

# KITE OXFORD

England & Wales · Charity number 1181075

## Details

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Other names	Kite Oxford-Nairobi
Status	Registered
Legal form	CIO
Registered	2018-12-10
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Website	<a href="http://www.kiteoxfordnairobi.org">www.kiteoxfordnairobi.org</a>

## Activities

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**Objects:** 1) THE PREVENTION OR RELIEF OF POVERTY IN KENYA BY:A) PROVIDING OR ASSISTING IN THE PROVISION OF EDUCATION, TRAINING, HEALTHCARE PROJECTS AND ALL THE NECESSARY SUPPORT DESIGNED TO ENABLE INDIVIDUALS TO GENERATE A SUSTAINABLE INCOME AND BE SELF-SUFFICIENT.B) UNDERTAKING AND SUPPORTING RESEARCH AND PROJECTS INTO FACTORS THAT CONTRIBUTE TO POVERTY AND THE MOST APPROPRIATE WAYS TO MITIGATE THESE.2) TO ADVANCE EDUCATION FOR THE PUBLIC BENEFIT, AND IN PARTICULAR BUT NOT EXCLUSIVELY AMONG STUDENTS STUDYING IN THE UK AND KENYA, IN THE SUBJECTS OF INTERNATIONAL AND SUSTAINABLE DEVELOPMENT BY PROVIDING SKILLS DEVELOPMENT OPPORTUNITIES OFFERING EVALUATION AND FEEDBACK; PUBLIC WORKSHOPS; LECTURES AND PANEL DISCUSSIONS.

**Activities:** Kite Oxford-Nairobi is a student led charity that aims to tackle problems that matter to communities in Kenya, through innovative solutions that draw on the research and resources of the universities from which we recruit our volunteers.

## Classification

- **How:** Provides Services, Provides Advocacy/advice/information, Sponsors Or Undertakes Research
- **What:** General Charitable Purposes, Education/training, Disability, The Prevention Or Relief Of Poverty
- **Who:** The General Public/mankind

## Geography

- Kenya
- Oxfordshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£233	£290	-	-
2024-03-31	£6,331	£6,357	-	-
2023-03-31	£1,582	£3,419	-	-
2022-03-31	£6,949	£5,594	-	-
2021-03-31	£5,785	£5,518	-	-

## Trustees

Name	Role	Appointed
JOSEPH MACCONNELL	Chair	2018-05-01
Keith Budgen CBE		2018-05-01
Peter Lee		2020-04-29
TORBEN HEINSOHN		2018-05-01

**KITE OXFORD**

England & Wales - Charity number 1181075

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# Accounts

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# Kite Oxford-Nairobi Annual Report 2024-25

**Kite Oxford-Nairobi is a UK registered charity (no. 1181075) that aims to maximise the agency and impact of students in international development.** The organisation is led by two committees formed of students/alumni from Oxford University and from universities in Nairobi respectively. By drawing upon the people, research, and resources of these universities, we aim to deliver innovative projects that address development challenges identified by communities in Kenya. Throughout the report, Kite Oxford-Nairobi is abbreviated as 'Kite ON'.

## Summary of Activities 2024-25

Kite ON's activities were limited in 2024-25 due to challenges recruiting new student committees in both Oxford and Nairobi. The trustees now have limited connections within Oxford and also lacked the time to travel to Nairobi due to other commitments. Momentum in recruitment began to falter during the Covid-19 pandemic and it has been difficult to reinvigorate. As such, there was no active fundraising efforts and therefore no active projects in 2024-25. Kite Oxford-Nairobi's sole activity this year has been to part fund an audit of its Kenyan implementing partner (Kite Nairobi Organization, a registered Kenyan NGO). The audit covered activities in 2023-24 funded by Kite Oxford. Ensuring Kite Nairobi Organization fulfils its audit obligations is one of the means through which Kite Oxford ensures that the money sent to Kenya to fund projects is spent as intended.

Given the challenges in delivering Kite ON's aims in 2024-25, the trustee board will review options to restart activities in 2025-26.

## Financial Overview

### Income

Recurring donations generated £233 in income in 2024-25. As noted above, no other fundraising took place in 2024-25.

### Expenditure

The sole expenditure of Kite ON in 2024-25 was a transfer of £290 to Kite Nairobi Organization to partially cover the cost of an audit to meet their Kenyan NGO Board obligations.

### Closing Balance

Financial activities over 2024-25 left Kite ON with a low closing bank balance of £200. However, the charity did not have any immediate upcoming financial obligations as of March 2025.

## Annual Accounts

The tables below summarise the financial activities for Kite ON's fifth financial accounting period from 1 April 2024 to 31 March 2025, in comparison to its fourth accounting period from 1 April 2023 to 31 March 2024. See 'Notes to Accounts' for Kite ON's accounting policies and for a further breakdown of the tables below. All of the reported values below have been rounded to the nearest pound<sup>1</sup>.

### Statement of Financial Activities for the Period from 1<sup>st</sup> April 2024 to 31<sup>st</sup> March 2025

	2023-24			2022-23			
	Note	Unrestricted funds (£)	Restricted Funds (£)	Total funds (£)	Unrestricted funds (£)	Restricted Funds (£)	Total funds (£)
<b>Income from:</b>							
Donations		233	0	233	4907	0	4907
Online Fundraising campaigns		0	0	0	0	0	0
Restricted Grants		0		0	0		0
Fundraising Events		0	0	0	0	0	0
GiftAid		0	0	0	701	0	701
Gifts in kind	2	0	0	0	723	0	723
<b>Totals</b>		<b>233</b>	<b>0</b>	<b>233</b>	<b>6331</b>	<b>0</b>	<b>6331</b>
<b>Expenditure on:</b>							
Charitable Activities		0	0	0	6215	0	6215
Raising Funds		0	0	0	0	0	0
Administration and Support Costs	3	290	0	290	142	0	142
<b>Totals</b>		<b>290</b>	<b>0</b>	<b>290</b>	<b>6357</b>	<b>0</b>	<b>6357</b>
<b>Net Income/Expenditure</b>		<b>-57</b>	<b>0</b>	<b>-57</b>	<b>-26</b>	<b>0</b>	<b>-26</b>
Transfers between funds		0	0	0	0	0	0
Net Movement in funds		<b>-57</b>	<b>0</b>	<b>-57</b>	<b>-26</b>	<b>0</b>	<b>-26</b>

<sup>1</sup> Figures presented may not sum to the presented totals due to rounding.

<b>Reconciliation of funds:</b>							
Total funds brought forward	258	0	258	284	0	284	
<i>Total funds carried forward</i>	200	0	200	258	0	258	

## Balance Sheet – 31<sup>st</sup> March 2025

	Note	Value (£)
<b>Assets</b>		
Cash at UK Bank		200
<b>Liabilities</b>		
Creditors		0
Taxation		0
<i>Net Assets</i>		200

## Notes to the Financial Statements

### 1 Accounting Policies

1. *Basis of Preparation:* The accounts are prepared on a receipts and payments basis informed by guidance in [Charity Commission document CC16b](#).
2. *Income:* Income is recognised when the charity has entitlement to the funds and any performance conditions have been met. Income received in advance of the provision of a specific service or initiative is only recognised after the performance of the service or the carrying out of the initiative. Gift Aid is recognised when received from HMRC.
3. *Expenditure and Irrecoverable VAT:* Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party. Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

### 2 Gifts in Kind

1. No gifts in kind were received in 2024-25. We received three donations in kind in 2023-24 with donors directly transferring money to the Nairobi committee to carry out mentorship project expenditure. We have records of the exact monetary value of purchases and as such the amounts presented for gifts in kind in the statement of financial activities are equal to the cash equivalent value of the donations.

### 3 Administration and Support Costs

	Value (£)
Kite Nairobi Audit and NGO board submission fees	290
<b>Total</b>	<b>290</b>

**KITE OXFORD**

England & Wales - Charity number 1181075

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# Accounts

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# Annual Report and Financial Accounts

April 2023 to March 2024



**Kite Oxford-Nairobi is a UK registered charity (no. 1181075) that aims to maximise the agency and impact of students in international development.** The organisation is led by two committees formed of students/alumni from Oxford University and from universities in Nairobi respectively. By drawing upon the people, research, and resources of these universities, we deliver innovative projects that address development challenges identified by communities in Kenya. Throughout the report, Kite Oxford-Nairobi is abbreviated as 'Kite ON'.

## Contents

- Summary of Activities, pp. 3-5
- Financial Overview, p. 6
- Annual Accounts, pp. 7-9



*Kite ON committee members, supporters, and the local Ward Chairman, cut the ribbon to open the new toilet block at Silver Springs School.*

## Summary of Activities

### Toilet Block Construction and Menstrual Health Scheme:

#### Background

Since 2021, Kite ON has been planning to introduce a menstrual health programme at Silver Springs High School in Kibera, with the intention of tackling stigmas related to menstruation while providing access to reusable sanitary products (alongside education on their use). A lack of adequate sanitary products is notably a significant cause of school absence among adolescent girls in Kenya.

However, at the project's ideation, Silver Springs High School lacked access to running water – a major barrier to the utilisation of reusable sanitary products (which require access to water for cleaning/hygienic use). The school also had very rudimentary toilets which did not provide a sanitary, safe environment in which adolescent girls could change a sanitary product (see image below). Kite ON therefore committed to address this challenge by working to facilitate the school's connection to the mains water supply, and by building a toilet/changing block. Initial meetings between the school's leadership, Kite ON volunteers, and the Nairobi City Water Board were set up from March 2022 with a view to initiating a survey for the laying of pipes. In tandem, our implementation partner for the project (Kite Nairobi Organization, an NGO registered by Kite ON alumni in Kenya) initiated a fundraising campaign to support the initiative. This – combined with fundraising efforts on the Oxford side – enabled construction to commence early in 2023.



Student toilets at Silver Springs High School before renovation work began.

## Construction of the Toilet Block

Kite Oxford's Kenya implementation partner, Kite Nairobi Organization contracted Prosada Enterprises Construction company to design and construct the toilet block. A total budget of just under £9000 was raised to support the construction with £4290 of this total being raised by Kite Oxford and the remainder being raised by Kite Nairobi Organization with the support of the UN Women's Guild of Geneva. The funding enabled a toilet block facility with 6 toilets (3 for each gender) to be built along with two shower and changing units and a handwashing station. The toilet block was connected to the mains water network with a 10,000 litre tank to ensure continuity of water supply.

The toilet block was inaugurated on the 8<sup>th</sup> July 2023, with the connection of the block to the water network being completed shortly after. Unfortunately, in September 2023, Silver Springs School suffered a theft incident in which the water tank was taken from the roof of the toilet block. Kite ON supported the school with the cost of repairs and engaged community leadership to guard against future thefts. The successful construction of the toilet block and accompanying facilities will provide a sanitary environment reducing the spread of illness and enabling girls to manage periods on the school campus, supporting school attendance.



*Kite ON committee members, Silver Springs School staff and students, and donors toilets at Silver Springs High School before renovation work began.*

## Menstrual Health Project

The construction of the toilet block has provided an enabling environment in which the Menstrual Health Pilot Project can commence. As such, preparations were made in 2023-24, including the purchase of menstrual cups and pads, and printing materials for delivering menstrual health education sessions. A budget was drawn up and funding transferred to Kite Nairobi Organization for implementation of the Menstrual Health Project. However, due to challenges in sourcing and coordinating volunteers to implement the Menstrual Health Project, Kite Nairobi Organization has had to defer this activity to 2024-25. Kite ON will continue to monitor and follow up with Kite Nairobi Organization to ensure activities are delivered as intended.



*Changing and shower cubicle within the new toilet block at Silver Springs School.*

## Financial Overview

### Income

The momentum generated by the toilet block construction project led to an uptick in fundraising activities in 2023-24, raising £6331, up from £1582 in 2022-23. This money was mainly raised through the efforts of the trustees, which included appealing to alumni. Unfortunately, personnel challenges have continued for Kite Oxford in that there has not been a regular UK committee in Oxford in 2023-24 – which has continued to hamper fundraising activities. The lack of a regular committee meant that Kite ON did not pursue grant funding or organise a formal fundraising event in 2023-24 and all funding came from one-off or recurring donations and associated GiftAid. Projects have also been supported by direct fundraising by our Kenya implementation partner, Kite Nairobi Organization.

### Expenditure

The Statement of Financial Activities table below provides a breakdown of Kite ON's expenditure sources over the course of the year, with a vast majority (93.2%) of funds going directly to support the implementation of our projects, the toilet construction/water connection project and the menstrual health project. The toilet block construction was delivered through one contractor, Prosada Enterprises, at a total cost of 1,567,500 KES (after factoring in repair costs, which equates to approximately £8900) of which Kite ON contributed 713,545 KES. A budget of £1493 (263,188KES) was transferred to Kite Nairobi Organization to facilitate delivery of the menstrual health project. This budget is intended to be fully comprehensive for the delivery of the menstrual health project activities, covering purchase of sanitary projects and delivery educational sessions (including printing materials and paying stipends to menstrual health ambassadors). As mentioned, due to personnel challenges, it was not possible for Kite Nairobi Organization to begin the menstrual health project activities in 2023-24 as intended, although 75,000KES in preparatory purchases was made, paying for sanitary products and the printing of information booklets.

### Closing Balance

Financial activities over 2023-24 left Kite ON with a low closing bank balance of £258. However, the charity did not have any immediate upcoming financial obligations as of March 2024, allowing it time to replenish its available funds.

## Annual Accounts

The tables below summarise the financial activities for Kite ON's third financial accounting period from 1 April 2022 to 31 March 2023, in comparison to its second accounting period from 1 April 2021 to 31 March 2022. See 'Notes to Accounts' for Kite ON's accounting policies and for a further breakdown of the tables below. All of the reported values below have been rounded to the nearest pound<sup>1</sup>.

### Statement of Financial Activities for the Period from 1<sup>st</sup> April 2023 to 31<sup>st</sup> March 2024

	2023-24			2022-24			
	Note	Unrestricted funds (£)	Restricted Funds (£)	Total funds (£)	Unrestricted funds (£)	Restricted Funds (£)	Total funds (£)
<b>Income from:</b>							
Donations		4907	0	4907	659	0	659
Online Fundraising campaigns		0	0	0	0	0	0
Restricted Grants		0		0	922		922
Fundraising Events		0	0	0	0	0	0
GiftAid		701	0	701	0	0	0
Gifts in kind	2	723	0	723	0	0	0
<i>Totals</i>		6331	0	6331	1582	0	1582
<b>Expenditure on:</b>							
Charitable Activities	3	5926	0	5926	3243	0	3243
Raising Funds		0	0	0	0	0	0
Administration and Support Costs	4	430	0	430	176	0	176
<i>Totals</i>		6357	0	6357	3419	0	3419
<b>Net Income/Expenditure</b>		-26	0	-26	-1838	0	-1838
Transfers between funds		0	0	0	0	0	0
Net Movement in funds		-26	0	-26	-1838	0	-1838
<b>Reconciliation of funds:</b>							
		284	0	284	2121	0	2121
Total funds brought forward							
<i>Total funds carried forward</i>		258	0	258	284	0	284

<sup>1</sup> Figures presented may not sum to the presented totals due to rounding.

## Balance Sheet – 31<sup>st</sup> March 2024

	Note	Value (£)
<b>Assets</b>		
Cash at UK Bank		258
<b>Liabilities</b>		
Creditors		0
Taxation		0
<b>Net Assets</b>		<b>258</b>

## Notes to the Financial Statements

### 1 Accounting Policies

1. *Basis of Preparation:* The accounts are prepared on a receipts and payments basis informed by guidance in Charity Commission document CC16b.
2. *Income:* Income is recognised when the charity has entitlement to the funds and any performance conditions have been met. Income received in advance of the provision of a specific service or initiative is only recognised after the performance of the service or the carrying out of the initiative. Gift Aid is recognised when received from HMRC.
3. *Expenditure and Irrecoverable VAT:* Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party. Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.
4. *Calculating the Sterling value of transactions undertaking in other currencies:* The majority of Kite ON's charitable activities and varying proportions of expenditure in other cost categories take place in Kenya in Kenyan Shillings (KES). This requires transferring money to Kenya from Kite ON's UK bank account and converting it from GBP to KES. To convert expenditures undertaken in Kenyan Shillings falling under each category in the Statement of Financial Activities from KES to GBP values, Kite ON used the average exchange rate it received over the course of the financial year, equal to the total Kenyan Shillings sent to Kenya (980735KES) in this period divided by the Sterling value converted (£5564.41) to purchase this KES value, giving an exchange rate of 176KES per pound.

### 2 Gifts in Kind

1. We received three donations in kind in 2023-24 with donors directly transferring money to the Nairobi committee to carry out mentorship project expenditure. We have records of the exact monetary value of purchases and as such the amounts presented for gifts in kind in the statement of financial activities are equal to the cash equivalent value of the donations.

### 3 Charitable Activities

	Value (£)
Menstrual Health Project*	1493
Toilet Block Construction and Water Connection	4290
Toilet Block Opening Ceremony	142
<b>Total</b>	<b>5926</b>

\* Of the £1493 paid by Kite ON to Kite Nairobi Organization for delivery of the menstrual health project, £425 has been utilised for project related expenses by Kite Nairobi Organization in 2023-24. The remainder will be carried forward to future financial years.

### 4 Administration and Support Costs

	Value (£)
Publicity, Outreach and Recruitment	330
Transaction Charges	78
Kenya NGO Board Annual Fees	23
<b>Total</b>	<b>430</b>



*The completed toilet block.*

**KITE OXFORD**

England & Wales - Charity number 1181075

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# Accounts

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# Annual Report and Financial Accounts

April 2022 to March 2023



**Kite Oxford-Nairobi is a UK registered charity (no. 1181075) that aims to maximise the agency and impact of students in international development.** The organisation is led by two committees formed of students/alumni from Oxford University and from universities in Nairobi respectively. By drawing upon the people, research, and resources of these universities, we deliver innovative projects that address development challenges identified by communities in Kenya. Throughout the report, Kite Oxford-Nairobi is abbreviated as 'Kite ON'.

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- Summary of Activities, pp. 3-7
- Financial Overview, p. 8
- Annual Accounts, pp. 9-11



*Kite ON mentors and mentees take part in an activity at Silver Springs High School, Kibera.*

## Summary of Activities

### Mentorship Scheme:

2022-23 saw Kite Oxford-Nairobi implement the third iteration of the Kite Mentorship Scheme in Nairobi. Following two successful years implementing the mentorship scheme at Uhuru Kenyatta Secondary School, a government school on the outskirts of Kahawa Sukari, it was decided to test and refine the model in the new setting of Silver Springs High School in Kibera. As a community-run school in the heart of a large informal settlement, Silver Springs has comparative challenges accessing funding and has a high proportion of its students coming from challenging social circumstances. Silver Springs school therefore represented a setting where the Mentorship Scheme could deliver a high level of impact, with its aims of supporting students to stay in school and develop workplace skills.

The Mentorship Scheme utilises university student mentors who act as enthusiastic and able role models for secondary school age mentees from disadvantaged backgrounds, who have been selected for the scheme by teaching staff. Their recent experience with secondary school education also means that the mentors themselves will be familiar with some of the issues faced by mentees, which helps to facilitate building of rapport. The mentors receive training through a programme that Kite ON developed in partnership with the Companionship of Works Organisation (a Kenyan NGO focused on youth employability). This year (in May 2022), a total of 33 mentors undertook the three-day training.

Mentors deliver the curriculum Kite ON has created which aims to develop workplace skills and career readiness amongst the mentees through weekly sessions over the school year. This curriculum has been developed through cross-disciplinary research into mentorship best practice and is delivered through three session types to inject variety and increase the engagement of participating mentees:

- **One-to-one mentoring sessions:** mentors meet regularly with their paired mentees and work closely with them to identify, develop and pursue their individual goals.
- **Group activity sessions:** mentees, in class-sized groups, participate in activities designed to develop skills relevant for the workplace such as teamwork, budget management, and communication.
- **Special activities:** mentors run ‘one-off’ special activities on a termly basis. The idea behind these activities is to take mentees outside their usual environment by trying new activities or visiting new places of interest. These new experiences provide learning opportunities that are not possible in a classroom setting. Such activities also have a ‘wow factor’ and provide an incentive for mentees to actively engage with the scheme.



*Kite Mentor Brian Mutuku, with his certificate in recognition of a year's mentorship.*

This financial year's 16-session programme mentored 97 students at Silver Springs school, enabling them to develop key skills such as teamwork,

communication, planning and goal-setting. Mentors also provided individual support to mentees with their academic work and personal development.

Looking forward, the next step will be to bring together the evaluations of the project's three iterations. This evidence base will result in insights – a university-student-led mentorship 'product' – which can be adopted by other NGOs and organisations working on youth mentorship, both in Kenya and abroad. In providing others with data-driven insights, best practices, and lessons learned, this critical resource helps widen the impact of the Kite Mentorship Programme.



*Mentors with certificates upon completing delivery of the 2022 Mentorship Programme.*

## Toilet Block Construction and Menstrual Health Scheme:

Since 2021, Kite ON has been planning to introduce a menstrual health programme at Silver Springs High School in Kibera, with the intention of tackling stigmas related to menstruation while providing access to reusable sanitary products (alongside education on their use). A lack of adequate sanitary products is notably a significant cause of school drop-outs among adolescent girls in Kenya.

However, at the project's ideation, Silver Springs High School lacked access to running water – a major barrier to the utilisation of reusable sanitary products (which require access to water for cleaning/hygienic use). The school also had very rudimentary toilets which did not provide a sanitary, safe environment in which adolescent girls could change a sanitary product (see images below). Kite ON therefore committed to address this challenge by working to facilitate the school's connection to the mains water supply,

and by building a toilet/changing block. Initial meetings between the school's leadership, Kite ON volunteers, and the Nairobi City Water Board were set up from March 2022 with a view to initiating a survey for the laying of pipes. In tandem, our implementation partner for the project (Kite Nairobi Organization, an NGO registered by Kite ON alumnus in Kenya) initiated a fundraising campaign to support the initiative. This – combined with fundraising efforts on the Oxford side – enabled construction to commence in the latter part of 2022-23. With construction scheduled to finish in June 2023, Kite ON's long-planned menstrual health project would commence afterwards.



*Staff and student toilets at Silver Springs High School before renovation work began.*



*Student toilets at Silver Springs High School before renovation work began.*



## Organisational Developments and Challenges:

2022-23 has brought both challenges and opportunities for Kite ON. As with all student-led organisations, there is an element of cyclicity in leadership from the high turnover each year as students graduate. The impact of the COVID-19 pandemic meant that student gatherings were significantly restricted throughout 2021, making publicity and recruitment of committee members far more difficult. This led to a small committee (with only three regular members) in 2021-22, which hampered recruitment efforts in 2021. This meant that by April 2022, Kite ON was without an active student committee in Oxford. While Kite ON's Trustees have stepped in to ensure continuity in the charity's activities, fundraising in particular has been hampered by this development.

On the Nairobi side, there have been positive developments. The successful efforts of Kite ON alumni in Nairobi in setting up a registered NGO in Kenya 'Kite Nairobi Organization' and in opening up a bank account on its behalf have enabled funds to be raised in Kenya, reducing dependency on Oxford-based fundraising efforts. Whilst Kite Nairobi Organization and Kite Oxford are separate legal entities, they will continue to collaborate, in the spirit of the partnership model which is at the heart of Kite ON.

To manage spending on projects in Kenya, Kite ON has historically transferred money from its UK bank account via Wise to a dedicated MPesa account in Kenya, managed by the Kite Nairobi committee. This had advantages as the MPesa account created a real-time record of spending in Kenya, which could easily be cross-referenced against planned budgets and receipts. Unfortunately however, in 2022-23, Wise stopped their MPesa transfer service. Kite ON therefore had to explore other models and settled on transferring funds for use in Kenya on Kite ON projects to the Kite Nairobi Organization bank account. As an account registered to a Kenya NGO, spending from this account is subject to an annual audit, providing a safeguard to ensure the proper management of finances. Without the automatic record of spending produced by the MPesa account, Kite ON has had to ensure adequate record keeping through receipts and reports, particularly when money is being withdrawn from Kite Nairobi Organization's bank account to make cash payments (as is sometimes necessary in Kenya). Transitioning to this model brought some initial challenges (with some documentation requiring improvement). Over the next year, a priority will be to streamline the financial reporting system and ensure high standards are maintained by the Kite Nairobi Organization.

## Financial Overview

### Income

As mentioned above, personnel challenges with the Kite ON UK committee have hampered fundraising activities in 2022-23, resulting in a significant fall in the amount of funds raised, down to £1582 from £6949. Kite ON was able to continue its projects in large part due fundraising efforts by its project partner, Kite Nairobi Organization. Kite Nairobi Organization notably managed to secure a grant of 6000CHF in support of the toilet construction/water connection project. Of the money raised by Kite ON, £922 came from a grant from Wadham College Oxford following Kite ON's selection as Wadham College JCR student charity for the 2021-22 academic year. The remainder raised came from a mix of recurrent (£243.72) and one-off (£415.72) donations. The amount raised, combined with £2121 carried forward from 2021-22 was sufficient to see the mentorship scheme through to its conclusion.

### Expenditure

The Statement of Financial Activities table on page 6 provides a breakdown of Kite ON's expenditure sources over the course of the year, with a vast majority (94.6%) of funds going directly to support the implementation of our projects, the Mentorship Scheme, and toilet construction/water connection project. The decrease in administrative costs relative to last year was mainly the result of reduced publicity costs, due to the lack of recruitment in Oxford over the year (which meant no expenditure on Freshers' Fair as was traditionally done) and the donation of Kite ON's website subscription.

Mentorship costs were split across paying mentor stipends, purchasing materials and snacks/refreshments for the mentorship sessions, as well as an initial upfront cost to train the 33 mentors participating in this year's programme. Kite ON covered the upfront cost of purchasing the toilets, water tanks, and sinks for the toilet-block construction project.

### Closing Balance

Financial activities over 2022-23 left Kite ON with a low closing bank balance of £284. However, with the third iteration of the Mentorship Scheme having concluded and with Kite Nairobi Organization covering initial costs of the toilet block construction project that were not met by Kite ON, the charity did not have any immediate upcoming financial obligations as of March 2023 - allowing it time to replenish its available funds.

## Annual Accounts

The tables below summarise the financial activities for Kite ON's third financial accounting period from 1 April 2022 to 31 March 2023, in comparison to its second accounting period from 1 April 2021 to 31 March 2022. See 'Notes to Accounts' for Kite ON's accounting policies and for a further breakdown of the tables below. All of the reported values below have been rounded to the nearest pound<sup>1</sup>.

### Statement of Financial Activities for the Period from 1<sup>st</sup> April 2022 to 31<sup>st</sup> March 2023

	2022-23			2021-22			
	Note	Unrestricted funds (£)	Restricted Funds (£)	Total funds (£)	Unrestricted funds (£)	Restricted Funds (£)	Total funds (£)
<b>Income from:</b>							
Donations		659	0	659	3844	0	3844
Online Fundraising campaigns		0	0	0	1588	0	1588
Restricted Grants		922		922	0	700	700
Fundraising Events		0	0	0	461	0	461
GiftAid		0	0	0	355	0	355
Gifts in kind		0	0	0	0	0	0
<b>Totals</b>		<b>1582</b>	<b>0</b>	<b>1582</b>	<b>6249</b>	<b>700</b>	<b>6949</b>
<b>Expenditure on:</b>							
Charitable Activities	2	3243	0	3243	3899	700	4599
Raising Funds		0	0	0	0	0	0
Administration and Support Costs	3	176	0	176	996	0	996
<b>Totals</b>		<b>3419</b>	<b>0</b>	<b>3419</b>	<b>4894</b>	<b>700</b>	<b>5594</b>
<b>Net Income/Expenditure</b>		<b>-1838</b>	<b>0</b>	<b>-1838</b>	<b>1354</b>	<b>0</b>	<b>1354</b>
Transfers between funds		0	0	0	0	0	0
Net Movement in funds		-1838	0	-1838	1354	0	1354
<b>Reconciliation of funds:</b>							
Total funds brought forward		2121	0	2121	767	0	767
<b>Total funds carried forward</b>		<b>284</b>	<b>0</b>	<b>284</b>	<b>2121</b>	<b>0</b>	<b>2121</b>

<sup>1</sup> Figures presented may not sum to the presented totals due to rounding.

## Balance Sheet – 31<sup>st</sup> March 2023

	Note	Value (£)
<b>Assets</b>		
Cash at UK Bank		284
<b>Liabilities</b>		
Creditors		0
Taxation		0
<i>Net Assets</i>		284

## Notes to the Financial Statements

### 1 Accounting Policies

1. *Basis of Preparation:* The accounts are prepared on a receipts and payments basis informed by guidance in [Charity Commission document CC16b](#).
2. *Income:* Income is recognised when the charity has entitlement to the funds and any performance conditions have been met. Income received in advance of the provision of a specific service or initiative is only recognised after the performance of the service or the carrying out of the initiative. Gift Aid is recognised when received from HMRC.
3. *Expenditure and Irrecoverable VAT:* Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party. Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.
4. *Calculating the Sterling value of transactions undertaken in other currencies:* The majority of Kite ON's charitable activities and varying proportions of expenditure in other cost categories take place in Kenya in Kenyan Shillings (KES). This requires transferring money to Kenya from Kite ON's UK bank account and converting it from GBP to KES. To convert expenditures undertaken in Kenyan Shillings falling under each category in the Statement of Financial Activities from KES to GBP values, Kite ON used the average exchange rate it received over the course of the financial year, equal to the total Kenyan Shillings sent to Kenya (482321KES) in this period divided by the Sterling value converted (£3328.49) to purchase this KES value, giving an exchange rate of 145KES per pound.

## 2 Charitable Activities

	Value (£)
<b>Mentorship project</b>	
Mentor Stipends	1044
Snacks/Refreshments for participants in mentorship sessions	332
Materials for mentorship sessions	68
Printing for mentorship sessions	254
Monitoring and evaluation costs	23
Cost of training mentors	453
<b>Menstrual Health Project</b>	
Toilet Block Construction and Water Connection	1068
<b>Total</b>	<b>3243</b>

## 3 Administration and Support Costs

	Value (£)
Publicity, Outreach and Recruitment	96
Transaction Charges	49
Airtime	0
Bank account charges (Nairobi)	17
Nairobi Committee Expenses	14
Balance held by Kite Nairobi Committee	0
<b>Total</b>	<b>176</b>

**KITE OXFORD**

England & Wales - Charity number 1181075

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# Accounts

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# Annual Report and Financial Accounts

April 2021 to March 2022



**Kite Oxford-Nairobi is a UK registered charity (no. 1181075) that aims to maximise the agency and impact of students in international development.** The organisation is led by two committees formed of students from Oxford University and from universities in Nairobi respectively. By drawing upon the people, research, and resources of these universities, we deliver innovative projects that address development challenges identified by communities in Kenya. Throughout the report, Kite Oxford-Nairobi is abbreviated as ‘Kite ON’.

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- Summary of Activities, pp. 3-4
- Financial Overview, p. 5
- Annual Accounts, pp. 6-8



*Kite ON mentors with their certificates at the conclusion of this year's mentorship scheme*

## Summary of Activities

### Mentorship Scheme:

The Kite Mentorship Scheme was the first project established by Kite ON, beginning in earnest with the recruitment and training of our first cohort of mentors in December 2018. The scheme responded to two visible Kenyan development challenges: high school drop-out rates and the lack of employment opportunities for youth upon leaving school.

The mentorship scheme utilises university student mentors who act as enthusiastic and able role models for secondary school age mentees from disadvantaged backgrounds, who have been selected for the scheme by teaching staff. Their recent experience with secondary school education also means that the mentors themselves will be familiar with some of the issues faced by mentees, which helps to facilitate rapport building through relatability. The mentors receive training through a programme Kite ON has developed, partnering with the Companionship of Works Organisation (a Kenyan NGO focused on youth employability), in order to enable them to provide effective careers and skills development support.

The mentors deliver the curriculum Kite ON has created which aims to develop workplace skills and career readiness amongst the mentees through weekly sessions over the school year. This curriculum has been developed through cross-disciplinary research into mentorship best practice and is delivered through three session types to inject variety and increase the engagement of participating mentees:

- **One-to-one mentoring sessions:** mentors meet regularly with their paired mentees and work closely with them to identify, develop and pursue their individual goals.
- **Group activity sessions:** mentees, in class-size groups, participate in activities designed to develop skills relevant for the workplace, such as teamwork, budget management, and communication.
- **Special activities:** mentors run 'one-off' special activities on a termly basis. The idea behind special activities is to take mentees outside their usual environment, trying new activities or visiting new places of interest. These new experiences provide learning opportunities that are not possible in a classroom setting. Such activities also have a 'wow factor' and provide an incentive for mentees to actively engage with the scheme.

Following the reopening of Kenyan schools in January 2021, between April 2021 and March 2022, Kite ON successfully ran the second iteration of its mentorship scheme at Uhuru Kenyatta Secondary School in Kahawa Sukari, Nairobi. This financial year, we trained 50 university students to serve as mentors and mentored over 100 students across a 33-session programme. The programme developed various key skills such as teamwork, communication, planning and goal-setting while providing careers awareness and sessions on topics such as CV writing, interview skills, and training/academic pathways. The mentors also provided individual support to mentees with their academic work and personal development.

### Menstrual health scheme:

In Kenya, there are notable issues concerning accessibility to menstrual health management (MHM) products, such as sanitary pads and tampons, with some of the

main barriers to such products being cost and social stigmas. While the issue of menstrual health has recently received more attention (from NGOs and through the introduction of reusable sanitary products), the social stigmas surrounding menstruation continue to present significant barriers which in turn prevent newer, sustainable products such as menstrual cups from being introduced. Against this backdrop, Kite ON sought to create an educational programme utilising university students to tackle stigmas around MHM whilst simultaneously providing access to reusable MHM products.

We have explored a two-tiered project model centered around the recruitment of male and female university students who, through training co-delivered with a partner organization, would serve as menstrual health ambassadors; could teach and answer questions on pivotal sex education and menstrual health topics; and explain and demystify MHM products. The first tier would involve these ambassadors visiting upper-primary and secondary schools to deliver 6-month programme of 6 menstrual health education sessions which would include boys and girls; introduce them to different reusable sanitary products; incorporate small group activities to encourage discussion; and provide girls will receive a product of their choice, free of charge, among other activities. The second tier involved raising awareness and encouraging the use of reusable MHM products among university students to reduce waste from disposable products and support the uptake of reusable products through outreach. By distributing quality reusable products which are used by the ambassadors themselves as well as their peers and which can be purchased more widely in an accessible fashion, this should encourage uptake and usage and directly benefit girls.

While the onset and continuation of the COVID-19 pandemic presented major challenges to the project, most notably due to the closure of schools which in turn disrupted the ideation, planning and implementation stages, 2021 resulted in the identification and selection of Silver Springs High School in Kibera, Nairobi as a partner school for introducing for this pilot project.

Silver Springs High School currently lacks access to running water, a major barrier to the utilisation of reusable sanitary products. Kite ON has therefore committed to addressing this challenge by working to facilitate the school's connection to the mains water supply. Initial meetings between school leadership, Kite ON volunteers, and the Nairobi City Water board were set up from March 2022 with a view to initiating a survey for the laying of pipes. In tandem, our implementation partner for the project (Kite Nairobi Organization, an NGO registered by Kite ON alumnus in Kenya) has initiated a fundraising campaign to support the initiative. We anticipate that connecting the school to the mains water supply will cost in the region of £3000-£5000, and hope to be able to raise sufficient funds to enable this to take place in the next financial year. In preparing for the forthcoming MHM sessions once this structural barrier is resolved, the Nairobi team has also independently procured discounted reusable sanitary pads for girls and boxer shorts for boys.

## Financial Overview

### Income

The Statement of Financial Activities table on page 6 provides a breakdown of Kite ON's income sources over the course of the year. While fundraising activities were partially curtailed by the continuation of the COVID-19 pandemic during the first part of the financial year, Kite ON was able to capitalise on its increased knowledge of and experience with running online fundraising campaigns. Following the success of previous campaigns, Kite ON raised £1618 from the 2021 'Kite Kilimanjaro' (sponsored hike) challenge.

Kite Oxford notably received £2121 from Oxford Development Abroad, a student-run charity that was registered in 2002 and worked to harness the energy, enthusiasm and resources of the University of Oxford's student body to assist with small-scale, community-initiated development projects in the developing world. Following the dissolution of Oxford Development Abroad, its trustees determined that Kite Oxford was closest to that former organisation's charitable objectives and bequeathed Kite Oxford with its outstanding funds in February 2022.

Kite Oxford also received a donation from Wadham College (University of Oxford) of £225 in June 2021 and a grant from the Magdalen Trust of £700 in July 2021.

### Expenditure

The Statement of Financial Activities table on page 6 provides a breakdown of Kite ON's expenditure sources over the course of the year, with a vast majority (82%) of funds going directly to support the implementation of the mentorship scheme. The increase in administrative costs relative to last year were the result of two key factors: (i) the resumption of the mentorship scheme, as the scheme itself involves a significant number of small transfers (e.g. to pay mentor stipends) which in turn meant more transaction costs had been accrued (whereas last year's administrative costs for Kite ON's COVID-19 response, on the other hand, involved fewer but larger transfers) and (ii) increased recruitment and publicity costs as this reporting period saw the return of the University of Oxford's annual Fresher's Fair. Kite Oxford obtained a stall for £240 to restart recruitment, "post pandemic". Note 4 to the financial accounts provides a breakdown of administration costs.

## Annual Accounts

The tables below summarise the financial activities for Kite ON's third financial accounting period from 1<sup>st</sup> April 2021 to 31<sup>st</sup> March 2022, comparing against our second accounting period from 1<sup>st</sup> April 2020 to 31<sup>st</sup> March 2021. See 'Notes to Accounts' for Kite ON's accounting policies and for a further breakdown of the tables below. All of the reported values below have been rounded to the nearest pound<sup>1</sup>.

### Statement of Financial Activities for the Period from 1<sup>st</sup> April 2021 to 31<sup>st</sup> March 2022

	2021-22			2020-21 (beginning Dec 2018 upon Kite ON's registration)			
	Note	Unrestricted funds (£)	Restricted Funds (£)	Total funds (£)	Unrestricted funds (£)	Restricted Funds (£)	Total funds (£)
<b>Income from:</b>							
Donations		3844	0	3844	1060	0	1060
Online Fundraising campaigns		1588	0	1588	3921	0	3921
Restricted Grants		0	700	700	0	0	0
Fundraising Events		461	0	461	0	0	0
GiftAid		355	0	355	756	0	756
Gifts in kind	2	0	0	0	47	0	47
<b>Totals</b>		<b>6249</b>	<b>700</b>	<b>6949</b>	<b>5785</b>	<b>0</b>	<b>5785</b>
<b>Expenditure on:</b>							
Charitable Activities	3	3899	700	4599	4621	500	5121
Raising Funds		0	0	0	22	0	22
Administration and Support Costs	4	996	0	996	375	0	375
<b>Totals</b>		<b>4894</b>	<b>700</b>	<b>5594</b>	<b>5018</b>	<b>500</b>	<b>5518</b>
<b>Net Income/Expenditure</b>		<b>1354</b>	<b>0</b>	<b>1354</b>	<b>767</b>	<b>-500</b>	<b>267</b>
Transfers between funds		0	0	0	0	0	0
<b>Net Movement in funds</b>		<b>1354</b>	<b>0</b>	<b>4599</b>	<b>767</b>	<b>-500</b>	<b>5121</b>
<b>Reconciliation of funds:</b>							
Total funds brought forward		767	0	767	0.08	500	500.08
<b>Total funds carried forward</b>		<b>2121</b>	<b>0</b>	<b>2121</b>	<b>767</b>	<b>0</b>	<b>767</b>

<sup>1</sup> Figures presented may not sum to the presented totals due to rounding.

## Balance Sheet – 31<sup>st</sup> March 2022

	Note	Value (£)
<b>Assets</b>		
Cash at UK Bank		2121
<b>Liabilities</b>		
Creditors		0
Taxation		0
<b>Net Assets</b>		<b>2121</b>

## Notes to the Financial Statements

### 1 Accounting Policies

1. *Basis of Preparation:* The accounts are prepared on a receipts and payments basis informed by guidance in [Charity Commission document CC16b](#).
2. *Income:* Income is recognised when the charity has entitlement to the funds and any performance conditions have been met. Income received in advance of the provision of a specific service or initiative is only recognised after the performance of the service or the carrying out of the initiative. Gift Aid is recognised when received from HMRC.
3. *Expenditure and Irrecoverable VAT:* Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party. Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.
4. *Calculating the Sterling value of transactions undertaking in other currencies:* The majority of our charitable activities, and varying proportions of expenditure in other cost categories, take place in Kenya in Kenyan Shillings (KES). This requires transferring money to Kenya from our UK bank account and converting it from GBP to KES. To convert expenditure undertaken in Kenyan Shillings falling under each category in the statement of financial activities from KES to GBP values, we used the average exchange rate we received over the course of the financial year, equal to the total Kenyan Shillings sent to Kenya (748123KES) in this period divided by the Sterling value converted (£4949.97) to purchase this KES value, giving an exchange rate of 151KES per pound.

### 2 Gifts in Kind

1. We received two donations in kind in 2020-21 with donors directly transferring money to the Nairobi committee to carry out mentorship project expenditure. We have records of the exact monetary value of purchases and as such the amounts presented for gifts in kind in the statement of financial activities are equal to the cash equivalent value of the donations. No gifts in kind were received in 2021-22.

### 3 Charitable Activities

	Value (£)
<b>Mentorship project</b>	
Mentor Stipends	2925
Snacks/Refreshments for participants in mentorship sessions	619
Materials for mentorship sessions	298
Printing for mentorship sessions	83
Monitoring and evaluation costs	39
Cost of training mentors	631
<b>Menstrual Health Project</b>	
Survey Meeting with Partner School	4
<b>Total</b>	<b>4599</b>

### 4 Administration and Support Costs

	Value (£)
Publicity, Outreach and Recruitment	550
Transaction Charges <sup>2</sup>	183
Airtime	7
Purchase of Nairobi Committee Phone	89
Nairobi Committee Expenses <sup>3</sup>	134
Balance held by Kite Nairobi Committee	0
<b>Total</b>	<b>963</b>

<sup>2</sup> Transaction charges are incurred when transferring funds to Kenya from our UK bank account and when making transactions via the MPesa mobile money account we used to undertake expenditure in Kenya.

<sup>3</sup> Kite Oxford-Nairobi members are entitled to be reimbursed by the Charity for expenses actually, necessarily, reasonably, and incidentally incurred by them in carrying out their duties, when proper documentation is provided. The large majority of committee expenses incurred related to transport to and from meetings, to attend projects, or to purchase materials on Kite's behalf.

**KITE OXFORD**

England & Wales - Charity number 1181075

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# Accounts

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# Annual Report and Financial Accounts

April 2020 to March 2021



**Kite Oxford-Nairobi is a UK registered charity (no. 1181075) that aims to maximise the agency and impact of students in international development.** The organisation is led by two committees formed of students from Oxford University and from universities in Nairobi respectively. By drawing upon the people, research, and resources of these universities, we deliver innovative projects that address development challenges identified by communities in Kenya.

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- Introduction from the Chair of Trustees, p. 4
- Our Projects, pp. 5-7
- Financial Overview, p. 7
- Annual Accounts, pp. 8-10



*Mentors and mentees at a Kite Mentorship Scheme session.*

## Our Year in Brief

### May 2020: Kite Kilimanjaro Challenge

Kite Oxford committee members climbed the height of Kilimanjaro on their stairs (collectively climbing over 8000 flights of stairs in 24 hours), whilst Kite Nairobi members climbed in the Ngong Hills.

### December 2020: Ended Covid-19 Support Scheme

We provided our last Covid-19 supply baskets to families in December, ahead of the reopening of Kenyan schools in January. Through the scheme, we supplied **4.7 tonnes of food to vulnerable families**.

### March 2021: Baseline survey conducted for MHM project

The Nairobi committee conducted a baseline survey at Silver Springs School, Kibera, to understand existing access to sanitary products for girls at the school and the steps required to begin our MHM project.

### April 2020: Launched Covid-19 Support scheme

At the onset of Covid-19 with schools closing in Kenya, we launched a support scheme **providing key supplies to the families of 42 vulnerable mentees**.

### September 2020: Kite Oxford Committee Recruitment

Kite Oxford recruited a new director, Sam McQuillen, with 2019-20 co-directors Camille Gosset and Pia-Marie Kaden graduating from Oxford.

### January 2021: Kite Nairobi Committee Recruitment

We successfully **recruited 5 new members for the Kite Nairobi committee** covering mentorship and menstrual health project roles, publicity and secretary roles.

### March 2021: Relaunch recruitment for our mentorship scheme

The reopening of Kenyan schools in January enabled us to begin recruitment for the resumption of our mentorship scheme at the beginning of the 2nd term of the year.

## Chair's Introduction

Covid-19 has created challenges for organisations across the world and Kite Oxford-Nairobi (Kite ON) is no exception. The closure of university campuses in both the UK and Kenya in 2020 prevented in-person activities, forcing us to adapt our fundraising and recruitment strategies. The closure of Kenyan schools from March 2020 through to January 2021 also prevented us from delivering our in-school mentorship programme and slowed progress with our Menstrual Health Management Scheme. The pandemic has also prevented members of the Oxford Committee from visiting Kenya this year.

However, Kite ON's two committees have shown remarkable resilience and innovation in the face of these difficulties.

In just over a week in April 2020, the committee set up a support scheme for the families of vulnerable students from our mentorship scheme that was both Covid-secure and deeply valued by the recipient families. Through liaising with staff at Uhuru Kenyatta school and using their community links, the committee quickly identified families whose incomes were most at risk from Covid-19. They identified a supportive food wholesaler and providers of reusable sanitary pads and hand sanitizer. They arranged slots via text message for families to pick up supply packages from the school, allowing social distancing to be maintained. The rapid transition from mentorship to an effective Covid-19 support scheme is a testament to the adaptability of the student volunteers leading our committees.

Another highlight showcasing the committee's innovative capability was the 'Kite Kili Challenge' which saw Oxford committee members climb the height of Mount Kilimanjaro on their stairs and Kite Nairobi members climb the seven Ngong hills. The endeavours were successfully captured on social media, with the associated fundraising campaign raising more than £3000. The funds from the campaign enabled us to sustain the Covid-19 support scheme through to the reopening of Kenyan schools.

Looking ahead, the relaxation of Covid-19 restrictions has allowed us to restart our mentorship scheme and has enabled us to take further steps towards implementing our menstrual health project. Kite has retained a core of very talented student volunteers through the pandemic and I look forward to seeing their progress in taking our projects further.

Joe MacConnell  
*Chair of Trustees*

## Our Projects

Over the course of the 20-21 financial year, Kite ON's two main projects in mentorship and menstrual health management (MHM) had to be put on pause in the face of Covid-19. Kite ON's activities were therefore focused on responding to Covid-19, by delivering support to the families of vulnerable students enrolled in our mentorship scheme. The relaxation of restrictions in Kenya in early 2021 allowed us to begin preparation for resuming the mentorship and MHM projects in late Spring 2021.

### Covid-19 Response

As documented in our previous annual report, the closure of schools in Kenya in March 2020 due to the coronavirus pandemic forced us to pause our mentorship scheme. The restrictions introduced by the Kenyan Government to curb the spread of the virus in Kenya had harsh economic consequences, which were particularly severe for those working in the informal sector of the economy. Restrictions on public transport, trading hours and curfews, led to reduced opportunities to work. Covid-19 also exacerbated an already precarious food security situation with locust infestations having resulted in large loss of harvest in many counties in Kenya in 2020.

As an organisation, we were concerned about the impact the current situation would have on the mentees participating in our mentorship scheme and their families. Ordinarily, these students would receive free lunches at Uhuru Kenyatta School, and a large number of their parents earn a living from precarious jobs in the informal sector. With schools closed, students weren't receiving government funded school meals, adding to the current financial difficulties faced by their families. Constrained budgets also made it more difficult for families to purchase key items such as soap, facemask, and hand sanitiser, which are vital for preventing the spread of the virus.



*Kite Nairobi Co-Directors Patricia and George preparing boxes of key supplies for the mentees' families.*




As such, with the mentorship scheme on hold, we decided to divert funds from this project to support families of mentees with basic supplies whilst coronavirus restrictions remained in place and schools remained closed. In late March 2020, working closely with Uhuru Kenyatta Secondary School's leadership, we worked to identify mentees whose families were in particularly vulnerable positions. We subsequently committed to supporting 42 families whilst schools remained closed.

From April 2020, Kite ON provided monthly support packages of key food staples, soap, and sanitary products to these 42 families, continuing through to December 2020, ahead of the reopening of Kenyan schools in January. We also provided supplies to additional families on a short-term basis after receiving requests from families in need. Over the course of the scheme, Kite distributed 4.7 tonnes of food (the caloric equivalent of 37,000 meals); 365 kg of soap alongside leaflets with information on Covid-19 prevention which emphasized the need for good hand hygiene, social distancing, and mask wearing; and 240 reusable sanitary pads to families with girls.

Throughout the scheme, the Nairobi committee worked hard to ensure that the supply packages could be picked up in a Covid-secure fashion. We used Uhuru Kenyatta school as a distribution centre with an outdoor collection point and packaging taking place in a well-ventilated classroom. Families were texted collection slots to avoid a crowd gathering and hand sanitisation facilities were provided.

## Kite Covid-19 Support Scheme

- Supported **42 families from April to December**
- Distributed **4.7 tonnes of food, providing calories equivalent to 37,000 meals**
- Distributed 365kg of soap
- Provided girls with **240 reusable sanitary pads**
- Distributed information resources on Covid-19 prevention

## A Look Ahead – Mentorship and Menstrual Health Management Projects

The reopening of Kenyan schools in January 2021 allowed us to begin planning for the restart of our mentorship scheme at Uhuru Kenyatta Secondary School in Nairobi. After discussions with the school, we agreed that the scheme would recommence in Spring

term, allowing the first term of the year for the school to develop and refine their plans for teaching under Covid measures. Beginning in March, the Nairobi committee led a recruitment campaign to supplement our cohort of mentors and put in place plans to train the cohort in May. At the time of writing, this groundwork is paying dividends, with the mentorship currently being provided to 78 students.

Preparations for implementing our menstrual health management scheme progressed in early 2021 too. We identified Silver Springs High School in Kibera, Nairobi as a partner school for introducing our pilot project and conducted an initial survey to understand existing knowledge of and access to sanitary products among students at the school. The school also currently lacks access to running water, a key barrier to using reusable sanitary products. Kite ON has therefore begun devising plans to supply water access to the school and are in the process of fundraising to connect the school to the mains water supply.

## Financial Overview

### Income

The Statement of Financial Activities table below provides a breakdown of Kite ON's income sources over the course of the year. The pandemic forced us to adapt our fundraising strategy, moving away from in-person fundraisers towards a greater focus on online fundraising. We raised £3921 from our 'Kite Kilimanjaro Challenge' with Oxford committee members providing live updates throughout the day on social media of their progress climbing the height of Kilimanjaro on their stairs, whilst Nairobi members took to Ngong hills. The stair-climbing feat took committee members between 11 and 15 hours – safe to say there were some sore legs the week after!

We also managed to secure several smaller one-off and recurring donations throughout the year, with our website now having the facility to create a recurring donation. We hope to capitalise on this, along with our increased knowledge of running online fundraising campaigns, in 2021-22.

### Expenditure

A significant majority of Kite ON spending in 2020-21 was on our Covid-19 response scheme, with £4964 spent on the scheme. £4709 was spent directly on purchasing food, soap, and sanitary products as part of the support baskets delivered to families, whilst £255 was spent on supporting logistics, such as arranging transportation of food from the wholesaler and purchasing PPE and hand sanitiser to ensure volunteers could distribute supply baskets safely.

Administration and support costs amounted to £402 and are broken down in note 4 to the accounts in the following section.

## Annual Accounts

The tables below summarise the financial activities for Kite ON's second financial accounting period from 1<sup>st</sup> April 2020 to 31<sup>st</sup> March 2021, comparing against our first accounting period from registration on 10<sup>th</sup> December 2018 to 31<sup>st</sup> March 2020. See 'Notes to Accounts' for Kite ON's accounting policies and for a further breakdown of the tables below. All of the reported values below have been rounded to the nearest pound<sup>1</sup>.

### Statement of Financial Activities for the Period from 1<sup>st</sup> April 2020 to 31<sup>st</sup> March 2021

	2020-21			2019-20 (beginning Dec 2018 upon Kite ON's registration)			
	Note	Unrestricted funds (£)	Restricted Funds (£)	Total funds (£)	Unrestricted funds (£)	Restricted Funds (£)	Total funds (£)
<b>Income from:</b>							
Donations		1060	0	1060	2909		2909
Online Fundraising campaigns		3921		3921	670		670
Restricted Grants		0	0	0		2050	2050
Fundraising Events		0		0	476		476
GiftAid		756		756	483		483
Gifts in kind	2	47		47	187		187
<b>Totals</b>		<b>5785</b>	<b>0</b>	<b>5785</b>	<b>4724</b>	<b>2050</b>	<b>6774</b>
<b>Expenditure on:</b>							
Charitable Activities	3	4594	500	5094	3863	1550	5413
Raising Funds		22		22	235		235
Administration and Support Costs	4	402		402	626		626
<b>Totals</b>		<b>5018</b>	<b>500</b>	<b>5518</b>	<b>4724</b>	<b>1550</b>	<b>6274</b>
<b>Net Income/Expenditure</b>		<b>767</b>	<b>-500</b>	<b>267</b>	<b>0</b>	<b>500</b>	<b>500</b>
Transfers between funds		0	0	0	0	0	0
Net Movement in funds		767	-500	5094	0	500	500
<b>Reconciliation of funds:</b>							
Total funds brought forward		0	500	500	0	0	0
Total funds carried forward		767	0	767	0	500	500

<sup>1</sup> Figures presented may not sum to the presented totals due to rounding.

## Balance Sheet – 31<sup>st</sup> March 2021

	Note	Value (£)
<b>Assets</b>		
Cash at UK Bank		767
<b>Liabilities</b>		
Creditors		0
Taxation		0
<b>Net Assets</b>		<b>767</b>

## Notes to the Financial Statements

### 1 Accounting Policies

1. *Basis of Preparation:* The accounts are prepared on a receipts and payments basis informed by guidance in Charity Commission document CC16b.
2. *Income:* Income is recognised when the charity has entitlement to the funds and any performance conditions have been met. Income received in advance of the provision of a specific service or initiative is only recognised after the performance of the service or the carrying out of the initiative. Gift Aid is recognised when received from HMRC.
3. *Expenditure and Irrecoverable VAT:* Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party. Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.
4. *Calculating the Sterling value of transactions undertaking in other currencies:* The majority of our charitable activities, and varying proportions of expenditure in other cost categories, take place in Kenya in Kenyan Shillings (KES). This requires transferring money to Kenya from our UK bank account and converting it from GBP to KES. To convert expenditure undertaken in Kenyan Shillings falling under each category in the statement of financial activities from KES to GBP values, we used the average exchange rate we received over the course of the financial year, equal to the total Kenyan Shillings sent to Kenya (714584KES) in this period divided by the Sterling value converted (£5238.33) to purchase this KES value, giving an exchange rate of 136KES per pound.

### 2 Gifts in Kind

1. We received two donations in kind over the course of the financial year with donors directly transferring money to the Nairobi committee to carry out mentorship project expenditure. We have records of the exact monetary value of purchases and as such the amounts presented for gifts in kind in the statement of financial activities are equal to the cash equivalent value of the donations.

### 3 Charitable Activities

	Value (£)
<b>Covid-19 Support Scheme</b>	
Support basket goods	4709
Support costs for Covid-19 support scheme, including food transport and hand sanitisation points	255
<b>Menstrual Health Project</b>	
Situation survey	23
<b>Miscellaneous</b>	
Cost of Kiambu County NGO License for Kite Nairobi	106
<b>Total</b>	<b>5094</b>

### 4 Administration and Support Costs

	Value (£)
Publicity, Outreach, and Recruitment	232
Transaction Charges <sup>2</sup>	76
Airtime	14
Purchase of Nairobi Committee Phone	0
Nairobi Committee Expenses <sup>3</sup>	56
Balance held by Kite Nairobi Committee	24
<b>Total</b>	<b>402</b>

<sup>2</sup> Transaction charges are incurred when transferring funds to Kenya from our UK bank account and when making transactions via the MPesa mobile money account we used to undertake expenditure in Kenya.

<sup>3</sup> Kite Oxford-Nairobi members are entitled to be reimbursed by the Charity for expenses actually, necessarily, reasonably, and incidentally incurred by them in carrying out their duties, when proper documentation is provided. The large majority of committee expenses incurred related to transport to and from meetings, to attend projects, or to purchase materials on Kite's behalf.