

MAPA Bradford

Charity number 1180947

Annual Report and Financial Statements
for the year ended 31 March 2022



West Yorkshire Community Accounting Service

Annual Report and Financial Statements
for the year ended 31 March 2022

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Prepared by West Yorkshire Community Accountancy Service CIO

MAPA Bradford

Trustees' report for the year ended 31 March 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Satnam Singh	Chair	
Linda Bristow		Resigned 4 October 2021
Denise Dring		Appointed 19 December 2021
Kurshid Siddique		
Peter Tate	Secretary	
Cain Lewis		Appointed 25 May 2022
Charity number	1180947	Registered in England and Wales
Registered and principal address	Bankers	
1 Coates Street	TSB Bank plc	
West Bowling	4 Tyrrel Street	
Bradford	Bradford	
BD5 7DL	BD1 1RJ	

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 3 December 2018 and is governed by a constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the trustees at a duly convened meeting.

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Trustees' report (continued) for the year ended 31 March 2022

Objectives and activities

The charity's objects

To further or benefit the residents of inner city Bradford and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupations with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power: to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

The charity's main activities

MAPA promotes opportunities that enrich and enhance the personal and social development of young people and the community. Using youth work and community arts principles at our core, we provide opportunities for groups to express themselves in a safe and dynamic environment. MAPA provides young people and the community the opportunity to empower themselves and each other through creative participation and our work aims to bring about change, encourage positive activity and develop positive voices of social action.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education as well as training and social development for young people and the local community.

Achievements and performance

Food Support Fund (HFS). April to March 2022

This programme supported vulnerable households struggling with essential food items. Together with activities that engaged young people during holiday periods. 55 households (average 5 people per household) received food parcels (4 bags) full of healthy fresh food, together with essential food items i.e. sugar, bread etc. The equivalent food parcels fed 1,250 individual during the programme. It also provided 25 hours of fun activities (included a meal) benefiting 150 people.

Leeds Community Foundation – Youth Provision support.

This fund enabled us to re-open our youth provision one evening per week for the next two years August 2021 to August 2023 . It has been so successful that we managed to sign an agreement with Bradford Youth Service to work in partnership with this programme. They supplied qualified staffing and resources – our record of attendance shows we had on average 31 young people attending

PHAB (Bradford) Disability project (October 21 to March 22) As part of MAPA's partnership commitment to this organisation, it was decided to provide free access to services during the year. The attendance on average was 30+ young people.

Renovation of the Building – (City Challenge/George Martin Trust) – Funding from these funders enabled us to renovate a small office space into an Arts and Media Room.

People's Day August 2021 (Cultural Music Festival) This year we provided the biggest and most attended event in the history of MAPA's Peoples' Days. A staggering 2,000+ people attended this event that provided a platform for New Music artists, up and coming DJs alongside stalls, food, arts and play workshops.

MAPA Bradford

Trustees' report (continued) for the year ended 31 March 2022

Financial review

The net receipts for the year was £125,400, including net receipts of £113,436 on unrestricted funds and net receipts of £11,964 on restricted funds after transfers.

This year's accounts incorporate the transfer of net assets from the former unincorporated charity MAPA Bradford (registered number 508810). This is shown in the Receipts and Payments accounts concerning the transfer of bank and cash assets totalling £101,700 as at 1 April 2021.

Reserves policy

The charity's free reserves, at the year end were £112,886.

The trustees have determined that reserves should be held to enable the CIO to both continue operations should income reduce and have funds available to meet any closure costs and building related maintenance costs. Based on 2021/2022 costs the trustees have assessed that this would equate to a minimum of £28,000. The trustees recognise actual reserves exceed the target level but are aware of the need to invest in the centre's infrastructure and will be re-visiting the reserves policy once this spend has been incurred.

Approved by the board of trustees on 25/1/2023

Satnam Singh (Trustee)

MAPA Bradford

Independent examiner's report to the trustees of MAPA Bradford

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2022, which are set out on pages 6 to 10.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

26/1/2023

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

MAPA Bradford

Receipts and payments account for the year ended 31 March 2022

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Receipts					
Grants and donations	(2)	27,307	43,556	70,863	-
Room hire		4,028	-	4,028	-
Transfer from unincorporated charity		90,496	11,204	101,700	-
Bank interest		2	-	2	-
Other income		2,065	930	2,995	-
Total receipts		123,898	55,690	179,588	-
Payments					
Salaries NI and pensions		343	5,292	5,635	-
Payroll charges		120	-	120	-
Freelance and consultancy fees		4,360	4,748	9,108	-
Activities and events costs		4,779	22,128	26,907	-
Building improvements		140	2,457	2,597	-
Travel costs		89	53	142	-
Equipment		1,260	3,610	4,870	-
Volunteer costs		359	17	376	-
Utilities		-	1,011	1,011	-
Rates		-	238	238	-
Insurance		-	1,098	1,098	-
Telephone, printing and postage		95	297	392	-
Independent examination		540	-	540	-
Training		100	-	100	-
Marketing and publicity		155	386	541	-
Other costs		422	91	513	-
Total payments		12,762	41,426	54,188	-
Net receipts / (payments)		111,136	14,264	125,400	-
Transfers between funds		2,300	(2,300)	-	-
Net movement in funds		113,436	11,964	125,400	-
Fund balances brought forward		-	-	-	-
Fund balances carried forward	(3)	113,436	11,964	125,400	-

MAPA Bradford

Statement of assets and liabilities as at 31 March 2022

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	112,794	12,514	125,308	-
Cash in hand	92	-	92	-
Total cash funds	<u>112,886</u>	<u>12,514</u>	<u>125,400</u>	<u>-</u>

Debtors and prepayments

	2022
	£
Rent	930
	<u>930</u>

Assets retained for the charity's own use

Premises at Coates Street BD5 7DL

Liabilities

	2022
	£
Youth Street 14	11,785
Independent examination	840
	<u>12,625</u>

The financial statements were approved by the board of trustees on 25/1/2023

Satnam Singh (Trustee)

MAPA Bradford

Notes to the accounts

for the year ended 31 March 2022

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

MAPA Bradford

Notes to the accounts continued for the year ended 31 March 2022

2 Grants and donations

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Bradford District Metropolitan Council (BDMC)	-	28,531	28,531	-
Garfield Weston Foundation	15,000	-	15,000	-
Race Equality Network (REN)	9,400	-	9,400	-
Leeds Community Foundation (LCF)	-	5,000	5,000	-
Bradford City Challenge	1,500	2,600	4,100	-
HMRC Job Retention Scheme (JRS)	-	2,500	2,500	-
Community Action Bradford & Airedale Dist. (CABAD)	1,407	625	2,032	-
Sir George Martin Trust	-	2,000	2,000	-
Bradford Trident	-	1,500	1,500	-
Bradford VCS Alliance	-	800	800	-
	<u>27,307</u>	<u>43,556</u>	<u>70,863</u>	<u>-</u>

3 Restricted funds	Transferred from unincorporated charity	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
HMRC JRS	-	2,500	2,500	-	-
Bradford City Challenge	235	2,600	2,732	-	103
Gardening Project	-	2,500	2,097	(200)	203
BDMC Food Programme	10,969	18,936	24,360	(1,800)	3,745
BDMC - Community Buildings	-	3,225	2,661	-	564
Sir George Martin Trust	-	2,000	1,234	-	766
Bradford VCS Alliance	-	800	-	(300)	500
Peoples Day	-	930	930	-	-
LCF - Youth Work	-	5,000	1,683	-	3,317
CABAD	-	625	625	-	-
BDMC - Boost Programme	-	633	105	-	528
YOT Bradford	-	1,287	1,287	-	-
BDMC - Additional Support	-	3,450	1,212	-	2,238
	<u>11,204</u>	<u>44,486</u>	<u>41,426</u>	<u>(2,300)</u>	<u>11,964</u>

Fund name

HMRC JRS
Bradford City Challenge
Gardening Project
BDMC Food Programme
BDMC - Community Buildings
Sir George Martin Trust
Bradford VCS Alliance
Peoples Day
LCF - Youth Work
CABAD
BDMC - Boost Programme
YOT Bradford
BDMC - Additional Support

Purpose of restriction

To contribute towards the salary costs of furloughed staff.
To upgrade the training and music room and equip a community IT Help Desk.
To support a gardening and environmental project for BD5 residents.
For the provision of healthy food to vulnerable households with children.
To contribute towards the running costs of the Centre.
To support the development of an arts and media room.
To support the delivery of a healthy living project.
To support the running of the annual People's Day music festival.
To support the running of youth work activities.
To contribute towards equipment costs.
To contribute towards sports activities.
To deliver music and arts activities.
To support the charity as it re-starts activities following lockdown.

All transfers are concerning charges for room hire services.

MAPA Bradford
Notes to the accounts continued
for the year ended 31 March 2022

4 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Other transactions with trustees or related parties		2022	2021
		£	£
Name of trustee or related party	Description of transaction		
Youth Street 14	Provides key management personnel services via a service level agreement.	12,000	-
		<u>12,000</u>	<u>-</u>

5 Funds held as agent	Balance b/f	Incoming	Outgoing	Balance c/f
	£	£	£	£
Thornton Bantam Rooter	<u>1,167</u>	<u>-</u>	<u>300</u>	<u>867</u>
	<u>1,167</u>	<u>-</u>	<u>300</u>	<u>867</u>

Fund name	Additional information
Thornton Bantam Rooter	The CIO holds monies on behalf of this group who raise funds for small local groups.