



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **01.09.2019** Period start date To **31.08.2020**
Period end date

Charity name: **Aberporth Bilingual Playgroup**

Charity registration number: **1180959**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Aberporth Bilingual Playgroup aims to: Provide excellent quality pre-school care and education for twenty one, 2 - 4 year old children, within the community and wider areas. We provide sessional care and we are open 5 days a week, from Monday to Friday 9am -midday (term time). We are a traditional Playgroup who operates from a large chapel hall in the heart of Aberporth. Provide excellent quality day care that enhances the development, care and education of preschool children in a safe and stimulating environment, where they learn through play in partnership with parents and guardians.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We offer early year's education, which leads to the New Foundation Stage of children's learning. The early year's curriculum is about the child and we meet children's needs as individuals. Therefore we offer well-structured and purposeful activities to enhance and extend the children's learning and development. We offer this experience bilingually in valuable preparation for primary school. As well as offering the opportunity to learn Welsh the children also learn about the culture and heritage of Wales. We offer equal opportunity to

		<p>all children regardless of gender, racial origin, cultural background and disability.</p> <p>We welcome parents and guardians who want to become directly involved in the activities of our setting and provide opportunities to do so. We also offer access to training and qualifications for our parents. We encourage and support our parents and guardians to understand and provide for the needs of their children.</p> <p>We embrace the ethos and principles of Wales Pre-schools Providers Association.</p> <p>Aberporth Bilingual Playgroup follows Welsh Government initiatives by implementing the Foundation Phase, Flying Start approach, Design to Smile initiative, Healthy Pre-school Scheme, Elklan Speech and Language scheme. We carry out Wellcomm assessments.</p> <p>Aberporth Bilingual Playgroup is run by a professional voluntary Committee and registered with Wales Pre-school Providers Association (Wales PPA), Care Inspectorate Wales (CIW) and ESTYN - Her Majesty's Education Inspectorate Wales</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	n/a
Policy on social investment including program related investment	Para 1.38	n/a
	Para 1.38	n/a

Contribution made by volunteers		
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Early part of the year saw some staff changes with the loss of another long term member of staff. The dynamic settled quickly and new members to the team have fitted in well and contributed to the running of setting in a positive manner. March 2020 saw playgroup closed due to Covid-19. The financial implications of the closure were initially a major concern and playgroups eligibility for support were complicated. Playgroup staff stepped up to the challenge and 2 members supported Ceredigion County Council to manage their hwb provision for key workers and vulnerable families. Staff initiative to support our families online with check ins and activities were welcomed. This is unprecedented times for playgroup but the management committee and playleaders are positive that we will come through things and continue to provide a quality service to our families.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The principle source of funds is playgroup fees; this is covered by parents, flying start and 3 year old funding as appropriate
Investment policy and objectives including any social investment policy adopted	Para 1.46	n/a
A description of the principal risks facing the charity	Para 1.46	The main potential risk for playgroup at present is covid 19 and how it will impact provision in the future. Potential future loss of its premises dependant on the continuation of the chapel.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The trustees and management committee are elected by parents.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The management committee oversees the day to day management of the playgroup and has control over financial and legal position. It supports the staff with day to day running and the parents committee with its events and contribution to playgroup
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	
Other name the charity uses	
Registered charity number	

Charity's principal address	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Vanessa Owens	Chair		
2	Gemma Dunn	Vice Chair		
3	Deborah Elsaesser	Secretary		
4	Kathy French	Treasurer		
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Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

SV Owens

Full name(s)

Vanessa Owens

**Position (eg
Secretary, Chair, etc)**

Chair

Date

01.10.2020



CHARITY COMMISSION
FOR ENGLAND AND WALES

Aberporth Bilingual Playgroup

No (if any)
1180959

Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01.09.19		31.08.2020

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Fees	9,264	-	-	9,264
Funding	35,332	-	-	35,332
Grants	3,338	-	-	3,338
Fundraising	615	-	-	615
HMRC	1,300	-	-	1,300
Sundries	35	-	-	35
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	49,884	-	-	49,884
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	49,884	-	-	49,884
A3 Payments				
Wages & Staff Expenses	41,104	-	-	41,104
Rent	2,062	-	-	2,062
Admin	673	-	-	673
HMRC	7	-	-	7
Assoc Fees	97	-	-	97
Website	32	-	-	32
Training	170	-	-	170
Sundries	200	-	-	200
	-	-	-	-
Sub total	44,345	-	-	44,345
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	44,345	-	-	44,345
Net of receipts/(payments)	5,539	-	-	5,539
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	-	-	-	-
Cash funds this year end	5,539	-	-	5,539

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	Bank account	8,666	-
		-	-
		-	-
	Total cash funds	8,666	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
B3 Investment assets			-
			-
			-
			-
			-
B4 Assets retained for the charity's own use			-
			-
			-
			-
			-
			-
			-
			-
			-
B5 Liabilities			-
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees		Print Name
Signature		
SV Owens		SARAH VANESSA OWENS

CC16a



Last year
to the nearest £

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**Endowment
funds**
to nearest £

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OK

**Endowment
funds**
to nearest £

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**Current value
(optional)**

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**Current value
(optional)**

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**When due
(optional)**

Date of
approval

01.10.2020



Section A

Independent Examiner's Report

Aberport

**Report to the
trustees/ members
of**

Charity Name
Aberporth Bilingual Playgroup

**On accounts for the
year ended**

31.08.2020

**Charity
no (if
any)**

1180959

Set out on pages

(remember to include the page numbers of additional sheets)

**Responsibilities and
basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2020.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's
statement**

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- ☐ the accounting records were not kept in accordance with section 130 of the Charities Act; or
- ☐ the accounts did not accord with the accounting records; or
- ☐ the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: S Raptel

Date: 01.10.2020

Name: SINA RAPTHEL

Relevant professional qualification(s) or body (if any):

Address: 12 Clos Y Fferm, Aberporth, Cardigan, Ceredigion SA43 2BH

Section B	Disclosure
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Playgroup income has been lower than projected for the year due to the enforced closure of the setting and not being able to hold its usual fundraising activities over the Summer due to Covid-19. I am of the understanding that the charity are in the process of applying for a sustainability grant which will assist the ongoing provision of the playgroup.