

MAPA Bradford

Charity number 1180947

Annual Report and Financial Statements
for the year ended 31 March 2024



MAPA Bradford

Annual Report and Financial Statements for the year ended 31 March 2024

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Prepared by West Yorkshire Community Accountancy Service CIO

MAPA Bradford

Trustees' report for the year ended 31 March 2024

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Satnam Singh	Chair	
Denise Dring		Resigned 23 March 2024
Kurshid Siddique		
Peter Tate	Secretary	
Cain Lewis		
Mercy Katola		
Charity number	1180947	Registered in England and Wales
Registered and principal address	Bankers	
1 Coates Street	TSB Bank plc	HSBC UK Bank plc
West Bowling	4 Tyrrel Street	47 Market Street
Bradford	Bradford	Bradford
BD5 7DL	BD1 1RJ	BD1 1LW

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 3 December 2018 and is governed by a constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the trustees at a duly convened meeting.

MAPA Bradford

Trustees' report (continued) for the year ended 31 March 2024

Objectives and activities

The charity's objects

To further or benefit the residents of inner city Bradford and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupations with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power: to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

The charity's main activities

MAPA promotes opportunities that enrich and enhance the personal and social development of young people and the community. Using youth work and community arts principles at our core, we provide opportunities for groups to express themselves in a safe and dynamic environment. MAPA provides young people and the community the opportunity to empower themselves and each other through creative participation and our work aims to bring about change, encourage positive activity and develop positive voices of social action.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education as well as training and social development for young people and the local community.

Achievements and performance

The trustees would like to thank all our staff, partners and community in supporting each other in achieving our programme during 2023/2024. We, like the Chair are particularly impressed with our efforts in reducing our carbon footprint and encouraging more environmental projects.

This report gives the reader a comprehensive view of our commitment to our community.

Food Support Programme HAF and HSF in partnership with Bradford Council.

Provided a food support programme that successfully provided 831 food parcels, assisting a total of 318 individuals. Among those supported, 36 were pensioners 12% of the recipients, and 31 individuals, or 10%, identified as having a disability.

Despite the programme's success, there was a significantly higher demand for support than available resources, highlighting the increasing need among families, pensioners, and individuals requiring assistance. In response, MAPA provided advice and information about additional support networks offering similar help.

Good Fellows Project

A men's mental health initiative for individuals aged 40 and over, is being run in partnership with both the NHS and Bradford Trident. The group commenced in July 2023 and is scheduled to continue until June/July 2024.

Over the past nine months, the group has met every Wednesday from 1:00pm to 3:30pm at two community sites, providing alternative provisions. Parkside Community Centre, operated by Bradford Trident, offered activities such as Cook and Eat, group discussions, and indoor games including bowls. Meanwhile, MAPA provided opportunities for upcycling, DIY skills, gardening, one-on-one and group discussions, outings, walking, and games like pool and table tennis.

By the end of November, the group decided to utilise MAPA facilities due to the increased access to resources and activities. The group has maintained a core membership of over 11 regular attendees, with a total of 24 registered members participating in the programme at least 3 times.

MAPA Bradford

Trustees' report (continued) for the year ended 31 March 2024

Achievements and performance continued

Carbon Reduction Challenge

As part of our ongoing work in this area, we continue to assess and implement changes aimed at reducing our carbon footprint while simultaneously cutting energy costs. This year, we have observed a significant decrease in utility expenses following the renewal of all lighting fixtures, which have been replaced with LED alternatives. Additionally, we have upgraded heating units to more energy-efficient models. This is part of an ongoing development, and our goal for the 2024/2025 period is to replace all outdated heating units.

We are pleased to announce that we have secured funding of £11,500 from the West Yorkshire Combined Authority (WYCA) to insulate the main hall and offices. This project is set to take place from January 2024 to December 2024.

Furthermore, as part of our sustainability initiatives, we have successfully attracted funding to develop community areas and households into food-growing patches, as well as to repair the ECO greenhouse. These efforts align with our commitment to adopting sustainable practices within the community.

Youth Fund (LCF) April 23 – July 2023

We ran 14 (3hrs per session) sessions (open access youth club) on a Monday evening:

- We ran 4 sessions of Outreach/detached to complement the above provision.
- We delivered 2 sessions on upcycling/DIY skills to 10 young people.

Total registered members using the provision over this period. 77 (with 11 being Female)

Building repair/improvement programme

This year we renovated and replaced the following key areas as part of our development plan:

- Toilet Areas have been upgraded and energy saving taps have shown a significant difference to the centre's Water bills. They have been painted and generally spruced up making them fit for purpose.
- Repaired roof – Leaking in several places it has now stopped and damage to the building has been brought down to a minimum.

Partnerships for 2023/2024:

Bradford Youth Service: We continue to work with the Youth Service, engaging young people in a variety of social activities. We are pleased to report a steady increase in female membership; with a membership of 70+ and an average of 35+ attending each week.

PHAB Bradford: Our support for PHAB remains strong, providing staff and resources. Currently, over 30 members attend weekly sessions.

Centre Point: We have initiated discussions with the Director of Community Development regarding potential opportunities of working together.

REN (Racial Equality Network): Throughout the year, we have participated in key training and awareness seminars to enhance our knowledge and skills.

WBYI (West Bowling Youth Initiative): We have established a new working relationship with WBYI, which includes meetings to share resources and collaborate effectively.

Bradford 2025: We are excited to announce our partnership with Bradford 2025 (BD25). We have planned workshops and secured funding to develop arts and culture projects. Notably, we have received £22,000 to design and paint a mural on one of MAPA's walls as part of the BD Wall project.

WOW (Women on Wheels): In our efforts to support women, we partnered with WOW, who brought their Double Decker Art Bus to our centre. This initiative has allowed MAPA to recognise and enhance our essential work with girls and women in a predominantly male environment.

African Market: In October 2023 we, in partnership with UNITY, ran a very successful market as part of Black History month. It was well attended with over 250 people attending throughout the day.

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Trustees' report (continued) for the year ended 31 March 2024

Future Plans

- Replace all blown Render on outside of building (in preparation for new Mural Arts Work)
- Mural design and painted on designated wall.
- Increase partnership with youth and community a partnership.
- Set up joint programmes/activities with Centre Point.
- Increase staffing levels to accommodate increased demands.
- Further develop our social media platforms.
- Continue to improve the building internal/external structure.
- Black History/Windrush room development programmes.
- Food Programme.
- Men's mental health programme.
- Community – Potting Shed – Artwork, Tools Library, Potting plants and building more community sized planters
- Continue to develop more ways of reducing Carbon Footprint.

Note from Satnam (Chair of MAPA)

I am incredibly proud of what we have accomplished for our community this year. Our success is a testament to the diverse programmes we have implemented both at our centre and in the wider community. This report highlights the growing strength of our facility as a key resource for residents.

I am particularly pleased with our active engagement in efforts to reduce our carbon footprint, demonstrating our commitment to sustainability and environmental responsibility. Thank you to everyone involved in making this year a success.

I would also like to thank our trustees for their involvement with MAPA over the year.

Satnam Singh

The trustees of MAPA would like to say a special thank you to the following staff/volunteers who have over the past 12 months made the above possible:

- Paul Bose (CEO).
- Vincent Destouche (Caretaking/Youth Work).
- Greg Lucas (Manager/Environment officer).
- All the volunteers who have contributed to the success of 2023/2024.
- All partners.

Financial review

The net receipts for the year were £47,216, including net receipts of £142 on unrestricted funds and net receipts of £47,074 on restricted funds, after transfers.

Reserves policy

The charity's free reserves, at the year end were £112,876.

The trustees have determined that reserves should be held to enable the CIO to both continue operations should income reduce and have funds available to meet any closure costs and building related maintenance costs. Based on 2023/2024 costs the trustees have assessed that this would equate to a minimum of £46,600. The trustees recognise actual reserves exceed the target level but are aware of the need to invest in the centre's infrastructure and will be re-visiting the reserves policy once this spend has been incurred.

Approved by the board of trustees on 23/12/2024

Satnam Singh (Trustee)

MAPA Bradford

Independent examiner's report to the trustees of MAPA Bradford

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2024, which are set out on pages 7 to 11.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

24/12/2024

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

MAPA Bradford
Receipts and payments account
for the year ended 31 March 2024

	Notes	2024 Unrestricted funds £	2024 Restricted funds £	2024 Total funds £	2023 Total funds £
Receipts					
Grants and donations	(2)	167	100,317	100,484	69,385
Room and equipment hire		13,188	-	13,188	11,022
Bank interest		109	-	109	32
Other income		1,171	-	1,171	7,898
Total receipts		14,635	100,317	114,952	88,337
Payments					
Salaries NI and pensions		5,175	8,197	13,372	10,929
Payroll charges		190	-	190	110
Freelance and consultancy fees		6,625	12,088	18,713	35,198
Activities and events costs		214	22,885	23,099	21,103
Building improvements		1,457	1,164	2,621	18,116
Travel costs		5	334	339	381
Equipment		966	2,425	3,391	884
Utilities		1,045	1,818	2,863	3,032
Rates		-	249	249	466
Insurance		-	958	958	924
Telephone, printing and postage		66	688	754	382
Independent examination		882	-	882	840
Training		-	24	24	-
Marketing and publicity		-	-	-	276
Subscriptions and licences		-	75	75	-
Other costs		68	138	206	482
Total payments		16,693	51,043	67,736	93,123
Net receipts / (payments)		(2,058)	49,274	47,216	(4,786)
Transfers between funds		2,200	(2,200)	-	-
Net movement in funds		142	47,074	47,216	(4,786)
Fund balances brought forward		112,734	7,880	120,614	125,400
Fund balances carried forward	(3)	112,876	54,954	167,830	120,614

MAPA Bradford
Statement of assets and liabilities
as at 31 March 2024

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	112,900	54,954	167,854	120,812
Cash in hand	(24)	-	(24)	(198)
Total cash funds	<u>112,876</u>	<u>54,954</u>	<u>167,830</u>	<u>120,614</u>

Debtors and prepayments

	2024
	£
Prepayments	599
	<u>599</u>

Liabilities

	2024
	£
Creditors	3,052
Accruals	926
Other creditors	29
	<u>4,007</u>

The financial statements were approved by the board of trustees on 23/12/2024

Satnam Singh (Trustee)

MAPA Bradford

Notes to the accounts

for the year ended 31 March 2024

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

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Notes to the accounts continued
for the year ended 31 March 2024

2 Grants and donations

	2024 Unrestricted funds £	2024 Restricted funds £	2024 Total funds £	2023 Total funds £
Bradford & District Senior Power	-	1,000	1,000	-
Bradford District Metropolitan Council (BDMC)	-	77,094	77,094	41,215
Bradford Trident	-	7,171	7,171	-
Co-op	-	1,522	1,522	-
National Lottery Community Foundation	-	8,700	8,700	-
West Yorkshire Combined Authority	-	4,830	4,830	-
Bradford City Challenge	-	-	-	2,570
First Bus	-	-	-	2,000
Garfield Weston Foundation	-	-	-	15,000
Leeds Community Foundation (LCF)	-	-	-	7,100
Tesco Groundwork	-	-	-	1,000
Other donations	167	-	167	500
	<u>167</u>	<u>100,317</u>	<u>100,484</u>	<u>69,385</u>

3 Restricted funds

	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
BDSP Elderly	-	1,000	-	-	1,000
Mens Mental Health Project	-	6,671	2,383	-	4,288
BD5 Gardening Project	85	-	-	-	85
BDMC - Household Support Fund	3,421	35,069	30,620	(1,800)	6,070
BDMC - Community Buildings	-	3,500	3,500	-	-
BDMC - ABCD Vaping	-	1,000	160	-	840
LCF - Youth Work	2,655	-	2,655	-	-
WYCA - Active Travel	-	4,830	2,938	(400)	1,492
NLCF - ASB	-	8,700	1,020	-	7,680
BDMC - Arts Heritage	-	21,675	1,437	-	20,238
BDMC - WY Mayor's Climate	-	11,450	4,391	-	7,059
Coop - Climate Actions	-	1,522	1,064	-	458
BDMC - Community Chest	-	250	250	-	-
BD5 Development Fund	-	4,150	-	-	4,150
Tesco Groundwork	1,000	-	-	-	1,000
Duke of Edinburgh Award	719	-	125	-	594
Bradford Trident	-	500	500	-	-
	<u>7,880</u>	<u>100,317</u>	<u>51,043</u>	<u>(2,200)</u>	<u>54,954</u>

For fund descriptions see next page.

MAPA Bradford

Notes to the accounts continued

for the year ended 31 March 2024

3 Restricted funds continued

Fund name	Purpose of restriction
BDSP Elderly	To support mental health support for the elderly.
Mens Mental Health Project	To support the delivery of a men's mental health project.
BD5 Gardening Project	To support a gardening and environmental project for BD5 residents.
BDMC - Household Support Fund	For the provision of a healthy food parcel programme. The transfer relates to a contribution towards overhead costs.
BDMC - Community Buildings	To contribute towards the running costs of the Centre.
BDMC - ABCD Vaping	To work with young people concerning the dangers of vaping.
LCF - Youth Work	To support the running of youth work activities.
WYCA - Active Travel	To support an Out and About Walking/Cycling/Wheeling project. The transfer relates to a contribution towards overhead costs.
NLCF - ASB	To work with young people at risk of anti social behaviour.
BDMC - Arts Heritage	To develop a new wall mural for the Centre as part of the BD25 celebrations.
BDMC - WY Mayor's Climate	Funding to support carbon reduction actions, including support with insulation costs.
Coop - Climate Actions	To support improvements to the centre concerning climate action.
BDMC - Community Chest	To contribute towards the costs of running the African Market.
BD5 Development Fund	To support youth activity work.
Tesco Groundwork	To support carbon reduction initiatives.
Duke of Edinburgh Award	To contribute towards the costs of running the Duke of Edinburgh Award Scheme.
Bradford Trident	To contribute towards the costs of running the African Market.

4 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Other transactions with trustees or related parties

		2024 £	2023 £
Name of trustee or related party	Description of transaction		
Youth Street 14	Provides key management personnel services via a service level agreement.	12,000	14,000
		<u>12,000</u>	<u>14,000</u>

5 Funds held as agent

	Balance b/f £	Incoming £	Outgoing £	Balance c/f £
Thornton Bantam Rooter	867	-	236	631
	<u>867</u>	<u>-</u>	<u>236</u>	<u>631</u>

Fund name

Thornton Bantam Rooter

Additional information

The CIO holds monies on behalf of this group who raise funds for small local groups.