

Trustees' Annual Report for the period

From 2024 To 2025

Charity name: St Martin and St Mary Church of England Primary School PTA

Charity registration number: 1181023

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document

The purpose of the PTA is to advance the education of pupils attending St Martin & St Mary CE Primary School by fostering positive relationships between staff, parents and the wider school community and by engaging in activities and fundraising initiatives that support and enhance pupils' education and wellbeing.

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.

During the reporting period the PTA organised fundraising and community events including school fairs, discos, raffles, refreshment stalls and seasonal activities. Funds raised were used to support educational resources, enrichment opportunities, wellbeing initiatives and school community activities for the benefit of pupils attending the school.

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit

The trustees confirm that they have had due regard to the Charity Commission's guidance on public benefit when planning and carrying out the charity's activities.

Additional information (optional)

Policy on grant making

The charity does not currently operate a formal grant-making programme.

Policy on social investment including programme related

The charity does not hold social investments or programme related investments.

investment

Contribution made by volunteers	The PTA relies heavily on the support of parent, staff and community volunteers who assist with organising and running fundraising events and activities throughout the year. The trustees would like to thank all volunteers for their continued support and commitment.
Other	None.

Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	The PTA successfully delivered a range of fundraising and community events during the year, helping to strengthen engagement between families, staff and the wider school community. Funds raised contributed towards resources and activities that enhanced the educational experience and wellbeing of pupils. The charity's activities provided wider social benefits by encouraging community participation and supporting positive relationships within the school environment.
--	--

Additional information (optional)

Achievements against objectives set	The charity met its objectives by continuing to raise funds and provide support for educational and enrichment activities within the school.
Performance of fundraising activities against objectives set	Fundraising events were well supported by parents, carers, staff and local supporters and enabled the charity to continue providing financial support to the school.
Investment performance against objectives	The charity does not currently hold investments.
Other	None.

Financial Review

Review of the charity's financial position at the end of the period	<p>This year we raised £30,356 through the running of fundraising events such as a Christmas fair and a sponsored walk as well as donations from local businesses. A total Expenditure of £31,506 was distributed over the financial period to support the school including the upkeep of the school pool, play equipment and school trips. This resulted in a net deficit of £1,151 for the year, however due to an opening balance of £10,599 the final closing balance is £9,448.</p>
Statement explaining the policy for holding reserves stating why they are held	<p>The trustees have a reserves policy to ensure the stability of the PTA's ongoing activities and to manage financial uncertainty. We maintain a minimum cash reserve of £3000 to cover upfront costs, for example event deposits and annual operating expenses (e.g. insurance). The PTA began the year with a balance of £10,599 and intentionally drew down on these funds this year to support significant school projects resulting in a planned deficit of £1,151. At the end of this financial period we hold a reserve of £9,448. The remaining reserves, after accounting for the £3000 safety reserve, has been designated for upcoming school projects such as subsidising school trips and upgrading the playground.</p>
Amount of reserves held	£9,448.31
Reasons for holding zero reserves	Not applicable.
Details of fund materially in deficit	None.
Explanation of any uncertainties about the charity continuing as a going concern	The trustees are satisfied that the charity remains a going concern.
Additional information (optional)	
The charity's principal sources of funds (including any fundraising)	The charity's income is derived primarily from fundraising events, donations and voluntary contributions.
Investment policy and	The charity does not currently operate an investment policy.

objectives including any social investment policy adopted

A description of the principal risks facing the charity

The trustees regularly review operational and financial risks associated with fundraising activities and events. Appropriate procedures, financial controls and insurance arrangements are in place to mitigate identified risks.

Other

None.

Structure, Governance and Management

Type of governing document

Constitution

How is the charity constituted?

Unincorporated association

Trustee selection methods including details of any constitutional provisions

Trustees are elected or appointed in accordance with the charity's constitution and serve as members of the PTA committee.

Additional information (optional)

Policies and procedures adopted for the induction and training of trustees

New trustees are provided with information regarding the charity's objectives, governance arrangements and responsibilities.

The charity's organisational structure and any wider network with which the charity works

The charity is managed by a committee of trustees who meet regularly throughout the academic year. The PTA works closely with the school leadership team, staff and volunteers.

Relationship with any related parties

The PTA works in partnership with St Martin & St Mary CE Primary School in support of pupils and school activities.

Other

None.

Reference and Administrative Details

Charity name St Martin and St Mary Church of Enland Primary School PTA

Other name the charity uses St Martin & St Mary CofE Primary School PTA

Registered charity number 11801023

Charity's principal address St Martin & St Mary CE Primary School, Princes Road,
Windermere, LA23 2DD

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Amy Thompson	Chair	Appointed 11 October 2021	Elected by PTA members
Lisa Stephenson	Trustee	Appointed 25 June 2025	Elected by PTA members
Victoria Bolton	Trustee	Appointed 25 June 2025	Elected by PTA members
Catherine Greenall	Trustee	Appointed 19 November 2018	Elected by PTA members
Louise Swindlehurst	Trustee	Appointed 19 November 2018	Elected by PTA members
Helen Whitehead	Trustee	Appointed 19 November 2018	Elected by PTA members

Corporate trustees – names of the directors at the date the report was approved

Not applicable.

Name of trustees holding title to property belonging to the charity

Not applicable.

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None.
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable.
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable.

Additional information (optional)

Names and addresses of advisers

Type of adviser	Name	Address
Bank	The Cumberland Building Society	18 Main Rd, Windermere LA23 1DY
Independent Examiner	Mrs Sarah Tasker	8 Fairfield Road, Windermere, LA23 2DR

Name of chief executive or names of senior staff members

Not applicable.

Exemptions from disclosure

Reason for non-disclosure of key personnel details Not applicable.

Other optional information

None.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) *Amy Thompson*

Full name(s) Amy Thompson

Position Chair

Date 20th May 2026

*£1257.44 chq to St M&M made up of:

School Council:

Microphones	23.32
Basketball net	52.99
Netball net	79.99 (£110 still left to
Play equipment	114.99

Total: **271.29**

Main school:

Easter eggs & cakes	28.18
Pre-school changing table	389.97

Class funds:

Y1 & Y2 jetty museum trip	218
Reception Maize Maize trip	350

Total: **986.15**

** £857 chq to St M&M made up of:

Y3 Conishead trip	65
Y1 trip	196
Y2 trip	196
Y5 trip transport	200
Y6 trip transport	200

Total: **857**

*** chq for £1247.07 to St M&M made up of:

Class funds:

Nursery play farm	62.74
Nursery main school budget overspend	99.18
Y3 £180 minibus & £110 camp in September	290
Y6 minibus £180 & £100 lake cruise	280
Reception - money already paid to school but not spent	-96.5

Total: **635.42**

**** chq for £732.87 to St M&M made up of:

School Council money left over	432.21
School Council money for play equipment already purchased through school	300.66

Total: **732.87**

***** chq for £21,617.65 to St M&M for swimming pool made up of:

Paypal Giving cheque 13/09/24	443.74
Pool fun day net profit	3632.67
Car boot sale spaces	190
Swim sponsorship money	1308
Anonymous donation	10000
Paypal Giving cheque (to be banked)	317.82
Additional swim sponsorship	375
Paypal Giving donations from 2023/24	1350.42
English Lakes Hotels donation	4000

Total: **21617.65**

Bank Reconciliation

Cash Book

Cash Book Balance at start of financial year 01/08/2024	£10,598.81
Income (ongoing)	£30,355.54
Expenditure (ongoing)	£31,506.04
Cash Book Balance	£9,448.31

Bank account

Bank balance at 31/7/2025	9448.31
Cash in hand	£0.00
Total balance	£9,448.31

NOTES:

£2,906.27 paid in on 11/12/24 is made up of:

515	Movie night profit
819.62	Xmas raffle profit
1256.09	Xmas fair profit
370	Return of float
7.17	Cash in hand
5	Sponsored bounce donation
2972.88	

Minus expenses paid out:

5.57	Nursery stay & play food
41.18	C Greenall Greek day costs
19.86	Nursery supplies
2906.27	

4699.99 Cash paid in to bank 19/5/25 is made up of:

490	Disco & fun day floats returned (£430 & £60)
41	Movie night cash sales
1490.75	Disco cash sales
3823.42	Pool Fun Day cash sales
5845.17	Total income

Minus expenses paid out:

37	Movie night snacks
66.5	Disco hotdogs
11.49	Liz R Nursery supplies
482.32	Sweet Traditions sweets & eggs
168	Tilberthwaite trip food
20	Y6 trip parking
114.86	Crisps & drinks
200.01	Amy T for raffle tickets, tattoos, face paints & food
15	Staveley school sweets prizes
30	Cash advance to Liz R
1145.18	Total expenses

4699.99	Cash banked
----------------	-------------

2297.97 Cash paid into bank 1/07/25 is made up of:

375	Swimming sponsorship money for swimming pool fund
376.02	Y6 performance cash sales
884.51	Summer Fair cash sales
165.40	Cake sale cash sales
630	Float return
2430.93	

Minus expenses paid out:

30	Nursery class fund play house painting
58.26	Ice creams
44.7	Hot dogs
132.96	Total expenses

2297.97	Cash banked
----------------	-------------

NOTES ON FINAL CHEQUE AMOUNTS

Pool fun day net profit*

Total gross cash sales on the day	3823.42
Minus costs of:	
Sweets	37.32
Raffle tickets	10
Staveley School sweets	15
Crisps and soft drinks	104.44
McClures food	23.99
Total costs	190.75
Net profit	3632.67

**Paypal giving donations from 2023/24

Cheque received 01/05/2024	1087.38
Cheque received 14/06/2024	623.04
Total donations	1710.42
Minus donations for Nursery rocking horse	360
Total to be credited for swimming pool	1350.42

Independent Examiner's Report to the Trustees of St Martin and St Mary C of E Primary School PTA

I report on the accounts of the charity for the year ended 31st July 2025

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
 - follow the procedures laid down in the General Directions given by the Charity Commission, and
 - state whether particular matters have come to my attention.
-

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An independent examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning such matters.

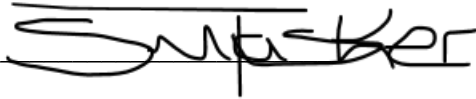
The procedures undertaken do not provide all the evidence required in an audit and consequently no opinion is given as to whether the accounts present a true and fair view.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that the charity has not kept proper accounting records or the accounts do not accord with those records.
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: _____



Name: Sarah Tasker

Independent Examiner

Relevant qualification/experience: Bookkeeper / AAT Level 2 Qualified

Date: _21.05.26_____