

A&A Services West Midlands

Charity No. 1181090

Company No. CE015862

Trustees' Report and Unaudited Accounts

31 October 2020

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A&A Services West Midlands

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the unaudited financial statements of the charity for the year ended 31 October 2020.

#### REFERENCE AND ADMINISTRATIVE DETAILS

Company No. CE015862

Charity No. 1181090

Principal Office

The Old Foundry

Unit 7

Bath Street

Walsall

WS1 3BZ

Registered Office

The Old Foundry, Unit 7

Bath Street

Walsall

West Midlands

WS1 3BZ

Directors and Trustees

The Directors of the charitable company are its Trustees for the purposes of charity law.

The following Directors and Trustees served during the year:

Z. Ansar

A. Rafiq

A. Thyara

Accountants

S I Ahmed & Co

238 Wednesbury Road

Walsall

West Midlands

WS2 9QN

#### OBJECTIVES AND ACTIVITIES

The purpose of the charity as set out in its governing document is the relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage in Walsall, in particular by providing items and services to individuals in need.

Our charity achieved its objectives in the year by assisting in supporting the local health sector in preventing delayed discharges. This was done through a variety of way: providing cleans to make the home safe and manageable for discharge, also reorganising furniture in their residences to make the home more accessible and to make room for mobility equipment. We are very proud of the number of delayed discharges we have prevented by providing our services within a very quick turn around period.

#### ACHIEVEMENTS AND PERFORMANCE

Our charity achieved its objectives in the year by assisting in supporting the local health sector in preventing delayed discharges. This was done through a variety of way: providing deep cleans to make the home safe and manageable for discharge, also reorganising furniture in their residences to make the home more accessible and to make room for mobility equipment. We are very proud of the number of delayed discharges we have prevented by providing our services within a very quick turn around period.

The sourcing and acquisition of specially needed PPE equipment enabled our dedicated Team to perform their work in a safe and effective manner.

More specifically, In 2020 we provided:

- 700 hours of shopping calls
- 51 hours of general cleans
- 27 hours supporting to fill forms in
- 8 hours furniture removable
- 13.5 hours other services miscellaneous
- 9 hours of pet care
- 2000 befriending services
- 100 hours rubbish removal
- 400 hours handyman services
- 5078 hours deep cleans
- £4040 food parcels

## PLANS FOR FUTURE PERIODS

We will provide regular cleans and one off deep cleans with checked reliable and dedicated staff. The charity will also provide shopping visits for those unable to get out or order online.

we provide food parcels, not only for the homeless, sofa surfers but also those with low incomes. Our specialty provides delivered food parcels without vouchers only a referral is required, the food parcel is tailored to the individual taking into account their specific requirements whether it is for health reasons, religious or chosen diet.

The charity also provides homeless packs, this includes hygiene packs for males and females, snack packs and winter packs.

The charity offers befriending services, personal visits and phone calls, activities such as coffee mornings or lunch gatherings, craft, baking, cooking.

The charity supports the local social care sector by providing deep cleans or furniture removal or reorganization of the home to enable quicker and safer discharge from hospitals or respite care. This aids in preventing delayed hospital discharges.

The charity provides peer to peer social support for the BAME LGBTQI+ community, especially those who have found themselves lonely and isolated from their network due to their sexuality or gender preference.

To maintain sustainability and continue to provide the services currently being offered. The charity will continue to also raise funds by grants and holding events, in further support of the services that are provided.

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102).

Signed on behalf of the board

A. Rafiq

Trustee

13 July 2021

Independent Examiner's Report to the trustees of A&A Services West Midlands

I report to the charity trustees on my examination of the accounts of A&A Services West Midlands for the year ended 31 October 2020 which comprise the Statement of Financial Activities, the Summary Income and Expenditure Account, the Balance Sheet, the Statement of Cash Flows and the related notes.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act).

Having satisfied myself that the accounts of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that:

- accounting records were not kept in accordance with section 386 of the 2006 Act ; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements under section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Syed I Ahmed  
FMAAT, FAIA, FCPA, MCIPP  
S I Ahmed & Co  
238 Wednesbury Road  
Walsall  
West Midlands

WS2 9QN  
13 July 2021

A&A Services West Midlands  
Statement of Financial Activities  
for the year ended 31 October 2020

		Unrestricted funds	Restricted funds	Total funds	Total funds
		2020	2020	2020	2019
	Notes	£	£	£	£
Income and endowments from:					
Donations and legacies	4	75,325	45,000	120,325	16,447
Charitable activities	5	(1)	-	(1)	1
Other trading activities	6	36,042	-	36,042	6,876
Other	7	9,972	-	9,972	-
Total		121,338	45,000	166,338	23,324
Expenditure on:					
Raising funds	8	13,567	-	13,567	5,933
Charitable activities	9	33,149	45,000	78,149	4,245
Other	10	68,819	-	68,819	14,936
Total		115,535	45,000	160,535	25,114
Net gains on investments		-	-	-	-
Net income/(expenditure)		5,803	-	5,803	(1,790)
Transfers between funds		-	-	-	-
Net income/(expenditure) before other gains/(losses)		5,803	-	5,803	(1,790)
Other gains and losses					
Net movement in funds		5,803	-	5,803	(1,790)
Reconciliation of funds:					
Total funds brought forward		(1,790)	-	(1,790)	-
Total funds carried forward		4,013	-	4,013	(1,790)

A&A Services West Midlands  
Summary Income and Expenditure Account  
for the year ended 31 October 2020

	2020 £	2019 £
Income	166,338	23,324
Gross income for the year	<u>166,338</u>	<u>23,324</u>
Expenditure	160,535	25,114
Total expenditure for the year	<u>160,535</u>	<u>25,114</u>
Net income/(expenditure) before tax for the year	5,803	(1,790)
Net income /(expenditure )for the year	<u><u>5,803</u></u>	<u><u>(1,790)</u></u>



A&A Services West Midlands

Balance Sheet

at 31 October 2020

Company No. CE015862	Notes	2020 £	2019 £
Current assets			
Cash at bank and in hand		14,982	10
		<u>14,982</u>	<u>10</u>
Creditors: Amount falling due within one year	12	(19,146)	(1,800)
Net current liabilities		<u>(4,164)</u>	<u>(1,790)</u>
Total assets less current liabilities		(4,164)	(1,790)
Creditors: Amounts falling due after more than one year	13	8,177	-
Net assets/(liabilities) excluding pension asset or liability		<u>4,013</u>	<u>(1,790)</u>
Total net assets/(liabilities)		<u><u>4,013</u></u>	<u><u>(1,790)</u></u>
The funds of the charity			
Restricted funds	14		
Unrestricted funds	14		
General funds		4,013	(1,790)
		<u>4,013</u>	<u>(1,790)</u>
Reserves	14		
Total funds		<u><u>4,013</u></u>	<u><u>(1,790)</u></u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

For the year ended 31 October 2020 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Approved by the board on 13 July 2021

And signed on its behalf by:

A. Rafiq

Trustee

13 July 2021

A&A Services West Midlands  
Statement of Cash flows  
for the year ended 31 October 2020

	2020 £	2019 £
Cash flows from operating activities		
Net income/(expenditure) per Statement of Financial Activities	5,803	(1,790)
Adjustments for:		
Dividends, interest and rents from investments	(9,972)	-
(Decrease)/Increase in trade and other payables	(6,831)	1,800
Net cash (used in)/provided by operating activities	<u>(11,000)</u>	<u>10</u>
Cash flows from investing activities		
Dividends, interest and rents from investments	9,972	-
Net cash from investing activities	<u>9,972</u>	<u>-</u>
Cash flows from financing activities		
Repayment of borrowings	16,000	-
Net cash from financing activities	<u>16,000</u>	<u>-</u>
Net increase in cash and cash equivalents	14,972	10
Cash and cash equivalents at the beginning of the year	10	-
Cash and cash equivalents at the end of the year	<u>14,982</u>	<u>10</u>
Components of cash and cash equivalents		
Cash and bank balances	14,982	10
	<u>14,982</u>	<u>10</u>

for the year ended 31 October 2020

## 1 Accounting policies

## Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

## Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

## Fund accounting

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

## Income

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
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Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
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Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
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Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
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Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.
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Volunteer help	The value of any volunteer help received is not included in the accounts.
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Investment income	This is included in the accounts when receivable.
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Gains/(losses) on revaluation of fixed assets	This includes any gain or loss resulting from revaluing investments to market value at the end of the year.
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Gains/(losses) on investment assets	This includes any gain or loss on the sale of investments.
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#### Expenditure

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

#### Taxation

The charity is exempt from corporation tax on its charitable activities.

#### Freehold investment property

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.

#### Stocks

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

#### Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

#### Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

#### Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

#### Research and development

Expenditure on research and development is written off in the year in which it is incurred.

#### Foreign currencies

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period.

Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred.

All exchange differences are taken into account in arriving at net income/expenditure.

#### Leased assets

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation.

Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term.

In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

#### Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the company pays fixed contributions into a separate entity. Once the contributions have been paid the company has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the company in independently administered funds.

#### Receipt of donated goods, facilities and services

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

## 2 Company status

The company is a private company limited by guarantee and consequently does not have share capital.

## 3 Statement of Financial Activities - prior year

	Unrestricted funds 2019 £	Total funds 2019 £
Income and endowments from:		
Donations and legacies	16,447	16,447
Charitable activities	1	1
Other trading activities	6,876	6,876
Total	<u>23,324</u>	<u>23,324</u>
Expenditure on:		
Raising funds	5,933	5,933
Charitable activities	4,245	4,245
Other	14,936	14,936
Total	<u>25,114</u>	<u>25,114</u>
Net income	<u>(1,790)</u>	<u>(1,790)</u>
Net income before other gains/(losses)	(1,790)	(1,790)
Other gains and losses:		
Net movement in funds	<u>(1,790)</u>	<u>(1,790)</u>
Reconciliation of funds:		
Total funds carried forward	<u><u>(1,790)</u></u>	<u><u>(1,790)</u></u>

## 4 Income from donations and legacies

	Unrestricted	Restricted	Total 2020	Total 2019
	£	£	£	£
Grants received	75,325	-	75,325	16,447
Covid-19 Response Community fund	-	45,000	45,000	-
	<u>75,325</u>	<u>45,000</u>	<u>120,325</u>	<u>16,447</u>

## 5 Income from charitable activities

	Unrestricted	Total 2020	Total 2019
	£	£	£
Cleaning Services	(1)	(1)	1
	<u>(1)</u>	<u>(1)</u>	<u>1</u>

6 Income from other trading activities

Unrestricted	Total 2020	Total 2019
£	£	£
36,042	36,042	6,876
<u>36,042</u>	<u>36,042</u>	<u>6,876</u>

7 Other income

Unrestricted	Total 2020	Total 2019
£	£	£
9,972	9,972	-
<u>9,972</u>	<u>9,972</u>	<u>-</u>

8 Expenditure on raising funds

	Unrestricted	Total 2020	Total 2019
	£	£	£
<i>Fundraising trading costs</i>			
Domestic cleaning services	2,635	2,635	5,933
	10,932	10,932	-
	<u>13,567</u>	<u>13,567</u>	<u>5,933</u>

9 Expenditure on charitable activities

	Unrestricted	Restricted	Total 2020	Total 2019
	£	£	£	£
<i>Expenditure on charitable activities</i>				
Cleaning Services	3,268	-	3,268	2,334
Donations of clothes and shoes	6,138	-	6,138	615
Donations of food	19,916	-	19,916	1,155
Donations of furniture and household goods	3,827	45,000	48,827	141
<i>Governance costs</i>				
	<u>33,149</u>	<u>45,000</u>	<u>78,149</u>	<u>4,245</u>

10 Other expenditure

	Unrestricted	Total 2020	Total 2019
	£	£	£
Employee costs	43,308	43,308	8,592
Motor and travel costs	2,143	2,143	81
Premises costs	13,242	13,242	3,316
General administrative costs	6,170	6,170	1,004
Legal and professional costs	3,956	3,956	1,943
	<u>68,819</u>	<u>68,819</u>	<u>14,936</u>

11 Staff costs

Salaries and wages	23,406	-
	<u>23,406</u>	<u>-</u>

No employee received emoluments in excess of £60,000.

12 Creditors:

amounts falling due within one year

	2020	2019
	£	£
Bank loans and overdrafts	16,000	-
Other taxes and social security	1,346	-
Accruals and deferred income	1,800	1,800
	<u>19,146</u>	<u>1,800</u>

13 Creditors:

amounts falling due after more than one year

	2020	2019
	£	£
Other creditors	(8,177)	-
	<u>(8,177)</u>	<u>-</u>



14 Movement in funds

	At 1 November 2019	Incoming resources (including other gains/losses ) £	Resources expended £	At 31 October 2020 £
Restricted funds:				
Restricted income funds:				
	-	45,000	(45,000)	-
<i>Total</i>	<u>-</u>	<u>45,000</u>	<u>(45,000)</u>	<u>-</u>
Unrestricted funds:				
General funds	(1,790)	121,338	(115,535)	4,013
Revaluation Reserves:				
Total funds	<u>(1,790)</u>	<u>166,338</u>	<u>(160,535)</u>	<u>4,013</u>

15 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Net current assets	(4,164)	-	(4,164)
Creditors due in more than one year and provisions	-	8,177	8,177
	<u>(4,164)</u>	<u>8,177</u>	<u>4,013</u>

16 Reconciliation of net debt

	At 1 November 2019 £	Cash flows £	At 31 October 2020 £
Cash and cash equivalents	10	14,972	14,982
	<u>10</u>	<u>14,972</u>	<u>14,982</u>
Bank loans	-	(16,000)	(16,000)
	<u>-</u>	<u>(16,000)</u>	<u>(16,000)</u>
Net debt	<u>10</u>	<u>(1,028)</u>	<u>(1,018)</u>

17 Related party disclosures

*Controlling party*

The company is limited by guarantee and has no share capital; thus no single party controls the company.

A&A Services West Midlands  
Detailed Statement of Financial Activities  
for the year ended 31 October 2020

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Income and endowments from:				
Donations and legacies				
Grants received	75,325	-	75,325	16,447
Covid-19 Response Community fund	-	45,000	45,000	-
	<u>75,325</u>	<u>45,000</u>	<u>120,325</u>	<u>16,447</u>
Charitable activities				
Cleaning Services	(1)	-	(1)	1
	<u>(1)</u>	<u>-</u>	<u>(1)</u>	<u>1</u>
Other trading activities				
	36,042	-	36,042	6,876
	<u>36,042</u>	<u>-</u>	<u>36,042</u>	<u>6,876</u>
Other				
	9,972	-	9,972	-
	<u>9,972</u>	<u>-</u>	<u>9,972</u>	<u>-</u>
Total income and endowments	121,338	45,000	166,338	23,324
Expenditure on:				
Costs of other trading activities				
Domestic cleaning services	2,635	-	2,635	5,933
	10,932	-	10,932	-
	<u>13,567</u>	<u>-</u>	<u>13,567</u>	<u>5,933</u>
Total of expenditure on raising funds	13,567	-	13,567	5,933
Charitable activities				
Cleaning Services	3,268	-	3,268	2,334
Donations of clothes and shoes	6,138	-	6,138	615
Donations of food	19,916	-	19,916	1,155
Donations of furniture and household goods	3,827	45,000	48,827	141
	<u>33,149</u>	<u>45,000</u>	<u>78,149</u>	<u>4,245</u>
Total of expenditure on charitable activities	33,149	45,000	78,149	4,245
Employee costs				
Salaries/wages	23,406	-	23,406	-
Temporary staff	19,902	-	19,902	8,592
	<u>43,308</u>	<u>-</u>	<u>43,308</u>	<u>8,592</u>
Motor and travel costs				
Vehicles - Leasing and hire costs	692	-	692	-

A&A Services West Midlands  
Detailed Statement of Financial Activities

Vehicles - Repairs and maintenance	1,183	-	1,183	-
Travel and subsistence	268	-	268	81
	<u>2,143</u>	<u>-</u>	<u>2,143</u>	<u>81</u>
Premises costs				
Rent	12,832	-	12,832	3,016
Premises insurances	174	-	174	-
Premises repairs and maintenance	236	-	236	300
	<u>13,242</u>	<u>-</u>	<u>13,242</u>	<u>3,316</u>
General administrative costs, including depreciation and amortisation				
Bank charges	56	-	56	107
Postage and couriers	7	-	7	3
Software, IT support and related costs	2,488	-	2,488	339
Stationery and printing	1,047	-	1,047	509
Subscriptions	49	-	49	-
Telephone, fax and broadband	2,523	-	2,523	46
	<u>6,170</u>	<u>-</u>	<u>6,170</u>	<u>1,004</u>
Legal and professional costs				
Accountancy and bookkeeping	3,800	-	3,800	1,800
Consultancy fees	-	-	-	143
Other legal and professional costs	156	-	156	-
	<u>3,956</u>	<u>-</u>	<u>3,956</u>	<u>1,943</u>
Total of expenditure of other costs	<u>68,819</u>	<u>-</u>	<u>68,819</u>	<u>14,936</u>
Total expenditure	115,535	45,000	160,535	25,114
Net gains on investments	-	-	-	-
	<u>5,803</u>	<u>-</u>	<u>5,803</u>	<u>(1,790)</u>
Net income/(expenditure)				
Net income/(expenditure) before other gains/(losses)	5,803	-	5,803	(1,790)
Other Gains	-	-	-	-
	<u>5,803</u>	<u>-</u>	<u>5,803</u>	<u>(1,790)</u>
Net movement in funds				
Reconciliation of funds:				
Total funds brought forward		(1,790)	(1,790)	-
Total funds carried forward		<u>4,013</u>	<u>4,013</u>	<u>(1,790)</u>