



# Trustees' Annual Report for the period

Period start date		Period end date	
From	01 Sept 2020	To	31 Aug 2021

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mark Benton	Trustee	6 <sup>th</sup> December 2018	FOSBACS Committee
2	Louisa Appleby	Trustee	6 <sup>th</sup> December 2018	FOSBACS Committee
3	Lindsay Barton	Trustee	6 <sup>th</sup> December 2018	FOSBACS Committee
4				
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14				
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16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Charitable Incorporated Organisation (CIO)
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by Committee

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

FOSBACS is run by a committee of 3 Trustees, two committee members (one of whom is Chair), and a Secretary/Finance officer.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To enhance the development in education of children between the ages of 4 and 11 by providing for their needs both before and after school at Four Oaks Primary School.

To provide appropriate play, education and care facilities during out of school hours, ensuring that we offer opportunities for all children whatever their race, culture, religion, means or ability.

To enhance the education and training of the persons in the provision of such care, education and recreational facilities.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

FOSBACS is an 80 place before and after school care provision which runs on the premises of Four Oaks Primary School. It operates from 7.30am until 9am and between 3.20pm and 6pm every day that the school is open. FOSBACS provides care for those 80 children and a safe environment in which they can play as part of their educational provision at Four Oaks. Children have the opportunity to have a breakfast and a light tea every day if they wish to.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

FOSBACS has enabled the 80 pupils to be safely looked after both before and after school. It has given them an opportunity to develop their social and educational skill set.

FOSBACS has also supported those families in enabling the parents to go to work knowing their children are safe on the school site.



## Section E Financial review

Brief statement of the charity's policy on reserves

Any surplus funds are used to develop the FOSBACS service for the benefit of the children.

Details of any funds materially in deficit

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Parental contributions have enabled the FOSBACS staff to purchase consumable resources that the FOSBACS children can use every day.

Funds from FOSBACS have enabled the upkeep and investment in outdoor play equipment that the FOSBACS children use every day.

Funds from FOSBACS were not allocated to any large spend during this year due to the COVID-19 pandemic and being in lockdown twice. Funds will therefore be directed towards a larger project on the school site which will benefit every single child who uses the FOSBACS service in the coming academic year.

We will report on the specific nature of this project at this time next year.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Mark Benton	Louisa Appleby
Full name(s)	Mark Benton	Louisa Appleby
Position (eg Secretary, Chair, etc)	Trustee	Trustee
Date	24/05/22	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
**FOUR OAKS SCHOOL BEFORE & AFTER CARE**

Charity No  
**FOSRACS**

**CC16a**

## Receipts and payments accounts

For the period from	Period start date 01/09/2020	To	Period end date 31/08/2021
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
INCOME FROM PARENTS	65,404	-	-	65,404	113,246
	-	-	-	-	-
BANK INTEREST	4	-	-	4	17
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>65,408</b>	<b>-</b>	<b>-</b>	<b>65,408</b>	<b>113,263</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>65,408</b>	<b>-</b>	<b>-</b>	<b>65,408</b>	<b>113,263</b>
<b>A3 Payments</b>					
Accounting services	3,040	-	-	3,040	1,320
Classroom Consumables	50	-	-	50	429
Staff DBS training, uniform & misc	792	-	-	792	508
Donations FOPS	10,000	-	-	10,000	-
Equipment	-	-	-	-	462
Insurance	-	-	-	-	331
Meals & Refreshments	5,494	-	-	5,494	6,325
Misc	635	-	-	635	170
Office Equipment	886	-	-	886	-
Ofsted	50	-	-	50	50
Play Equipment	508	-	-	508	510
PPE	34	-	-	34	136
Premises Costs	-	-	-	-	310
Rent	6,338	-	-	6,338	4,753
Salaries	78,158	-	-	78,158	59,173
Software	1,394	-	-	1,394	1,443
Stationery, telephone & photocopying	346	-	-	346	355
<b>Sub total</b>	<b>107,724</b>	<b>-</b>	<b>-</b>	<b>107,724</b>	<b>76,276</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>107,724</b>	<b>-</b>	<b>-</b>	<b>107,724</b>	<b>76,276</b>
<b>Net of receipts/(payments)</b>	<b>- 42,317</b>	<b>-</b>	<b>-</b>	<b>- 42,317</b>	<b>36,988</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>87,364</b>	<b>-</b>	<b>-</b>	<b>87,364</b>	<b>50,376</b>
<b>Cash funds this year end</b>	<b>45,047</b>	<b>-</b>	<b>-</b>	<b>45,047</b>	<b>87,364</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		45,047	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	45,047	-	-
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	 	MARK BENTON LOUISA APPLEBY	24-5-22 24.05.22





**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
FOUR OAKS SCHOOL BEFORE AND AFTERCARE SCHEME (FOSBACS)

**On accounts for the year  
ended**

31<sup>st</sup> AUGUST 2021

**Charity no  
(if any)**

118018

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2021.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

**Signed:** 

**Date:** 24 May 2022

**Name:** Andrea Wesson

**Relevant professional  
qualification(s) or body  
(if any):**

FCA, FCT



<b>Address:</b>	27 Crown Lane, Sutton Coldfield, B74 4SU

Section B	Disclosure
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

Nothing to disclose.