class for GP referrals which started in January 2022. NHS Diabetes Prevention Programme are running sessions at the centre. Mahdlo Youth Zone run weekly youth sessions on Monday evenings.. The Oldham Food Cycle Hub which provides free vegetarian meals on a weekly basis has seen a steady rise in numbers over the past year. After COVID, numbers dropped to 5 or 6 people per week, but numbers have increased to 35-40 people each week. The Community Fridge, which provides free fruit, veg and bread for anyone struggling financially, continues to give out approximately 10 large trays of food per week. In May 2022 the centre was used as a polling station.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have received guidance issued by the Charity Commission on public benefit. The objects for which the charity is established for the public benefit are: To continue to provide activities that increase skills, improve health and wellbeing, reduce social isolation and support people to improve their quality of life. Grants are available to groups and organisations aiming to provide services for the public benefit in accordance with our constitution.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Groups that were successful in obtaining Primrose Community Funding are: • GM Saw – received £500 for health & wellbeing sessions ran by ABL Health, and weekly Zumba sessions • Jacqui Haslam (GM Police) – received £420 to help young people in care to access local gyms • Hafizan Zaman (UKEFF) – received £500 funding to run a Summer weight loss programme at the Primrose Centre through Bhangracize/Zumba sessions • Shamim Miah – local resident received £250 funding towards a Queen's Platinum Jubilee street party • Michael Hughes – local resident received £500 to set up a community garden for the local community to get involved with • NXGN Sports Academy – received £320 funding to run football and sports sessions for young children
Policy on social investment including program related investment	Para 1.38	We don't currently have a social investment policy, but we invest in the community, supporting them with resources not only through funding, but with things like a place to meet, sharing knowledge, learning and skills. We work with local organisations to make sure they can work with us to support people.

Contribution made by volunteers	Para 1.38	Lynne Anderson, an employee of Great Places supports the CIO with office administration, reception work and the finances. Paul Maybury, our volunteer caretaker helps with the day-to-day running of the centre. He helps with cleaning, emptying bins, DIY jobs around the centre, setting out the room for groups and parties, opening and closing at weekends and evenings and anything else that is needed. We have a group of 8 ladies who support the centre with running activities and events. They help with planning activities, gardening, refreshments, running the community fridge and cleaning.
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	An event was held to celebrate the Queen's Platinum Jubilee, which included arts & crafts, cupcake and plant pot decorating, planting a tree and finishing with a buffet. Local residents, partners, elected members and Mayor were invited. Approximately 100 people attended. A variety of activities for older people took place funded from £10,000 Awards For All lottery funding. The funding was granted before COVID, but an extension was approved to spend the money after COVID. This included: • Anxiety management sessions • Afternoon tea • Art classes • Sewing classes • Exercise sessions • Wax melt workshop • Craft sessions To celebrate the Oldham PFI 10-year anniversary, Great Places has commissioned Manchester Histories to work on a project around social housing in Oldham. The arts & crafts groups at the Primrose Centre have been involved in producing artwork, interviews and drafting a book. An exhibition launch event will take place at the Gallery Oldham on 16th September.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	This charity does not raise funds from the public. Each year one-tenth of our net profit is allocated for the Primrose Community fund for groups or individuals to apply for to help with employment, skills and training, travel costs to secure employment, promoting health & wellbeing and community cohesion.
Investment performance against objectives	Para 1.41	

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We had a deficit of (£8,102) in this financial period, that covered from the 1 st of April 2022 to the 31 st of March 2023. The total funds held as at the 31 st of March 2023 were £46,642, being £NIL restricted funds and £46,642 unrestricted funds (free reserves).
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The CIO has adopted the following policy regarding reserves: The trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks. The trustees aim to build free reserves in unrestricted funds at a level which equates to between three and six months of charitable expenditure. The charity's main source of income is room hire charges, grants and donations.
Amount of reserves held	Para 1.22	The CIO ensures that there are always enough free reserves to cover 3 months' running costs for the Primrose Centre. This includes utility bills, cleaning and maintenance.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties for the charity continuing as a going concern.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity's principal source of funds is through room hire. We occasionally apply for funding for a specific project.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	The trustees have assessed the risks the charity faces and have taken measures to manage them. The risks are reviewed regularly at board meetings and trustees are satisfied that systems are in place to manage the risks that have been identified. Finances are kept under regular review, insurance cover is in place, and policies are reviewed annually.
Other		

Structure, Governance and Management

Description of charity's trusts		
Type of governing document	Para 1.25	The governing document is a constitution.
How is the charity constituted?	Para 1.25	The charity is constituted as a charitable incorporated organisation.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The existing trustees are responsible for the recruitment of new trustees through an election process, in line with the process outlined within the governing document.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Following appointment to the board, trustees are given a copy of the constitution, trustee job description, skills matrix and publications from the Charity Commission. This ensures that new trustees are aware of the scope of their responsibilities under the Charities Act.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity is managed by a board of trustees. Volunteers assist with organising and running activities. Great Places has assisted with governance of the CIO and has handed over management of the community centre to the board of trustees. The Charity is also a member of Oldham Community Centre network coordinated by Action Together.
Relationship with any related parties	Para 1.51	The Primrose Community Association oversees the Oldham Council owned Primrose Community Centre, which is managed by Great Places Housing Association by way of a PFI contract. Great Places commit resources to support the Charity with governance as well as take the lead role in monitoring the Primrose Centres building safety compliance. Two members of Great Places staff are members of the board of trustees.
Other		

Reference and Administrative details

Charity name	Primrose Bank Community Association
Other name the charity uses	None
Registered charity number	1181125
Charity's principal address	9 Magnolia Gardens Oldham OL8 1HX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ryan Smith	Chair	1 April '21 – 18 Oct '22	
2	Janette Wade	Secretary		
3	Carol Taylor			
4	Syed Maruf Ali	Treasurer		
5	Shamim Miah			
6	Shoab Akhtar			
7	Javerya Naz			
8	Moyrum Bibi			
9	Paul Doherty	Chair	21 December '22 - present	

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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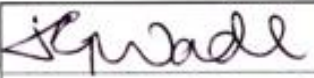
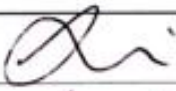
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	JANETTE GILLIAN WADE	Syed Mavut Ali
Position (eg Secretary, Chair, etc)	SECRETARY	Treasurer
Date	29TH AUGUST 2023	

PRIMROSE BANK COMMUNITY ASSOCIATION
REPORT TO THE MEMBERS ON THE UNAUDITED FINANCIAL STATEMENTS OF
PRIMROSE BANK COMMUNITY ASSOCIATION
FOR THE YEAR ENDED 31 MARCH 2023

I report on the accounts for the year ended 31 March 2023 as set out on pages 11 to 14.

Respective Responsibilities of Trustees and Examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider an audit is not required for this year under section 144 of the 2011 Act, and that an independent examination is needed.

It is my responsibility as independent examiner to:

- ~ examine the accounts under section 145 of the 2011 Act
- ~ follow the applicable Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act, and
- ~ to state whether particular matters have come to my attention

Basis of Independent Examiners Report

My examination was carried out in accordance with the Directions given by the Charity commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items of disclosures in the accounts, and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

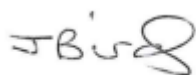
Independent Examiners Statement

I have completed my examination for the year ended 31 March 2023.

I can confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- ~ accounting records were not kept in accordance with section 130 of the 2011 Act or
- ~ the accounts do not accord with the accounting records to comply with the accounting requirements of the 2011 Act

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



31st August 2023

Miss Jacqueline Bird F.M.A.A.T.
Community Accounting Lancashire C.I.C.
Foxfields
9 Norley Close
Chadderton
Oldham
OL1 2RA

PRIMROSE BANK COMMUNITY ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2023

	<i>Notes</i>	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
RECEIPTS					
Room Hire		24,561	-	24,561	7,030
Grants	2	-	1,400	1,400	-
Interest Received		15	-	15	8
Other Income	3	510	-	510	1,248
TOTAL RECEIPTS		25,086	1,400	26,486	8,286
PAYMENTS					
Centre Maintenance		-	-	-	81
EV Charging Point		6,044	-	6,044	-
Garden Works & Equipment		117	-	117	-
Fixtures, Fittings & Furnishings		5,198	-	5,198	2,651
Computer Equipment & Software		737	-	737	694
Printing & Stationery		165	-	165	79
Refreshments		41	-	41	384
Electricity		2,013	150	2,163	1,418
Gas		3,216	150	3,366	3,624
Telephone & Internet		281	-	281	385
Alarm & Security System		150	-	150	150
Window Cleaning		-	-	-	54
Cleaning & Supplies		3,293	-	3,293	1,611
First Aid & Cover		38	-	38	-
Insurance		771	-	771	716
Licences		203	-	203	180
Accountancy Fees		385	-	385	1,170
Parkinson's		-	-	-	1,424
Mental Health		-	-	-	820
Resources		4,218	340	4,558	-
Venue Hire		-	360	360	-
Jubilee Event		683	400	1,083	-
Centre Funded Activities		2,554	-	2,554	2,804
Primrose Bank Funding (Grants)	4	2,490	-	2,490	2,781
Sundries		591	-	591	519
TOTAL PAYMENTS		33,188	1,400	34,588	21,545
Net of receipts/(payments)		(8,102)	-	(8,102)	(13,259)
Cash funds as at 31 March 2022	5	54,744	-	54,744	68,003
Cash funds as at 31 March 2023	5	<u>46,642</u>	<u>-</u>	<u>46,642</u>	<u>54,744</u>

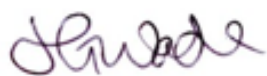
PRIMROSE BANK COMMUNITY ASSOCIATION

STATEMENT OF ASSETS AND LIABILITIES

FOR THE YEAR ENDED 31 MARCH 2023

	Total Funds as at 31st March 2023 £	Total Funds as at 31st March 2022 £
CASH FUNDS		
Bank Account	46,642	54,744
Petty Cash	-	-
	<u>46,642</u>	<u>54,744</u>
LIABILITIES		
Accountancy Fees (Independent Examination)	710	385
Additional Accountancy Work	480	-
	<u>1,190</u>	<u>385</u>

The financial statements were approved by the Board of Trustees on the 29th of August 2023 and signed on their behalf:



Janette Wade
Trustee

PRIMROSE BANK COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

1. Receipts and Payments Accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context “cash” includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

The trustees have chosen not to prepare accruals based accounts as the income did not exceed £250,00 in the annual accounting period for the year ended 31st of March 2023. As such the financial statements were prepared on the basis of ‘receipts and payments’, and not in accordance with the Charities SORP (FRS 102).

2. Grants Received

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
Great Places (Jubilee Event)	-	400	400	-
One Oldham Fund (Warm Places)	-	1,000	1,000	-
	<u>-</u>	<u>1,400</u>	<u>1,400</u>	<u>-</u>

3. Other Income

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
Contribution to Football Kit & Equipment for Local Football Team	-	-	-	1,200
Refunds Received	-	-	-	31
EV Charging Point	10	-	10	-
Miscellaneous	500	-	500	17
	<u>510</u>	<u>-</u>	<u>510</u>	<u>1,248</u>

4. Primrose Bank Funding (Grants Issued)

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
UKEFF Weight Loss Programme	500	-	500	-
Fitton Hill Garden Project	500	-	500	-
GMSAW Zumba Nutrition Sessions	500	-	500	-
NXGN Football Coaching Sessions	320	-	320	-
GMP (Health & Wellbeing Activities)	420	-	420	-
Community Project (Jubilee Party)	250	-	250	-
Local Football Team (Equipment & Kit)	-	-	-	1,200
Child Minders Group	-	-	-	500
Child Safety Media	-	-	-	500
Running Activities for Youths	-	-	-	500
Knit & Natter Group Volunteers Meal	-	-	-	81
	<u>2,490</u>	<u>-</u>	<u>2,490</u>	<u>2,781</u>

PRIMROSE BANK COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 MARCH 2023

5. Fund Analysis

Fund Name	Opening Balance as at 31 March 2022 £	Receipts £	Payments £	Closing Balance as at 31 March 2023 £
Unrestricted Funds	54,744	25,086	(33,188)	46,642
Restricted Funds				
Great Places (Jubilee Event)	-	400	(400)	-
One Oldham Fund (Warm Places)	-	<u>1,000</u>	<u>(1,000)</u>	-
	-	1,400	(1,400)	-
TOTAL FUNDS	<u>54,744</u>	<u>26,486</u>	<u>(34,588)</u>	<u>46,642</u>

PRIMROSE BANK COMMUNITY ASSOCIATION

England & Wales - Charity number 1181125

Accounts

Charity Registration Number: 1181125

PRIMROSE BANK COMMUNITY ASSOCIATION
A Charitable Incorporated Organisation (CIO)

TRUSTEES' ANNUAL REPORT AND
FINANCIAL STATEMENTS

For The Year Ended
31 March 2022

PRIMROSE BANK COMMUNITY ASSOCIATION

CONTENTS

	Page
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Trustees Annual Report	3-10
Independent Examination	11
Receipts and Payments Accounts	12
Statement of Assets and Liabilities	13
Notes to the financial statements	14-15

PRIMROSE BANK COMMUNITY ASSOCIATION

MEMBERS OF THE BOARD AND PROFESSIONAL ADVISORS

Registered Charity Name	Primrose Bank Community Association
Charity Number	1181125
Registered Office	9 Magnolia Gardens Oldham OL8 1HX
Trustees	Ryan Smith (Chair) Janette Wade (Secretary) Carol Taylor Syed Maruf Ali (Assistant Treasurer) Shamin Miah Shoab Akhtar Javerya Naz Moyrum Bibi
Accountants	Community Accounting Lancashire C.I.C. Foxfields 9 Norley Close Chadderton Oldham OL1 2RA
Bankers	Virgin Money 47 Market Place Oldham OL1 3AB

Trustees' Annual Report for the period 1st April 2021 – 31st March 2022

Charity name: PRIMROSE BANK COMMUNITY ASSOCIATION

Charity registration number: 1181125

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Primrose Community Association Constitution To further or benefit the residents of Werneth and Medlock Vale wards and the neighbourhood without distinction of sex, sexual orientation, race, or of political, religious or other opinions by associating together the said residents and the Local Authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation, with the objective of improving the conditions of life for the residents. In furtherance of these objects but not otherwise, the trustees shall have power to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects. Nothing in this constitution shall authorise an application of the property of the CIO for the purposes which are not charitable.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The trustees use the Primrose Community Centre for board meetings and to run activities. Due to COVID restrictions and lockdown during 2021 the Primrose Centre remained closed for most of the year and meetings took place online. From September 2021 the community centre gradually started opening to groups, ensuring social distancing remained in place and the building was well ventilated. Education ESOL – classes have started meeting in person twice a week. Maths and English tuition provided by Rising Stars have started their Sunday sessions. Lifelong Learning ran 5 x 2hr paper craft sessions during January/February. A monthly book club for Asian ladies and children started in February.

		Health and wellbeing The Oldham branch of Parkinson's started meeting again three times per month. Messy play for babies and toddlers referred by the Royal Oldham hospital started monthly sessions in September '21. Oldham private child minders continue to use the centre for pre-school children to play on a weekly basis. ABL Health started a weekly weight management class for GP referrals in January 2022. The youth club re-commenced in January 2022. The Oldham FoodCycle Hub which provides free vegetarian meals on a weekly basis started cooking meals again in September 2021. The Community Fridge, providing free fruit, veg and bread for anyone who was struggling financially re-opened in September 2021, In February a Scouts, Cubs and Beavers group started using the centre on a weekly basis. During February and March 2022 a Roma group used the centre on a weekly basis to run English and cooking classes and organise family activities to help integrate Roma families into the local community. From September 2021 it was agreed that smaller group meetings could book the hall and from February private parties could be held at the centre. In May 2021 the centre was used as a polling station. Before the COVID pandemic £10,000 funding was awarded to the Primrose Bank Community Association from A4A lottery fund for an older persons project. An extension was granted due to COVID
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have received guidance issued by the Charity Commission on public benefit. The objects for which the charity is established for the public benefit are: To continue to provide activities that increase skills, improve health and wellbeing, reduce social isolation and support people to improve their quality of life. Grants are available to groups and organisations aiming to provide services for the public benefit in accordance with our constitution.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Groups that have been successful in obtaining Primrose Community Funding are: • Child Safety Media – received a £500 grant to deliver online education to school children on safety. • OPIC (Oldham Partnership of Independent Childminders) – received a £500 grant to buy educational toys for children to use at the Primrose Centre • Oldham Athletic Community Trust in partnership with NCS (National citizens Scheme) – received £500 funding to run a two-week NCS programme at the Primrose Centre
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	Our volunteering programme was put on hold during April 2020 – March 2021, as the community centre was closed. A number of volunteers joined the online sessions and kept in contact with each other via their Whatsapp group. Lynne Anderson, an employee of Great Places supports the CIO with office administration, reception work and has taken on the role of treasurer Paul Maybury continued to ensure the community centre was secure and clean on the few occasions it was used.
Other		The COVID-19 pandemic has impacted on all activities organised at the Primrose Centre, with no income from March 2020 until April 2021. The Centre closed on 17th March 2020 and remained closed through the period of this report. A COVID risk assessment and control measures remained in place to ensure the community centre was kept COVID-safe.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	In January 2021 the Community Association purchased six laptops at a cost of £2,328, which were donated to two local primary schools (3 per school). They were used during lockdown for online schooling by large families who didn't have enough laptops and families that couldn't afford a laptop. Both schools were very grateful and have put the laptops to good use. A donation of £2,500 was given to Action Together towards a hardship fund for people and families struggling financially from the impact of the COVID pandemic.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Between December 2019 and February 2020 a community needs survey was carried out, with 232 respondents. Shortly after the survey was completed the COVID-19 crisis hit. It's likely that many of the concerns and needs are, as a consequence, under-represented and that demand for increased provision will be much greater. The main priorities highlighted were: • Employment and training • Fear of crime • Mental health • Advice, information & guidance • Physical health Employment & Training: Through lockdown, the community association was able to support people looking for employment by signposting them to partners and also through the online ESOL classes. Mental Health: One of our partners, Peaceful Minds provided online support to residents suffering from mental health issues. Residents were also encouraged to join online craft sessions where they could meet other people via Zoom. Advice, information and guidance continued to be provided via telephone, social media and other ways. Physical Health: Online cooking sessions encouraged residents to cook quick and easy nutritious meals on a budget. One lady who had spent time in hospital with COVID was suffering with her mental health and lost her confidence. Her anxiety was so bad that she wouldn't leave her house when she was discharged from hospital. She received support from some of the ladies attending the online cooking sessions, which has boosted her confidence as well as make new friends.
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We had a deficit of (£13,259) in this financial period, that covered from the 1 st of April 2021 to the 31 st of March 2022. The total funds held as at the 31 st of March 2022 were £54,744, being £NIL restricted funds and £54,744 unrestricted funds (free reserves).
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The CIO has adopted the following policy regarding reserves: The trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks. The trustees aim to build free reserves in unrestricted funds at a level which equates to between three and six months of charitable expenditure. The charity's main source of income is room hire charges, grants and donations. (Approved at board meeting on 14 th January 2021).
Amount of reserves held	Para 1.22	£2,000 reserves will cover 3 months' running costs for the Primrose Centre. This includes utility bills, cleaning and maintenance.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties for the charity continuing as a going concern.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity's principal source of funds is through room hire. We occasionally apply for funding for a specific project.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	The trustees have assessed the risks the charity faces and have taken measures to manage them. The risks are reviewed regularly at board meetings and trustees are satisfied that systems are in place to manage the risks that have been identified. Finances are kept under regular review, insurance cover is in place, and policies are reviewed annually.
Other		

Structure, Governance and Management

Description of charity's trusts		
Type of governing document	Para 1.25	The governing document is a constitution.
How is the charity constituted?	Para 1.25	The charity is constituted as a charitable incorporated organisation.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The existing trustees are responsible for the recruitment of new trustees through an election process, in line with the process outlined within the governing document.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Following appointment to the board, trustees are given a copy of the constitution, trustee job description, skills matrix and publications from the Charity Commission. This ensures that new trustees are aware of the scope of their responsibilities under the Charities Act.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity is managed by a board of trustees. Volunteers assist with organising and running activities. Great Places has assisted with governance of the CIO and has handed over management of the community centre to the board of trustees. The Charity is also a member of Oldham Community Centre network coordinated by Action Together.
Relationship with any related parties	Para 1.51	The Primrose Community Association oversees the Oldham Council owned Primrose Community Centre, which is managed by Great Places Housing Association by way of a PFI contract. Great Places commit resources to support the Charity with governance as well as take the lead role in monitoring the Primrose Centres building safety compliance. Two members of Great Places staff are members of the board of trustees.
Other		

Reference and Administrative details

Charity name	Primrose Bank Community Association
Other name the charity uses	None
Registered charity number	1181125
Charity's principal address	9 Magnolia Gardens Oldham OL8 1HX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ryan Smith	Chair		
2	Janette Wade	Secretary		
3	Carol Taylor			
4	Syed Maruf Ali	Assistant Treasurer		
5	Shamim Miah			
6	Shoab Akhtar			
7	Javerya Naz			
8	Moyrum Bibi			

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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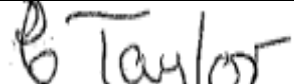
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	JANETTE WADE	CAROL TAYLOR
Position (eg Secretary, Chair, etc)	SECRETARY	TRUSTEE
Date	18TH FEBRUARY '22	

PRIMROSE BANK COMMUNITY ASSOCIATION

**REPORT TO THE MEMBERS ON THE UNAUDITED FINANCIAL STATEMENTS OF
PRIMROSE BANK COMMUNITY ASSOCIATION**

FOR THE YEAR ENDED 31 MARCH 2022

I report on the accounts for the year ended 31 March 2022 as set out on pages 4 to 7.

Respective Responsibilities of Trustees and Examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider an audit is not required for this year under section 144 of the 2011 Act, and that an independent examination is needed.

It is my responsibility as independent examiner to:

- ~ examine the accounts under section 145 of the 2011 Act
- ~ follow the applicable Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act, and
- ~ to state whether particular matters have come to my attention

Basis of Independent Examiners Report

My examination was carried out in accordance with the Directions given by the Charity commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items of disclosures in the accounts, and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

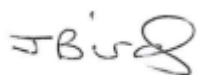
Independent Examiners Statement

I have completed my examination for the year ended 31 March 2022.

I can confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- ~ accounting records were not kept in accordance with section 130 of the 2011 Act or
- ~ the accounts do not accord with the accounting records to comply with the accounting requirements of the 2011 Act

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



15th August 2022

Miss Jacqueline Bird F.M.A.A.T.

Community Accounting Lancashire C.I.C.

Foxfields

9 Norley Close

Chadderton

Oldham

OL1 2RA

PRIMROSE BANK COMMUNITY ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2022

	<i>Notes</i>	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
RECEIPTS					
Room Hire		7,030	-	7,030	570
Authority Hours		-	-	-	-
Grants	2	-	-	-	9,980
Interest Received		8		8	-
Sundries		-	-	-	-
Other Income	3	<u>1,248</u>	<u>-</u>	<u>1,248</u>	<u>13,634</u>
TOTAL RECEIPTS		8,286	-	8,286	24,184
PAYMENTS					
Room Hire (Refunds)		30	-	30	45
Skills Training		-	-	-	-
Insurance		716	-	716	700
Licences		180	-	180	180
Centre Maintenance		81	-	81	4,297
Fixtures & Fittings		2,651	-	2,651	-
Computer Equipment & Software		694	-	694	447
Laptops for Local Schools		-	-	-	2,388
Printing & Stationery		79	-	79	-
Refreshments		384	-	384	-
Electricity		1,418	-	1,418	1,216
Gas		3,624	-	3,624	3,649
Telephone & Internet		385	-	385	270
Alarm & Security System		150	-	150	-
Window Cleaning		54	-	54	-
Cleaning & Supplies		1,611	-	1,611	382
Social Media & Marketing		-	-	-	-
Accountancy Fees		1,170	-	1,170	450
Parkinson's		1,424	-	1,424	-
Mental Health		820	-	820	-
Centre Funded Activities		2,804	-	2,804	-
Primrose Bank Funding (Grants)	4	2,781	-	2,781	9,345
Sundries		<u>489</u>	<u>-</u>	<u>489</u>	<u>100</u>
TOTAL PAYMENTS		21,545	-	21,545	23,469
Net of receipts/(payments)		(13,259)	-	(13,259)	715
Cash funds as at 31 March 2021	5	68,003	-	68,003	67,288
Cash funds as at 31 March 2022	5	<u>54,744</u>	<u>-</u>	<u>54,744</u>	<u>68,003</u>

PRIMROSE BANK COMMUNITY ASSOCIATION

STATEMENT OF ASSETS AND LIABILITIES

FOR THE YEAR ENDED 31 MARCH 2022

	Total Funds as at 31st March 2022 £	Total Funds as at 31st March 2021 £
CASH FUNDS		
Bank Account	54,744	68,003
Petty Cash	-	-
	<u>54,744</u>	<u>68,003</u>
LIABILITIES		
Accountancy Fees (Independent Examination ~ 01/04/21 to 31/03/22)	385	-
Accountancy Fees (Independent Examination ~ 11/12/18 to 31/03/20)	-	625
Additional Accountancy Work (11/12/18 to 31/03/20)	-	90
Accountancy Fees (Independent Examination ~ 01/04/20 to 31/03/21)	-	455
	<u>385</u>	<u>1,170</u>

The financial statements were approved by the Board of Trustees on the 12th of August 2022 and signed on their behalf:



Janette Wade
Trustee

PRIMROSE BANK COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1. Receipts and Payments Accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context “cash” includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

The trustees have chosen not to prepare accruals based accounts as the income did not exceed £250,00 in the annual accounting for the year ended 31st of March 2022.

As such the financial statements were prepared on the basis of ‘receipts and payments’, and not in accordance with the Charities SORP (FRS 102).

2. Grants Received

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
National Lottery** (Older Persons Activities)	<u>-</u>	<u>-</u>	<u>-</u>	<u>9,980</u>
	<u>-</u>	<u>-</u>	<u>-</u>	<u>9,980</u>

** Funding of £9,980 was received from the Lottery Funding (unrestricted) in 2021, however as the Centre was closed during the Covid-19 pandemic this was not spent that year, with the funds now being utilised from 2022 onwards as activities start to resume.

3. Other Income

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Contribution to Football Kit & Equipment for Local Football Team	1,200	-	1,200	-
Great Places (Residents Conference)	-	-	-	4,329
Great Places (Centre Maintenance)	-	-	-	3,555
Action Together Covid Crisis Support	-	-	-	5,750
Refunds Received	31	-	31	-
Miscellaneous	<u>17</u>	<u>-</u>	<u>17</u>	<u>-</u>
	<u>1,248</u>	<u>-</u>	<u>1,248</u>	<u>13,634</u>

PRIMROSE BANK COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 MARCH 2022

4. Primrose Bank Funding (Grants Issued)

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Local Football Team (Equipment & Kit)	1,200	-	1,200	-
Child Minders Group	500	-	500	-
Child Safety Media	500	-	500	-
Running Activities for Youths	500	-	500	-
Knit & Natter Group Volunteers Meal	81	-	81	-
Action Together Covid Crisis Support	-	-	-	7,500
Crucial Crew Community Safety Event	-	-	-	500
Great Places (Covid Response)	-	-	-	845
Ready Steady Cook Project Group	-	-	-	500
	<u>2,781</u>	<u>-</u>	<u>2,781</u>	<u>9,345</u>

5. Fund Analysis

Fund Name	Opening Balance as at 31 March 2021 £	Receipts £	Payments £	Closing Balance as at 31 March 2022 £
Unrestricted Funds	68,003	8,286	(21,545)	54,744
Restricted Funds	-	-	-	-
Total Funds	<u>68,003</u>	<u>8,286</u>	<u>(21,545)</u>	<u>54,744</u>

PRIMROSE BANK COMMUNITY ASSOCIATION

England & Wales - Charity number 1181125

Accounts

Charity Registration Number: 1181125

PRIMROSE BANK COMMUNITY ASSOCIATION
A Charitable Incorporated Organisation (CIO)

TRUSTEES' ANNUAL REPORT AND
FINANCIAL STATEMENTS

For The Year Ended
31 March 2021

PRIMROSE BANK COMMUNITY ASSOCIATION

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Independent Examination	3
Receipts and Payments Accounts	4
Statement of Assets and Liabilities	5
Notes to the financial statements	6-7

PRIMROSE BANK COMMUNITY ASSOCIATION

MEMBERS OF THE BOARD AND PROFESSIONAL ADVISORS

Registered Charity Name	Primrose Bank Community Association
Charity Number	1181125
Registered Office	9 Magnolia Gardens Oldham OL8 1HX
Trustees	Ryan Smith (Chair) Janette Wade (Secretary) Carol Taylor Syed Maruf Ali (Assistant Treasurer) Shamin Miah Shoab Akhtar Javerya Naz Moyrum Bibi
Accountants	Community Accounting Lancashire C.I.C. Foxfields 9 Norley Close Chadderton Oldham OL1 2RA
Bankers	Yorkshire Bank (Virgin Money) 47 Market Place Oldham OL1 3AB

Trustees' Annual Report for the period April 2020 – March 2021

Charity name: PRIMROSE BANK COMMUNITY ASSOCIATION

Charity registration number: 1181125.

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Primrose Community Association Constitution To further or benefit the residents of Werneth and Medlock Vale wards and the neighbourhood without distinction of sex, sexual orientation, race, or of political, religious or other opinions by associating together the said residents and the Local Authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation, with the objective of improving the conditions of life for the residents. In furtherance of these objects but not otherwise, the trustees shall have power to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects. Nothing in this constitution shall authorise an application of the property of the CIO for the purposes which are not charitable.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The trustees use the Primrose Community Centre for board meetings and to run activities. Due to COVID restrictions and lockdown during 2020/2021 the Primrose Centre remained closed for the year and meetings took place online. Oldham MBC used the centre as a base on a number of occasions to door-knock and give out information on COVID around myth-busting, restrictions, testing and to encourage take-up of the vaccination programme. The centre was also used as a polling station. Education ESOL – the classes stopped meeting in person and continued twice per week online. Job Search - Great Places Housing Association continued to support people online with job search or further training instead of face-to-face at the Primrose Centre.

		Maths and English tuition provided by Rising Stars each Sunday was put on hold. Health and wellbeing The Oldham branch of Parkinson's UK cancelled all meetings during this year. Private bookings were cancelled, deposits refunded and no bookings were taken during this time. The Oldham network of childminders stopped using the centre during April 2020 – March 2021. The Community Fridge was put on hold due to staff working from home, but the centre was used to sort out and bag up food that supermarkets were disposing off, which was then delivered to people in need and organisations working with homeless people and families suffering hardship. The Oldham FoodCycle Hub which provided free vegetarian meals on a weekly basis closed during this year. Before the COVID pandemic £1,000 funding was awarded to the Primrose Bank Community Association from Oldham Council to provide non-perishable food for people in need. As the money hadn't been spent, food was bought during April 2020 and given to local families suffering hardship. 14 weekly online sessions of healthy cooking on a budget were delivered by WiFi Northwest. Between 12 – 15 ladies attended the weekly Zoom sessions which were well-received. Ingredients for the weekly sessions were delivered to each house so the ladies could cook while watching and taking instruction from Anna from WiFi Northwest. The meals were quick and easy to prepare/cook and provided a family meal each week. 5 x 2-hour weekly paper craft sessions were delivered online by Lifelong Learning using Zoom. 8 people attended the Zoom craft sessions.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have received guidance issued by the Charity Commission on public benefit. The objects for which the charity is established for the public benefit are: To continue to provide activities that increase skills, improve health and wellbeing, reduce social isolation and support people to improve their quality of life. Grants are available to groups and organisations aiming to provide services for the public benefit in accordance with our constitution.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Groups that have been successful in obtaining Primrose Community Funding are: • Child Safety Media – £500 to co-ordinate child safety events to children and young people covering personal safety, fire and home safety, first aid, crime, drugs, bullying and anti-social behaviour. Due to lockdown, all child safety events were cancelled. All year 6/7 children were given a Junior Life Skills e-handbook, digital lesson plans and worksheets. • WiFi Northwest – awarded £500 funding towards the online healthy cooking sessions.
Policy on social investment including program related investment	Para 1.38	The Charity had planned to develop a social investment policy in 2021, but due to COVID, this has not progressed.
Contribution made by volunteers	Para 1.38	Our volunteering programme was put on hold during April 2020 – March 2021, as the community centre was closed. A number of volunteers joined the online sessions and kept in contact with each other via their Whatsapp group. Lynne Anderson, an employee of Great Places supports the CIO with office administration, reception work and has taken on the role of treasurer Paul Maybury continued to ensure the community centre was secure and clean on the few occasions it was used.
Other		The COVID-19 pandemic has impacted on all activities organised at the Primrose Centre, with no income from March 2020 until April 2020. The Centre closed on 17th March 2020 and remained closed through the period of this report. A COVID risk assessment and control measures remained in place to ensure the community centre was kept COVID-safe.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	In January 2021 the Community Association purchased six laptops at a cost of £2,328, which were donated to two local primary schools (3 per school). They were used during lockdown for online schooling by large families who didn't have enough laptops and families that couldn't afford a laptop. Both schools were very grateful and have put the laptops to good use. A donation of £2,500 was given to Action Together towards a hardship fund for people and families struggling financially from the impact of the COVID pandemic.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Between December 2019 and February 2020 a community needs survey was carried out, with 232 respondents. Shortly after the survey was completed the COVID-19 crisis hit. It's likely that many of the concerns and needs are, as a consequence, under-represented and that demand for increased provision will be much greater. The main priorities highlighted were: • Employment and training • Fear of crime • Mental health • Advice, information & guidance • Physical health Employment & Training: Through lockdown, the community association was able to support people looking for employment by signposting them to partners and also through the online ESOL classes. Mental Health: One of our partners, Peaceful Minds provided online support to residents suffering from mental health issues. Residents were also encouraged to join online craft sessions where they could meet other people via Zoom. Advice, information and guidance continued to be provided via telephone, social media and other ways. Physical Health: Online cooking sessions encouraged residents to cook quick and easy nutritious meals on a budget. One lady who had spent time in hospital with COVID was suffering with her mental health and lost her confidence. Her anxiety was so bad that she wouldn't leave her house when she was discharged from hospital. She received support from some of the ladies attending the online cooking sessions, which has boosted her confidence as well as make new friends.
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We had a surplus of £715 in this financial period, that covered a full 12 month from the 1 st of April 2020 to the 31 st of March 2021. The total funds held as at the 31 st of March 2021 were £68,003, being £NIL restricted funds and £68,003 unrestricted funds (free reserves).
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The CIO has adopted the following policy regarding reserves: The trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks. The trustees aim to build free reserves in unrestricted funds at a level which equates to between three and six months of charitable expenditure. The charity's main source of income is grants, room hire charges and donations. (Approved at board meeting on 14 th January 2021).
Amount of reserves held	Para 1.22	£2,000 reserves will cover 3 months' running costs for the Primrose Centre. This includes utility bills, cleaning and maintenance.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties for the charity continuing as a going concern.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	The trustees have assessed the risks the charity faces and have taken measures to manage them. The risks are reviewed regularly at board meetings and trustees are satisfied that systems are in place to manage the risks that have been identified. Finances are kept under regular review, insurance cover is in place, and policies are reviewed annually.
Other		

Structure, Governance and Management

Description of charity's trusts		
Type of governing document	Para 1.25	The governing document is a constitution.
How is the charity constituted?	Para 1.25	The charity is constituted as a charitable incorporated organisation.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The existing trustees are responsible for the recruitment of new trustees through an election process, in line with the process outlined within the governing document.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Following appointment to the board, trustees are given a copy of the constitution, trustee job description, skills matrix and publications from the Charity Commission. This ensures that new trustees are aware of the scope of their responsibilities under the Charities Act.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity is managed by a board of trustees. Volunteers assist with organising and running activities. Great Places has assisted with governance of the CIO and has handed over management of the community centre to the board of trustees. The Charity are also a member of Oldham Community Centre network coordinated by Action Together.
Relationship with any related parties	Para 1.51	The Primrose Community Association oversees the Oldham Council owned Primrose Community Centre, which is managed by Great Places Housing Association by way of a PFI contract. Great Places commit resources to support the Charity with governance as well as take the lead role in monitoring the Primrose Centres building safety compliance. Two members of Great Places staff are members of the board of trustees.
Other		

Reference and Administrative details

Charity name	Primrose Bank Community Association
Other name the charity uses	None
Registered charity number	1181125
Charity's principal address	9 Magnolia Gardens Oldham OL8 1HX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ryan Smith	Chair		
2	Janette Wade	Secretary		
3	Carol Taylor			
4	Syed Maruf Ali	Assistant Treasurer		
5	Shamim Miah			
6	Shoab Akhtar			
7	Javerya Naz			
8	Moyrum Bibi			

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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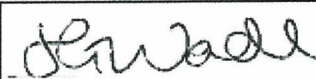
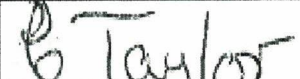
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	JANETTE WADE	CAROL TAYLOR
Position (eg Secretary, Chair, etc)	SECRETARY	TRUSTEE

Date 18TH FEBRUARY '22

PRIMROSE BANK COMMUNITY ASSOCIATION
REPORT TO THE MEMBERS ON THE UNAUDITED FINANCIAL STATEMENTS OF
PRIMROSE BANK COMMUNITY ASSOCIATION
FOR THE YEAR ENDED 31 MARCH 2021

I report on the accounts for the year ended 31 March 2021 as set out on pages 4 to 7.

Respective Responsibilities of Trustees and Examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider an audit is not required for this year under section 144 of the 2011 Act, and that an independent examination is needed.

It is my responsibility as independent examiner to:

- ~ examine the accounts under section 145 of the 2011 Act
- ~ follow the applicable Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act, and
- ~ to state whether particular matters have come to my attention

Basis of Independent Examiners Report

My examination was carried out in accordance with the Directions given by the Charity commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items of disclosures in the accounts, and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

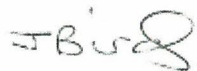
Independent Examiners Statement

I have completed my examination for the year ended 31 March 2021.

I can confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- ~ accounting records were not kept in accordance with section 130 of the 2011 Act or
- ~ the accounts do not accord with the accounting records to comply with the accounting requirements of the 2011 Act

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



22nd February 2022

Miss Jacqueline Bird F.M.A.A.T.
Community Accounting Lancashire C.I.C.
Foxfields
9 Norley Close
Chadderton
Oldham
OL1 2RA

PRIMROSE BANK COMMUNITY ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2021

		Unrestricted Funds 01/04/20 to 31/03/21 £	Restricted Funds 01/04/20 to 31/03/21 £	Total Funds 01/04/20 to 31/03/21 £	Total Funds 11/12/18 to 31/03/20 £
	Notes				
RECEIPTS					
Room Hire		570	-	570	17,837
Authority Hours		-	-	-	9,750
Grants	2	9,980	-	9,980	1,000
Sundries		-	-	-	4,222
Other Income	3	<u>13,634</u>	<u>-</u>	<u>13,634</u>	<u>206</u>
TOTAL RECEIPTS		24,184	-	24,184	33,015
PAYMENTS					
Room Hire (Refunds)		45	-	45	-
Skills Training		-	-	-	272
Insurance		700	-	700	730
Licences		180	-	180	598
Centre Maintenance		4,297	-	4,297	2,904
Fixtures & Fittings		-	-	-	430
Computer Equipment & Software		447	-	447	2,020
Laptops for Local Schools		2,388	-	2,388	-
Printing & Stationery		-	-	-	207
Refreshments		-	-	-	29
Electricity		1,216	-	1,216	2,890
Gas		3,649	-	3,649	(4,148)
Telephone & Internet		270	-	270	220
Window Cleaning		-	-	-	540
Cleaning & Supplies		382	-	382	2,704
Social Media & Marketing		-	-	-	5,372
Accountancy Fees		450	-	450	195
Emergency Food Supplies		-	-	-	1,000
Centre Funded Activities		-	-	-	1,519
Primrose Bank Funding (Grants)	4	9,345	-	9,345	7,689
Sundries		<u>100</u>	<u>-</u>	<u>100</u>	<u>1,536</u>
TOTAL PAYMENTS		23,469	-	23,469	26,707
Net of receipts/(payments)		715	-	715	6,308
Cash funds as at 31 March 2020	5	67,288	-	67,288	60,980
Cash funds as at 31 March 2021	5	<u>68,003</u>	<u>-</u>	<u>68,003</u>	<u>67,288</u>

PRIMROSE BANK COMMUNITY ASSOCIATION

STATEMENT OF ASSETS AND LIABILITIES

FOR THE YEAR ENDED 31 MARCH 2021

	Total Funds as at 31 March 2021 £
CASH FUNDS	
Bank Account	68,003
Petty Cash	-
	<u>68,003</u>
LIABILITIES	
Accountancy Fees (Independent Examination ~ 11/12/18 to 31/03/20)	625
Additional Accountancy Work (11/12/18 to 31/03/20)	90
Accountancy Fees (Independent Examination ~ 01/04/20 to 31/03/21)	455
	<u>1,170</u>

The financial statements were approved by the Board of Trustees on the 18/2/22 and signed on their behalf:

Signature: 

Name: JANETTE WADE
Trustee

PRIMROSE BANK COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

1. Receipts and Payments Accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

The trustees have chosen not to prepare accruals based accounts as the income did not exceed £250,00 in the annual accounting for the year ended 31st of March 2021.

As such the financial statements were prepared on the basis of 'receipts and payments', and not in accordance with the Charities SORP (FRS 102).

2. Grants Received

	Unrestricted Funds 01/04/20 to 31/03/21 £	Restricted Funds 01/04/20 to 31/03/21 £	Total Funds 01/04/20 to 31/03/21 £	Total Funds 11/12/18 to 31/03/20 £
National Lottery (Older Persons Activities)	9,980	-	9,980	-
OMBC	-	-	-	1,000
	<u>9,980</u>	<u>-</u>	<u>9,980</u>	<u>1,000</u>

3. Other Income

	Unrestricted Funds 01/04/20 to 31/03/21 £	Restricted Funds 01/04/20 to 31/03/21 £	Total Funds 01/04/20 to 31/03/21 £	Total Funds 11/12/18 to 31/03/20 £
Great Places (Residents Conference)	4,329	-	4,329	-
Great Places (Centre Maintenance)	3,555	-	3,555	-
Action Together Covid Crisis Support	5,750	-	5,750	-
Refunds Received	-	-	-	-
Miscellaneous	-	-	-	206
	<u>13,634</u>	<u>-</u>	<u>13,634</u>	<u>206</u>

PRIMROSE BANK COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 MARCH 2021

4. Primrose Bank Funding (Grants Issued)

	Unrestricted Funds 01/04/20 to 31/03/21 £	Restricted Funds 01/04/20 to 31/03/21 £	Total Funds 01/04/20 to 31/03/21 £	Total Funds 11/12/18 to 31/03/20 £
Action Together Covid Crisis Support	7,500	-	7,500	-
Crucial Crew Community Safety Event	500	-	500	-
Great Places (Covid Response)	845	-	845	-
Ready Steady Cook Project Group	500	-	500	-
Green Fingers Home Provision	-	-	-	100
If Oldham Homeless Provision	-	-	-	1,860
St Peters Partnership Creche	-	-	-	330
Great Places Community Fund	-	-	-	646
Oldham Athletics	-	-	-	1,599
Sewing Group	-	-	-	500
Sawn Furniture Recycle	-	-	-	500
UKEFF Healthy Eating	-	-	-	1,000
Tudor Football Pitch	-	-	-	171
Peaceful Minds	-	-	-	500
Ladies Group	-	-	-	293
WEA Transport Expenses	-	-	-	190
	<u>9,345</u>	<u>-</u>	<u>9,345</u>	<u>7,689</u>

5. Fund Analysis

Fund Name	Opening Balance as at 31 March 2020 £	Receipts £	Payments £	Closing Balance as at 31 March 2021 £
Unrestricted Funds	67,288	24,184	(23,469)	68,003
Restricted Funds	-	-	-	-
Total Funds	<u>67,288</u>	<u>24,184</u>	<u>(23,469)</u>	<u>68,003</u>