



## **AGM 22nd March 2022**

**Present** - Rhiannon, Katie, Helen B, Debs, Gemma, Katie B

**Apologies** - Kathy, Kathryn F, Donna

**Welcome**

### **1. Minutes of the last AGM**

All agreed

### **2. Matters arising**

Nothing arising

### **3. Treasurer's Report**

Nothing pending

### **4. Leaders Report**

This term we have 24 enrolled children and currently have 21 that attend daily. We also have a full waiting list until September 2023.

We currently employ 5 staff members, with Rhiannon, Emily, Kelly Lewis and myself working 5 mornings a week: and Kelly Randerson 2 mornings a week.

This month we said goodbye to Caryl who has taken a full time position with Ysgol Feithryn Penparc. We wish her all the best. Job applications have been advertised for Caryl's job with us and interviews will take place at the beginning of next month.

All staff are now fully DBS checked.

### **Training**

With regards to training all staff are fully trained with first aid, food hygiene, child protection and Prevent.

The staff are also working extremely hard with their professional development record:

Rhiannon: is currently attending a variety of courses with regards to Additional Learning Needs and transitioning to school. Within the coming month Rhiannon is enrolled on training towards the new Additional needs learning code.

Katie has completed Special Educational Needs Diploma in Level 1, 2 and 3. She is currently working towards a Hygge Nature Study programme which involves us having a greater connection with the outdoors.

Emily has completed the Elklan course which is an accredited course for staff working with speech, language, and communication needs. Within the coming month Emily is attending training on the new curriculum which will come into force from September.

Kelly Lewis has completed an accredited British Sign Language course which she uses on a day to day basis with the children and they enjoy learning new signs every week.

Kelly Randerson has completed the first two units with 'Camau' Welsh for beginners and has achieved so much that Early Years Wales have asked her to write a case study for them based on her training.

## **Conclusion**

It has been a very trying year with COVID-19 disrupting life. The management committee have worked extremely hard with keeping playgroup open and the staff have been incredible making sure all planning for activities are up to date and in line with ESTYN requirements, and making sure that all the children feel safe and happy within playgroup. With this in mind Katie and I would personally like to thank all the staff, committee, parents and guardians for their support and commitment to playgroup over the last year.

This strong team effort is what makes the playgroup continue to thrive and ultimately provides a welcoming, enjoyable, and stimulating environment for our preschool children.

## **5. Election of Officers**

- **Chair - Vanessa**
- **Vice Chair - Gemma**
- **Treasurer - Sina, Second Treasurer - Helen B**
- **Secretary - Debs**

## **6. AOB**

Parents thank staff for all of their hard work.

**End of AGM**

**Expenditure Bilingual Playgroup**  
**Year End 31.08.2022**

	Wages	Staff Expenses	HMRC	Rent	Insurance	Stationary	Trips	Phone	Assoc Fees	Equipment/ Repairs	Leaving pres/ parties	Sundries	Comp/Web	Training/DBS
Sep-21	3871.93			237.50				8.00						
Oct-21	3477.04			200.00				8.00						
Nov-21	3409.76	50.00		275.00		164.30		8.00		70.00	140.00			
Dec-21	3672.91			200.00				8.00						
Jan-22	3491.61			237.50				8.50						
Feb-22	3678.24			175.00				8.50						
Mar-22	2955.07			287.00	194.20	192.47		8.50		99.00	159.00		799.00	
Apr-22	2934.73			192.00				8.50	35.00					
May-22	4599.66			304.00		61.52		8.50		200.00	30.00			60.00
Jun-22	4016.68			304.00		248.95	320.00	8.50		52.00	114.00			
Jul-22	3775.43			176.00			36.00	8.50			195.00			
Aug-22	4272.67							8.50						
<b>Total</b>	<b>44155.73</b>	<b>50.00</b>	<b>0.00</b>	<b>2588.00</b>	<b>194.20</b>	<b>667.24</b>	<b>356.00</b>	<b>100.00</b>	<b>35.00</b>	<b>421.00</b>	<b>638.00</b>	<b>0.00</b>	<b>799.00</b>	<b>60.00</b>

Antur Teifi	Nest	
		4117.43
	47.25	3732.29
	12.64	4129.70
	10.36	3891.27
	11.40	18749.01
		3861.74
	25.95	4720.19
504.00		3674.23
	38.20	5301.88
	24.94	5089.07
		4190.93
	33.25	4314.42
504.00	203.99	<b>34619.70</b>

## Income Bilingual Playgroup

Year End 31.08.2022

	Fees	Funding (3 yr old, flying start & training)		Grants		Fundraising & Donations
		Mudiad Meithryn	CCC	Equipment, Sustainability, Healthy pre school	WCVA Grants/ loan	
Sep-21	1852.30					
Oct-21	593.20		1392.80		-4750.00	
Nov-21	2254.80	399.60	5634.90			24.82
Dec-21	828.00		2872.50			320.00
Jan-22	1432.80		2559.70			
Feb-22	524.90		9527.30		100.00	
Mar-22	1407.10	2727.32	2051.50			
Apr-22	1034.80	908.85	9121.80			
May-22	801.00		7202.00		500.00	
Jun-22	480.00	212.80	4034.00			
Jul-22	1034.10	1244.88	3042.00			
Aug-22	36.00	335.16	320.00			178.14
Total	12279.00	5828.61	47758.50	0.00	-4150.00	522.96

Trips/photos	Sponsored Walk
70.00	645
70.00	645.00

1852.30  
-2764.00  
9029.12  
4020.50  
3992.50  
10152.20  
6185.92  
11065.45  
8503.00  
4726.80  
5320.98  
869.30

**62954.07**

# Savings Acc Transfers

## Year End 31.08.2022

	Trf out	Trf in
<b>Opening Bal</b>		-
Sep-21		
Oct-21		
Nov-21		
Dec-21		
Jan-22		15,000.00
Feb-22		
Mar-22		
Apr-22		
May-22		
Jun-22		
Jul-22		
Aug-22		
<b>Closing Bal</b>	15,000.00	
	<u>15,000.00</u>	<u>15,000.00</u>

## Balance Sheet - Aberporth Bilingual Playgroup Year End 31.08.2022

### Income

Fees	12,279.00
Funding (3 yr old, flying start & training)	53,587.11
Grants (Equipment, Sustainability, Healthy pre school)	0.00
WCVA Grants/ loan	- 4,150.00
Fundraising & Donations	522.96
Trips/ photos	70.00
Sponsored Walk	645.00

62,954.07

### Profit

12,181.91

Opening bank balance 1st September 2021

29,131.94

Income	62,954.07
Expenditure	50,772.16
Transfer	15,000.00

Closing bank balance

26,313.85

### Expenditure

Wages	44155.73
Staff Expenses	50
Rent	2588
Insurance	194.2
Stationary	667.24
Trips	356
HMRC	0
Association Fees	35
Equipment/ repairs	421
Leaving presents/ party food	638
Sundries	0
Compuer/ Website	799
Training/ DBS	60
Antur Teifi	504
Phone	100
Nest	203.99
	<u>50772.16</u>

Transfer Savings

15,000.00





## Section A

## Independent Examiner's Report

Aberport

**Report to the trustees/  
members of**

Charity Name  
Aberporth Bilingual Playgroup

**On accounts for the year  
ended**

31.08.2021

**Charity no  
(if any)**

1180959

**Set out on pages**

(remember to include the page numbers of additional sheets)

**Responsibilities and  
basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2020.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

[ I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:** S Rapthel

**Date:** 01.10.2022

**Name:** SINA RAPTHEL

**Relevant professional  
qualification(s) or body  
(if any):**

ACCA Diploma in Accounting & Business

**Address:**

12 Clos Y Fferm, Aberporth, Cardigan, Ceredigion SA43 2BH

Section B	Disclosure
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Aberporth Playgroup has received income in excess of £25,000 and less than £250,000 so has undertaken an Independent audit  
I have undertaken a review of the prepared accounts which have been satisfactorily completed; receipts and payments records are supported by appropriate evidence.  
The financial position of the charity is reviewed periodically by the management committee/trustees. The trustees have a good understanding of the charities overall financial circumstances and plan accordingly.

I have no recommendations