

MAPA Bradford

Charity number 1180947

Annual Report and Financial Statements
for the year ended 31 March 2023



**Annual Report and Financial Statements
for the year ended 31 March 2023**

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Prepared by West Yorkshire Community Accountancy Service CIO

MAPA Bradford

Trustees' report for the year ended 31 March 2023

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Satnam Singh	Chair	
Denise Dring		
Kurshid Siddique		
Peter Tate	Secretary	
Cain Lewis		Appointed 25 May 2022
Mercy Katola		Appointed 3 January 2023
Charity number	1180947	Registered in England and Wales
Registered and principal address	Bankers	
1 Coates Street	TSB Bank plc	HSBC UK Bank plc
West Bowling	4 Tyrrel Street	47 Market Street
Bradford	Bradford	Bradford
BD5 7DL	BD1 1RJ	BD1 1LW

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 3 December 2018 and is governed by a constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the trustees at a duly convened meeting.

MAPA Bradford

Trustees' report (continued) for the year ended 31 March 2023

Objectives and activities

The charity's objects

To further or benefit the residents of inner city Bradford and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupations with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power: to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

The charity's main activities

MAPA promotes opportunities that enrich and enhance the personal and social development of young people and the community. Using youth work and community arts principles at our core, we provide opportunities for groups to express themselves in a safe and dynamic environment. MAPA provides young people and the community the opportunity to empower themselves and each other through creative participation and our work aims to bring about change, encourage positive activity and develop positive voices of social action.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education as well as training and social development for young people and the local community.

Achievements and performance

Household Support Fund (HSF) programme achieved significant success in supporting vulnerable families who were facing challenges in purchasing essential food. We implemented a comprehensive approach, providing a diverse menu of food to accommodate the needs of different family sizes, including large families (5+), medium-sized families, and small families. Additionally, we allocated a minimum of 10% of our resources to support the elderly. Over the past 12 months, we successfully delivered approximately 660 food parcels to 55 households, benefiting a total of 2,304 individuals, of which 230 were elderly.

Funding received from Leeds Community Foundation (LCF) - We successfully ran weekly youth sessions for 12 months in partnership with Bradford Youth Service. Our programme encompassed a diverse range of engaging activities, including sports, music, discussion groups, health and wellbeing, and provision of healthy food. With a membership of 58, we maintained an average attendance of 25 young people per session. Throughout the 2022-2023 period, our total attendance exceeded 300, demonstrating the positive impact and popularity of the programme success and its partnership arrangements with Bradford Youth Service.

MAPA Bradford

Trustees' report (continued) for the year ended 31 March 2023

Achievements and performance continued

Partnership Report:

Bradford PHAB (People with a Disability): Our partnership with Bradford PHAB continued to thrive as we provided them with space, staff, and resources. The facility saw an average of 40+ people utilizing it every two weeks, showcasing the importance and impact of this collaboration in supporting individuals with disabilities.

Local Community Groups: Our hall served as a venue for various local groups to celebrate a wide range of events. On average, we rented out our hall to 30 groups, generating a footfall of approximately 1,500 individuals per year. This highlights our commitment to fostering community engagement and providing a space for local organisations to come together.

African Market: We delivered a vibrant event in October 2022 to celebrate Black History Month. The event showcased African culture, fashion, jewellery and food, attracting over 300 attendees. This partnership successfully promoted cultural diversity and provided an enriching experience for the community.

These partnerships have been instrumental in creating inclusive spaces, supporting community initiatives, and celebrating diversity within Bradford. We look forward to further collaborations and impactful ventures in the future.

Carbon Reduction

MAPA is fully committed to achieving zero carbon emissions by 2030. As part of this commitment, we have recently replaced all our lighting with energy-efficient LED lights. This not only reduces our carbon footprint but also helps us save on costs. Additionally, we have installed new water taps and wall heaters, which are designed to be more energy efficient. These initiatives are integral to MAPA's ongoing efforts to minimize our impact on the environment and work towards a sustainable future. Through these measures, we are actively reducing our carbon emissions and taking significant steps towards achieving our goal of zero carbon emissions.

Financial review

The net payments for the year were £4,786, including net payments of £702 on unrestricted funds and net payments of £4,084 on restricted funds.

Reserves policy

The charity's free reserves, at the year end were £112,734.

The trustees have determined that reserves should be held to enable the CIO to both continue operations should income reduce and have funds available to meet any closure costs and building related maintenance costs. Based on 2022/2023 costs the trustees have assessed that this would equate to a minimum of £46,600. The trustees recognise actual reserves exceed the target level but are aware of the need to invest in the centre's infrastructure and will be re-visiting the reserves policy once this spend has been incurred.

Approved by the board of trustees on 18/1/2024

Satnam Singh (Trustee)

MAPA Bradford

Independent examiner's report to the trustees of MAPA Bradford

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2023, which are set out on pages 6 to 10.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

22/1/2024

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

MAPA Bradford
Receipts and payments account
for the year ended 31 March 2023

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Receipts					
Grants and donations	(2)	15,500	53,885	69,385	70,863
Room and equipment hire		11,022	-	11,022	4,028
Bank interest		32	-	32	2
Other income		7,179	719	7,898	2,995
Transfer from unincorporated charity		-	-	-	101,700
Total receipts		33,733	54,604	88,337	179,588
Payments					
Salaries NI and pensions		4,102	6,827	10,929	5,635
Payroll charges		110	-	110	120
Freelance and consultancy fees		13,200	21,998	35,198	9,108
Activities and events costs		746	20,357	21,103	26,907
Building improvements		11,951	6,165	18,116	2,597
Travel costs		157	224	381	142
Equipment		789	95	884	4,870
Volunteer costs		-	-	-	376
Utilities		1,180	1,852	3,032	1,011
Rates		117	349	466	238
Insurance		924	-	924	1,098
Telephone, printing and postage		41	341	382	392
Independent examination		840	-	840	540
Training		-	-	-	100
Marketing and publicity		-	276	276	541
Other costs		278	204	482	513
Total payments		34,435	58,688	93,123	54,188
Net receipts / (payments)		(702)	(4,084)	(4,786)	125,400
Fund balances brought forward		113,436	11,964	125,400	-
Fund balances carried forward	(3)	112,734	7,880	120,614	125,400

MAPA Bradford
Statement of assets and liabilities
as at 31 March 2023

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	112,932	7,880	120,812	125,308
Cash in hand	(198)	-	(198)	92
Total cash funds	<u>112,734</u>	<u>7,880</u>	<u>120,614</u>	<u>125,400</u>

Liabilities

	2023
	£
Accruals	882
Other creditors	<u>198</u>
	<u>1,080</u>

The financial statements were approved by the board of trustees on 18/1/2024

Satnam Singh (Trustee)

MAPA Bradford

Notes to the accounts

for the year ended 31 March 2023

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

MAPA Bradford
Notes to the accounts continued
for the year ended 31 March 2023

2 Grants and donations	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Bradford City Challenge	-	2,570	2,570	4,100
Bradford District Metropolitan Council (BDMC)	-	41,215	41,215	28,531
First Bus	-	2,000	2,000	-
Garfield Weston Foundation	15,000	-	15,000	15,000
Leeds Community Foundation (LCF)	-	7,100	7,100	5,000
Tesco Groundwork	-	1,000	1,000	-
Bradford Trident	-	-	-	1,500
Bradford VCS Alliance	-	-	-	800
Community Action Bradford & Airedale Dist. (CAB)	-	-	-	2,032
HMRC Job Retention Scheme (JRS)	-	-	-	2,500
Race Equality Network (REN)	-	-	-	9,400
Sir George Martin Trust	-	-	-	2,000
Other donations	500	-	500	-
	<u>15,500</u>	<u>53,885</u>	<u>69,385</u>	<u>70,863</u>

3 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Bradford City Challenge	103	2,570	2,673	-	-
Gardening Project	203	-	118	-	85
BDMC - Household Support Fund	3,745	27,950	28,274	-	3,421
BDMC - Community Buildings	564	3,225	3,789	-	-
Sir George Martin Trust	766	-	766	-	-
Bradford VCS Alliance	500	-	500	-	-
LCF - Youth Work	3,317	5,000	5,662	-	2,655
BDMC - Boost Programme	528	-	528	-	-
BDMC - Additional Support	2,238	-	2,238	-	-
BDMC - People's Day	-	9,035	9,035	-	-
African Market	-	705	705	-	-
BDMC - Community Chest	-	300	300	-	-
Tesco Groundwork	-	1,000	-	-	1,000
Duke of Edinburgh Award	-	719	-	-	719
Bradford Fund - Capacity	-	2,100	2,100	-	-
First Bus Bradford	-	2,000	2,000	-	-
	<u>11,964</u>	<u>54,604</u>	<u>58,688</u>	<u>-</u>	<u>7,880</u>

Fund name	Purpose of restriction
Bradford City Challenge	To enable improvements to the main entrance and toilets including dampproofing.
Gardening Project	To support a gardening and environmental project for BD5 residents.
BDMC - Household Support Fund	For the provision of a healthy food parcel programme.
BDMC - Community Buildings	To contribute towards the running costs of the Centre.
Sir George Martin Trust	To support the development of an arts and media room.
Bradford VCS Alliance	To support the delivery of a healthy living project.
LCF - Youth Work	To support the running of youth work activities.
BDMC - Boost Programme	To contribute towards sports activities.
BDMC - Additional Support	To contribute towards sports activities.

MAPA Bradford

Notes to the accounts continued

for the year ended 31 March 2023

3 Restricted funds continued

Fund name	Purpose of restriction
BDMC - People's Day	To support the costs of running the People's Day Festival.
African Market	To support the running of an African Market.
BDMC - Community Chest	To support the costs of running the People's Day Festival.
Tesco Groundwork	To support carbon reduction initiatives.
Duke of Edinburgh Award	To contribute towards the costs of running the Duke of Edinburgh Award Scheme.
Bradford Fund - Capacity	To support the charity in reviewing its policies and business plan.
First Bus Bradford	To support actions to create a carbon neutral building,

4 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Other transactions with trustees or related parties		2023 £	2022 £
Name of trustee or related party	Description of transaction		
Youth Street 14	Provides key management personnel services via a service level agreement.	14,000	12,000
		<u>14,000</u>	<u>12,000</u>

5 Funds held as agent

	Balance b/f £	Incoming £	Outgoing £	Balance c/f £
Thornton Bantam Rooter	867	-	-	867
	<u>867</u>	<u>-</u>	<u>-</u>	<u>867</u>

Fund name	Additional information
Thornton Bantam Rooter	The CIO holds monies on behalf of this group who raise funds for small local groups.