

REGISTERED CHARITY NUMBER: 1181028

**REPORT OF THE TRUSTEES
AND UNAUDITED FINANCIAL STATEMENTS
FOR THE PERIOD 1 APRIL 2021 TO 31 MARCH 2022
FOR
ARTS WITHOUT BOUNDARIES CIO**



ARTS WITHOUT BOUNDARIES CIO

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ARTS WITHOUT BOUNDARIES CIO

REFERENCE AND ADMINISTRATIVE DETAILS
For the period 1 April 2021 TO 31 March 2022

TRUSTEES

Nigel Reed (appointed 6.12.2018)
Andrew Fox (appointed 6.12.2018)
Philip Wiles (appointed 6.11.2020)

REGISTERED OFFICE

2 Poona Road
Tunbridge Wells
Kent
TN1 1SU

WEBSITE

<https://www.artswithoutboundaries.org.uk>

REGISTERED CHARITY NUMBER

1181028

ARTS WITHOUT BOUNDARIES CIO
REPORT OF THE TRUSTEES
For the period 1 April 2021 to 31 March 2022

The trustees of the charity present their report with the financial statements of the charity for the period 1 April 2021 to 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1 January 2019.

INCORPORATION

The charitable organisation was incorporated on 6 December 2018.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Arts Without Boundaries is a Charitable Incorporated Organisation (CIO), registered on 6 December 2018. It is governed by a constitution which establishes the objects and powers of the charitable organisation.

Organisational structure

The charity is run by a board of trustees. The trustees continue to carry out the essential administrative tasks of the organisation. They are assisted in this task by a volunteer bookkeeper. The charity occasionally utilises volunteers to provide transport to the charity's workshops for disabled beneficiaries and for organising fundraising events such as public concerts.

A Chief Executive is employed on a part time basis to raise funds for the charity, to deliver the charity's services to its beneficiaries in accordance with its objectives and to act as the organisation's spokesperson. A volunteer fundraiser assists the Chief Executive in identifying potential funding sources and submitting bid applications.

The charity currently has two sub-committees: one working on the charity's fundraising strategy and the other on the development of an accessible website

Recruitment and appointment of new trustees

The charity continues to seek new trustees who can bring relevant experience and skills to the organisation.

Induction and training of new trustees

The trustees recognise that a diverse range of skills, qualities and experience is required within the board of trustees to enable the charity to meet its objectives. New trustees have an induction talk with the other trustees, are issued with the charity's Trustee Duties and Responsibilities document and will undergo periodic development training in appropriate skills.

RISK MANAGEMENT

General

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. All workshop activities and concert venues are subject to a risk assessment using the charity's established pro-forma.

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The trustees require that tutors and workshop leaders who have contact with children and adults at risk of harm or abuse obtain an appropriate DBS check prior to their appointment. The charity organises DBS checks for its own trustees, employees and volunteers if required.

The trustees review the charity's safeguarding policy on a regular basis and update it according to experience and best practice promulgated through training courses and published government guidance. The charity's safeguarding policy takes account of the increasing use of online platforms for delivering 'virtual' activities.

Implications of Covid

Many of the charity's beneficiaries have disabilities that make them highly vulnerable to the health risks of Covid. The charity adopted a cautious approach to the resumption of live communal workshops following the enforced cessation of face-to-face activities in the previous year. Close monitoring of community infection rates informed the viability of holding live sessions. When these sessions were able to take place, strict safety protocols were enforced to enable all participants to remain secure. These included the wearing of masks when practical, temperature monitoring, social distancing and checks throughout the sessions to ensure that the safety guidelines were being adhered to.

Covid also had an impact on the fundraising activities of the charity due to the lack of concerts and other live events in which interaction with the public could take place. This highlighted an issue for the trustees in that the charity had allowed its fixed costs to rise in anticipation of increased services. Even though new online activities were introduced to replace live workshops, the consequent lack of public exposure and consequent income resulted in a high fixed cost to income ratio. The trustees recognised that this could leave the charity in a vulnerable financial situation should income reduce further.

To mitigate this financial risk a concerted drive was launched by the Fundraising sub-committee during the year for funding and grants, with a particular emphasis on supporting core costs. In addition, the assistance of the Cranfield Trust was sought to facilitate a review of the charity's strategy and establish a sustainable path for resilient growth. This review currently involves trustees, staff, beneficiaries and stakeholders with a volunteer from the Cranfield Trust facilitating a dialogue between all the parties.

OBJECTIVES AND ACTIVITIES

Objective and aims

The objective of the charity is to advance the arts, in particular the art of music, principally for the benefit of (but not limited to) people with disabilities with a view to integrating them into the community.

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Public benefit

Despite the restrictions imposed due to the Covid pandemic, the trustees consider that the charity has continued to meet its obligations to the Charity Commission to deliver its objective and aims through the activities described below. The charity's services are delivered free of charge to its beneficiaries.

ACHIEVEMENTS AND PERFORMANCE

Charitable activities

Connecting Communities

During the financial year, the charity delivered the workshop phase of the Connecting Communities project, financed by the National Lottery's Awards for All.

The intended outcome of the project was to increase and develop partnerships to create conditions for wider community action and inclusive practice through identifying resources, strengths and collaboration opportunities.

The delivery of the project was planned as two distinct phases. The first phase, which commenced in the autumn of 2019, involved consultations with disabled and disadvantaged people in the community about their interests and hobbies.

The second phase planned to deliver three creative workshops at which disadvantaged members of the community would be able, interact and participate in an activity with educational establishments, social enterprises, businesses, community and leisure groups, and through this increase inclusive leisure activities and opportunities.

The restrictions imposed in the spring of 2020 as a result of Covid 19 prevented the second phase from taking place in its intended form. In the spring of 2021, the charity adapted the second phase so that it could be delivered virtually. This was considered possible as the charity had supported its own contacts to use Zoom, and other organisations had also adapted to virtual activities.

Nine virtual workshops took place based around the activities of Words, Drawing and Dance. Participants from the Words sessions were invited to recite their poems at the Tunbridge Wells Poetry festival.

The project demonstrated that an inclusive and accessible model of learning and creativity is successful across a range of activities, including when the delivery is virtual. However, the project did identify that there is still little provision to support people with disabilities to join mainstream community activities. The Connecting Communities report will be shared in with all interested parties and organisations, and it is hoped that the findings will act as a catalyst for action.

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Outdoor reunion for Band Without Boundaries

Band Without Boundaries regrouped for the first time following the series of lockdowns at a delightful outdoor event at Hammerwood Park, near East Grinstead, in August 2021. This was an opportunity to perform some favourite pieces of music and hear some poetry composed during Connecting Communities Words workshops.

Resumption of live Band Without Boundaries workshops

Live monthly indoor workshops for Band Without Boundaries resumed in September 2021. A Christmas session and one workshop were converted to a virtual format due to a spike in Covid infections. The band worked on a new composition based on Nature and developed their special take on Steely Dan's 'Do It Again' in preparation for a public performance at the Trinity Theatre in Tunbridge Wells in April 2022.

Beat Box

The virtual percussion sessions developed during 2020/21 continued throughout the year. These sessions have attracted regular participants who are unable to attend the live music workshops and will therefore be continued as a virtual service alongside the regular live workshops. A video providing a feel for these sessions was produced to demonstrate to the friends and family of Ann Hynes, who was active in the local music scene, how their kind donations in her memory were being utilised.

Nature multi-arts project

This project, supported by Sevenoaks District Council and the Sevenoaks Soroptimists, explores the theme of Nature through music, art and photography.

Band Without Boundaries are composing a three-movement piece of music with the themes of Land, Water and Air. The first movement will be performed in public in April 2022. The photography element is being delivered and supported by the Sevenoaks Camera Club and the Kent Wildlife Trust. An exhibition of photographs will be held in April 2022 at the Sevenoaks Wildlife Reserve. West Kent Mind's Sevenoaks Creative Minds and Bringing Minds Together groups are contributing artwork inspired by the theme. The intention is to produce a video encompassing all elements of the multi-arts project.

General

The charity's Chief Executive continues to participate in the Sevenoaks Volunteer Sector Forum. Beneficiary numbers have remained generally static during the financial year. A reduction in regular BwB participants, partly perhaps due to the suspension of workshops during the pandemic, have been made up in part by new arrivals. Beneficiaries of the Mount Camphill Community in Wadhurst continue to attend Band Without Boundaries' workshops.

Band Without Boundaries continues to benefit from the generous provision of rehearsal facilities by Amherst School in Sevenoaks.

ARTS WITHOUT BOUNDARIES CIO
REPORT OF THE TRUSTEES
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Fundraising activities

No fundraising events were held during the year due to the impositions of the Covid pandemic. However, Band Without Boundaries have been rehearsing for a concert at the Trinity Theatre in Tunbridge Wells in April 2022 which will spearhead the public fundraising efforts for the coming year. AwB's fundraising sub-committee have been working on various initiatives to provide a regular income stream and attract funds to cover core costs. These will be launched in the coming year.

FINANCIAL REVIEW

Income and expenditure

The charity's incoming resources were £17,134 for the period 1 April 2020 to 31 March 2021. Outgoing expenditure amounted to £17,922, leaving the charity with a balance of £15,685, of which £3,716 are unrestricted funds. The gross income was less than £25,000 and the charity is therefore not required by law to have an independent examination.

Reserves policy

Reserves currently amount to £3,716. It is the intention of the trustees to build the reserves up to a level that can support six months expenditure in the event of any shortfall in funding in the future.

FUTURE DEVELOPMENTS

The charity will continue providing services through online interactive and project activities, taking account of outcomes that result from the Cranfield Trust's facilitated review.

Arts Without Boundaries will continue to seek strategic links and partnerships for activities with other organisations that share the objectives and ethos of the charity.

ARTS WITHOUT BOUNDARIES CIO
REPORT OF THE TRUSTEES
For the period 1 April 2021 to 31 March 2022

STATEMENT OF THE TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Annual Report and financial statements in accordance with the requirements of the Charity Commission.

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and applications of the resources including the income and expenditure of the charity for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charity SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to assume the CIO will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice for Accounting and Reporting by charities.

Approved by order of the board of trustees on 30th June 2022 and signed on its behalf by:



.....
Andrew Fox Trustee

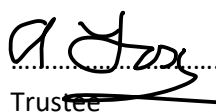
ARTS WITHOUT BOUNDARIES
STATEMENT OF FINANCIAL ACTIVITIES
for the period 1 April 2021 to 31 March 2022

	Notes	Unrestricted funds £	Restricted funds £	Total funds £	Total last year £
TOTAL FUNDS BROUGHT FORWARD		2,908	13,565	16,473	17,374
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary Income		807	981	1,788	9,398
Other	2		90	90	1,416
Incoming resources from charitable activities					
Grants	2		15,256	15,256	3,000
				0	
Total incoming resources		807	16,327	17,134	13,814
RESOURCES EXPENDED					
Charitable activities					
Support costs			2,456	2,456	1,244
Charitable costs			15,467	15,467	13,472
Total resources expended		0	17,922	17,922	14,715
Gross transfers between funds		0	0	0	0
NET INCOMING RESOURCES		807	-1,595	-788	-901
TOTAL FUNDS CARRIED FORWARD		3,715	11,969	15,685	16,473

ARTS WITHOUT BOUNDARIES
BALANCE SHEET
As at 31 March 2022

	Notes	Unrestricted funds £	Restricted funds £	Total this year £	Total last year £
CURRENT ASSETS					
Cash at bank and in hand		3,716	11,969	15,685	16,473
CREDITORS					
Amounts falling due within one year	1	0	0	0	0
NET CURRENT ASSETS		<u>3,716</u>	<u>11,969</u>	<u>15,685</u>	<u>16,473</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>3,716</u>	<u>11,969</u>	<u>15,685</u>	<u>16,473</u>
NET ASSETS		<u><u>3,716</u></u>	<u><u>11,969</u></u>	<u><u>15,685</u></u>	<u><u>16,473</u></u>
FUNDS					
Unrestricted funds				3,716	2,908
Restricted funds				11,969	<u>13,565</u>
TOTAL FUNDS				<u><u>15,685</u></u>	<u><u>16,473</u></u>

The financial statements were approved by the Board of Trustees on 30th June 2022
and were signed on its behalf by:


.....
Trustee

NOTES TO THE FINANCIAL STATEMENTS
for the period 1 April 2021 to 31 March 2022

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1 January 2019.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure has been classified under headings that aggregate all costs related to the category. While there are no amounts falling due to creditors within one year, the accrual format has been retained to provide consistency with the previous years' accounts and with future years where governance costs, such as an independent examiners fee when annual income exceeds £25,000, are incurred. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular purposes within the objectives of the charity. Restrictions apply arise when specified by the donor or when funds are raised for particular restricted purposes.

The unrestricted fund comprises the charity's reserves only.

2. INCOMING RESOURCES

Other – Sevenoaks District Council paid £90 for preparing a virtual project for local Young Carers. Due to the relaxation of Covid restrictions the project was not delivered.

Grants – AwB received £10,000 from a grant maker with wide charitable purposes to support BwB and Beat Box activities. The grant maker is registered with the Charity Commission and prefers to remain anonymous for the purposes of information accessible to the public. Following research into the organisation's charitable activities and conversations with one of its trustees, the trustees of AwB have no concerns regarding the grant.

3. TRUSTEES' REMUNERATION, BENEFITS AND EXPENSES

There were no trustees' remuneration or other benefits for the period.

Total of trustees' expenses for the period.	£284
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4. STAFF COSTS

Wages and salaries	
Staff (payroll)	£11,739
Staff (self-employed)	£3,728
The number of employees during the period.	1
Chief Executive (Part-time)	
No employee received emoluments in excess of £60,000	

5. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

Other creditors	0
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6. MOVEMENT IN FUNDS

	Net movement in funds	at 31.3.22	at 31.3.21
	£	£	£
Unrestricted Funds			
Reserves	808	3,716	2,908
Restricted Funds			
Band Without Boundaries	3,059	11,668	8,609
Connecting Communities	-4,655	301	4,956
	<u>-1,596</u>	<u>11,969</u>	<u>13,564</u>
Total Funds	<u>-788</u>	<u>15,685</u>	<u>16,473</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
Reserves (Note 1)	807	0	808
Restricted funds			
Band Without Boundaries	16,327	13,268	3,059
Connecting Communities	<u>0</u>	<u>4,655</u>	<u>-4,655</u>
	<u>16,327</u>	<u>17,923</u>	<u>-1,596</u>
Total Funds	<u>17,134</u>	<u>17,923</u>	<u>-788</u>

ARTS WITHOUT BOUNDARIES
DETAILED STATEMENT OF FINANCIAL ACTIVITIES

for the period 1 April 2021 to 31 March 2022

	Total	Total
	funds	last year
	£	£
TOTAL FUNDS BROUGHT FORWARD	16,473	17,374
INCOMING RESOURCES		
Voluntary Income		
Donations	1,788	9,398
Activities for generating funds		
Fundraising events	0	1,416
Incoming resources from charitable activities		
Grants	15,256	3,000
Other	90	
Total incoming resources	<u>17,134</u>	<u>13,814</u>
RESOURCES EXPENDED		
Charitable activities		
Staff (payroll)	11,739	8,833
Staff (self-employed)	3,728	4,639
Professional costs	0	
Musical instruments	0	
Total	<u>15,467</u>	<u>13,472</u>
Support costs		
Other		
Mobile phone	205	88
Website	354	242
Bank fees	72	72
Postage	0	5
zoom subscription	144	0
printing costs	144	0
IT equipment	98	0
Dbs registration	13	0
Insurance	237	296
Venue Costs	45	0
Training	96	27
Advertising & Marketing	0	240
Volunteer Expenses	0	0
Travel	544	92
Other Project Expenses	275	106
Other Organisational Expenses	154	0
Additional Events	75	75
Total	<u>2,456</u>	<u>1,243</u>
Total resources expended	<u>17,922</u>	<u>14,715</u>
NET INCOMING RESOURCES	<u>-788</u>	<u>-901</u>
TOTAL FUNDS CARRIED FORWARD	<u>15,685</u>	<u>16,473</u>