



HERTS INCLUSIVE THEATRE
REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

Albury Associates Limited
2nd Floor, One Hobbs House,
Harrobian Business Village
Bessborough Road
Harrow
Middlesex
HA1 3EX

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FOR THE YEAR ENDED 31 AUGUST 2022**

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Stevenage Children's Theatre taking part in a warm up exercise – November 2021

HERTS INCLUSIVE THEATRE

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 August 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a constitution and constitutes a Charitable Incorporated Organisation.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered CIO number

1180955

Registered office

Trestle Arts Base
Russet Drive
St Albans
Hertfordshire
AL4 0JQ

Trustees

G Bryans
L Keogh
D Duncan
C Armstrong
A Perriam
R Parsons (appointed 9/6/2022)
R Dickman (appointed 9/6/2022)
B Ricketts (appointed 14/9/2022)
S Shapiro (appointed 17/10/2022)
T K Selhi (appointed 8/3/2023)

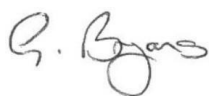
Senior Management

Caroline Stevens (Director)

Independent Examiner

Kiran Patel BA BFP FCA
Albury Associates Limited
2nd Floor, One Hobbs House,
Harrobian Business Village
Bessborough Road
Harrow
Middlesex
HA1 3EX

Approved by order of the board of trustees on ..30/06/2023 and signed on its behalf by:



... ..
Gayle Bryans, Chair of Trustees

OBJECTIVES AND AIMS

- A) To advance education by the provision of arts activities to the public, in particular but not exclusively to i) children and young people ii) disabled people, in Hertfordshire and neighbouring areas
- B) To relieve those in need by reason of disability and other disadvantage by using the arts and well-being therapies as a tool to help those in need and their families in Hertfordshire and neighbouring areas

OVERVIEW OF THE YEAR – September 2021 – August 2022

The 21-22 year provided the opportunity to return to an operating model similar to that prior to the pandemic of weekly term-time drama groups and holiday arts activities delivered in person. We were also able to launch additional stand-alone projects and we continued to offer vital online provision to support vulnerable adults. At the end of the year we were able to celebrate with the first Heart of HIT Awards (our annual ceremony to recognise the special effort and achievements of selected participants) in a venue since 2019.

This is a truly inclusive organisation who are fantastic. I cannot recommend them enough, they have been brilliant and they are always so helpful and full of ideas – Parent (Hemel Children's Theatre)

Highlights of the year included:

- Launching a pilot drama project of 10 weekly sessions for adults with learning disabilities in Hertford, and the success of this resulting in it becoming one of our regular, ongoing groups.
- Heart of HIT Awards returning to a venue
- Venue-based performances taking place again
- A series of holiday workshops as part of the Hertfordshire HAPpy programme (Government-funded holiday activity and food programme), ensuring children were able to access hot meals during the school holidays alongside creative activities
- Parents Feedback from November 2021 - <https://www.youtube.com/watch?v=J-iRUf7LP1M>

ACTIVITIES, ACHIEVEMENTS & PERFORMANCE

PARTICIPATION

Online Activities

Over the course of the year we offered 64 online sessions, supporting 26 individual participants in their own homes, ensuring we were tackling isolation and mental wellbeing.

Our adult online drama sessions were the most popular of our online activities with films being created at the end of each term. The group created a film exploring seasonal celebrations for a December Virtual Theatre Event in 2021. During the spring and summer terms the group worked on a film version of 'A Midsummer Night's Dream'.

100% of the participants showed an increase in confidence at the end of the spring term on a scale of 1-10 compared with the data taken at the beginning of the term.

Our online children's/youth and adult yoga sessions continued in the autumn 21 term but numbers dwindled towards the end of the term as people shifted back to attending venue-based exercise classes. During the autumn term both groups explored the topic of how to look after their bodies, and what self loves means. The topics they covered were, 'What I love about my body, what is special about me, what my body does for me and how you can keep your mind and body fit and healthy.' This helped create a safe and open space for the participants to open up and to talk about themselves. The movements and techniques were suitably adapted to meet any physical needs of the groups.

After school venue activities for children and young people

This year, we offered 284 venue sessions supporting 140 individual participants in person.

Our children's and youth theatre groups in Hemel Hempstead, Stevenage and Watford, were all able to be delivered in venues throughout this year which helped greatly to bring routine and normality back to our participants. In the summer term 2022 we were delighted to relaunch activities in the Borehamwood area.

Our Watford groups were thriving being based at the Pump House Theatre, and in December 21 enjoyed taking part in venue-based end of term sharing's 'The Stinky Sprouts' and 'Sam Steals Christmas'. The groups then showcased their abilities during the spring term with individual and small group performances in a talent show. During the summer term the groups were researching and learning about the Queen in order to create pieces celebrating her Platinum Jubilee. These performances were scheduled to take place on the 19th September, sadly Her Majesty passed away on the 8th, and we decided to cancel the performances as a mark of respect.

The Stevenage children's and youth theatre sessions moved from the Stevenage Arts Centre to the Gordon Craig Theatre, also in Stevenage. The children's theatre Christmas sharing was an adaptation of a script called 'Old Winter', which focused on the elements – frost, snow, wind etc - as well as rituals of the festive season. The youth theatre continued to develop their piece 'The Brave and The Beast' for a final performance at the end of term. The autumn term sessions looked at how we develop characters including speech and stagecraft. The participants also improved their ability to improvise and sustain their performance. In the spring and summer terms the children's theatre developed a promenade version of 'A Midsummer Night's Dream' and the youth theatre celebrated the platinum jubilee with a piece entitled 'The Great Royal Bake Off', this was performed at The Southern Maltings Theatre summer festival in July.

At the end of the Spring Term participants in the Children's Theatre were asked to rate their confidence increase on a scale of 1 to 10 with 1 being not at all and 10 being 100%, scores were in the range from 7.5 to 10 which were all increases from the beginning of term.

R absolutely loved her trial on Thursday. She came out buzzing, full of it and didn't stop talking all the way home. I'm over the moon we've found you, as she obviously felt very comfortable - Stevenage Parent

Our Hemel Hempstead groups started the new year with a fabulous new leader, Tanya Byrne. The groups spent the autumn term getting to know each other and their new leader. They did this by participating in a range of games and drama activities that explored the changes they could make to their faces and body language. The youth theatre enjoyed learning to sing and dance along to the song "Transylvania Mania" from the Young Frankenstein musical, and wrote, staged and directed a Christmas play, based on it being Christmas every day. The spring and summer terms saw the children's theatre exploring stories and drama techniques. Themes included "Where The Wild Things Are" and were used to develop expressive skills using voice, gesture and mime as well as encourage full expression of emotions through play and dramatic activity. They explored swapping roles in fairy tales, as well as exploring the platinum jubilee in their exercises and learning BSL for kings and queens. The staff worked hard to creatively and holistically meet the diverse range of needs within the group. They implemented strategies learnt at the 'Managing Challenging Behaviours' training provided by HIT earlier in the year. The youth theatre spent the spring term laying the foundations of understanding Sherlock Holmes, detective stories, and concepts of whodunnits, clues and mysteries. The summer term was exploring historical kings and queens and how they may have lived in modern times, particularly Henry VIII and his six wives. Using influence from the musical 'Six', the group devised a piece of theatre 'Six Wives, Six Lives', which they performed at Heart of HIT in June and at St Mary's Church Hall in July 2022.

Participant feedback December 2021 - https://www.youtube.com/watch?v=Qpp_sL6GWvA

Holiday Activities

During October half term, we provided venue-based activities for children and young people, and online workshops for adults, in order to ensure we engaged any participants who were still in social isolation, or experiencing anxiety about coming into a venue space.

For children there were spooky activity mornings, where the participants took part in themed craft, drama and games. These received a high level of interest and attracted lots of young people who had not attended HIT sessions before. For young people we ran afternoon masterclasses in Puppetry and Comedy.. We received really positive feedback from the sessions, including that one participant had talked constantly about his puppet after one of the sessions. For adults we ran two online sessions continuing a seasonal, spooky theme and exploring musical theatre and dance.

At Easter we ran two holiday activity weeks, one for children in Hemel Hempstead and one for youth in Borehamwood. Funded by the HAPpy programme, these activities offered free places to young people who are in receipt of free school meals and included a hot lunch (participants who were not in receipt of free school meals could also buy a hot lunch). Both weeks were themed to Rock and Roll Rivals and Disco Divas. We had new participants signing up via the HAPpy booking system meaning we were working with young people who had never attended a HIT event before.

The hot meals took a lot of planning and time, with the workshop team required to attend additional training. There were challenges with the food being delivered at irregular times, which was stressful for our participants, and one food provider provided pulling out of delivery on the last day of activity due to illness. However, these events were all managed extremely well by the team. All feedback from the families and participants who attended was positive and we had sign-ups for our new term time Borehamwood group.

During the summer holidays we ran three weeks' worth of activities covering Hemel Hempstead, Borehamwood and Stevenage. The first play-in-a-week activity for children was themed around 'Off to a Galaxy'. The participants learnt lines, movement, song and incorporated sign language into an immersive space experience which they presented to parents, carers and HIT staff at the end of the week.

One parent fed back: "Ben, my 5 year old son, had the most amazing week due to the care and commitment of Tayna, Shaine and Rose. He loved going each day and it gave him the independence to join a club without a familiar adult/ family member accompanying him. Ben thoroughly enjoyed the end of week show. It was so wonderful to see each child take part with many opportunities to develop their confidence and skills all in a very comfortable environment. You could see from all the smiles how much the children enjoyed performing to their parents/ carers and how much fun they all had together. This really was inclusion at its finest! Thank you so very much from the bottom of our hearts. Can't wait for the next one!"

The second was a week-long activity for young people themed around festivals. The participants learnt lines, movement, song and created a piece telling the story of an alien invasion in 1889. The aliens were defeated using music, all of which was chosen by the participants. The piece was performed at the end of the week.

The third was three days of crafts, drama and games all themed to caring for the planet. Each day looked at a different element Land, Sky and Water. This was again funded by the HAPpy programme and participants all received a hot meal each day.

Adult participation venue sessions

In September 21 we were delighted to receive funding from East Herts Council to run a 10-week pilot project for adults in the Hertford area, working with local organisation Mudlarks to generate interest. The group developed a simple Christmas themed sharing, incorporating their individual dreams and aspirations. The performance was due to take place in December 2021 at the Mudlarks café in Hertford. Sadly this was cancelled due to Covid concerns that winter. Towards the end of the pilot we started to look for funding in order to continue the project. The bids were successful and the project continued into the spring, working on creating film scripts and characterisation. For the summer term the group devised an original production, 'God Save US Queens' – a piece about the problematic children of three great British monarchs. This was performed at the Platinum Jubilee event at Southern Maltings Theatre in Ware in June 2022.

75% of the participants showed an increase in confidence at the end of the Spring Term compared with the start. On a scale of 1-10 increases went from around 7 when first starting to 9/10 when finishing.

Acting Up returned to venue-based sessions in autumn 2021, and moved into their new home at Harrow Arts Centre. The group worked on a piece inspired by Diwali, called the 'Festival of Light' which they performed as part of the Harrow Disability Arts Festival in November. Over the spring and summer terms the group grew in numbers and we were delighted to welcome back previous participants who had spent a lot of time in isolation. The group looked at music, memorable songs and cultural moments over the Jubilee reign, and had planned to join the Watford CT and YT for their performance on the 18th September, but again this was cancelled in respect of Her Majesty's death.

PROJECT WORK

Dacorum Borough Council

October 2021 – Fun Palaces – We were commissioned to deliver five hours of storytelling in October at Hemel Hempstead Library as part of the nationwide Fun Palaces programme. In addition, we produced a 30-minute online session which was broadcast via Dacorum Council's YouTube channel in October - <https://www.youtube.com/watch?v=83vtcjmgMfk>

November 2021 – Dragon's Apprentice Team – HIT took part in the programme run by Dacorum Borough Council alongside Sir John Lawes School, and Katalyst Training.

March 2022 – Colourful Minds – We were commissioned for a third Colourful Minds programme starting in March. This is an online art therapy course for adults with mental health problems. This 24-week course launched with a taster session with an aim to have increased therapeutic outcomes for the participants by its completion.

Hertfordshire Partnership University NHS Foundation Trust

October 2021 – Dove Ward, Radlett – The Hertfordshire Partnership University NHS Foundation Trust Learning Disability Services commissioned HIT to provide a 12-week project with learning disabled adults with mental health problems. We provided twelve 1.5 hour drop-in sessions for their inpatients.

July 2022 – Dove Ward, Radlett – We were commissioned for a second project in July. This was delivered once every fortnight over sixteen weeks for 1.5 hours per session.

Watford FC Community Trust

December 2021 & June 2022 - NCS – We delivered drama sessions in December at West Herts College for young people with learning disabilities as part of the Watford FC Community Trust's National Citizenship Programme.

Harrow Arts Centre

February and April 2022 – We continued our relationship with Harrow Arts Centre and were commissioned by them to deliver a Mask Making and a Puppetry Workshop, during February half term and the school Easter holidays. These workshops support HAC in their objectives to increase inclusive sessions for children in Harrow with additional needs.

Watford Palace Theatre

March 2022 – We delivered a sensory workshop prior to the relaxed performance of Abigail's Party. The workshop was open to individuals and their carers, who had booked tickets to see the production.

April 2022 – As part of the 'Take Over the Theatre Day', HIT was commissioned to deliver Shakespeare inspired interactive storytelling over three sessions across the morning.

Community Action Dacorum

April 2022 – Dacorum Mencap – Community Action Dacorum commissioned HIT to provide a 12-hour drama project for participants from Dacorum Mencap running from the beginning of April until May. The sessions involved working on a scene and final performance from Grease at The Old Town Hall, Hemel Hempstead.

Feedback from CAD was very positive:

'I just wanted to say thank you so much for organising such a wonderful performance with the group. I think I can speak for everyone there when I say how fantastic it was, and how confident and perfectly timed they all were. The fact that, I think it was Charlie, wanted to do it all again says it all! I would love to run another project similar' – Pauline Chambers, Dacorum Community Action

We were commissioned to deliver a second project in November 2022.

Nysa Projects

July 2022 - My Story – We were delighted to be working with Nysa Projects again to provide inclusive storytelling at the Hitchin Festival in July. This was an interpretation of one of the stories released as part of the 'My Story' project.

Kids Can Achieve

We continued to develop a relationship with KCA and offered adhoc drama-based workshops throughout the year.

HIT Inclusion Training

We continued the development of this project by contracting one of our freelance facilitators to develop the course content using specifications laid out by HIT. After the first draft of the course material was created, we delivered the first pilot training session to Watford Palace Theatre in November 21. Further amendments were made by the project manager and the facilitator to the training content after the review of the first pilot session. The second and third pilot sessions were delivered to Sonovision UK Ltd and St Albans Cathedral respectively. These organisations received the training at cost price in return for feedback, evaluations, publicity images and testimonials. The feedback received was very positive and shaped some of the changes to the content/structure as the pilot continued. The next stages are to create marketing material for the course, engage another training facilitator and make any further changes necessary to the course content.

Other connections

Throughout the year we explored connections and possible project work with Red Kite, East Herts Council, SADA (Stevenage Against Domestic Abuse) and The Living Room Project. These relationships are ongoing.

SPECIAL EVENTS

Bushey Festival

HIT was present again at the Bushey Festival in July for the first time since the pandemic. We provided interactive storytelling and an information stall.

Harrow Disability Arts Festival

HIT took part in the first Harrow Disability Arts Festival in a venue since 2019 with Acting Up presenting their Diwali inspired piece.

Herts County Show

Trustee, Lee Keogh, arranged for us to share space with the Watford Chamber of Commerce at the Herts County Show. We attended on the Saturday of the show weekend, providing information and flyers on HIT services.

Enrich Festival

Following on from the online festival in 2020, we took time during 2021 to plan for the next venue-based festival in 2022. Working in partnership with Watford Palace Theatre, we planned a weekend of disability led theatre performances and workshops which took place in September 2022 at Watford Palace Theatre. The festival was fully funded by Arts Council England. Contributors included: Natasha Rehman (UV art workshops), Blink Theatre, Freewheelers, Rick Dove, Autistix, Beat Goes On, Facefront Theatre Company, and Amici Dance Theatre Company.

STAFFING, CONTRACTORS AND VOLUNTEERS

The day-to-day operation is delegated to the Director, Caroline Stevens, and the core office team which (at time of report) includes the Creative Participation Manager, Development Manager and Administrator. The head office was based at The Holywell Community Centre in Watford until February 2023 when we took the exciting opportunity to rent space at Trestle Arts Base in St Albans.

Most of the delivery of activities is undertaken by trained freelance contractors who specialise in drama, theatre and inclusion. Each session is delivered by three facilitators, a Lead; an Access, Welfare and Inclusion Facilitator; and Support Facilitator. They are supported by a team of trained volunteers.

We continue to have a core team of volunteers within the term time groups who are developing their skills and confidence the longer they are with us. During the autumn term we inducted nine new volunteers, six into group sessions, one office volunteer, one volunteer photographer and one volunteer to support during holiday sessions. In the spring term we inducted three new volunteers into group sessions.

One of our former participants joined us as an office volunteer, working one morning every two weeks, he also joined the Borehamwood sessions as a workshop volunteer.

We worked with Goldsmiths University to host a placement for one of their students. The student was with us for 30 hours in March 2022, she worked with our Hemel Hempstead groups and focused on researching how to incorporate more qualitative data into evaluations. We hope to repeat the process in the future and develop our relationship with Goldsmiths.

We celebrated the efforts of our volunteers in June 2022 during national volunteers week by sending them cards, certificates and gifts. We also successfully applied for a 'Room to Reward' nomination for one of our volunteers, gifting them a night away in a hotel.

HIT has a strong sense of community and a positive, welcoming atmosphere. Volunteering with the (Watford) children's group has given me the privilege of seeing growth in the children's confidence, and has played a huge factor in my decision to pursue future jobs in similar areas - HIT Volunteer, Susannah Collier

We undertook our annual training needs analysis and created a training plan for the year, delivered free of charge to our freelancers, volunteers and staff. The training included Safeguarding for Trustees, Behaviour Management, Autism Awareness, Mental Health First Aid and Emergency First Aid.

The core team continued to network and ensure they were at the forefront of culture, health and wellbeing throughout the county. Events attended included Watford's Cultural Forum; Dacorum and Watford Youth Strategy Groups; Hertsmere Wellbeing Board; Herts Chamber networking events; Future of Watford meeting; W3RT & CAD Volunteer Managers Forums; Herts Community Leaders Forum; and the W3RT annual Conference.

FUNDRAISING ACHIEVEMENTS

We were delighted to receive a £10,000 grant from The Foyle Foundation towards our core costs during this period.

We were very thankful to The Garfield Weston Foundation for their £40,000 grant towards core costs from April 22 until March 24.

During the 21-22 year we received grants from the following funders:

St James's Place Foundation

All Aboard

A variety of Councillor's from Hertfordshire County Council

Hertfordshire Community Foundation

Watford Borough Council

Harrow Community Action

Hertford Town Council

Stevenage Community Trust
Elstree and Borehamwood Town Council
Watford and Three Rivers Trust
Dacorum Borough Council
East Herts Council
Charities Aid Foundation
Co-op Community Foundation
Arnold Clark
The Childwick Trust
Local Giving (Magic Little Grants)
The Edward Gostling Foundation
Hertsmere Borough Council
Rix Thompson Rothenberg Foundation
Arts Council England
Brian Murtagh Charitable Trust
The Sir Jules Thorn Charitable Trust
The Betty Messenger Charitable Foundation

We are very grateful to the following people and organisations for their one off and ongoing support:

Warner Bros. Studios Leavesden
Joe Rylett Estate Agents
Harpenden and Wheathampstead Gang Show
Premier Grand Lodge Freemasons
Paul and Beverley Maston
Greenfields School
Gladsmuir Chapter Masons
HIT's Board of Trustees
and all those who supported us through online campaigns and donations.

We continued our membership of the BNI Premier Northwood Chapter, and the members were very supportive of the charities work. We collaborated with the network's printer to create a HIT Christmas card, which was sold to other members as well as the wider HIT community with all profits going to the charity. Some of the members took part in a sponsored Firewalk in November and one of the members held a festive fundraising pizza evening at her house in December 2021.

We are grateful to 13 of the members for sponsoring our Heart of HIT Awards event and other members for adhoc donations throughout the year especially Paramount Wines.

The chapter's chair visited our Watford children's theatre in February 2022 and in July 2022 one of the members successfully applied to join HIT's board of Trustees.

We were thrilled to have been chosen by two authors during the 21/22 period, the first, Miles Riley whose story was inspired by a HIT session and the second, Marion Hertz, a local children's author who wrote 'Wands, Wings and Wifi' and is donating all proceeds from the sale of the book to HIT. We were delighted to have Warner Bros. Studios Leavesden sponsor the publishing of the book.

We were delighted to be successful with funding for the creation of a new website. The new website will have an integrated bespoke booking system and more accessibility functions than the existing one.

We would like to thank all of our funders and supporters for their continued support.

HIT is registered with the Fundraising Regulator and is committed to follow the Code of Fundraising Practice. HIT uses all money raised for the purposes stated in our charitable objects. We agree to treat donors fairly, enable them to make informed decisions about any donation, do not take advantage of individuals in vulnerable circumstances and do not cause an unreasonable intrusion on a person's privacy. There were no complaints registered regarding our fundraising. We make Gift Aid claims only on donations where all of the Gift Aid conditions are met. We ensure that all specified reporting requirements and any conditions attached to donations and grants are met in a timely fashion.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governance and Management

The governance of the charity is the responsibility of the trustees who are elected under the terms of the Constitution (Charitable Incorporated Organisation Foundation Model). The charity endeavours to select a board of trustees with a

range of skills and experience needed for the effective running of the charity, including those with 'lived' experience of the needs the charity serves.

The full board of trustees meets four times a year, plus there are finance, risk and wellbeing subcommittees which meet regularly. One trustee acts as the board's Safeguarding Lead and works closely with the charity staff to ensure satisfactory safeguarding measures are in place and regularly reviewed.

HIT's employees manage the charity's programme of activity under the control of the Director, without the need to refer to the trustees for day-to-day decisions and operations. Decisions of greater importance and impact are referred to the entire board at meetings, or to the Chair in between meetings.

Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure the appropriate controls are in place to provide reasonable assurance against fraud and error. A Risk Management schedule is reviewed and updated regularly by the trustees.

PUBLIC BENEFIT

The objectives and activities and achievement and performance sections of this report clearly set out the activities which the charity undertakes for the public benefit. The Trustees confirm that they have complied with the duty in Section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Commission in determining the activities undertaken by the charity.

FINANCIAL REVIEW

Funding is not provided on a regular basis and is largely dependent annually on a variety of grant-making organisations. The trustees have set a free reserves target (unrestricted funds less tangible assets) amounting to six months budgeted operating costs.

This is in order to:

- Ensure the continuity of the organisation in the event of a period of reduced income
- Meet unexpected costs and equipment replacement
- Meet contractual liabilities should the organisation fail

Income Sources

Principal funding sources comprise:

- Grants
- Participant fees (continued to be reduced due to Covid safe capacity for venue-based activities)
- Commissioned projects fees
- Donations and sponsored activities where HIT is the beneficiary

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees are responsible for preparing the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Charity law requires the trustees to prepare financial statements for each year. Under that law the trustees have elected to prepare the financial statements in accordance with the United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- prepare financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity to enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps, for the prevention and detection of fraud and other irregularities.

This report was approved by the trustees and signed on their behalf by:



Gayle Bryans, Chair of Trustees

Date: 30/06/2023

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF HERTS INCLUSIVE THEATRE

Independent examiner's report to the trustees of Herts Inclusive Theatre ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 August 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Kiran Patel BA BFP FCA
The Institute of Chartered Accountants in England and Wales

Albury Associates Limited
2nd Floor, One Hobbs House,
Harrovia Business Village
Bessborough Road
Harrow
Middlesex
HA1 3EX

Date: 30 June 2023

HERTS INCLUSIVE THEATRE

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2022

	Notes	L Unrestricted Fund £	Restricted fund £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM					
Charitable Activities		<u>78,244</u>	<u>137,185</u>	<u>215,429</u>	<u>160,459</u>
EXPENDITURE ON					
Raising funds		7,846	-	7,846	180
Charitable activities					
Charitable Activities		59,580	83,548	78,074	47,790
Administration Costs		15,739	10,849	20,320	8,159
Other				71,323	74,891
Total		<u>83,165</u>	<u>94,397</u>	<u>177,563</u>	<u>131,020</u>
NET INCOME/(EXPENDITURE)		(4,921)	42,787	37,866	29,439
RECONCILIATION OF FUNDS					
Total funds brought forward		68,197	29,954	98,151	68,712
TOTAL FUNDS CARRIED FORWARD		<u>91,414</u>	<u>44,603</u>	<u>136,017</u>	<u>98,151</u>

HERTS INCLUSIVE THEATRE

BALANCE SHEET 31 AUGUST 2022

	Notes	Unrestricted fund £	Restricted fund £	2022 Total funds £	2021 Total funds £
FIXED ASSETS					
Tangible assets	5	771	-	771	1,815
CURRENT ASSETS					
Debtors	6	1,325	-	1,325	483
Cash at bank and in hand		91,039	44,603	135,642	108,339
		<u>92,364</u>	<u>-</u>	<u>136,967</u>	<u>108,822</u>
CREDITORS					
Amounts falling due within one year	7	(1,721)	-	(1,721)	(12,486)
NET CURRENT ASSETS		<u>90,643</u>	<u>44,603</u>	<u>135,246</u>	<u>96,336</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>91,414</u>	<u>44,603</u>	<u>136,017</u>	<u>98,151</u>
NET ASSETS		<u>91,414</u>	<u>44,603</u>	<u>136,017</u>	<u>98,151</u>
FUNDS	8				
Unrestricted funds				91,414	96,336
Restricted funds				44,603	1,815
TOTAL FUNDS				<u>136,017</u>	<u>98,151</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 August 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 August 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on ...30/06/2023..... and were signed on its behalf by:



.....
Gayle Bryans, Chair of Trustees

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2022	2021
	£	£
Depreciation - owned assets	<u>1,044</u>	<u>1,044</u>

HERTS INCLUSIVE THEATRE

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 AUGUST 2022

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 August 2022 nor for the year ended 31 August 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 August 2022 nor for the year ended 31 August 2021.

4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Charitable Activities	<u>49,105</u>	<u>111,354</u>	<u>160,459</u>
EXPENDITURE ON			
Raising funds	180	-	180
Charitable activities			
Charitable Activities	47,790	-	47,790
Administration Costs	3,343	4,816	8,159
Other	<u>(61,601)</u>	<u>136,492</u>	<u>74,891</u>
Total	<u>(10,288)</u>	<u>141,308</u>	<u>131,020</u>
NET INCOME/(EXPENDITURE)	59,393	(29,954)	29,439
RECONCILIATION OF FUNDS			
Total funds brought forward	38,758	29,954	68,712
TOTAL FUNDS CARRIED FORWARD	<u>98,151</u>	<u>-</u>	<u>98,151</u>

5. TANGIBLE FIXED ASSETS

	Fixtures and fittings £
COST	
At 1 September 2021 and 31 August 2022	<u>4,199</u>
DEPRECIATION	
At 1 September 2021	2,384
Charge for year	<u>1,044</u>
At 31 August 2022	3,428

NET BOOK VALUE

At 31 August 2022

771

At 31 August 2021

1,815

HERTS INCLUSIVE THEATRE

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 AUGUST 2022

6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Trade debtors	1,325	(1,553)
Prepayments	-	2,036
	<u>1,325</u>	<u>483</u>

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Social security and other taxes	810	12,028
Other creditors	311	458
Accrued expenses	<u>600</u>	<u>-</u>
	<u>1,721</u>	<u>12,486</u>

8. MOVEMENT IN FUNDS

	At 1/9/21 £	Net movement in funds £	At 31/8/22 £
Overall funds	98,151	37,866	136,017
TOTAL FUNDS	<u>98,151</u>	<u>37,866</u>	<u>136,017</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	78,244	(83,165)	(4,921)
Restricted funds			
Restricted Funds	137,185	(94,397)	42,787
TOTAL FUNDS	<u>217,062</u>	<u>(179,196)</u>	<u>37,866</u>

Comparatives for movement in funds

	At 1/9/20 £	Net Movement At in funds £	31/8/21 £
Unrestricted funds			
General fund	38,758	59,393	98,151
Restricted funds			

Restricted Funds	29,954	(29,954)	-
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>68,712</u>	<u>29,439</u>	<u>98,151</u>

HERTS INCLUSIVE THEATRE

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 AUGUST 2022

8. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming Movement resources £	Resources expended £	in funds £
Unrestricted funds			
General fund	49,105	10,288	59,393
Restricted funds			
Restricted Funds	111,354	(141,308)	(29,954)
	<u>160,459</u>	<u>(131,020)</u>	<u>29,439</u>
TOTAL FUNDS			

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/9/20 £	Net movement in funds £	At 31/8/22 £
Unrestricted funds			
General fund	38,758	52,656	91,414
Restricted funds			
Restricted Funds	29,954	14,649	44,603
	<u>68,712</u>	<u>67,305</u>	<u>136,017</u>
TOTAL FUNDS			

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	127,349	72,878	54,471
Restricted funds			
Restricted Funds	248,539	235,705	12,834
	<u>377,521</u>	<u>(310,216)</u>	<u>67,305</u>
TOTAL FUNDS			

9. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 August 2022.

HERTS INCLUSIVE THEATRE

DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2022

	2022 £	2021 £
INCOME AND ENDOWMENTS		
Charitable Activities		
Donations	14,885	15,988
Grants	154,410	118,989
Corporate Sponsorship Events	2,940	-
Fundraising Events	10,196	-
Participation Activities	18,979	14,278
Commissioned Projects	15,407	11,204
Production & Promotional Event	<u>245</u>	<u>-</u>
	217,062	
160,459		
Total incoming resources	217,062	160,459
EXPENDITURE		
Other trading activities		
Fundraising Events	7,846	180
Charitable activities		
Sub Contractors	57,539	38,094
Insurance	600	686
Rent	22,168	8,969
Telephone	15	20
Postage and stationery	<u>-</u>	<u>21</u>
	80,322	47,790
Other		
Wages	75,733	67,907
Social security	(11,453)	-
Pensions	987	-
Commissioned Projects	<u>6,056</u>	<u>6,984</u>
	71,323	
74,891		
Support costs		
Management		
Postage and stationery	2,406	185
Advertising	1,238	327
Sundries	1,034	148
Affiliations & Memberships	2,142	960
Equipment Hire	5,308	3,816
Gifts	335	391
Computer Costs	3,270	124
Training Costs	2,110	776
Professional Fees	218	388
Fixtures and fittings	<u>1,044</u>	<u>1,044</u>

8,159

Governance costs

Accountancy fees

600

-

Total resources expended

179,196

131,020

Net income

37,866

29,439