

PENRHYS PILGRIMAGE PROJECT: TRUSTEES REPORT FOR 2023

1. The Penrhys Pilgrimage Project (PPP) was registered as a Charitable Incorporated Institution (CIO Number 1180932) on 30 November 2018. Its only voting members are its Charity Trustees - all appointed by the Charity itself viz Lady Helen Lloyd Jones (Chairman); Rob Moverley (Treasurer); Kay Powell (Secretary); Allan Cook and Sir Chris Bryant MP.
2. The principal office of the CIO is at Llanfair Uniting Church, Penrhys, RCT CF43 3RH
3. The objects of the CIO are:
 - to improve for the benefit of the public the route of the old Penrhys Pilgrimage from Llandaff to Penrhys, encouraging use of the path by waymarking, planting and incorporating public art; and
 - to advance education of the public in the conservation, preservation and enhancement of the natural and cultural environment to enhance their health, well-being, knowledge and skills.
4. Our Community Bank Account is with Barclays Bank. Public Liability Insurance has been in place from August 2018 and has been renewed annually.
5. During the year to 31st December 2023 we continued to make progress in line with our 25th February 2019 Business Plan. We communicated as Trustees and with our wider community of supporters mainly via ppwp2020@gmail.com. Two meetings of the Working Party were held during the year - on 7th March and 16th June - the first on Zoom and the second in Radyr Golf Club, after which those who attended walked along Pantawel Lane. This section of the Pilgrimage Path has been identified as requiring improvement.
6. Continued progress was made on elements of our Business Plan as follows:
 - 6.1 our Trustees continued to liaise with Members and Officers of Cardiff Council and Rhondda Cynon Taf County Borough Council, and with Community Councils, on maintenance issues, waymarking, and stile replacement;
 - 6.2 work continued on identifying potential sources of funding, including for major repairs required at Pantawel Lane and the former rail bridge at Treferig - diversions for the latter remained as described on our web-site;
 - 6.3 work was completed on KeyStage 3 and 4 worksheets and videos in English and Welsh;
 - 6.4 monitoring showed that the aluminium boards featuring artwork by children from local schools near the top of the One Hundred Steps, Treallaw were in good condition, and the window boxes on houses along the main road in Treallaw continued to look beautiful. However, the Radyr Comprehensive School artwork along the path in Hermit Woods, Radyr had been vandalised and had to be removed.

6.5 the number of hits on our website continued to increase, several commercial pilgrimage took place during the year, as well as pilgrimages organised by the Roman Catholic Church and the United Reformed Church;

6.6 the 2.5 metre tall 'Peri the Pilgrim' puppet - designed, made and operated by staff and students at Coleg y Cymoedd - continued to provide publicity for PPP via our Facebook page and other media, including: www.penrhyspilgrimageway.wales with the equivalent in Welsh: www.taithpererindodpenrhys.cymru;

6.7 the Trustees agreed to extend the timeframe of the project in view of the restrictions caused by the Covid. The revised focus will be on winding down the project once the Children's Celebration - planned for 2020 but postponed because of Covid - has been held.

Signed by the Chairman: Helen Lloyd Jones

Date: 1st Oct 2024

PENRHYS PILGRIMAGE PROJECT CIO 1180932

FINANCE REPORT Year Ending December 2023

Chair : Helen Lloyd Jones
Treasurer : Robert Moverley

Summary

This is the finance report for the Penrhys Pilgrimage Project for the year ending 31st December 2023. It provides a summary of the finances managed by the project from 1st January 2023 until 31st December 2023. This includes details of the banking arrangements, a summary of the financial activity and a financial statement covering the period of the report.

Banking Arrangements

The project holds its funds with Barclays and uses online banking for the majority of the financial administration. There are 2 accounts - a Community Account and a Business Premium Account. These accounts require 2 signatories on cheques and a second authorisation for any online transactions. The signatories to the accounts are Rob Moverley, Helen Lloyd-Jones and Allan Cook. The majority of the money is held in the Community Account where all transactions are carried out. The cheque book and paying-in book are held with the treasurer. The Project is registered with HMRC for Gift Aid purposes. A Just Giving site has also been set up (<https://www.justgiving.com/penrhyspilgrimageway>) to allow people to fund raise for the Project and Claim Gift Aid where appropriate.

Summary of Financial Activity

During 2023 the project received £2,590. This included £2,000 gift to help pay for the information boards at Creigiau and Trebanog, together with other gifts from people who have walked the route and some money from talks given by the trustees. The project also received a grant of £250 from Welsh Water for environmental work on the route.

The main areas of expenditure during 2023 are payments for improvements to the environment in the Trealaw area, e.g. the artwork on the 100 steps and the Project's insurance.

The designs of the information boards for Creigiau and Trebanog were completed during the year with total costs estimated at £3,588 (including VAT) each. The Trustees agreed to cover any shortfall in costs (approximately £1,500) from the General Fund.

The costs of supporting and maintaining the Website were again born by the Llandaff Diocese.

Accounts for 2023

The accounts for 2023 are shown below. The following is a summary

During the period the project received £2,591.48 and spent £1,111.35, leaving a balance of £14,564.21. Of this £6,915.70 is held as Restricted Funds.

These accounts have been reviewed by Mrs. Sian Gill during October 2024.

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The financial statements have been prepared in accordance with the Charities Act 1993 Section 42(3), using the Receipts and Payments basis available to small charities.

Unrestricted Funds may be used by the project for any of its ordinary purposes.

1

Summary of Spend By Fund

Unrestricted Fund Details

Fund Name	Opening Balance	Paid In	Transfers	Paid Out	Closing Balance
General	£1916.31	£291.48		£468.55	£1739.24
Total	£1916.31	£291.48	£0.00	£468.55	£1739.24

Designated Fund Details

Fund Name	Opening Balance	Paid In	Transfers	Paid Out	Closing Balance
Pentyrch Community PCC	£700.00	£0.00		£0.00	£700.00
Welsh Water Community Fund	£0.00	£250.00		£132.43	£117.57
Passport Stamps	£213.30	£0.00		£103.20	£110.10
Radyr & Morganstown	£31.60	£0.00		£0.00	£31.60
Information Boards	£2900.00	£2050.00		£0.00	£4950.00
Total	£3844.90	£2300.00	£0.00	£235.63	£5909.27

Restricted Funds represent income which may be expended only on those restricted objects provided in the terms of a trust or bequest, or donations or grants received or invited for a specific purpose. These funds can only be spent on the specific purpose for which they were given. Any balance remaining unspent must be carried forward as a balance on that fund for future expenditure on that specific purpose, or returned; it cannot be absorbed into general funds.

Restricted Fund Details

Fund Name	Purpose	Opening Balance	Paid In	Paid Out	Closing Balance
Rambler's Holiday Trust	Waymarking	£499.50	£0.00	£0.00	£499.50
John Andrews Trust	Convert Styles to Gates	£2515.00	£0.00	£0.00	£2515.00
C F In Wales	Environmental Work in IRCT	£407.17	£0.00	£407.17	£0.00
Rambler's Holiday Trust -Styles	Convert Styles to Gates	£3000.00	£0.00	£0.00	£3000.00
Trivallis Fast Track Fund	Workshops in RCT	£0.00	£0.00	£0.00	£0.00
Trivallis Community Investment Fund	Website Development	£901.20	£0.00	£0.00	£901.20
Total		£7322.87	£0.00	£407.17	£6915.70

Category Analysis of Income and Expenditure

Penrhys Pilgrimage Project 2023

Category	SubCategory	Unrestricted	Restricted	Designated	Total	
Opening Balance						£13084.08
Income						
Donations	Gifts	£291.48	£2,050.00	£0.00	£2341.48	
	Fund-raising	0	0	£0.00	£0.00	
Total Donations						£2341.48
Grants	Ramblers Holiday Trust	0	0	£0.00	£0.00	
	John Andrews Trust	0	0	£0.00	£0.00	
	Passport Stamps	0	0	£0.00	£0.00	
	Welsh Water	0	£250.00	£0.00	£250.00	
Total Grants						£250.00
Total Income						£2591.48
Expenditure						
Administration	Insurance	£455.30	0	£0.00	£455.30	
	Postage	0	0	£0.00	£0.00	
	Stationary	0	0	£0.00	£0.00	
Total Administration						£455.30
Way Marking and Furniture	Way markers	0	0	£0.00	£0.00	
	Posts	0	0	£0.00	£0.00	
	Styles and Gates	0	0	£0.00	£0.00	
	Nails etc.	0	0	£0.00	£0.00	
	Information Boards	0	0	£0.00	£0.00	
Total Way Marking and Furniture						£0.00
Travel	Train	0	0	£0.00	£0.00	
	Bus	0	0	£0.00	£0.00	
	Car	£13.25	0	£0.00	£13.25	
Total Travel						£13.25
Community Engagement	Snowdrops	0	0	£0.00	£0.00	
	Christmas Trees	0	0	£140.00	£140.00	
	Artwork	0	£132.43	£267.17	£399.60	
	Japanese Knotweed	0	0	£0.00	£0.00	
Total Community Engagement						£539.60
Passports	Passport Stamps	0	£103.20	£0.00	£103.20	
Total Passports						£103.20
WebSite	Design	0	0	£0.00	£0.00	
	Hosting	0	0	£0.00	£0.00	
Total Website						£0.00
Total Expenses						£1111.35
Closing Balance						£14564.21

APPROVED by the Trustees Meeting held on 1st October 2024
behalf

and signed on its

by Helen Lloyd Jones

(name)

Helen Lloyd Jones

(signature)

PENRHYS PILGRIMAGE PROJECT

FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2023

TREASURER'S STATEMENT

I have prepared the financial statements for the year ended 31st December 2023

Rob Moverley

(name)

Rob Moverley

(signature)

1st September 2024 (date)

INDEPENDENT EXAMINER'S REPORT

I report on the financial statements of the PENRHYS PILGRIMAGE PROJECT for the year ended 31 December 2023

Respective responsibilities

The project is responsible for the preparation of the financial statements, and considers that the audit requirement of Section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions of the Charity Commissioners. An examination includes a review of the accounting records kept by the church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the financial statements.

Independent Examiner's statement

In connection with my examination of the project's funds, nothing came to my attention which gave me cause to believe otherwise than that the financial statements accord with the accounting records of the project, and that those records satisfied the requirements of the Act. I am not aware of any matter to which attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Signed by the Independent Examiner:

Sian Gill

date:

17/10/24

Name and address of the Independent Examiner:

SIÂN GILL
7 JENNER WALK
CHURCH VILLAGE
CF38 1GE.