



# **Timperley Duke of Edinburgh Award Centre**

**Annual  
Report  
September 2024**



**TIMPERLEY DUKE OF EDINBURGH AWARD CENTRE**  
**ANNUAL REPORT YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2024**

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## TIMPERLEY DUKE OF EDINBURGH AWARD CENTRE

### 1. Introduction & Background

The Timperley DofE Award Centre is a Licenced Organisation of the Duke of Edinburgh Award (DofE). This report covers the year ended 30<sup>th</sup> September 2024.

The Centre is a Charitable Incorporated Organisation (CIO) governed by a governing document which is available on the Charity Commission website. Its charitable objective is:

*To help young people in the Trafford area by providing opportunities for them to participate in the Duke of Edinburgh Award and thereby to develop their capabilities so that they may grow to full maturity as individuals and members of society.*

The DofE Award provides a balanced programme of activities that develops the whole person – mind, body and soul – in an environment of social interaction and teamworking. Young people progress through three levels of DofE programmes to achieve a Bronze, Silver or Gold Award. Taking part builds confidence and develops self-esteem. It requires persistence, commitment and has a lasting impact on the attitudes and outlook of all young people who do their DofE. It is open to participants aged between 14 and 24.

Further information concerning objectives of the Award are set out on its website at: <http://www.dofe.org/>

All participants are registered with the DofE through the eDofE website. This tracks participation in the three elements of the Award which comprise:

- Volunteering – this is about making a difference to other people's lives. From conservation to youth work to fundraising for charity or caring for animals – there is an extensive list of projects that the members are involved in. Our community is benefiting from volunteering with a social value of over £25,000pa.
- Physical – through this section participants achieve greater physical fitness and become healthier through a wide range of activities both personal or through teamwork.
- Skills – this is all about developing practical and social skills and personal interests. There is an extensive list of skills which the young people may develop

In addition participants take part in expeditions which involve overnight camping for one night for the bronze award, two nights for silver, and three nights for the Gold Award.

The centre is located at the Altrincham Kersal Rugby Club (AKRFC) in Timperley.

Since our centre was founded we have supported over 780 young people to take part in the Award.



## **2. Review of the Year**

We launched the 2023-24 season with an Open Afternoon at AKRFC. Attendance was high and we had approximately 200 people attend over two sessions.

### **Bronze Award**

At Bronze level we delivered both practice and qualifying expeditions. 11 groups took part (77 members).

We continued the new format for Bronze training to consolidate training into a weekend billed as 'The Big Weekend Out' which took place in May. The training was attended by 77 Bronze participants supported by 20 leaders.

Training started on Friday evening with Tent building & stove safety. On Saturday the groups undertook navigation training, then on to orienteering combined with first aid scenarios, during the afternoon they completed a 5k walk to practice their navigation skills, during the evening all groups planned a walk for the next day. On Sunday they completed the walk and returned home in the afternoon. We have found that teaching them the navigation and using the skills learnt straight away over the weekend definitely made them more aware and remember the new skills so will continue this again to the following year

Bronze qualifier - 75 members passed the expedition, 2 withdrew prior to the qualifier due to injuries and personal reasons.



## Silver Award

At Silver we had 7 groups and 44 participants who have successfully completed their expeditions. 9 of those were Direct to Silver entrants so we had an additional training day for those participants to ensure that they understood the basics such as using a stove, navigation, first aid and pitching a tent.

We completed the Practice in the Yorkshire Dales, from High Bentham to Settle and the Qualifier in the Peak District, starting at the Goyt Valley and finishing in Buxton.

For both the Practice and the Qualifier, we had support from our AAP for Mountain Leader trained leaders. We have a strong group of volunteers who are Lowland Leader trained who support year after year. We also had quite a few new volunteers who could support the expeditions as well with logistics.

Overall it was a really good year. The groups worked really well together and managed to cope with the mixed weather that we had. Generally the team work was good and they coped with some of the difficult terrain, particularly in the Peak District well.





## Gold Award

At Gold level 2 groups (14 participants) successfully completed their expeditions. Gold Level was taken over by John Pridham and Paul Gorton, their first time. They did an excellent job coordinating all of the groups and working with our Approved Activity Provider (AAP) Mountain Treks who deliver the expeditions.

The training strategy followed our usual approach of a 'Big Day Out' at Rivington Pike to refresh participants' navigation skills and introduce them to the Mountain Leaders, and also Paul and John, followed by pizza and route planning back at AKRFC. We then arranged a full practice expedition in the Lake District which is where the qualifying expeditions also took place. The teams generally experienced good weather and proved their map reading and camping skills and also their abilities to work together as a team. The teams completed everything with good humour and made the first experience of running a Gold expedition a pleasure for Paul and John.



## Adult Volunteers

Our volunteer group has gone from strength to strength. We now have over **50** volunteers in a variety of roles. 10 new volunteers have come forward for the 2023/24 season.

Our rolling programme of adult leader training, which has previously covered areas such as safeguarding, covered First Aid training, Lowland leader training.





*Adult volunteers supporting the Silver award qualifier*

## **Stores**

The Stores team, lead by Emma & Harry Deighton-Brown, have continued to run a well organised operation. Emma & Harry have taken over the organisation and running of the stores this season and all went smoothly.

During the year we invested about £1.4k in new equipment to replace old stoves and increase the amount of Personal kit we have to offer to our Members.

## **eDofE**

The proportion of our members who go on to complete the awards is above the national average. A large part of this success is down to the encouragement our eDofE mentor team provide to participants to ensure they sign off on the Award sections. This team is lead by Charlotte Skitterall with support from Darren Williamson, Liz Stagg and Sarah Newton. Steph Carter from the Bowdon Church DofE Centre continues to be very supportive and performs the role of independent verifier.

## **Future Strategy**

Looking forward the Trustees are confident that the centre will be able to continue to operate and serve the community in 2025.

The DofE Centre at Bowdon Church recently closed and will be donating all their kit to Timperley DofE, we are also going to offer support to any previous members from Bowdon while they complete their award.

The main risk to our centre is its dependence on members from Sale Grammar School which make up circa 65% of our cohort.

The Trustees of the Charity who served during the year and as at the date of this report are as follows:

- Andy Allan                      Chair
- Ben Morgan                  Interim Chair
- Caroline Royle
- Jon Buckland
- Peter Hayward              Appointed July 2024



### 3. Financial Report

#### Income Statement

Timperley DofE Award Centre

For the year ended 30 September 2024

Amounts in pound sterling

	2024	2023
<b>Turnover</b>		
Expedition Fees	32,258	35,460
Interest Income	329	199
Kit Income	680	852
Other Revenue	350	400
Registration Fees	7,654	7,785
<b>Total Turnover</b>	<b>41,271</b>	<b>44,696</b>
<b>Cost of Sales</b>		
Badges	3	170
Certificates	0	60
Direct Expenses	3,311	3,438
Expedition Accomodation	4,356	4,806
Expedition Printing	304	155
Expedition Transport	0	164
Expedition/Training Food	292	613
Instructors	9,550	10,325
Printing	60	212
Registration packs	3,815	4,135
Tracker Hire	1,131	1,406
<b>Total Cost of Sales</b>	<b>22,821</b>	<b>25,483</b>
<b>Gross Profit</b>	<b>18,450</b>	<b>19,214</b>
<b>Administrative Costs</b>		
Audit & Accountancy fees	548	354
Bank Fees	26	24
Charitable and Political Donations	0	1,000
Cleaning	21	0
First Aid Training	0	800
General Expenses	61	650
Insurance	842	708
IT Software and Consumables	356	301
Licence Fee	383	360
Pensions Costs	624	0
Postage, Freight & Courier	7	35
Printing & Stationery	210	346
Rent	1,250	1,250
Repairs & Maintenance	0	450
Safeguarding	138	488
Salaries	9,607	9,835
Staff Training	920	283
Stores Equipment	1,403	5,953
Subsistence	66	245
Telephone & Internet	58	142
<b>Total Administrative Costs</b>	<b>16,520</b>	<b>23,222</b>
<b>Operating Profit</b>	<b>1,931</b>	<b>(4,008)</b>
<b>Profit on Ordinary Activities Before Taxation</b>	<b>1,931</b>	<b>(4,008)</b>
<b>Profit after Taxation</b>	<b>1,931</b>	<b>(4,008)</b>

## Balance Sheet

Timperley DofE Award Centre

At 30 September 2024

Amounts in pound sterling

## Balance Sheet

Timperley DofE Award Centre

As at 30 September 2024

Account	30 Sept 2024	30 Sept 2023*
<b>Current Assets</b>		
<b>Cash at bank and in hand</b>		
Lloyds Current Account	2,670.60	4,753.56
Lloyds Deposit Account	30,048.57	25,719.11
<b>Total Cash at bank and in hand</b>	<b>32,719.17</b>	<b>30,472.67</b>
Prepayments	0.00	80.00
<b>Total Current Assets</b>	<b>32,719.17</b>	<b>30,552.67</b>
<b>Creditors: amounts falling due within one year</b>		
Accounts Payable	0.00	347.03
Accruals	1,250.00	840.00
PAYE Payable	0.00	(172.91)
<b>Total Creditors: amounts falling due with</b>	<b>1,250.00</b>	<b>1,014.12</b>
<b>Net Current Assets (Liabilities)</b>	<b>31,469.17</b>	<b>29,538.55</b>
<b>Total Assets less Current Liabilities</b>	<b>31,469.17</b>	<b>29,538.55</b>
<b>Net Assets</b>	<b>31,469.17</b>	<b>29,538.55</b>
<b>Capital and Reserves</b>		
Current Year Earnings	1,930.62	(4,008.40)
Retained Earnings	29,538.55	33,546.95
<b>Total Capital and Reserves</b>	<b>31,469.17</b>	<b>29,538.55</b>

\*The prior year (2023) figures have been adjusted by £280 (net assets have increased by £280, and the Income Statement loss was reduced by £280).

In the financial year 2024, the centre made a £1,931 surplus. There was an accrual posted of £1,250 relating to outstanding charges for hire of Altrincham Kersal Rugby club, during last year.

Our accounts have been independently verified and we are also grateful to Helen Sumpton for conducting this review. Please refer to Appendix 2 for the report.

## 4. Participation & outputs

### *Participation*

Although Timperley is a relatively affluent area the Centre places great emphasis on taking an 'everyone welcome' approach which encourages participation from a range of children from varying socio-economic and ethnic groups. The Centre is an Open Award centre promoted throughout Trafford. Most members are drawn from local schools and come from the Altrincham area.

Participation during the 2023/24 season below.

Applications by school and gender for the forthcoming 2023/24 season are set out below. This is based on data captured during the registration process:

Applications by school 2024 Season	
Altrincham Grammar School for Boys	35
Altrincham Grammar School for Girls	7
Sale Grammar School	116
Blessed Thomas Holford CC	4
Altrincham College of Arts	0
St Ambrose	0
Ashton on Mersey	3
Loreto	3
Manchester High School for Girls	0
North Cestrian School	0
John Deane Sixth form College	0
Urmston Grammar school	3
Sir John Deane's 6th form College	1
Wellington School	4
Urmston Grammar School	3
Lostock High School	0
Bramhall High	0
Xavarian College	0
Warrington Vale Royal College	1
Broad oak School	1
Other (please record in Notes field at end of this form)	5
	<b>186</b>



## ***Volunteering and community outreach***

The impact that participants have on their communities through volunteering activity is viewed by the Centre as an important output of the programme. The DofE have confirmed this has a value of £25k. Sarah Newton has coordinated volunteer activities and has provided support for members by working with local charities to signpost opportunities.

Examples of volunteer activity undertaken during the year include :

### Animal Welfare

Art Club (Cre8) at my primary school  
Artistic Swimming  
Assist Year 7s with their reading skills  
Assistant Brownie Leader  
Assistant instructor at taekwon-do  
Befriending service  
Charity Shop  
Charity Shop and tutoring my brother

Coaching  
Coaching childrens football  
Coaching family member  
Coaching the younger years at my netball club  
Coaching young runners at my club  
Community organisation beavers club  
Cricket Coach  
Dance Leadership  
English mentoring  
Event Management  
Faith communities  
Football coaching  
Fostering rabbit(s) for the RSPCA  
Friends of Stamford Park  
Fundraising  
Girlguiding UK  
Group Leadership  
Guitar tuition to my Dad.  
Handball Coachinf for U12  
Handball coaching  
Heaton park Parkrun Volunteering  
Help dance Teacher teach younger Freestyle dance class (age 8 -12) every week for 1 hour 4.30 -5.30pm.

Helping a local family with chores, helping with homework, shopping etc.  
Helping and organising an art class weekly

helping at a primary school art club and after school wrap around care  
Helping at Cafe in the Park  
Helping elderly grandparents  
Helping people with special needs

Helping run the primary school age Sunday School groups at my local church  
Helping students who struggle with maths  
Helping teach the younger class at my dance club.  
helping with community events  
I am cleaning up, and also gardening in my local park with the friends of stamford of park.  
I am going to help out at a local beavers club.  
I am going to volunteer at Trafford handball club for 1 hour a week and help train the u12 players.

Irish Dance  
Junior Drama Group  
Leading a bbyo group  
Leading Year 7 drama club  
librarian  
Library volunteering  
Library work- neatenning, straightening and shelving the books.  
Litter picking- for Sale Wombles  
Managing school library by helping stock and sorting shelves. Promoting reading in the school community. Issuing books to students.  
Maths tuition  
Maths tutoring  
Missing Maps  
Music Tuition  
Netball and tennis coaching  
Park Run Volunteer  
Psychology mentoring of year 11  
Religious Education  
Rowing Bank support  
rspca christmas cards charity sale / fostering  
Science Tuition  
Scout Association  
Sports Leadership  
Sunday school at the local church  
Supporting a local community garden project  
supporting a rowing coach  
Supporting a tennis coach  
Supporting the younger members of the dance school  
Swimming  
Swimming coaching  
  
Teaching Hockey  
  
Tennis Coaching  
Tennis help/volunteering  
Tuition for my Spanish Grandmother how to speak English through weekly zoom calls.  
Tutoring  
Various volunteering activities  
Volunteering as a shop assistant

Volunteering as a stable hand  
Volunteering at the COVID Centre  
Walking a dog  
Weekly shopping for elderly neighbours

Working at Bean & Brush which is a family and art cafe.  
Working with a company as a UX Tester

Young Leader with Girlguiding UK

## 5. Further Information

For further information please email: [membership@dofetimperley.org.uk](mailto:membership@dofetimperley.org.uk)

Call **0161 533 2459** or contact the relevant member of our team :

Emma Deighton Brown	Centre Manager	<a href="mailto:emma.db@dofetimperley.org.uk">emma.db@dofetimperley.org.uk</a>
Charlotte Skitterall	eDofE Manager	<a href="mailto:charlotte.skitterall@dofetimperley.org.uk">charlotte.skitterall@dofetimperley.org.uk</a>
Martin Deighton Brown	Bronze Expedition Manager	<a href="mailto:martin.deighton-brown@dofetimperley.org.uk">martin.deighton-brown@dofetimperley.org.uk</a>
Ben Morgan	Silver Expedition Manager & Interim Chair of Trustees	<a href="mailto:ben.morgan@dofetimperley.org.uk">ben.morgan@dofetimperley.org.uk</a>
John Pridham	Gold Expedition Manager	<a href="mailto:john.pridham@dofetimperley.org.uk">john.pridham@dofetimperley.org.uk</a>
Jon Buckland	Treasurer	<a href="mailto:jon.buckland@dofetimperley.org.uk">jon.buckland@dofetimperley.org.uk</a>
Caroline Royle	Safeguarding Officer	<a href="mailto:caroline.royle@dofetimperley.org.uk">caroline.royle@dofetimperley.org.uk</a>
Andy Allan	Chair of Trustees	<a href="mailto:andy.allan@dofetimperley.org.uk">andy.allan@dofetimperley.org.uk</a>
Peter Hayward	Trustee	<a href="mailto:peter.hayward@dofetimperley.org.uk">peter.hayward@dofetimperley.org.uk</a>



## APPENDIX 1 – AWARDS COMPLETED

Bronze	Bronze	Silver	Gold
Sam Walton	Evie Naylor		
Amelie Anwar-Watts	Guy Austin	Eloise Furlonger	Katie Hodgson
Neve Oldham	Hannah Lee	Oscar Morgan	Georgia Henderson
Will Bond-Sykes	Henry Lark	Kian O'Doherty	Lucy Burke
Alfie Cooke	Jacob Rodgers	Theo Croquette	Marcus Royle
Rees Owen	Jimmy Potter	Freya Thompson	Sebastien Ball
Hayden Jones	Kaitlyn Malone	Ella Ashworth	Sidney Wallace
Alice Dale	Lottie Conway	Oliver Law	Balaji Sundaram Palaniappan
Penny Fothergill	Maneesh Navaneethakrishnan	Paula Langheinrich Ferrer	Melisa Bozman
Ella Wu	Martha Adams	Finley Newton	Francesca Foy
Aaron Arcos-Hetherington	Maxwell Oliver Carroll	Varunavi Kumar	Ramsundar Athi
Abdulrehman Kashif	Mollie Mullins	Lilia Eskandar	Casey Murray
Aidan Chiu	Nina Taylor	Meg Barnsley	Matthew Cronin
Alexander Barnes	Adele Sherwood	Max Butterworth	William Hilton
Amar Boumaza	Sarim Ali	Ellie Sansome	
Anirudh Sanil	Sophia Kastavunis		
Annabelle Damms	Sophia Leslie		
Arjun Mallya	Sophie Mansfield		
Ben McLellan	Srishti Mukherjee		
Beth Stark	Suzanne Whitmarsh		
Callum Sharp	Taha Dossajee		
Carrie Harpin	William Muldowney		
Cora Maudsley	YuHong Ni		
Daniel Mack	Mohamed Eldeeb		
Daniel Yousef Belal	Rohan Pattisapu		
Soham Biswas			
Avin Sabherwal			
Vihaan Prabhu			
Calum Paterson			
Sritan Parupudi			
Eva Donohue			
Issy Brown			
Jago Allison			
Alexander Eustace			
Dahlia Lupton			
Daania Ross			



## APPENDIX 2 – INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

### Independent examiner's report on the accounts

#### Section A Independent Examiner's Report

<b>Report to the trustees/ members of</b>	Charity Name Timperley DoE Award Centre		
<b>On accounts for the year ended</b>	30th September 2024	<b>Charity no (if any)</b>	1181067
<b>Set out on pages</b>	(remember to include the page numbers of additional sheets)		
	I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY. 30/09/2024		
<b>Responsibilities and basis of report</b>	As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").		
	I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.		
<b>Independent examiner's statement</b>	<p>I have completed my examination. I confirm that no material matters have come to my attention (<del>other than that disclosed below.*</del>) in connection with the examination which gives me cause to believe that in, any material respect:</p> <ul style="list-style-type: none"> <li>accounting records were not kept in accordance with section 130 of the Act or</li> <li>the accounts do not accord with the accounting records</li> </ul> <p>I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p> <p><i>* Please delete the words in the brackets if they do not apply.</i></p>		
<b>Signed:</b>	H. Sumpton		<b>Date:</b> 28/01/2025
<b>Name:</b>	Helen Sumpton		
<b>Relevant professional qualification(s) or body (if any):</b>	Chartered Accountant (CIMA) - ACMA		
<b>Address:</b>	Lees Road, Mossley, OL5 0PG		