

Chayah Development Project

Annual Report 2023

TRUSTEES ANNUAL REPORT

Trustee Report for the Year Ended on 31st October 2023

The trustees are pleased to present our report of Chayah Development Project CIO (referenced later as Chayah Project or “the project”) which was registered as a charity (number 1181113) on 11th December 2018.

The registered office is at 26 Robinhood Chase, Nottingham, NG3 4EZ.

Chayah Development Project was set up as a target specific channel to support young women and girls who have directly or indirectly experienced street life, and other adverse issues. We provide empowerment programmes, coaching, mentoring, outreach, signposting and advocacy. Over the years, the project has expanded its vision to include young men, families and extended circle of service users when possible.

Our Staff/Volunteers work in partnership with relevant organisations to protect vulnerable and provide vulnerable young people with relevant services in the context of their transition to more independent living and positive healthy relationships within society. We are a funded organisation running a variety of programmes based on funding specifications.

A set of initial trustees prepared the necessary governing documents to set up the charity. The project operates under a constitution closely following Charity Commission guidance and a secondary document “Articles of Association” that lays out the detailed arrangements for running the organisation. The initial trustees served from the formation of the charity until the first general meeting which was held on 21st January 2019. The initial trustees made the application to establish the charity and are still the current Trustees.

The names are as follows:

Carl White
Karina Scott (Chairperson)
Valerie Horsley
Natoya Cornwall

The governing documents define the ongoing arrangements for Trustees to run Chayah Development Project. Up to nine Trustees can be directly elected. Direct elections of Trustees are to be held under the ‘Constitution’ of the project.

GOVERNANCE AND MANAGEMENT

The governing document is the Chayah Development Project CIO Constitution adopted on 19th November 2018 which became recognised by the Charity Commission when the Charitable Incorporated Organisation was registered on 11th December 2019. This provides detailed rules for membership, the appointment of Officers and the management of the Project.

The operational activities of Chayah Development Project CIO were an extension of work that Chayah project as a company had implemented before acquiring charitable status. In planning the charity's activities for the year, the Trustees kept in mind the Charity Commission's guidance on public benefit. All Trustees were briefed on the role of Trustees of Project and were given copies of the governing documents of the Project and referred to the detail on the Charity Commission website related to becoming a trustee and to the guidance on public benefit. The Trustees held regular meetings during the year. Some operational details are delegated to board, each of which has terms of reference agreed by the Trustees. The Project Trustees work entirely on a voluntary basis, however under memorandum of the charity but can be employed if the role is separate from their activities as employees' rights and duties are defined by an employment contract.

As a Charity, we continue:

1. To refine and improve governance structure
2. To preserve our service quality to meet the needs of all our service users and partners
3. To shape our group's capability and culture
4. To grow our brand recognition and infrastructures
5. To enlarge our partnerships
6. To advance our financial stability and increase revenue
7. To constantly improve operational efficacy

RISK MANAGEMENT

The board has conducted a review of the major risks to which the charity is exposed. A risk register has been established and is updated at least annually. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Significant external risks to funding have led to the development of a strategic plan which will allow for the diversification of funding and activities. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the centre, to ensure a consistent quality of delivery for all operational aspects of the charity. These procedures are periodically reviewed to ensure that they continue to meet the needs of the charity.

ORGANISATIONAL STRUCTURE

The Chayah Development Project has Trustees and an external board of Management Committee of up to 8 members who meet quarterly and are responsible for reviewing the strategic direction and policy of the charity but have no voting rights. At present the Committee has eight members from a variety of professional backgrounds relevant to the work of the charity and offer expertise when and where is needed. These work on a voluntary capacity and advise the Trustees and Managers.

A system of allocation is in place and day to day responsibility for the provision of the services rest with the Chief Executive and Operational Manager along with the project coordinators. The Chief Executive is accountable for safeguarding that the charity delivers the services specified and that key performance indicators are met. The Operational Manager has responsibility for the day to day operational management of the Company, individual supervision of the staff team and also ensuring that the team continue to develop their skills and working practices in line with good practice.

OBJECTIVES OF THE PROJECT

As a project, our service users remain at the core of services provided to provide holistic support to our services users. Our charity's purposes as set out in the objects contained in the company's memorandum of association are to benefit the public by advancing the life, relieve needs of and help young people and their families in Nottingham and the surrounding area by acting as a resource for young people and providing advice, assistance and services.

Our Vision

Chayah strives towards a violence free society, in which ALL young people, whatever their background, feel valued and are able to access education, training and other opportunities in order to pursue their life goals.

Our Mission

Chayah's mission is to empower those facing deprivation and other barriers to social inclusion through a range of support, mentoring, signposting and advocacy. Through our outreach and education work we aim to raise the aspirations of vulnerable young people and provide them with an alternative to gang culture and the life they see before them.

Our Values

- We are compassionate: We have lived experience and treat our service users with compassion and empathy. We meet them on their own terms, speak their language and help them feel heard.
- We are holistic: We work with the whole person, providing support encompassing their practical and emotional needs. We also provide signposting and advocacy to help overcome barriers to other services and to ensure their needs are met.
- We are responsive: Within the best of our abilities and capacity we will respond to local need and never turn anyone away who is in crisis.
- We are collaborative: We recognise that we can do more by working in partnership with others who have allied goals.
- We are challenging: We are ambassadors for change, challenging discrimination, racism and inequalities in society.

Our main activities and who we try to help are described below. All our charitable activities focus on providing services for our vulnerable young people that undertake to further our charitable purposes for the public benefit. Our Overall Goal is that disadvantaged young women will be enabled to have independent, empowered and confident lives through robust sustainable long-term support/engagement.

Our services are designed to:

- (a) develop skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.
- (b) advance education;
- (c) relieve unemployment;
- (d) provide recreational and leisure time activity in the interests of social welfare with a view to improving their conditions of life.
- (e) Reduction of crime
- (f) Improve and promote family links and relationships

Our aims copiously reflect the commitments that the charity was set up to further. Ensuring our work delivers our intentions, we review our aims, objectives and activities each year. This review looks at what we achieved and the outcomes of our work in the previous 12 months. The review looks at the success of each key activity and the benefits they have brought to those groups of people we are set up to help. The review also helps us ensure our aim, objectives and activities remained focused on our stated purposes. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

ACHIEVEMENTS AND PERFORMANCE

The charity has been able to achieve a lot in the year 2022/2023, the new challenges brought on with the cost of living crisis. This report highlights the achievements of the charity in 2022/2023, with a focus on our food, educational, mental health support and outreach event programs.

Over the last year we have engaged with:

- We opened two new sites one in Stapleford which was gifted by the Nottingham as well as Edwards lane community Centre in conjunction with Nottingham City Council.
- Over 350 individuals/families in the workshops, events and programmes that we ran individually and in partnership. This includes parenting and well-being programmes.
- Through Education institutes we worked with 65 students and supported parents with school exclusions. The charity's educational efforts were geared towards providing education support to children from underprivileged communities especially those young people facing exclusion.
- We impacted approximately 566 (individuals including their families) with our food programme this included hot meals and food packs. This was achieved through the distribution of food parcels and cooked meals to families in need. The charity also partnered with local businesses and food banks to ensure that we had enough resources to meet the growing demand for food support. The success of these food programs was evident in the positive feedback received from the families that benefited from the support.
- We started youth programmes in our Edwards Lane Centre.
- We continued our outreach programmes supported by Nottinghamshire Police, PCC and Broxtowe council as we spread further into the county areas with sports and feeding programmes as well as late night outreach efforts.
- We continued building and working alongside other agencies.
- Current Consortiums include Castle Cavendish, Nottingham Counselling Service, Broxtowe city council, Broxtowe women's network, Stapleford community project, Violence Reduction Unit (VRU) and Ending Youth Violence.
- Referrals to the programme have increased by an additional 32% compared to the previous year with more coming from; Social care, other local charities, DWP, Police, Schools and individuals.

FINANCIAL REVIEW

In the financial year 2022/2023, Chayah Development Project continued to face significant challenges driven by the ongoing cost of living crisis. The impact of this crisis reverberated throughout our financial landscape, affecting both service delivery and funding availability.

1. Cost of Living Crisis Impact on Service Delivery:

The steep rise in the cost of living exerted immense pressure on the communities we serve. As the prices of essential goods and services surged, the demand for our programs and services escalated dramatically. This placed a strain on our operational resources and required us to adapt swiftly to meet the heightened needs. Despite these challenges, we remained committed to our mission and diligently sought ways to optimise our service delivery within limited means.

2. Funding Scarcity:

The cost of living crisis had a direct bearing on the availability of funds. Donations and grants, traditionally vital to sustaining our operations, faced constraints as demand also increased from other organisations prioritising and managing their own financial uncertainties. The resulting scarcity of funding sources constrained our ability to expand programs, invest in infrastructure, and hire additional staff to meet the escalating demands from the communities we serve.

3. Prudent Financial Management:

To address the financial challenges posed by the cost of living crisis, we undertook rigorous financial management practices. We continue to focus on optimising resource allocation, streamlining operational processes, and exploring innovative cost-effective strategies. By prioritising efficiency, we aimed to ensure that the resources entrusted to us were utilised effectively to achieve the greatest impact within the constraints imposed by the crisis.

4. Mitigation Strategies:

In response to the funding scarcity, we diversified our fundraising efforts. We sought collaborations with corporate partners, explored new grant opportunities, and initiated targeted fundraising campaigns to engage a broader audience. These efforts aimed to mitigate the adverse effects of the cost of living crisis on our financial stability and ensure the sustainability of our mission-driven initiatives.

Although the cost of living crisis during the previous fiscal year 2021/2022 impacted our ability to deliver services effectively and maintain stable funding. Despite these challenges, our dedication to our mission and prudent financial management allowed us to adapt and continue providing vital support to the communities we serve. Looking forward, we remain committed to finding innovative ways to navigate these challenges and secure the resources necessary to make a positive impact on the lives of those we support.

PRINCIPAL FUNDING SOURCES

The principal funding sources for the charity are currently by way of grants. As a result of increasing constraints on local authority expenditure, the charity has to seek funding from a much broader group of agencies. Our increased partnerships are proving particularly useful in identifying possible opportunities for a much wider range of funding for the future. We have more funding applications pending and are finding new ways to be more financially sustainable.

This is provided mainly by 6 Different funders such as Comic Relief, National Lottery Community fund, DCMS, Nottinghamshire PCC which are all restricted and other unrestricted funding from Lloyds Bank Foundation and Samuel H Fox

INVESTMENT POLICY

Most of our funds are restricted and to be spent within a specified amount of time. We are however trying to consider additional options available to enable us to have sustainable funding that we can consider for investment. An investment policy is therefore something being explored and planned to be implemented if feasible before the new financial year.

RESERVES POLICY

The Trustees and officers are examining possible avenues to fit the charity's requirements for reserves in light of the main risks to the organisation. It is our hope to establish a policy whereby any unrestricted funds not committed or invested in tangible fixed assets held by the charity should carry a general reserve about equal to 6 months unrestricted fund expenditure, to minimise any risk of shortfalls and to cover any loss of income but to make sure staff and expenses are covered.

PLANS FOR FUTURE YEARS

- Continue to maximise support our food programmes to reach more families
- Continue to engage with the development work through to improve our systems and set the charity in a better position
- Establish growth and build on our new locations to deliver our services
- Expand our partnership efforts in conjunction with Nottinghamshire Police
- Continue our outreach efforts in the county to address ASB with an aim to reduce it and improve our relations
- Expand and explore more income generating streams
- Continue delivery of services at a high quality.
- Create programmes that support other partnerships in Nottingham and bridge the gap between the community and police service

As a Charity, we remain committed:

1. To refine and improve governance structure
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Declaration;

The trustees declare that they approved the report and accounts for the year ended 31 October 2023.

Signed: *DBOriedi*

Name: Dorrisy Brenda Oriedi

Operational Manager on behalf of the Trustees

Chayah Development Project

Charity REG.No 1181113

**Unaudited Financial Statements for the Year Ending
31st October 2023**

CHAYAH DEVELOPMENT PROJECT

CONTENTS

Trustees and Advisers	3
Trustees' Report	4
Independent Examiner's Report	6
Statement of Financial Activities	7
Balance Sheet	8
Notes forming part of the Financial Statement	9 to 11

CHAYAH DEVELOPMENT PROJECT

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees:	Carl White Karina Scott (Chair) Notoya Cornwall Valerie Horsley
Registered Office:	26 Robin Hood Chase Nottingham NG3 4EZ
Charity No:	1181113
Bankers:	Cooperative Bank
Accountants	Popplett Taylor Consulting Ltd 33 King Street Sandwich Kent CT13 9BL

CHAYAH DEVELOPMENT PROJECT

TRUSTEES REPORT

The Trustees have the pleasure in submitting their report and accounts for the year ended 31st October 2023. The financial statements have been prepared in accordance with the accounting policies set out on pages 7 to 8 and comply with the statement of Recommended Practice (SORP March 2005), and the applicable law.

Structure, Governance and Management

Constitution

The Charity is constituted under a Trust Deed dated 11 December 2018 with the Charity number 1181113 on the central register of the Charity Commission of England and Wales.

The principal objectives of the Charity is to reach the disadvantaged young women and empowered their lives through robust sustainable long-term support engagement.

Method of Appointment or Election of Trustees

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Trust Deed.

Organisational Structure and Decision Making

The Charity is organised so that the trustees meet regularly to manage its affairs.

Related Party Relationships

There are no related party relationships during the period under review

Development activities and achievements in the year

See the Trustee's Annual Report

Risk Policy

The Trustees have assessed the major risks to which the Charity is exposed, particularly those relating to the operations and finance and are satisfied with the risk management systems in place to mitigate any risk exposure.

Review of Financial Position

The net outgoing resources for the year amounted to £6,059 (Year 2022 was a net incoming of resources of £13,507) with £10,006 net outgoing resource for Unrestricted Funds and £3,946 net incoming resources for Restricted Funds

Reserve Policy

The trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets [the free reserves] held by the charity should be 3 months of annual expenditure. At this level, the trustees feel that they would be able to continue the current activities of the charity in the event of significant drop in funding.

Principal Funding

This is provided mainly by 6 Different funders such as Comic Relief, National Lottery Community fund, DCMS, Nottinghamshire PCC which are all restricted and other unrestricted funding from Lloyds Bank Foundation and Samuel H Fox

CHAYAH DEVELOPMENT PROJECT LTD

TRUSTEES REPORT CONTINUED

Statement of Trustees' Responsibilities

The Charities Act requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the surplus or deficit of the charity for that period. of the state of affairs of the charity and In preparing those financial statements, the trustees are requested to:

- (I) Select suitable accounting policies and then apply them consistently;
- (II) Make judgements and estimates that are reasonable and prudent;
- (III) State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- (IV) Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 1993 (as amended by Act 2006). They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Trustees and other information

The members of the Board of Trustees who served during the year were:

Carl White
Karina Scott Chair)
Notoya Cornwall
Valerie Horsley

This report was approved by the Board of Trustees on the

04/07/2024

and signed on its behalf by:

Karina Scott (Chair)

A handwritten signature in black ink, appearing to read 'K. Scott', with a large, stylized flourish extending from the end.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CHAYAH DEVELOPMENT PROJECT

This report is on the financial statements of the charity for the year ended 31st October 2023, which are set out in the document "Financial Statements to 31.10.23"

Respective Responsibilities of Trustees and Examiners

As the charity's Trustees, you are responsible for the preparation of the accounts; It is my responsibility to state on the basis of procedures specified in the general directions given by the charity commissioners under section 43 (7) of the act, whether particular matters have come to our attention.


Basis of Independent Examiner's Report

My examination was carried out in accordance with the general directions given by the charity commissioners. An examination includes review of accounting records kept by the Trustees and a comparison of accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statements

In connection with the examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that in any material respect the requirements
 - (i) to keep accounting records in accordance with section 41 of the Act; and
 - (ii) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the account to be reached.



Roger Taylor CGMA ACMA
Popplett Taylor Consulting Ltd

CHAYAH DEVELOPMENT PROJECT
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST OCTOBER 2023

		UNRESTRICTED FUND	RESTRICTED FUND	TOTAL FUND	TOTAL FUND
	NOTES	£	£	2023 £	2022 £
INCOMING RESOURCES					
Incoming resources from generated funds:					
Voluntary income	2	31,110	87,115	118,225	186,771
Investment income		-	-	-	-
Total Incoming Resources		31,110	87,115	118,225	186,771
RESOURCES EXPENDED					
Charitable activities	7	37,020	83,019	120,039	165,819
Governance Costs	3	4,096	150	4,246	7,445
Total Resources Expended		41,116	83,169	124,285	173,264
Net Movement in funds		-10,006	3,946	-6,059	13,507
Total Funds Brought Forward		-54,892	44,755	-10,137	-23,645
Total Funds Carried Forward		-64,898	48,701	-16,197	-10,137

There were no recognised gains or losses for the period other than those included in the statement of Financial activities

The notes on pages 9 to 11 form part of these accounts.

CHAYAH DEVELOPMENT PROJECT
BALANCE SHEET AS AT 31ST OCTOBER 2023

		£	2023 £	2022 £
	Notes			
<u>FIXED ASSETS</u>				
Tangible Fixed Assets			0	0
<u>CURRENT ASSETS</u>				
Cash at Bank and in Hand		644		11,261
Debtor		0		0
		644		11,261
<u>LESS CREDITORS</u>				
Amounts falling due within one year	8	-6,044		-5,614
NET CURRENT ASSETS				
			-5,400	5,647
Less Amounts falling due after more than one year	9		-10,796	-15,783
TOTAL ASSETS				
			-16,197	-10,137
CHARITY FUNDS				
Restricted Funds	10		48,701	44,755
Unrestricted Funds	10		-64,898	-54,892
			-16,197	-10,137

Approval by the Board of Trustees on the

04/07/2024

and signed on its behalf by:



The notes on pages 9 to 11 form part of these accounts.

CHAYAH DEVELOPMENT PROJECT

NOTE TO THE ACCOUNTS FOR THE YEAR ENDED 31ST OCTOBER 2023

Accounting Policies

1.1 Basis of preparation of accounts

The accounts are prepared under the historical cost convention, with the exception of investment which are included at market value and include the results of the Charity operations which are described in the Trustees' Report and all of which are continuing.

The accounts have been prepared in accordance with the Statement of Recommended Practice (SORP March 2005) For Charity Accounts and the Charities Act 1993 [as amended by Act 2006] The Charity has taken advantage of the exemption in Financial Reporting Standard No. 1 from the requirement to produce a cashflow statement on the ground that it qualifies as small charity.

1.2 Tangible Fixed Assets for use by the Charity and Depreciation

All fixed assets costing £250 or more are capitalised at cost. Tangible fixed assets for use by the Charity are stated at cost less depreciation.

Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Freehold Property	Nil	
Motor Vehicle	25%	Reducing Balance
Fixtures & Fittings	25%	Reducing Balance
Church Equipment	25%	Reducing Balance
Computer Equipment	20%	Reducing Balance

1.3 Incoming Resources

Main Grant

The Main grant funders are from 5 different funders are follows: Comic Relief, True Colours Trust, National Lottery community Fund, DCMS Nottinghamshire PCC and Lloyds Bank Foundation

Chayah

The other funders included self-generating schemes from our school programmes and outreach teams

1.4 Value Added Tax (VAT)

Value Added Tax is not recoverable by the Charity, and as such is included in the relevant cost in the Statement of Financial Activities.

1.5 Resources Expended

Resources expended are included in the Statement of Financial Activities on accruals basis. Certain costs have been apportioned between Direct Charitable Expenditure and Management and Administration on bases consistent with the use of those resources.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grant being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

1.6 Funds Accounting

Funds held by the Charity are:

Unrestricted General Fund - General Funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted Funds - which were raised for particular restricted purposes and can only be used for those particular restricted purposes within the objects of the Charity. The cost of raising and administering such funds are charged against the specific fund.

Investment income, gains and losses are allocated to the appropriate fund.

CHAYAH DEVELOPMENT PROJECT
NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31ST OCTOBER 2023

2. VOLUNTARY INCOME	Restricted Funds 2023	Unrestricted Funds 2023	Total Funds 2023	Total Funds 2022
	£	£	£	£
Main Grant	87,115	24,775	111,890	184,601
Chayah	-	6,335	6,335	2,170
Total Voluntary Income	87,115	31,110	118,225	186,771

3. GOVERNANCE COSTS	Restricted Funds 2023	Unrestricted Funds 2023	Total Funds 2023	Total Funds 2022
	£	£	£	£
Accountancy & Independent Examiners	-	2,561	2,561	750
Legal and Professional Fees	150	1,535	1,685	6,695
	150	4,096	4,246	7,445

4. DIRECT COSTS	Basis of Allocation	Total 2023	Total 2022
		£	£
Wages & Salaries	Actual	79,969	77,989
Pension	Actual	476	392
PAYE & NIC	Actual	1,753	8,550
		82,198	86,931

5. SUPPORT COSTS	Basis of Allocation	Total 2023	Total 2022
		£	£
Rent	Actual	1,200	9,600
Gas, Electricity & Water	Actual	2,452	2,922
Office & Admin Costs	Actual	4,732	4,999
Telephone & Internet	Actual	4,226	7,879
Bank Charges/Insurances/Licences	Actual	755	1,889
Sundry Expense	Actual	3,326	1,147
Travel Expenses	Actual	1,693	6,954
Consultancy	Actual	10,140	27,530
Training & Development	Actual	-	5,000
Activities & Events	Actual	9,317	10,968
		37,842	78,889

6. ANALYSIS OF RESOURCES EXPENDED BY EXPENDITURE TYPE	Depreciation 2023	Other Costs 2023	Total 2023	Total 2022
	£	£	£	£
Direct & Support Cost	-	124,285	124,285	165,820
Governance	-	4,246	4,246	7,445
	-	128,531	128,531	173,265

CHAYAH DEVELOPMENT PROJECT
NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31ST OCTOBER
2023

7. ANALYSIS OF RESOURCES EXPENDED BY ACTIVITIES

	Activities Undertaken Directly [Note-4] <u>2023</u> £	Support Cost (Note-5) <u>2023</u> £	Total <u>2023</u> £	Total <u>2022</u> £
Direct & Support Cost	82,198	37,842	120,040	165,820
	82,198	37,842	120,040	165,820

The average number of staff employed by the Charity during the year was 5

No Trustee has received remuneration in the year.

No expenses have been reimbursed to any of the Trustees.

No Employees whose emoluments exceeded £50,000.

No Trustee received any benefit in kind

8. CREDITORS

	<u>2023</u> £	<u>2022</u> £
Amount falling due within one year		
Accrued Expenses	1,057	750
Loan Repayments	4,987	4,864
Bank Overdrafts	-	-
	6,044	5,614

9. CREDITORS

	<u>2023</u> £	<u>2022</u> £
Amount falling after more than one year		
Accrued Expenses	-	-
Loan Repayments	10,796	15,783
	10,796	15,783

10. STATEMENT OF FUNDS

	Brought Forward £	Incoming Resources £	Resources Expended £	Carried Forward £
Unrestricted Funds	-53,421	31,110	41,116	-63,427
Restricted Funds	43,284	87,115	83,169	47,231
Total of Funds	-10,137	118,225	124,285	-16,196

**11. ANALYSIS OF NET ASSETS BETWEEN-
FUNDS**

	Restricted Funds <u>2023</u> £	Unrestricted Funds <u>2023</u> £	Total Funds <u>2023</u> £	Total Funds <u>2022</u> £
Tangible Fixed Assets	-	-	-	-
Debtors Due after more than 1 Year	-	-	-	-
Current Assets		644	644	11,261
Creditors Due within one year		-6,044	-6,044	-5,614
Creditors Due in more than one year		-10,796	-10,796	-15,783
	0	-16,197	-16,197	-10,137

13. RELATED PARTY TRANSACTIONS

There were no Related Party Transactions during the year to 31st October 2023

Chayah Development Project

Charity REG.No 1181113

**Unaudited Financial Statements for the Year Ending
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CONTENTS

Trustees and Advisers	3
Trustees' Report	4
Independent Examiner's Report	6
Statement of Financial Activities	7
Balance Sheet	8
Notes forming part of the Financial Statement	9 to 11

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Organisational Structure and Decision Making

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Related Party Relationships

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Development activities and achievements in the year

See the Trustee's Annual Report

Risk Policy

The Trustees have assessed the major risks to which the Charity is exposed, particularly those relating to the operations and finance and are satisfied with the risk management systems in place to mitigate any risk exposure.

Review of Financial Position

The net outgoing resources for the year amounted to £6,059 (Year 2022 was a net incoming of resources of £13,507) with £10,006 net outgoing resource for Unrestricted Funds and £3,946 net incoming resources for Restricted Funds

Reserve Policy

The trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets [the free reserves] held by the charity should be 3 months of annual expenditure. At this level, the trustees feel that they would be able to continue the current activities of the charity in the event of significant drop in funding.

Principal Funding

This is provided mainly by 6 Different funders such as Comic Relief, National Lottery Community fund, DCMS, Nottinghamshire PCC which are all restricted and other unrestricted funding from Lloyds Bank Foundation and Samuel H Fox

CHAYAH DEVELOPMENT PROJECT LTD

TRUSTEES REPORT CONTINUED

Statement of Trustees' Responsibilities

The Charities Act requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the surplus or deficit of the charity for that period. of the state of affairs of the charity and In preparing those financial statements, the trustees are requested to:

- (I) Select suitable accounting policies and then apply them consistently;
- (II) Make judgements and estimates that are reasonable and prudent;
- (III) State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- (IV) Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 1993 (as amended by Act 2006). They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Trustees and other information

The members of the Board of Trustees who served during the year were:

Carl White

Karina Scott Chair)

Notoya Cornwall

Valerie Horsley

This report was approved by the Board of Trustees on the

04/07/2024

and signed on its behalf by:

Karina Scott (Chair)

A handwritten signature in black ink, appearing to read 'K. Scott', with a large, stylized flourish extending from the end.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CHAYAH DEVELOPMENT PROJECT

This report is on the financial statements of the charity for the year ended 31st October 2023, which are set out in the document "Financial Statements to 31.10.23"

Respective Responsibilities of Trustees and Examiners

As the charity's Trustees, you are responsible for the preparation of the accounts; It is my responsibility to state on the basis of procedures specified in the general directions given by the charity commissioners under section 43 (7) of the act, whether particular matters have come to our attention.

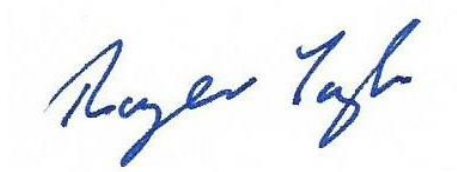
Basis of Independent Examiner's Report

My examination was carried out in accordance with the general directions given by the charity commissioners. An examination includes review of accounting records kept by the Trustees and a comparison of accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statements

In connection with the examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that in any material respect the requirements
 - (i) to keep accounting records in accordance with section 41 of the Act; and
 - (ii) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the account to be reached.



Roger Taylor CGMA ACMA
Popplett Taylor Consulting Ltd

CHAYAH DEVELOPMENT PROJECT
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST OCTOBER 2023

		UNRESTRICTED FUND	RESTRICTED FUND	TOTAL FUND	TOTAL FUND
	NOTES	£	£	2023 £	2022 £
INCOMING RESOURCES					
Incoming resources from generated funds:					
Voluntary income	2	31,110	87,115	118,225	186,771
Investment income		-	-	-	-
Total Incoming Resources		31,110	87,115	118,225	186,771
RESOURCES EXPENDED					
Charitable activities	7	37,020	83,019	120,039	165,819
Governance Costs	3	4,096	150	4,246	7,445
Total Resources Expended		41,116	83,169	124,285	173,264
Net Movement in funds		-10,006	3,946	-6,059	13,507
Total Funds Brought Forward		-54,892	44,755	-10,137	-23,645
Total Funds Carried Forward		-64,898	48,701	-16,197	-10,137

There were no recognised gains or losses for the period other than those included in the statement of Financial activities

The notes on pages 9 to 11 form part of these accounts.

CHAYAH DEVELOPMENT PROJECT
BALANCE SHEET AS AT 31ST OCTOBER 2023

		£	2023 £	2022 £
	Notes			
<u>FIXED ASSETS</u>				
Tangible Fixed Assets			0	0
<u>CURRENT ASSETS</u>				
Cash at Bank and in Hand		644		11,261
Debtor		0		0
		644		11,261
<u>LESS CREDITORS</u>				
Amounts falling due within one year	8	-6,044		-5,614
NET CURRENT ASSETS				
			-5,400	5,647
Less Amounts falling due after more than one year	9		-10,796	-15,783
TOTAL ASSETS				
			-16,197	-10,137
CHARITY FUNDS				
Restricted Funds	10		48,701	44,755
Unrestricted Funds	10		-64,898	-54,892
			-16,197	-10,137

Approval by the Board of Trustees on the

04/07/2024

and signed on its behalf by:



The notes on pages 9 to 11 form part of these accounts.

CHAYAH DEVELOPMENT PROJECT

NOTE TO THE ACCOUNTS FOR THE YEAR ENDED 31ST OCTOBER 2023

Accounting Policies

1.1 Basis of preparation of accounts

The accounts are prepared under the historical cost convention, with the exception of investment which are included at market value and include the results of the Charity operations which are described in the Trustees' Report and all of which are continuing.

The accounts have been prepared in accordance with the Statement of Recommended Practice (SORP March 2005) For Charity Accounts and the Charities Act 1993 [as amended by Act 2006] The Charity has taken advantage of the exemption in Financial Reporting Standard No. 1 from the requirement to produce a cashflow statement on the ground that it qualifies as small charity.

1.2 Tangible Fixed Assets for use by the Charity and Depreciation

All fixed assets costing £250 or more are capitalised at cost. Tangible fixed assets for use by the Charity are stated at cost less depreciation.

Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Freehold Property	Nil	
Motor Vehicle	25%	Reducing Balance
Fixtures & Fittings	25%	Reducing Balance
Church Equipment	25%	Reducing Balance
Computer Equipment	20%	Reducing Balance

1.3 Incoming Resources

Main Grant

The Main grant funders are from 5 different funders are follows: Comic Relief, True Colours Trust, National Lottery community Fund, DCMS Nottinghamshire PCC and Lloyds Bank Foundation

Chayah

The other funders included self-generating schemes from our school programmes and outreach teams

1.4 Value Added Tax (VAT)

Value Added Tax is not recoverable by the Charity, and as such is included in the relevant cost in the Statement of Financial Activities.

1.5 Resources Expended

Resources expended are included in the Statement of Financial Activities on accruals basis. Certain costs have been apportioned between Direct Charitable Expenditure and Management and Administration on bases consistent with the use of those resources.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grant being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

1.6 Funds Accounting

Funds held by the Charity are:

Unrestricted General Fund - General Funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted Funds - which were raised for particular restricted purposes and can only be used for those particular restricted purposes within the objects of the Charity. The cost of raising and administering such funds are charged against the specific fund.

Investment income, gains and losses are allocated to the appropriate fund.

CHAYAH DEVELOPMENT PROJECT
NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31ST OCTOBER 2023

2. VOLUNTARY INCOME	Restricted Funds 2023	Unrestricted Funds 2023	Total Funds 2023	Total Funds 2022
	£	£	£	£
Main Grant	87,115	24,775	111,890	184,601
Chayah	-	6,335	6,335	2,170
Total Voluntary Income	87,115	31,110	118,225	186,771

3. GOVERNANCE COSTS	Restricted Funds 2023	Unrestricted Funds 2023	Total Funds 2023	Total Funds 2022
	£	£	£	£
Accountancy & Independent Examiners	-	2,561	2,561	750
Legal and Professional Fees	150	1,535	1,685	6,695
	150	4,096	4,246	7,445

4. DIRECT COSTS	Basis of Allocation	Total 2023	Total 2022
		£	£
Wages & Salaries	Actual	79,969	77,989
Pension	Actual	476	392
PAYE & NIC	Actual	1,753	8,550
		82,198	86,931

5. SUPPORT COSTS	Basis of Allocation	Total 2023	Total 2022
		£	£
Rent	Actual	1,200	9,600
Gas, Electricity & Water	Actual	2,452	2,922
Office & Admin Costs	Actual	4,732	4,999
Telephone & Internet	Actual	4,226	7,879
Bank Charges/Insurances/Licences	Actual	755	1,889
Sundry Expense	Actual	3,326	1,147
Travel Expenses	Actual	1,693	6,954
Consultancy	Actual	10,140	27,530
Training & Development	Actual	-	5,000
Activities & Events	Actual	9,317	10,968
		37,842	78,889

6. ANALYSIS OF RESOURCES EXPENDED BY EXPENDITURE TYPE	Depreciation 2023	Other Costs 2023	Total 2023	Total 2022
	£	£	£	£
Direct & Support Cost	-	124,285	124,285	165,820
Governance	-	4,246	4,246	7,445
	-	128,531	128,531	173,265

CHAYAH DEVELOPMENT PROJECT
NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31ST OCTOBER
2023

7. ANALYSIS OF RESOURCES EXPENDED BY ACTIVITIES

	Activities Undertaken Directly [Note-4] <u>2023</u> £	Support Cost (Note-5) <u>2023</u> £	Total <u>2023</u> £	Total <u>2022</u> £
Direct & Support Cost	82,198	37,842	120,040	165,820
	82,198	37,842	120,040	165,820

The average number of staff employed by the Charity during the year was 5

No Trustee has received remuneration in the year.

No expenses have been reimbursed to any of the Trustees.

No Employees whose emoluments exceeded £50,000.

No Trustee received any benefit in kind

8. CREDITORS

	<u>2023</u> £	<u>2022</u> £
Amount falling due within one year		
Accrued Expenses	1,057	750
Loan Repayments	4,987	4,864
Bank Overdrafts	-	-
	6,044	5,614

9. CREDITORS

	<u>2023</u> £	<u>2022</u> £
Amount falling after more than one year		
Accrued Expenses	-	-
Loan Repayments	10,796	15,783
	10,796	15,783

10. STATEMENT OF FUNDS

	Brought Forward £	Incoming Resources £	Resources Expended £	Carried Forward £
Unrestricted Funds	-53,421	31,110	41,116	-63,427
Restricted Funds	43,284	87,115	83,169	47,231
Total of Funds	-10,137	118,225	124,285	-16,196

**11. ANALYSIS OF NET ASSETS BETWEEN-
FUNDS**

	Restricted Funds <u>2023</u> £	Unrestricted Funds <u>2023</u> £	Total Funds <u>2023</u> £	Total Funds <u>2022</u> £
Tangible Fixed Assets	-	-	-	-
Debtors Due after more than 1 Year	-	-	-	-
Current Assets		644	644	11,261
Creditors Due within one year		-6,044	-6,044	-5,614
Creditors Due in more than one year		-10,796	-10,796	-15,783
	0	-16,197	-16,197	-10,137

13. RELATED PARTY TRANSACTIONS

There were no Related Party Transactions during the year to 31st October 2023