

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2021

Overview

Cheshunt Sea Cadets (register charity 1181108) is a unit of the Sea Cadet Corps and was formed in the late 1960's. It aims to help young people towards responsible adulthood by providing training and adventurous activities and is based on the traditions and standards of the Royal Navy.

Achievements and performance

Like all charities, the unit was severely impacted in terms of service delivery by the pandemic. After the initial full lockdown, the staff began training cadets online and in some very limited cases, in person when government restrictions allowed. Despite this, a number of cadet qualifications were achieved and the numbers of young people accessing our services remained steady.

In late 2019 the Unit was finally able to secure a new headquarters following 10 years being without a permanent base. The unit was granted a Tenancy at Will pending final negotiations around a 25 year lease. The arrangement included taking on a number of existing building hirers which would generate income of the improvement and maintenance of the building as well as contributing to unit charitable funds. Shortly after this the first lockdown occurred and as a result no hires were able to take place so the unit used the opportunity to improve the aging facilities in the building including repainting, improved signage, improvement to internal doors, kitchen and various health and safety upgrades.

Having secured the new building, the unit was in the fortunate position to benefit from the government covid support for businesses and as a result were able to sustain itself despite the lack of hirers. Without this support the charity would have faced considerable financial challenge as lockdown prevented all of the traditional fundraising activities.

Structure, governance and management

The Charity is governed by a board of Trustees. Details of the trustees who served during the year, and as at the date of this report, are:

Sarah Pelley (Chair)

Nina Villa (Vice Chair)

Janet Stocker (Secretary)

Avril Smith (Treasurer)

Steve Spooner

Keith Batchelor

Lesley Crossman

The Trustees met remotely bi-monthly and review the units performance, governance and financial position.

Appointment of Trustees

Trustees are co-opted by the board as required during the year and then formally elected by the Charity's members at the AGM. The board keeps the skill requirements for the trustee body under review and, with these in mind, seeks to identify new members in a range of ways, including recommendation from all interested parties.

Cheshunt Sea Cadets

Financial Year 1st April 2020 to 31st March 2021

Year to Date Detail Report

Receipts

Donations	£10,471.00
Bursaries - restricted	£0.00
Bursaries - unrestricted	£10,001.00
Cadet	£470.00
P&SA	£0.00
Third party - restricted	£0.00
Third party - unrestricted	£0.00
Ward Room	£0.00

Fundraising	£1,741.05
Bag packs	£0.00
Flag week	£0.00
Social events	£0.00
Community events	£0.00
Other	£1,741.05

Generated	£2,837.30
Property Rental	£2,837.30
Sale of Assets	£0.00
Sale of Goods	£0.00
SCAVA	£0.00

Grants	£17,430.00
External - restricted	£17,430.00
External - unrestricted	£0.00
MS-SC Restricted Grant	£0.00

Training	£1,777.50
Competition Fees - external provider	£0.00
Competition Fees - internal provider	£0.00
Course Fees - external provider	£1,777.50
Course Fees - internal provider	£0.00

Unearned	£0.00
Bank Interest	£0.00
Gift Aid	£0.00
Investment Income	£0.00

£34,256.85

Payments

Charitable Activity	£2,023.74
Competition Fees - external provider	£0.00
Competition Fees - internal provider	£118.25
Course Fees - external provider	£1,365.57
Course Fees - internal provider	£105.00
Training Materials	£394.92
Fuel	£0.00
3rd Party travel	£0.00
MSSC Travel Refund (enter as credit)	£0.00
Catering	£0.00
Fundraising Costs	£0.00
Special Events	£40.00

Operating	£11,298.19
Unit Health, Hygiene & Well-being	£0.00
Office Equipment <£250.00	£226.72
Office Stationery, Printing & Postage	£125.97
IT Consumables	£0.00
Building maintenance	£8,018.38
Grounds maintenance	£267.74
Boat maintenance	£954.00
Vehicle maintenance, MOT & RFT	£0.00
Other maintenance	£1,401.00
Goods for resale	£0.00
PPE & Branded clothing	£304.38
Various Unit Assets	£0.00

Overheads	£1,051.49
Rent	£0.00
Rates	£112.00
Lease Fees	£0.00
Water Rates	£0.00
Sewage Rates	£0.00
Electricity	£0.00
Gas	£0.00
Broadband	£138.77
Telephone	£271.51
Alarm Monitoring	£0.00
Insurance - MS-SC provided	£300.21
Insurance - Non MS-SC provided	£229.00
Roadside assistance	£0.00
Certification	£0.00

Fees Charges	£317.40
Audit/Accountancy fees	£0.00
Legal fees	£0.00
Other professional fees	£0.00
Other revenue costs	£304.90
Bank charges	£12.50

£14,690.82

Surplus / Deficit
Financial Year 1st April 2020 to 31st March 2021

£19,566.03

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