

**REGISTERED CHARITY NUMBER: 1181028**

**REPORT OF THE TRUSTEES  
AND UNAUDITED FINANCIAL STATEMENTS  
FOR THE PERIOD 1 APRIL 2022 TO 31 MARCH 2023  
FOR  
ARTS WITHOUT BOUNDARIES CIO**



## **ARTS WITHOUT BOUNDARIES CIO**

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## **ARTS WITHOUT BOUNDARIES CIO**

### **REFERENCE AND ADMINISTRATIVE DETAILS** **For the period 1 April 2022 TO 31 March 2023**

#### **TRUSTEES**

Nigel Reed (appointed 6.12.2018)  
(resigned 02.12.2022)  
Andrew Fox (appointed 6.12.2018)  
(resigned 02.12.2022)  
Philip Wiles (appointed 06.11.2020)  
(resigned 15.03.2023)  
Penelope Robbins (appointed 03.11.2022)  
Anne-Noelle Pinnegar (appointed 22.10.2022)  
Rhys Brown (appointed 11.11.2022)  
Roger Lee (appointed 15.03.2023)

#### **REGISTERED OFFICE**

2 Poona Road  
Tunbridge Wells  
Kent  
TN1 1SU

#### **WEBSITE**

<https://www.artswithoutboundaries.org.uk>

#### **REGISTERED CHARITY NUMBER**

1181028

**ARTS WITHOUT BOUNDARIES CIO**  
**REPORT OF THE TRUSTEES**  
**For the period 1 April 2022 to 31 March 2023**

The trustees of the charity present their report with the financial statements of the charity for the period 1 April 2022 to 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1 January 2019.

## **INCORPORATION**

The charitable organisation was incorporated on 6 December 2018.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing document**

Arts Without Boundaries is a Charitable Incorporated Organisation (CIO), registered on 6 December 2018. It is governed by a constitution which establishes the objects and powers of the charitable organisation.

### **Organisational structure**

The charity is run by a board of trustees. The trustees continue to carry out some essential administrative tasks of the organisation. They are assisted in this task by a volunteer bookkeeper. The charity occasionally utilises volunteers to provide transport to the charity's workshops for disabled beneficiaries and for organising fundraising events such as public concerts. A Chief Executive is employed on a part time basis to raise funds for the charity, to deliver the charity's services to its beneficiaries in accordance with its objectives and to act as the organisation's spokesperson. A fundraising sub-committee comprising two trustees assists the Chief Executive in identifying potential funding sources and submitting bid applications.

### **Recruitment and appointment of new trustees**

The charity continues to seek new trustees who can bring relevant experience and skills to the organisation.

### **Induction and training of new trustees**

The trustees recognise that a diverse range of skills, qualities and experience is required within the board of trustees to enable the charity to meet its objectives. New trustees have an induction talk with the other trustees, are issued with induction notes and the charity's Trustee Duties and Responsibilities document.

## **RISK MANAGEMENT**

### **General**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. All workshop activities and concert venues are subject to a risk assessment using the charity's established pro-forma.

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The trustees require that tutors and workshop leaders who have contact with children and adults at risk of harm or abuse obtain an appropriate DBS check prior to their appointment. The charity organises DBS checks for its own trustees, employees and volunteers if required.

The trustees review the charity's safeguarding policy on a regular basis and update it according to experience and best practice promulgated through training courses and published government guidance. The charity's safeguarding policy takes account of the increasing use of online platforms for delivering 'virtual' activities.

**Organisational structure**

A review of the charity's aims and operational structure was undertaken last year with the assistance of the Cranfield Trust. This review involved trustees, staff, beneficiaries, and stakeholders with a volunteer from the Cranfield Trust facilitating a dialogue between all the parties. It was identified that the original objective when the charity was founded of offering a variety of inclusive activities across a range of arts activities was valid. This would attract new beneficiaries who may not be interested in the core music activities. It was considered that indistinct boundaries in the delegation of responsibilities between the CE and trustees hindered effective communication within the management team and therefore operational efficiency. During the year a new trustee board was elected, and an operational strategy approved with the intention of implementing the Cranfield Trust's recommendations.

**Finance**

The charity has historically operated with a high fixed cost to income ratio as a result of its operating structure. This leaves the organisation vulnerable to possible falls in income. While funding for project activities has been solid, bidding for core cost funding is competitive and presents a challenge, as it does across the charity sector. The Trustees will closely monitor the core funding requirements through the course of the coming financial year.

**OBJECTIVES AND ACTIVITIES**

**Objective and aims**

The objective of the charity is to advance the arts, in particular the art of music, principally for the benefit of (but not limited to) people with disabilities with a view to integrating them into the community.

**Regular activities**

Band Without Boundaries workshops take place generally once a month under the direction of saxophonist Joe Browne, assisted by percussionist Alex Ribchester. Beat Box virtual percussion sessions are also run monthly under the auspices of Alex Ribchester. Poetry sessions have been held with the assistance of Charlie Bell, Poetry Facilitator, while the Sevenoaks Camera Club have supported a photographic project that took place at the Sevenoaks Wildlife Reserve. AwB recognises the positive impact that poetry and connecting with nature through photography has on mental and physical health.

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**Public benefit**

The trustees consider that the charity has continued to meet its obligations to the Charity Commission to deliver its objective and aims through the activities described below.

**ACHIEVEMENTS AND PERFORMANCE**

**Charitable activities**

**Band Without Boundaries concert at Trinity Theatre, Tunbridge Wells**

The Band was invited to play a set during a concert given by the Steely Dan tribute group Strictly Dan at the Trinity Theatre, Tunbridge Wells on 9<sup>th</sup> April 2022. The regular favourite Ghostbusters was played along with a new composition based on the environmental theme of 'Land'. The Band then joined Strictly Dan for a joint performance of Steely Dan's 'Do It Again'. The performance was enthusiastically received by the audience.

**Arts Without Boundaries Photography Exhibition, Sevenoaks Wildlife Reserve**

An open-air exhibition took place of AwB members' photographs at the Sevenoaks Wildlife Reserve on 30<sup>th</sup> April 2022. This was arranged in conjunction with the Sevenoaks Camera Club and the Kent Wildlife Trust. Members had taken the photographs on the environment theme of 'Land' previously on several visits to the reserve. The exhibition was visible to all members of the public visiting the reserve on that day.

**Arts Without Boundaries at the Tunbridge Wells Poetry Festival**

A group of AwB's members participated in the Tunbridge Wells Poetry Festival, held at The Forum on 26<sup>th</sup> June 2022. Members had worked with poet facilitator, Charlie Bell, during a number of sessions prior to the event.

**Hammerwood Park Event**

Glorious sunshine welcomed family and friends of members along with invited guests to a showcasing of AwB's various activities at Hammerwood Park on 7<sup>th</sup> August. Music by the Band and poetry recitals were accompanied by the photographic exhibition shown previously at the Sevenoaks Wildlife Reserve.

**Nature Multi-Arts project**

A video was released combining the music and photography based on the environmental theme of 'Land', previously referred to, in August 2022. Participants from West Kent Mind's art group contributed artwork for the finished product. Sevenoaks District Council funded the project.

**Be You Festival**

The Be You Inclusive Arts Festival was organised by This is Us Dance Company and was originally planned for May 2020 when AwB had been invited to deliver music workshops and perform. Due to Covid the event was re-scheduled for the October half term 2022 when neither of

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**REPORT OF THE TRUSTEES**  
**For the period 1 April 2022 to 31 March 2023**

the music leaders were available. Poetry workshops were run instead and received positive feedback.

**Poetry at the Christmas Event**

AwB ran a series of poetry sessions entitled 'Into Winter' in the lead up to our Christmas event so that our poetry members could be part of the performance. These were led by AwB's poet facilitator, Charlie Bell. The group's progression has been significant and includes increasing confidence, broadening vocabulary, improved clarity in spoken performance, timing and expression. A recording of a couple of readings was sent to Simon Armitage, the Poet Laureate, who made the following comment:

*"Congratulations on the poetry project and all the best for the future with it. It's great to see poetry in action doing what it does well - making connections, letting the imagination float free of the everyday, letting language be a guide to better things. I tip my hat in your direction".*

**Beat Box**

The virtual percussion sessions originally developed during the Covid period continued throughout the year. These sessions have attracted regular participants who are unable to attend the live music workshops. To ensure that these sessions do not become repetitive and that they continue to provide progression, despite the significant limitations of delivering a musical activity on-line, new ideas are being developed which incorporate other art forms and skills as prompts for rhythms and techniques.

**General**

The charity's Chief Executive completed a development programme with Kent Community Catalysts, an organisation that promotes high operating standards within charities, and is now listed on their 'Small Good Stuff' website.

The Band has seen a small growth in beneficiary numbers during the financial year. Beneficiaries of the Mount Camphill Community in Wadhurst continue to attend Band Without Boundaries' workshops.

Band Without Boundaries continues to benefit from the generous provision of rehearsal facilities by Amherst School in Sevenoaks.

**Fundraising activities**

Band Without Boundaries concert at the Trinity Theatre in Tunbridge Wells described in the Achievements and Performance section above was the key fundraising event for the year.

Joe Browne, AwB's Music Director, ran in the Edinburgh Marathon in May 2022 raising over £400 in donations for the charity.

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**REPORT OF THE TRUSTEES**  
**For the period 1 April 2022 to 31 March 2023**

**FINANCIAL REVIEW**

**Income and expenditure**

The charity's incoming resources were £16,853 for the period 1 April 2022 to 31 March 2023. Outgoing expenditure amounted to £15,421, leaving the charity with a balance of £17,116, of which £4,928 are unrestricted funds. The gross income was less than £25,000 and the charity is therefore not required by law to have an independent examination.

**Reserves policy**

Reserves currently amount to £4,928. It is the intention of the trustees to build the reserves up to a level that can support six months expenditure in the event of any shortfall in funding in the future.

**FUTURE DEVELOPMENTS**

Arts Without Boundaries will continue to seek strategic links and partnerships for activities with other organisations that share the objectives and ethos of the charity.



**ARTS WITHOUT BOUNDARIES CIO**  
**REPORT OF THE TRUSTEES**  
**For the period 1 April 2022 to 31 March 2023**

**STATEMENT OF THE TRUSTEES' RESPONSIBILITIES**

The trustees are responsible for preparing the Annual Report and financial statements in accordance with the requirements of the Charity Commission.

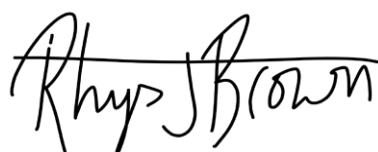
Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and applications of the resources including the income and expenditure of the charity for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charity SORP.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to assume the CIO will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice for Accounting and Reporting by charities. The report is considered by the trustees listed on page three to be an accurate representation of the charity's activities and financial transactions for the respective periods during the financial year in which they held the post.

Approved by order of the board of trustees on 1<sup>st</sup> November 2023 and signed on its behalf by:



.....  
Rhys Brown - Trustee

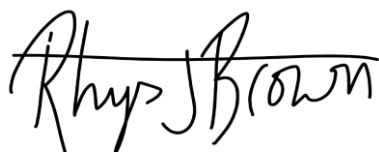
**ARTS WITHOUT BOUNDARIES**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
For the period 1 April 2022 to 31 March 2023

		Unrestricted	Restricted	Total	Total
		funds	funds	funds	last
	Notes	£	£	£	year
<b>TOTAL FUNDS BROUGHT FORWARD</b>		3,715	11,969	15,685	16,473
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds</b>					
Voluntary Income		1,213	594	1,807	1,788
Activities from generating funds	2		1,634	1,634	0
<b>Incoming resources for charitable activities</b>					
Other			413	413	90
Grants	2		13,000	13,000	15,256
				0	
<b>Total incoming resources</b>		1,213	15,641	16,853	17,134
<b>RESOURCES EXPENDED</b>					
<b>Charitable activities</b>					
Support costs			2,878	2,878	2,456
Charitable costs			12,543	12,543	15,467
<b>Total resources expended</b>		0	15,421	15,421	17,922
<b>Gross transfers between funds</b>		0	0	0	0
<b>NET INCOMING RESOURCES</b>		1,213	219	1,432	-788
<b>TOTAL FUNDS CARRIED FORWARD</b>		4,928	12,189	17,116	15,685

**ARTS WITHOUT BOUNDARIES**  
**BALANCE SHEET**  
**As at 31 March 2023**

	Notes	Unrestricted funds £	Restricted funds £	Total this year £	Total last year £
<b>CURRENT ASSETS</b>					
Cash at bank and in hand		4,928	12,189	17,116	15,685
<b>CREDITORS</b>					
Amounts falling due within one year	1	0	0	0	0
<b>NET CURRENT ASSETS</b>		<u>4,928</u>	<u>12,189</u>	<u>17,116</u>	<u>15,685</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>4,928</u>	<u>12,189</u>	<u>17,116</u>	<u>15,685</u>
<b>NET ASSETS</b>		<u><u>4,928</u></u>	<u><u>12,189</u></u>	<u><u>17,116</u></u>	<u><u>15,685</u></u>
<b>FUNDS</b>					
Unrestricted funds				4,928	3,716
Restricted funds				12,189	<u>11,969</u>
<b>TOTAL FUNDS</b>				<u><u>17,116</u></u>	<u><u>15,685</u></u>

The financial statements were approved by the Board of Trustees on 1<sup>st</sup> November 2023  
and were signed on its behalf by:



.....  
Rhys Brown - Trustee

## **NOTES TO THE FINANCIAL STATEMENTS**

### **for the period 1 April 2022 to 31 March 2023**

#### **1. ACCOUNTING POLICIES**

##### **Accounting convention**

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1 January 2019.

##### **Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

##### **Resources expended**

Expenditure has been classified under headings that aggregate all costs related to the category. While there are no amounts falling due to creditors within one year, the accrual format has been retained to provide consistency with the previous years' accounts and with future years where governance costs, such as an independent examiners fee when annual income exceeds £25,000, are incurred. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular purposes within the objectives of the charity. Restrictions apply arise when specified by the donor or when funds are raised for particular restricted purposes.

The unrestricted fund comprises the charity's reserves only.

#### **2. INCOMING RESOURCES**

**Other** – This Is Us Dance provided £413 to enable AwB to participate in the Be You Festival.

**Grants** – AwB received a further £10,000 from a grant maker with wide charitable purposes to support BwB and Beat Box activities. The grant maker is registered with the Charity Commission and prefers to remain anonymous for the purposes of information accessible to the public. Following research into the organisation's charitable activities and conversations with one of its trustees, the trustees of AwB have no concerns regarding the grant.

The charity received the final £3,000 of a three-year award totalling £9,000 for CE salary support.

#### **3. TRUSTEES' REMUNERATION, BENEFITS AND EXPENSES**

There were no trustees' remuneration or other benefits for the period.  
Total of trustees' expenses for the period.

£151

#### 4. STAFF COSTS

Wages and salaries

Staff (payroll)

£8,717

Staff (self-employed)

£3,826

The number of employees during the period.

1

Chief Executive (Part-time)

No employee received emoluments in excess of £60,000

#### 5. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

Other creditors

0

#### 6. MOVEMENT IN FUNDS

	Net movement in funds	at 31.3.23	at 31.3.22
<b>Unrestricted Funds</b>	£	£	£
General Fund	1,213	4,928	3,715
<b>Restricted Funds</b>			
Band Without Boundaries	521	12,189	11,668
Connecting Communities	-302	0	302
	<u>219</u>	<u>12,189</u>	<u>11,969</u>
<b>Total Funds</b>	<u>1,432</u>	<u>17,116</u>	<u>15,685</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
<b>Unrestricted funds</b>	£	£	£
General fund	1,213	0	1,213
<b>Restricted funds</b>			
Band Without Boundaries (Internal Xfer £32 from Conn Comm)	15,640	15,151	489
Connecting Communities	0	270	-270
	<u>15,640</u>	<u>15,421</u>	<u>219</u>
<b>Total Funds</b>	<u>16,853</u>	<u>15,421</u>	<u>1,432</u>

ARTS WITHOUT BOUNDARIES  
DETAILED STATEMENT OF FINANCIAL ACTIVITIES

for the period 1 April 2022 to 31 March 2023

	Total	Total
	funds	last year
	£	£
<b>TOTAL FUNDS BROUGHT FORWARD</b>	15,685	16,473
<b>INCOMING RESOURCES</b>		
<b>Voluntary Income</b>		
Donations	3,440	1,788
<b>Activities for generating funds</b>		
Fundraising events	0	1,416
<b>Incoming resources from charitable activities</b>		
Grants	13,000	15,256
Other	413	90
<b>Total incoming resources</b>	<u>16,853</u>	<u>17,134</u>
<b>RESOURCES EXPENDED</b>		
<b>Charitable activities</b>		
Staff (payroll)	8,717	11,739
Staff (self-employed)	3,826	3,728
Professional costs	0	
Musical instruments	0	
Total	<u>12,543</u>	<u>15,467</u>
<b>Support costs</b>		
<b>Other</b>		
Mobile phone	88	205
Website and email	186	354
Bank fees	72	72
Postage	0	0
zoom subscription	144	144
printing costs	52	144
IT equipment	10	98
Dbs registration	15	13
Insurance	262	237
Venue Costs	22	45
Training	0	96
Advertising & Marketing (inc. materials)	352	0
Volunteer Expenses	0	0
Travel	1,423	544
Other Project Expenses	90	275
Other Organisational Expenses (inc. lanyards)	62	154
Additional Events	100	75
Total	<u>2,878</u>	<u>2,456</u>
<b>Total resources expended</b>	<u>15,421</u>	<u>17,922</u>
<b>NET INCOMING RESOURCES</b>	<u>1,432</u>	<u>-788</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u><u>17,116</u></u>	<u><u>15,685</u></u>